



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 8, 2017, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation
Josie Osborne, Vice-Chairperson, Mayor, District of Tofino
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Tony Bennett, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)
Mike Ruttan, Mayor, City of Port Alberni
Jack McLeman, Councillor, City of Port Alberni
Dianne St. Jacques, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułuꞑiꞑath Government
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer
Andrew McGifford, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Cote

SECONDED: Director Ruttan

THAT the agenda be approved as circulated with the addition of the following late items: Report from Director Cote - Island Agricultural Show and Art of Hosting Workshop.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – January 25, 2017

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the minutes of the Board of Directors meeting held on January 25, 2017 be adopted.

CARRIED

b. Committee-of-the-Whole Meeting – January 25, 2017

MOVED: Director Bennett
SECONDED: Director Banton

THAT the minutes of the Committee-of-the-Whole meeting held on January 25, 2017 be adopted.

CARRIED

c. West Coast Committee Meeting – January 26, 2017

MOVED: Director St. Jacques
SECONDED: Director McCarthy

THAT the minutes of the West Coast Committee meeting held on January 26, 2017 be adopted.

CARRIED

d. West Coast Committee Financial Planning Meeting – February 1, 2017

MOVED: Director St. Jacques
SECONDED: Director Osborne

THAT the minutes of the West Coast Committee meeting held on February 1, 2017 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

6. CORRESPONDENCE FOR ACTION

7. CORRESPONDENCE FOR INFORMATION

a. ISLAND COASTAL ECONOMIC TRUST

- b. Island Coastal Region Posts Highest Full Time Employment Growth in BC
ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES
Resolutions Notice/Request for Submissions/Call for Nominations for AVICC Executive
- c. **MINISTER OF FISHERIES AND OCEANS CANADA**
DFO Response and ACRD Letter re: First Nations Fishing Rights
- d. **MINISTER OF AGRICULTURE**
Financial Assistance from the BC Government Francophone Affairs Program to Support Delivery of French Programs and Services
- e. **MAAQUTUSIIS HAHOULTHEE STEWARDSHIP SOCIETY**
Press Release – Ahousaht First Nation Celebrates their Progress Towards a Land Use Vision that Prioritizes Sustainable Economic Development

Director Cootes entered the meeting at 1:33 pm

MOVED: Director Bennett
SECONDED: Director Ruttan

THAT the Board of Directors receive items a-e for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Finance Warrant No. 573.**

MOVED: Director Bennett
SECONDED: Director St. Jacques

THAT the Board of Directors approves Finance Warrant Number 573 in the amount of \$811,326.09 dated January 31, 2017.

CARRIED

- b. **Request for Decision regarding Regional Parks 2017-2021 Financial Plan.**

MOVED: Director Wyton
SECONDED: Director Bennett

THAT the Board of Directors review the Regional Parks proposed budget and approve to be included in the first reading of the 2017-2021 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

- c. **Request for Decision regarding E911 Emergency Telephone System 2017-2021 Financial Plan.**

MOVED: Director McNabb
SECONDED: Director Banton

THAT the Board of Directors review the E911 Emergency Telephone System proposed budget and approve to be included in the first reading of the 2017-2021 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

d. Request for Decision regarding General Government Services 2017-2021.

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Board of Directors review the General Government Service proposed budget and approve to be included in the first reading of the 2017-2021 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

e. Request for Decision regarding Regional Planning 2017-2021 Financial Plan.

MOVED: Director Bennett
SECONDED: Director Cote

THAT the Board of Directors review the Regional Planning proposed budget and approve to be included in the first reading of the 2017-2021 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

f. Request for Decision regarding Proposed Service – West Coast Transit.

MOVED: Director Cote
SECONDED: Director Osborne

THAT the ACRD Board of Directors instruct staff to work with BC Transit on a feasibility study for a transit service between Tofino and Ucluelet and the funds be allocated through general government services in 2017 AND FURTHER the ACRD Board of Directors allocate 7 days of staff time from general government services in 2017 to explore with BC Transit options for a transit service between Tofino and Ucluelet.

CARRIED

g. Request for Decision regarding Parcel Tax Roll Review Panel.

