



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MARCH 9, 2016, 1:30pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Josie Osborne, Chairperson, District of Tofino

PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Mike Ruttan, Mayor, City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government via teleconference

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services

Mike Irg, Manager of Planning and Development

Shelli Lyle, Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director Bennett

THAT the agenda be approved as circulated with the addition of the following late items:

- a. Delegation for Letter of Support – Sheena Falconer - West Coast Aquatic Stewardship Association;*
- b. Information – Recognition – Ted Blight – Governor General Award;*
- c. Request for Decision – Cycle Alberni Bike to Work Week Grant Application;*
- d. Provincial update for the Alberni Valley Regional Airport.*

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – February 24, 2016

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the minutes of the Board of Directors meeting held on February 24, 2016 be adopted.

CARRIED

b. West Coast Committee Meeting – February 24, 2016

MOVED: Director St. Jacques

SECONDED: Director Bennett

THAT the minutes of the West Coast Committee Meeting held on February 24, 2016 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Mr. Frank Kruks regarding the need for additional beds at the West Coast General Hospital.

Mr. Kruks provided the Board of Directors information on his experience at West Coast General Hospital on February 20th when he underwent surgery. He was moved many times and his last days were spent in a dining room area that he felt was like cattle stalls separated by curtains, he felt very degraded and there was no privacy and requested the Board look into this matter.

Director McCarthy entered the meeting at 1:43 pm.

b. Sheena Falconer from the West Coast Aquatic Stewardship Association regarding request for letter of support for their funding application to the RBC Blue Water Leadership Grant to assess and quantify all the inputs into the Alberni Inlet.

Ms. Falconer provided information on the West Coast Aquatic Stewardship Association's RBC Blue Water Leadership grant application. They are proposing to assess and quantify all the inputs into the Alberni Inlet, including storm drains, liquid waste, boating fuel, log handling and other impacts. The outcome will be options to

reduce inputs, leading to cleaner water for the inlet. Ms. Falconer is requesting a letter of support from the ACRD Board of Directors to support their \$90,000 project to RBC.

MOVED: Director Ruttan
SECONDED: Director Bennett

THAT the Board of Directors forward a letter of support to RBC Blue Water Leadership on behalf of the West Coast Aquatic Stewardship Association's grant application.

CARRIED

6. CORRESPONDENCE FOR ACTION

- a. Correspondence January 8, 2016 from the Municipal Finance Authority regarding the 2016 Regional District Chairs (CEOs) and CAOs Forum.**

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Board of Directors authorize the Chairperson and CAO to attend the Annual Regional District CEO(Chair/CA) Forum, March 29-30, 2016 in Victoria, BC.

CARRIED

- b. Correspondence February 5th, 2016 from the Union of BC Municipalities regarding request for 2016-2017 Membership Renewal.**

MOVED: Director Bennett
SECONDED: Director McLeman

THAT the Board of Directors authorize the 2016-2017 UBCM membership renewal in the amount of \$5,182.45.

CARRIED

- c. Correspondence March 2, 2016 from the Royal Canadian Legion regarding request to support the Remembrance Project.**

MOVED: Director McNabb
SECONDED: Director Ruttan

THAT the Board of Directors refer the request for support for the Remembrance Project by sponsoring an advertisement space in the "Military Service Recognition Book" for the ¼ page (Full Colour) for the amount of \$565.00 including GST to the next Board of Directors meeting to seek more information.

CARRIED

- d. **Correspondence March 3, 2016 from the Carving on the Edge Festival regarding a Special Events Grant request of \$1500.00 to support the programs of the festival.**

MOVED: Director Banton

SECONDED: Director McNabb

THAT the Board of Directors defer the request from the Carving on the Edge Festival regarding a Special Events Grant request of \$1500.00 to support the programs of the festival to the next Board of Directors meeting to seek more information.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **COMMUNITY ARTS COUNCIL**
RAC Reminders March – April 2016
- b. **EMERGENCY MANAGEMENT BC**
Funding Announcement: Earthquake Early Warning and Executive Summary
- c. **CLIMATE LEADERSHIP TEAM**
Invitation to Engage
- d. **PROVINCE OF BC WINE STORE RETAILING STRATEGY**
Initiative Announcement
- e. **SPECIES AT RISK RECOVERY UNIT**
Notification of updates to the Species at Risk Public Registry
- f. **30TH ANNIVERSARY SISTER CITIES**
Invitation to Participate
- g. **COMMUNITIES IN BLOOM**
Invitation to Participate
- h. **ISLAND CORRIDOR FOUNDATION**
Annual General Meeting – April 28, 2016
- i. **MINISTRY OF JOBS, TOURISM AND SKILLS TRAINING**
Syrian Refugees Arrival Update
- j. **HUU AY AHT**
Letter of Support
- k. **SUZY VAN HERWAARDEN**
Thank you card
- l. **LATE ITEM – GOVERNOR GENERAL AWARD**
Recognition of Ted Blight's 40 Years of Service

