



Alberni-Clayoquot Regional District

MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING

HELD ON WEDNESDAY, MARCH 22, 2017, 11:00 am

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

John Jack, Chairperson, Huu-ay-aht First Nation

PRESENT:

Josie Osborne, Vice-Chairperson, District of Tofino

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach) (via teleconference)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

John McNabb, Director, Electoral Area "E" (Beaver Creek)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Kirsten Johnsen, Member of Council, Toquaht Nation

REGRETS:

Alan McCarthy, Member of Legislature, YuułuꞀiꞀꞀath Government

STAFF PRESENT:

Wendy Thomson, Manager of Administrative Services

Jerry Berry, Jerry Berry Consultants Inc.

1. CALL TO ORDER

The Chairperson called the meeting to order at 11:04 am.

The Chairperson recognized the meeting this morning being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Osborne

SECONDED: Director Ruttan

THAT the agenda be approved as circulated.

CARRIED

3. OPENING REMARKS/MEETING OVERVIEW

a. Chairperson John Jack

The Chairperson acknowledged to the Board that he invited Jerry Berry, Jerry Berry Consultants here to assist the Board in the process today with the goal of coming to a high level consensus on recruitment of a new CAO for the ACRD.

b. Jerry Berry, Jerry Berry Consultants Inc. – Chief Administrative Officer Recruitment Committee

Director St. Jacques entered the meeting at 11:21 am.

Mr. Berry provided a presentation on governance including: building trust/partnership, communication, transitional versus transformational, leadership. He circulated a checklist for local government recruitment and reviewed with the Board. The one employee model was discussed. J. Berry presented a flow chart outlining the Council-Manager Model.

The meeting recess at 12:00 noon

The meeting re-convened at 12:10 pm

4. REPORTS/DISCUSSIONS

a. Draft Terms of Reference – Chief Administrative Officer Recruitment Committee

The Committee reviewed the draft terms of reference as presented.

Director Cootes entered the meeting at 12:57 pm

MOVED: Director McNabb

SECONDED: Director Banton

THAT the Committee-of-the-Whole recommend that the ACRD Board of Directors adopt the modified terms of reference for the Chief Administrative Officer Recruitment Committee and the following Directors be appointed to the Committee: Directors Jack, Osborne, Banton, McNabb and Ruttan.

CARRIED

b. CAO Recruitment Work Plan

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the Committee-of-the-Whole receive the CAO Recruitment Work Plan.

CARRIED

5. CLOSE THE MEETING – IN-CAMERA

MOVED: Director Banton

SECONDED: Director McLeman

THAT the meeting be closed to the public to discuss matters relating to Section 90 (1)(e) labour relations or other employee relations of the Community Charter.

CARRIED

The meeting was closed to the public at 1:07 pm.

6. RE-OPEN THE MEETING

a. The meeting was re-opened to the public at 1:22 pm.

7. ADJOURN

MOVED: Director McNabb

SECONDED: Director Osborne

THAT the meeting adjourn at 1:22 pm.

CARRIED

Certified Correct:

John Jack,
Chairperson

Wendy Thomson,
Manager of Administrative Services