



# Alberni-Clayoquot Regional District

## MINUTES OF THE BEAVER CREEK WATER ADVISORY COMMITTEE

MEETING HELD ON JUNE 7, 2017, 2:00 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**MEMBERS** John McNabb, Chairperson, Director, Electoral Area "E" (Beaver Creek)

**PRESENT:** Patty Edwards  
Gord Blakey  
Harold Carlson  
Ginny Stephens  
Pam Craig

**REGRETS:** Kelly Schutte

**STAFF PRESENT:** Andrew McGifford, Manager of Environmental Services  
Janice Hill, Acting Manager of Administrative Services  
Dan Fredlund, Maintenance Technician Leadhand

**1. CALL TO ORDER**

The Chairperson called the meeting to order at 2:01 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

**2. APPROVAL OF AGENDA**

*MOVED: Director Craig*

*SECONDED: Director Blakey*

*THAT the agenda be approved as circulated with the addition of late items as outlined for consideration.*

**CARRIED**

**3. ADOPTION OF MINUTES**

a. **Beaver Creek Water Advisory Committee Meeting held February 14, 2017.**

*MOVED: Director Craig*

*SECONDED: Director Blakey*

*THAT the minutes of the Beaver Creek Water Advisory Committee Meeting held on February 14, 2017 be adopted.*

**CARRIED**

**6. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding additional leak forgiveness – 6138 Beaver Creek Road**

*MOVED: Director Edwards*

*SECONDED: Director Craig*

*THAT the Beaver Creek Water Advisory Committee not grant the request for additional leak forgiveness of \$290 as requested by the owners of the property located at 6138 Beaver Creek Road and staff will commit to work on a payment plan with the owner.*

**CARRIED**

- b. **Request for Decision regarding Beaver Creek Water System Infrastructure Assessment - 2017**

*MOVED: Director Craig*

*SECONDED: Director Blakey*

*THAT the Beaver Creek Water Advisory recommend the Board of Directors adopt the Beaver Creek Water System Infrastructure Assessment (2017) plan and use the information to design the Asset Management plan for the service.*

**CARRIED**

- c. **Request for Decision regarding Beaver Creek System – Bylaw to Impose Development Cost Charge**

*MOVED: Director Craig*

*SECONDED: Director Blakey*

*THAT the Beaver Creek Water Advisory Committee recommend that the Board of Directors give 1<sup>st</sup> and 2<sup>nd</sup> reading to a Development Cost Charge bylaw for the Beaver Creek Water System following the “Development Cost Charge – Best Practices Guide” as recommended by the Ministry of Community, Sport and Cultural Development; followed by a public consultation and review by the Committee for any applicable changes before submission to the Inspector for approval.*

**CARRIED**

**7. REPORTS**

- a. **Hydro Consumption – Dan Fredlund (verbal report and report attached).**

*MOVED: Director Blakey*

*SECONDED: Director Carlson*

*THAT the Beaver Creek Water Advisory Committee receives report a.*

**CARRIED**

**8. ADJOURN**

*MOVED: Director Craig*

*SECONDED: Director Blakey*

*THAT this meeting be adjourned at 3:10 pm.*

**CARRIED**

Certified Correct:

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John McNabb,  
Chairperson

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Wendy Thomson,  
Acting CAO