MOVED: Director Ruttan

SECONDED: Director Jack

THAT the Board of Directors receive items a-l for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Island Health Grant Funding Agreement.

MOVED: Director Cote
SECONDED: Director Ruttan

THAT the Alberni-Clayoquot Regional District enter into an agreement with Island Health in order to receive one-time grant funding in the amount of \$31,733.39 to be used for the purpose of developing population level interventions that address the five modifiable health risk factors, frail seniors, mental health and substance use, either directly or in partnership with other local community organizations, including Community Health Networks.

CARRIED

b. Request for Decision regarding the West Coast Multiplex.

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors amend the 2016 – 2020 Financial Plan to include an allocation of \$20,000 for resources in order for the Regional District to support West Coast Multiplex planning and programming.

CARRIED

c. Request for Decision regarding the Arrowsmith Amateur Radio Club Grant in Aid.

MOVED: Director McNabb
SECONDED: Director Cote

THAT the ACRD Board of Directors support the Grant In Aid request of the Arrowsmith Amateur Radio Club, in the amount of \$9,328.57, with the participating areas being Beaver Creek, Cherry Creek, Sproat Lake, Beaufort and the City of Port Alberni, and the 2016-2020 Financial Plan be amended accordingly.

CARRIED

d. Request for Decision regarding amendments prior to 2nd reading of the 2016-2020 Financial Plan.

MOVED: Director Osborne
SECONDED: Director Bennett

THAT the Board of Directors approve the following amendment to the 2016 – 2020

Financial Plan to be included in second reading of Bylaw F1125, 2016 – 2020 Financial Plan at the Special Board of Directors meeting on March 16, 2016:

Alberni Valley Grant in Aid:

Page 27 - Line 2 – increase by \$9,328 from \$27,830 to \$37,159;

Page 27 - Line 10 – add Arrowsmith Amateur Radio Club \$9,329.

West Coast Multiplex Service:

Add Page 46 - Line 2 increase tax requisition to \$20,000;

Page 46 – add Line 6 – Operating Costs West Coast Multiplex - \$20,000.

Wheels for Wellness:

Page 58 - line 2 reduce by \$2,172 to \$2,000 from \$4,172.00;

Page 58 – line 6 reduce by \$2,172 to \$2,000 from \$4,172.00.

E911:

Page 6 - line 2 - reduce by \$3,947 from \$296,884 to \$291,167;

Page 6 - line 7 - reduce by \$3,947 from \$295,868 to \$290,151.

CARRIED

e. Request for Decision regarding Finalizing and Archiving Old/Expired Building Permits.

MOVED: Director Bennett

SECONDED: Director Cote

THAT the Board of Directors authorize the closing and archiving of building permits 10 years and older as of the date of issuance due to inactivity, if the determination of the Building Official is that no significant or unacceptable conditions exist in relation to the Building Permit issued.

CARRIED

f. Request for Decision regarding Bylaw 856-9, Sproat Lake Fire Protection Area Amendment.

MOVED: Director Cote

SECONDED: Director Banton

THAT the Alberni-Clayoquot Board of Directors give first reading to Bylaw 856-9, cited as "Sproat Lake Fire Protection Service Area Amendment, 2016".

CARRIED

MOVED: Director Cote

SECONDED: Director Ruttan

THAT the Alberni-Clayoquot Board of Directors give second reading to Bylaw 856-9, cited as "Sproat Lake Fire Protection Service Area Amendment, 2016".

CARRIED

*MOVED: Director Cote
SECONDED: Director Jack*

THAT the Alberni-Clayoquot Board of Directors give third reading to Bylaw 856-9, cited as "Sproat Lake Fire Protection Service Area Amendment, 2016".

CARRIED

*MOVED: Director Cote
SECONDED: Director Jack*

THAT the Alberni-Clayoquot Board of Directors adopt Bylaw 856-9, cited as "Sproat Lake Fire Protection Service Area Amendment, 2016".

