



## Alberni-Clayoquot Regional District

### MINUTES OF THE ELECTORAL AREA DIRECTORS COMMITTEE

MEETING HELD ON OCTOBER 5, 2016, 10:00 AM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**DIRECTORS** Lucas Banton, Chairperson, Electoral Area "F" (Cherry Creek)

**PRESENT:** Keith Wyton, Director, Electoral Area "A" (Bamfield)  
Mike Kokura, Director, Electoral Area "B" (Beaufort)  
Tony Bennett, Director, Electoral Area "C" (Long Beach)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
John McNabb, Director, Electoral Area "E" (Beaver Creek)

**STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Mike Irg, Manager of Planning and Development  
Wendy Thomson, Manager of Administrative Services  
Alex Dyer, Planner

#### 1. CALL TO ORDER

The Chairperson called the meeting to order at 10:00 am.

The Chairperson recognized the meeting today is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

#### 2. APPROVAL OF AGENDA

*MOVED: Director McNabb*

*SECONDED: Director Bennett*

*THAT the agenda be approved as circulated.*

**CARRIED**

#### 3. ADOPTION OF MINUTES

a. **Electoral Area Directors Committee Meeting – March 22, 2016.**

*MOVED: Director Wyton*

*SECONDED: Director Bennett*

*THAT the minutes of the Electoral Area Directors Meeting held on March 22, 2016 be received.*

**CARRIED**

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**4. CORRESPONDENCE FOR ACTION/INFORMATION**

- a. **Correspondence dated August 25, 2016 from Association of Vancouver Island and Coastal Communities regarding a request for Input for an Electoral Area Forum at AVICC Convention.**

*MOVED: Director Wyton*

*SECONDED: Director McNabb*

*THAT the Electoral Area Directors Committee endorse the recommendations identified in the AVICC Executive Summary and request an update on the recommendations and support continued discussion at the 2017 AVICC convention.*

**CARRIED**

**5. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding Update on Short Term Vacation Rentals.**

*MOVED: Director Bennett*

*SECONDED: Director Wyton*

*THAT the Electoral Area Directors Committee direct staff to conduct public input sessions to garner community input into options for dealing with short term vacation rentals.*

**CARRIED**

- b. **Request for Decision regarding Building Inspection Update.**

*MOVED: Director Wyton*

*SECONDED: Director McNabb*

*THAT the Electoral Area Directors Committee receive the staff report and request staff to report back to the Committee in three months.*

**CARRIED**

**6. REPORTS**

- a. **Update on Zoning Bylaw Project**

*MOVED: Director McNabb*

*SECONDED: Director Wyton*

*THAT the Electoral Area Directors Committee receives this report.*

**CARRIED**

**7. LATE BUSINESS**

**8. IN-CAMERA**

*MOVED: Director Banton*

*SECONDED: Director Kokura*

*THAT the meeting be closed to the public to discuss matters relating to:*

- i. Litigation or potential litigation affecting the Regional District*
- ii. Law enforcement, if the Regional District considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.*

**CARRIED**

The meeting was closed to the public at 10:50 am.

The meeting was re-opened to the public at 11:07 am.

**9. RECOMMENDATIONS FROM IN-CAMERA**

The Committee reported out that correspondence received from a concerned citizen regarding burning in Cherry Creek will be forwarded to the Air Quality Council.

**10. ADJOURN**

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT this meeting be adjourned 11:14 am.*

**CARRIED**

Certified Correct:

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Lucas Banton,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer