



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, JUNE 28, 2017, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation
Josie Osborne, Vice-Chairperson, Mayor, District of Tofino
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Tony Bennett, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)
Mike Ruttan, Mayor, City of Port Alberni
Jack McLeman, Councillor, City of Port Alberni
Dianne St. Jacques, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?iŋ?ath Government

REGRETS:

Kirsten Johnsen, Member of Council, Toquaht Nation
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Jack McLeman, Councillor, City of Port Alberni

STAFF PRESENT:

Wendy Thomson, Acting Chief Administrative Officer
Andrew McGifford, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Janice Hill, Acting Manager of Administrative Services
Amy Anaka, Junior Planner

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Bennett

SECONDED: Director McCarthy

THAT the agenda be approved as circulated with the addition of the following late items:

- 2a. *Introduction – Amy Anaka, Junior Planner*
- 8j. *Request for Decision – Special Meeting Request – Alberni Valley Regional Airport (AVRA) – Northwest OLS Roads Tender.*
- 9.1c. *Correspondence regarding DVE17005*

Motion to approve.

CARRIED

The Manager of Planning and Development introduced new employee Amy Anaka, Junior Planner.

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – June 14, 2017

MOVED: Director Banton

SECONDED: Director McNabb

THAT the minutes of the Board of Directors meeting held on June 14, 2017 be adopted.

CARRIED

b. West Coast Committee Meeting – June 14, 2017

MOVED: Director St. Jacques

SECONDED: Director McCarthy

THAT the minutes of the West Coast Committee meeting held on June 14, 2017 be adopted.

CARRIED

c. Appointment of Fire Chief's Committee Meeting – June 14, 2017

MOVED: Director Banton

SECONDED: Director McNabb

THAT the minutes of the Appointment of Fire Chief's Committee meeting held on June 14, 2017 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. **Samuel Sugita, Municipal Project Manager BC Rogers Communications, Lisa Rossington, Manager of Public Affairs for Western Canada, Rogers Communications, regarding potential opportunities for improved cell coverage in our communities.**

Mr. Sugita and Ms. Rossington provided an update on a proposed cellular tower in the Sproat Lake area. On July 7, 2015, Rogers received support from the Board for a proposed tower on private property atop a hill south of Cougar Smith Park aimed at providing improved service to Sproat Lake community. The project was delayed due to lack of funding. In the meantime, Rogers has been looking at all angles in getting improved service into Sproat Lake community. This involves asking TELUS to co-locate, which they have agreed to do. Rogers is also reviewing alternate options by partnering with a local internet service provider (Beacon Wireless). They will continue to make the business case for the importance of this site, as approval nears expiry July 2018. They will continue to work with Beacon Wireless to see if there is an opportunity for Rogers to co-locate onto Beacon Wireless' tower to improve wireless service and will keep the ACRD Board informed of all developments.

Director Ruttan entered the meeting at 1:35 pm.

- b. **Mr. Cody Chretien, Mr. Jason Ward regarding Development Variance Permit DVE17005.**

Mr. Ward spoke on behalf of Mr. Chretien in support of Development Variance Permit application DVE17005.

6. CORRESPONDENCE FOR ACTION

- a. **Correspondence dated June 19, 2017 from West Coast Aquatic Management Association regarding request for a letter of support for an Area G Pacific Salmon Treaty Mitigation Fund Proposal.**

MOVED: Director Osborne
SECONDED: Director St. Jacques

THAT Alberni-Clayoquot Regional District Board of Directors forward a letter of support, in principle, to the West Coast Aquatic Management Association regarding their joint proposal with Area G Trollers to re-profile the Pacific Salmon Mitigation Fund.