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the Board of Directors:

- 1. Set the date for the Parcel Tax Roll Review Panel sitting for **Wednesday, February 22, 2017, 11:30am** in the **Regional District Board Room**, located at 3008 Fifth Avenue, Port Alberni, BC;*
- 2. Appoint Directors McNabb, Wyton and Cote and Director Banton as Alternate to the Parcel Tax Roll Review Panel;*
- 3. Appoint Teri Fong, CPA, CGA, Manager of Finance for the ACRD as the Collector for 2017.*

CARRIED

h. Request for Decision regarding Participation in the FCM Community Infrastructure Partnership Program (CIPP).

(Deferred from January 25, 2017 Board of Directors Meeting)

MOVED: Director McNabb

SECONDED: Director Wyton

THAT the Alberni-Clayoquot Regional District Board of Directors agree to the participation in the FCM Community Infrastructure Partnership Project (CIPP) from January 31, 2017 to March 31, 2018, which includes the following:

- One-day relationship building strategic planning workshops with the neighboring communities between January 31, 2017 and March 31, 2018, facilitated by CIPP Staff.*
- Participation of one senior staff person (Andrew McGifford, Manager of Environmental Services) and one elected official (Director Keith Wyton) and one alternate for each (Janice Hill, Environmental Services Coordinator and Bob Baden, Alternate Director), to serve on a working group which will meet monthly between workshops to further the joint service agreement development and coordinate with the CIPP team. Regular participation in the First Nation – Municipal Network on LinkedIn.*
- Service as a mentor for others interested in pursuing First Nation – municipal collaboration.*
- Ongoing community engagement and keeping the community informed about CIPP.*

- *Maintaining timely communication with CIPP staff to assist with coordinating the logistics of community visits and workshops, as appropriate.*

CARRIED

9. PLANNING MATTERS

- a. DVE16016, REDMAN, 4585 COMPTON ROAD (BEAVER CREEK)**
Development Variance Application – Memorandum and Permit

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors issue development variance permit DVE16016.

CARRIED

- b. RT11006, LONG BEACH AIRPORT, 188 AIRPORT ROAD (LONG BEACH)**
Text Amendment and Rezoning – Bylaws P1282 and P1283

MOVED: Director Bennett

SECONDED: Director Osborne

THAT Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw P1282 be adopted.

CARRIED

MOVED: Director Bennett

SECONDED: Director Cote

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1283 be adopted.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Administration Department Monthly Staff Report – February 3, 2017**
b. Planning and Development Report – February 1, 2017
c. Staff Action Items Report- February 3, 2017

MOVED: Director Kokura

SECONDED: Director Bennett

THAT the Board of Directors receives the staff reports a-c.

CARRIED

10.2 COMMITTEE REPORTS

a. Long Beach Airport Advisory Committee Meeting – February 1, 2017. J. Osborne (Verbal)

Director Osborne reported on the February 1st meeting. The Committee has decided that the name of the Airport shall remain the Long Beach Airport. Marketing the LBA continues.

MOVED: Director Bennett

SECONDED: Director Osborne

THAT this verbal report be received.

CARRIED

10.3 OTHER REPORTS

a. Vancouver Island Regional Library

- i. 2016-2020 Strategic Plan
- ii. From the Board Table

MOVED: Director Banton

SECONDED: Director Ruttan

THAT the Vancouver Island Regional Library reports be received.

CARRIED

b. Late Item: Director Cote reported on the successful Islands Agricultural Show, February 3 & 4th held in Port Alberni.

c. Late Item: Director Cote reported on the successful Art of Hosting Workshop she attended in January 2017. Copies of the workshop session are available for Directors to review.

MOVED: Director Cootes

SECONDED: Director McNabb

THAT these verbal reports be received.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. RECESS

*MOVED: Director Kokura
SECONDED: Director Bennett*

THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.

CARRIED

The meeting was recessed at 2:28 pm

15. RECOVENE

The meeting was reconvened at 2:43 pm

16. IN-CAMERA

*MOVED: Director Bennett
SECONDED: Director McCarthy*

*THAT the meeting be closed to the public to discuss matters relating to:
i. Litigation or potential litigation affecting the Regional District.*

CARRIED

The meeting was closed to the public at 2:43 pm.

The meeting was re-opened to the public at 3:02 pm.

17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

18. ADJOURN

*MOVED: Director Osborne
SECONDED: Director Cote*

THAT this meeting be adjourned at 3:02 pm.

CARRIED

Certified Correct:

John Jack,
Chairperson

Russell Dyson,
Chief Administrative Officer