



Alberni-Clayoquot Regional District

MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, MARCH 15, 2017, 6:00 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation

PRESENT:

Josie Osborne, Vice-Chair, Mayor, District of Tofino
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)
Sharie Minions, Councillor, City of Port Alberni (Alternate)
Jack McLeman, Councillor, City of Port Alberni
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation

REGRETS:

Mike Ruttan, Mayor, City of Port Alberni
Dianne St. Jacques, Mayor, District of Ucluelet
Tony Bennett, Director, Electoral Area "C" (Long Beach)
Alan McCarthy, Member of Legislature, YuułuꞀiꞀꞀath Government

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer
Andrew McGifford, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 6:03 pm.

The Chairperson recognized the meeting being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Cote

SECONDED: Director Banton

THAT the agenda be approved as circulated with the addition of the following late item:

4a. *Correspondence from the Sproat Lake Community Association requesting assistance for a Hydrology study and removal of rock on Sproat River.*

CARRIED

3. PUBLIC CONSULTATION

Director Johnsen entered the meeting at 6:05 pm

a. **Presentation – R. Dyson/T. Fong**

- **2017-2021 Alberni-Clayoquot Regional District Financial Plan**
- **2017 Alberni-Clayoquot Regional Hospital District Annual Budget**

The Chief Administrative Officer provided an overview of the Alberni-Clayoquot Regional District and highlights for 2016. A presentation of the ACRD 2017 - 2021 Financial Plan was conducted.

b. **Public Input and Questions**

No public input/questions

4. CORRESPONDENCE FOR ACTION

a. **LATE ITEM: REQUEST FOR ASSISTANCE**

Sproat Lake Community Association, March 8, 2017, request for assistance for a Hydrology study and removal of rock on Sproat River.

MOVED: Director Cote

SECONDED: Director McNabb

THAT the Board of Directors receive the correspondence dated March 8, 2017 from the Sproat Lake Community Association.

CARRIED

MOVED: Director Cote

SECONDED: Director Minions

THAT the ACRD Board of Directors send a letter to the Minister Yamamoto requesting an expedited response to the Regional District's letter dated January 16, 2017 requesting assistance in initiating a flood assessment review of the Somass River watershed.

CARRIED

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the ACRD Board of Directors write a letter to the Minister of Environment and Minister of Agriculture advising that the ACRD has requested assistance from Minister Yamamoto in initiating a flood assessment review of the Somass River watershed and requesting their Ministries support.

CARRIED

5. **2017-2021 REGIONAL DISTRICT FINANCIAL PLAN**

a. **Request for Decision**

Bylaw No. F1131 – 2nd Reading of the 2017-2021 Financial Plan
(Financial Plan Attached Separately)

MOVED: Director McNabb

SECONDED: Director Osborne

THAT the Board of Directors give second reading to Bylaw cited as 'Bylaw F1131, 2017 to 2021 Alberni-Clayoquot Regional District Financial Plan'.

MOVED: Director Osborne

SECONDED: Director McNabb

THAT the Board of Directors amend Financial Plan Bylaw F1131, General Government Services, pages 7-9, as follows:

Line 3 - Tax Requisition – increase to \$889,142.00

Line 23 – Recruiting – increase to \$40,000.00

Add capital expenditure after line 73 – Audio/Visual Boardroom Upgrades - \$16,000.00

CARRIED

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors amend Financial Plan Bylaw F1131, Grants-in-aid Alberni Valley & Bamfield, page 10, as follows:

Line 2 – Tax Requisition – increase to \$18,500.00

Add grant-in-aid after line 7 – Alberni Valley Rescue Squad - \$6,000.00

CARRIED

MOVED: Director Osborne

SECONDED: Director Cootes

THAT the Board of Directors amend Financial Plan Bylaw F1131, Grant-in-aid Region Wide, page 14, as follows:

Line 14 – Carving on the Edge Festival Society – District of Tofino and District of Ucluelet be removed as participating members and reduce the grant accordingly.