CARRIED

- b. Correspondence dated June 12, 2017 from the Alberni Valley Regatta Association requesting a noise exemption for the date of July 14, 15 and 16, 2017 from 9:00 am to 5:00 pm daily.**

MOVED: Director Ruttan

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors issue the permit for a special event as per Section 7 of the "Sproat Lake Noise Control Bylaw No. R1024, 2013" for July 14, 15, 16, 2017 from 9:00 am to 5:00 pm daily to the Alberni Valley Regatta Association.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. DISTRICT OF TOFINO TO GORD JOHNS, MP**
Federal Gas Tax Strategic Priorities Fund Applications to Complete the Pacific Traverse Trail
- b. FIRST NATIONS HEALTH AUTHORITY**
2017/2018 FNHA Summary Service Plan
- c. VANCOUVER FOUNDATION**
Grant – Steps Towards an Airshed Management Plan for the Alberni Valley
- d. VANCOUVER ISLAND REGIONAL LIBRARY**
2016 Annual Report
- e. ALBERNI VALLEY MUSEUM AND HERITAGE COMMISION**
E&N Corridor to Trails
- f. OMEGA PACIFIC HATCHERY INC.**
Draft Summary of a Review of Chinook S1 (Yearlings) Grown at Omega Pacific Hatchery Inc.
- g. WEST COAST AQUATIC**
Correspondence to South Coast, Pacific Region, DFO regarding Advisory Committee for the Proposed WCVI Offshore MPA
Director Bennett spoke in support of the proposed WCVI Offshore Marine Protective Area strategy.
- h. MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS**
Replacement of BCTS Strait of Georgia Business Area's East and Southwest Coast Forest Stewardship Plan

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the Board of Directors forward the letter from Omega Pacific Hatchery Inc. to the ACRD Fisheries Committee.

CARRIED

MOVED: Director Kokura
SECONDED: Director McCarthy

THAT the Board of Directors receive items a-h for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. Request for Decision regarding 2016 Statement of Financial Information – Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District.**

MOVED: Director Bennett
SECONDED: Director Banton

THAT the Alberni-Clayoquot Regional District Board of Directors approve the 2016 Statement of Financial Information (SOFI) including all of the statements and schedules for the following organizations:

- *Alberni-Clayoquot Regional District*
- *Alberni-Clayoquot Regional Hospital District*

CARRIED

- b. Request for Decision regarding Security Issuing Bylaw F1132, 2017.**

MOVED: Director Ruttan
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as “Alberni-Clayoquot Regional District Security Issuing Bylaw No. F1132, 2017”.

CARRIED

MOVED: Director Ruttan
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the bylaw cited as “Alberni-Clayoquot Regional District Security Issuing Bylaw No. F1132, 2017”.

CARRIED

MOVED: Director Ruttan
SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the bylaw cited as "Alberni-Clayoquot Regional District Security Issuing Bylaw No. F1132, 2017".

CARRIED

MOVED: Director Ruttan

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors adopt bylaw cited as "Alberni-Clayoquot Regional District Security Issuing Bylaw No. F1132, 2017".

CARRIED

The Manager of Finance left the meeting at 2:17 pm.

c. Request for Decision regarding Coulson Aircrane Ltd. Land Lease – Alberni Valley Regional Airport.

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Board of Directors

- i. Instruct staff to submit the land lease for PART OF BLOCK F, OF BLOCK 209, DISTRICT LOTS 130,157, 171, 172, AND 204, ALBERNI DISTRICT as shown on PLAN EPP61119 to the Provincial Subdivision Approving Officer for approval.*
- ii. Following approving officer approval and the lease being signed by Coulson Aircrane Ltd., authorize the Chairperson and Acting CAO to sign the lease on behalf of the Alberni-Clayoquot Regional District.*

CARRIED

d. Request for Decision regarding Coulson Aircrane Ltd. Short Term Licence of Use – Alberni Valley Regional Airport.

MOVED: Director McNabb

SECONDED: Director Ruttan

THAT the Alberni-Clayoquot Regional District Board of Directors extend the Licence of Use Agreement with Coulson Aircrane Ltd. for a maximum of six (6) months for a sum of \$10.00 for the term of this licence at the Alberni Valley Regional Airport for the purpose of constructing works on a portion of land before the land is subdivided by leasehold plan.

CARRIED

The Manager of Finance re-entered the meeting at 2:32 pm.

e. Request for Decision regarding UBCM Resolution – Class D and E Slaughter Licensing.