CARRIED

g. Request for Decision regarding Finance Warrant Number 562.

*MOVED: Director Jack
SECONDED: Director Banton*

THAT the Alberni-Clayoquot Board of Directors approve Finance Warrant number 562 in the amount of \$781,016.65 dated February 29, 2016.

CARRIED

h. LATE ITEM - Request for Decision regarding Cycle Alberni Bike to Work Week Grant Application.

*MOVED: Director Jack
SECONDED: Director Banton*

THAT the Alberni-Clayoquot Regional District Board of Directors provide a letter of support for the Cycle Alberni grant application to Mountain Equipment Coop for funds to support Bike to Work week.

CARRIED

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

- a. DVC16001, OLCEN, 2433 WILLOWBRAE ROAD**
Development Variance Application – Memorandum and Permit

MOVED: Director Bennett
SECONDED: DirectorCote

THAT the Board of Directors pass a resolution to issue development variance DVC16001.

CARRIED

- b. **DVD16002, PULFORD, 9806 STIRLING ARM CRESCENT**
Development Variance Application – Memorandum and Permit

MOVED: Director Cote
SECONDED: Director Bennett

THAT the Board of Directors pass a resolution to issue development variance permit DVD16002.

CARRIED

- c. **RF15010, NEWBERRY, 6585 CHERRY CREEK ROAD**
Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaw P1340

MOVED: DirectorBanton
SECONDED: DirectorCote

THAT the Board of Directors receive the public hearing report.

CARRIED

MOVED: Director Banton
SECONDED: Director Benett

THAT the Board of Directors receive the public hearing minutes.

CARRIED

MOVED: Director Banton
SECONDED: Director Bennett

THAT the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1340 be read a second time.

CARRIED

MOVED: Director Banton
SECONDED: Director Kokura

THAT the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1340 be read a third time.

CARRIED

9.2 ALL DIRECTORS

- a. **AF15001, HAWKINS/GAIGA, 6741 CYPRESS BLVD**
ALC Application – Memorandum and Report

MOVED: Director Kokura

SECONDED: Director Banton

THAT the Board of Directors forward the application to the Agriculture Land Commission recommending support subject to a Temporary Use Permit being issued.

CARRIED

- b. **AF16001, BOWERMAN EXCAVATING LTD, 725 FRANKLIN RIVER RD**
ALC Application – Report

MOVED: Director Kokura

SECONDED: Director Bennett

THAT the Board of Directors pass a resolution to forward the non-farm use application to the Agricultural Land Commission noting that support of the music festival use is conditional on the approval of a temporary use permit.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. CAO Report – March 3, 2016
b. Planning & Development Manager Report – March 2, 2016
c. Staff Action Items Report – March 3, 2016

MOVED: Director Kokura

SECONDED: Director Cote

THAT the Board of Directors receives the Staff Reports a-c.

CARRIED

10.2 COMMITTEE REPORTS

- a. **Central Westcoast Forest Society – March 1, 2016.**

MOVED: Director Bennett

SECONDED: Director Banton

THAT the Board of Directors receives the Member Report a.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

a. Late Business - Request for Provincial Update for Alberni Valley Regional Airport

MOVED: Director Osborne

SECONDED: Director Bennett

THAT the Board of Directors of the Alberni Clayoquot Regional District direct the Chair to write to Ministers Thomson (MFLNRO), Bond (MJTST) and Stone (MOTI) as well as the Premier to provide an update on the Alberni Valley Regional Airport expansion and confirm provincial support for the project.

CARRIED

13. QUESTION PERIOD

14. RECESS

MOVED: Director McNabb

SECONDED: Director Wyton

THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.

CARRIED

The meeting was recessed at 2:47 pm.

15. RECOVENE

The meeting was reconvened at 2:51 pm.

16. IN-CAMERA

MOVED: Director Osborne

SECONDED: Director Ruttan

THAT the meeting be closed to the public to discuss matters relating to:

- i. labour or other employee relations;*
- ii. negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public.*

CARRIED

The meeting was closed to the public at 3:04 pm.

The meeting was re-opened to the public at 4:29 pm.

17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

18. ADJOURN

MOVED: Director Kokura

SECONDED: Director Bennett

THAT this meeting be adjourned at 4:30 pm.

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Russell Dyson,
Chief Administrative Officer