CARRIED

MOVED: Director Cootes
SECONDED: Director McNabb

THAT the Board of Directors amend Financial Plan Bylaw F1131, Regional Planning, pages 17-18, as follows:

Line 2 – Tax Requisition – increase to \$156,454.00

Line 22 – Sustainability Planning – increase to \$50,000.00

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Board of Directors amend Financial Plan Bylaw F1131, Alberni Valley & Bamfield Waste Management, pages 27-30, as follows:

Add capital expenditure after line 75 – Software Upgrade - \$18,500.00

CARRIED

MOVED: Director Osborne
SECONDED: Director Banton

THAT the Board of Directors amend the Financial Plan Bylaw F1131, Long Beach Airport, pages 41-43, as follows:

Line 70 – Taxiway H, C, F Upgrade – increase to \$40,000.00

CARRIED

MOVED: Director Wyton
SECONDED: Director Kokura

THAT the Board of Directors amend the Financial Plan Bylaw F1131, West Coast Emergency Planning, page 45, as follows:

Line 5 – Tax Requisition Area ‘A’ Bamfield – increase to \$14,933.00

Line 16 – Emergency Planning Costs Area ‘A’ Bamfield – increase to \$15,000.00

CARRIED

MOVED: Director Johnsen
SECONDED: Director Cote

THAT the Board of Directors amend the Financial Plan Bylaw F1131, West Coast Waste Management, pages 47-49, as follows:

Add capital expenditure after line 56 – Software Upgrade - \$5,500.00

CARRIED

MOVED: Director Wyton
SECONDED: Director Cootes

THAT the Board of Directors amend Financial Plan Bylaw F1131, Bamfield Water System, pages 53-54, as follows:

Line 2 – Parcel Tax – increase to \$58,872.00

Line 10 – Capital Fund Contribution from Operating – increase to \$128,059.00

CARRIED

MOVED: Director Wyton

SECONDED: Director Banton

THAT the Board of Directors amend Financial Plan Bylaw F1131, Grants-in-Aid Bamfield, page 55, as follows:

Line 2 – Tax Requisition – reduce to \$8,000.00

Line 7 – Bamfield Community Affairs Society – reduce to \$7,000.00

CARRIED

MOVED: Director Kokura

SECONDED: Director Wyton

THAT the Board of Directors amend Financial Plan Bylaw F1131, Salmon Beach Recreation, page 62, as follows:

Line 3 – Parcel Tax – increase to \$47,040.00

Line 7 – Capital Fund Contribution – increase to \$38,000.00

Line 10 – Operating Costs – increase to \$8,400.00

CARRIED

MOVED: Director Cootes

SECONDED: Director Cote

THAT the Board of Directors amend Financial Plan Bylaw F1131, Salmon Beach Security, page 63, as follows:

Line 21 – Admin Building – increase to \$10,000.00

CARRIED

MOVED: Director Cote

SECONDED: Director Wyton

THAT the Board of Directors amend Financial Plan Bylaw F1131, Grants-in-Aid Sproat Lake, page 71, as follows:

Line 2 – Tax Requisition – increase to \$30,935.00

Add grant-in-aid after line 8 – Sproat Lake Community Association - \$5,000.00

CARRIED

MOVED: Director Cote
SECONDED: Director Johnsen

THAT the Board of Directors amend Financial Plan Bylaw F1131, Sproat Lake Community Park, pages 75-76, as follows:

- Line 8 – Capital Fund Contribution from Operating – reduce to \$148,000.00*
- Line 10 – Operating Costs – increase to \$38,000.00*
- Line 22 – Bike Park upgrades – increase to \$7,000.00*
- Line 23 – Cougar Smith Park Infrastructure Upgrades – increase to \$2,000.00*
- Line 24 – Dickson Park Dock – increase to \$1,000.00*

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Board of Directors amend Financial Plan Bylaw F1131, Grants-in-Aid Beaver Creek, page 91, as follows:

- Line 2 – Tax Requisition – increase to \$7,995.00*
- Line 9 – Unallocated – change to Special Events and increase to \$5,000.00*

CARRIED

MOVED: Director Banton
SECONDED: Director Wyton

THAT the Board of Directors amend Financial Plan Bylaw F1131, Cherry Creek Community Park, page 95, as follows:

- Line 2 – Tax Requisition – reduce to \$6,535.00*
- Line 9 – Trail Development & Operating Costs – reduce to \$135,500.00*

CARRIED

The main motion of 2nd reading of 'Bylaw F1131, 2017 to 2021 Alberni-Clayoquot Regional District Financial Plan' as amended was

CARRIED

6. REPORTS

7. ADJOURN

MOVED: Director McNabb
SECONDED: Director Kokura

THAT this meeting be adjourned at 6:50 pm.

CARRIED

Certified Correct:

John Jack,
Chairperson

Russell Dyson,
Chief Administrative Officer