MOVED: Director Cote
SECONDED: Director Osborne

THAT the Board of Directors send a letter to the Minister of Agriculture petitioning the Minister to deem the Alberni-Clayoquot Regional District a 'designated region' for Class 'D' and 'E' licenses under the Meat Inspection Regulations of the BC Food Safety Act. B.C. Reg. 205/2014 in order to pilot and research the effect of the expansion of Class 'D' licenses on the area's industry for the benefit of the entire province.

CARRIED

f. Request for Decision regarding Importance of the Fishing Industry in British Columbia.

MOVED: Director Bennett
SECONDED: Director Osborne

THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to the new Minister responsible for Fisheries in the Province of BC outlining the importance of fisheries to ourselves, Coastal BC and the Province.

CARRIED

g. Request for Decision regarding Cherry Creek Community Parks – Moore Road Extension.

MOVED: Director Banton
SECONDED: Director Bennett

THAT the ACRD Board of Directors authorize the Acting Chief Administrative Officer or designated signing authority to enter into an agreement with the successful Tenderer for construction of a 110 meter trail along Moore Road.

CARRIED

h. Request for Decision regarding Alberni Valley Fire Training Facility.

Director Banton declared a conflict and left the meeting at 2:40 pm.

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors approve the formation of a working committee to explore an Alberni Valley Training Center concept, which will report back to the Board with a needs assessment, feasibility study, estimated costs, location, benefits to the fire departments and examples of other facilities throughout the Province.

CARRIED

- i. **Request for Decision regarding Poverty Reduction Protocol/Theory of Change.**
(Referred from the June 14, 2017 Board of Directors Meeting)

Director Banton re-entered the meeting at 2:43 pm.

MOVED: Director Cote
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors endorse the "Working Together to Reduce Poverty Protocol" agreement with the Alberni-Clayoquot Health Network for the Alberni-Clayoquot Regional District.

CARRIED

- j. **LATE ITEM: Request for Decision regarding Special Meeting Request – Alberni Valley Regional Airport (AVRA) – Northwest OLS Roads Tender.**

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the ACRD Board of Directors call a Special Board of Directors meeting for Wednesday, July 12, 2017 at 1:30 pm in the ACRD Board Room to review and consider the Alberni Valley Regional Airport Northwest OLS Roads tender.

CARRIED

9. PLANNING MATTERS

- a. **DVD17004, BRAIDEN, 8467 BOTHWELL ROAD (SPROAT LAKE)**
Development Variance Permit Application – Report

MOVED: Director Cote
SECONDED: Director Bennett

THAT the Board of Directors defer the application until the next board meeting and direct staff to invite permittee to speak on behalf of the permit.

CARRIED

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the topic of Keeping of Animals on Small Properties be referred to the next Electoral Area Directors Committee meeting for discussion.

CARRIED

b. DVD17006, RUDY, 9814 LAKESHORE ROAD (SPROAT LAKE)
Development Variance Permit Application – Report

MOVED: Director Cote
SECONDED: Director Kokura

THAT the Board of Directors consider issuing development variance permit DVD17006.

CARRIED

c. DVE17005, STRUC HOLDINGS LTD, PARCEL G ARVAY ROAD (BEAVER CREEK)
Development Variance Permit Application – Memorandum and Permit

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Board of Directors deny development variance permit DVE17005.

CARRIED

d. RF16002, BROWN, 3745 MOUNTAIN VIEW ROAD (CHERRY CREEK)
Rezoning Application – Memorandum and Bylaw P1343

MOVED: Director Banton
SECONDED: Director Cote

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1343 be adopted.

CARRIED

e. DVF16012, BROWN, 3745 MOUNTAIN VIEW ROAD (CHERRY CREEK)
Development Variance Permit Application – Memorandum and Permit

MOVED: Director Banton
SECONDED: Director Cote

THAT the Board of Directors issue development variance permit DVF16012.

CARRIED

f. RF17002, CHERRY CREEK WATERWORKS DISTRICT, LOTS 14 & 15 BECKER PLACE (CHERRY CREEK)
Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaws P1353 and P1354

Director Banton declared a conflict and left the meeting at 3:08 pm.

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the Board of Directors receive the public hearing report and public hearing minutes.

CARRIED

MOVED: Director Bennett
SECONDED: Director Wyton

THAT Regional District of Alberni-Clayoquot Cherry Creek Official Community Plan Amendment Bylaw P1353 be read a second time.

CARRIED

MOVED: Director Bennett
SECONDED: Director Cote

THAT Regional District of Alberni-Clayoquot Cherry Creek Official Community Plan Amendment Bylaw P1353 be read a third time.

CARRIED

MOVED: Director Bennett
SECONDED: Director Cote

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1354 be read a second time.

CARRIED

MOVED: Director Bennett
SECONDED: Director Cote

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1354 be read a third time.

CARRIED

Directors Banton re-entered the meeting at 3:10 pm.

g. RF17005, KAUR, 6106 COTTAM ROAD (CHERRY CREEK)
Rezoning Application – Report and Bylaw P1349

MOVED: Director Banton
SECONDED: Director Bennett

THAT the public hearing for Bylaw P1349 be delegated to the Director for Electoral Area 'F', the Alternate Director or the Chairperson of the Regional District.

CARRIED

*MOVED: Director Banton
SECONDED: Director Bennett*

THAT the Board of Directors confirm that adoption of Bylaw P1349 is subject to:

- i. Confirmation from a Registered On-Site Wastewater Practitioner that the proposed lot is capable of accommodating on-site sewage disposal to a minimum 1 acre density;*
- ii. Confirmation from the Ministry of Transportation and Infrastructure that the proposed access to both lots meet their requirements; and Meeting technical referral agency requirements.*

CARRIED

The meeting was recessed at 3:12 pm.
The meeting was re-convened at 3:14 pm.

10. REPORTS

10.1 STAFF REPORTS

- a.** Staff Action Items Report – June 22, 2017
- b.** Meeting Schedule – July 2017
- c.** Financial Statement – May 31, 2017

*MOVED: Director Osborne
SECONDED: Director St. Jacques*

THAT the Board of Directors receives the staff reports a-c.

CARRIED

10.2 COMMITTEE REPORTS

10.3 MEMBER REPORTS

a. 9-1-1 Corporation – J. McNabb

Director McNabb provided an update from the June 23rd 9-1-1 Corporation meeting. The Peace River Regional District has now signed on to the agreement which is a positive move for the 9-1-1- Corporation and will provide a scale of economies that will filter down to improve rates in the future. The new transmitter tower at the Kitsuksis Reservoir for radio transmission and fire is working very well.

- b. **Vancouver Island Regional Library - L. Banton – No report**
- c. **Central West Coast Forest Society – T. Bennett – No report**
 - **2016 Summary Report**
 - **Project Overview 2017**
- d. **Alberni Valley Chamber of Commerce – J. McLeman – No report**
- e. **Coastal Communities Network – T. Bennett/D. St. Jacques - No report**
- f. **West Island Woodlands Advisory Group – M. Kokura**

Director Kokura attended the June 8th meeting and reported that the log shortage was still continuing, Alberni Pacific Division is running one shift and there is no start-up date for the Somass Mill. A shipment of Noble Fir seeds from the U.S. has arrived and they will be propagating Noble Fir trees again. There will also be an audit on the TFL beginning in the fall running through to the spring. The next meeting is scheduled for November 9, 2017.

- g. **Island Coastal Economic Trust –J. Jack - No report**
- h. **Air Quality Council, Port Alberni – K. Wyton**

Director Wyton reported that the Air Quality Council received funding from the Vancouver Foundation to support putting together a protocol agreement for an air quality management study for the Alberni Valley the next meeting is scheduled for September 14, 2017.
- i. **West Coast Aquatic Board – T. Bennett/K. Wyton – No report**
- j. **Association of Vancouver Island & Coastal Communities – P. Cote – No report**
- k. **Beaver Creek Water Advisory Committee – J. McNabb - No report**
- l. **Other Reports**
 - **Clayoquot Biosphere Trust 2016 Impact Report**

MOVED: Director Bennett

SECONDED: Director Cote

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. ADJOURN

MOVED: Director McNabb

SECONDED: Director Banton

THAT this meeting be adjourned at 3:24 pm.

CARRIED

Certified Correct:

John Jack,
Chairperson

Wendy Thomson,
Acting Chief Administrative Officer