



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JUNE 22, 2016, 1:30 PM

Harold Bishop Fire Hall, 7667 Pacific Rim Highway, Port Alberni, BC

DIRECTORS

Josie Osborne, Chairperson, District of Tofino

PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

John McNabb, Director, Electoral Area "E" (Beaver Creek)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Ron Paulson (Alternate Director), Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Kirsten Johnsen, Councillor, Toquaht Nation (non-voting member)

REGRETS:

Jack McLeman, Councillor, City of Port Alberni

John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT:

Wendy Thomson, Manager of Administrative Services

Andrew McGifford, Manager of Environmental Services

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Shellie Lyle, Administrative Assistant

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting today is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Bennett

SECONDED: Director McNabb

*THAT the agenda be approved as circulated with the addition of late item:
6.(b) Toquaht Nation Official Request to join the Alberni-Clayoquot Regional District.*

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting –June 8, 2016

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the minutes of the Board of Directors meeting held on June 8, 2016 be adopted.

CARRIED

b. West Coast Committee Meeting –June 15, 2016

MOVED: Director St. Jacques
SECONDED: Director Bennett

THAT the minutes of the West Coast Committee meeting held on June 15, 2016 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS& PRESENTATIONS

a. S/Sgt. Dave Paddock, Officer in Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for May 2016.

Sgt. Paddock reported on the RCMP activities for the month of May. In April there was a decrease in thefts however thefts spiked in May, they have since increased messaging. There will be a visible RCMP presence at the Sproat Lake Landing event on July 1st and the Sproat Lake Regatta. The RCMP will make contact with the Sproat Lake Marine Patrol when they are up and running. OIC Brian Hunter will take over on July 4th.

b. Presentation of signed petition “Stop! The Stuart Avenue Trail”, residents of the Stuart Avenue/Bell Road neighbourhood

- **Larry Ransom**
- **Diana Gunderson**
- **Steve & Shelley Albaya**
- **Marie Cooper**
- **Ralph &**

Residents spoke to their concerns regarding the Stuart Avenue Trail development stating the trail does not meet the needs of the community and they want the trail development stopped and closed until their concerns (increased traffic -

motorcycles, ATV's, theft and risk of wildfire) are addressed. They expressed concerns with no public engagement or consultation with area residents and have safety concerns. A number of the Stuart Avenue residents are not supportive of this trail and have signed a petition. The property owners request the trail project be halted at this time and an information meeting be held with the community. The delegation submitted the petition to the Regional District Board.

c. Anne Collins, Sproat Lake resident, regarding Thank you, Stuart Road/Seaton Park Trail.

Ms. Collins spoke in favour of the Stuart Avenue Trail stating the public has the right to access the provincial right of way. This trail provides safe access for children, people walking and horses. Ms Collins advised she has a list of 35 names that are in favour of this trail.

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Board of Directors instruct staff to provide a background report on the Stuart Avenue Trail development at the July 27th Board of Directors meeting.

CARRIED

MOVED: Director Bennett
SECONDED: Director Cootes

THAT the Board of Directors request staff ensure that any ACRD involvement on the Stuart Avenue Trail ceases until the Board receives the staff report.

CARRIED

6. CORRESPONDENCE FOR ACTION

a. Correspondence dated June 6, 2016 from the Canadian Union of Postal Workers regarding a request for the Alberni-Clayoquot Regional District to send input for the Canada Post Review.

MOVED: Director Kokura
SECONDED: Director Ruttan

THAT the Board of Directors receive the correspondence.

CARRIED

b. LATE ITEM: Correspondence dated June 20, 2016 from the Toquaht Nation regarding a request to join the Alberni-Clayoquot Regional District, per section 14.3.0 of the *Maa-nulth First Nations Final Agreement*.

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors accept the correspondence from the Toquaht Nation giving notice that they wish to join the ACRD Board as a voting member and instruct staff to work with the Province and the Toquaht Nation to end the transition period.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **ISLAND COASTAL ECONOMIC TRUST**
Educational Tourism Will Bring Year-Round Opportunities to the West Coast of the Island
ICET Celebrates a Decade of Growth and Regional Diversification
- b. **UNION OF BRITISH COLUMBIA MUNICIPALITIES**
Fire Safety Act
Call for Nominations for UBCM Executive
Process for meetings with Cabinet Ministers at UBCM
- c. **MUNICIPAL INSURANCE ASSOCIATION OF BC**
The MIABC's Story
- d. **MINISTRY OF JOBS, TOURISM AND SKILL TRAINING AND MINISTER RESPONSIBLE FOR LABOUR**
Further Update on Arrival of Syrian Refugees to our Province
- e. **MINISTRY OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT**
Summary of Local Government Engagement of the CLT's Recommendations
- f. **UNITED STEELWORKERS DISTRICT 3 WESTERN PROVINCES AND TERRITORIES**
Copy of letters regarding Lobbying for an End to Old Growth Logging in the Walbran Area of TFL46 and Other Areas of Vancouver Island

MOVED: Director Kokura

SECONDED: Director St. Jacques

THAT the Board of Directors receive items a-f for information.

CARRIED

MOVED: Director Banton

SECONDED: Director Cote

THAT the Board of Directors request staff to review the Union of British Columbia Municipalities Fire Safety Act regulations coming into force and the implications to the Alberni-Clayoquot Regional District.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Alberni-Clayoquot Regional District 2015 Statement of Financial Information.

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors approve the 2015 Statement of Financial Information (SOFI) for the Alberni-Clayoquot Regional District including all of the statements and schedules.

CARRIED

b. Request for Decision regarding Alberni-Clayoquot Regional Hospital District 2015 Statement of Financial Information.

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors approve the 2015 Statement of Financial Information (SOFI) for the Alberni-Clayoquot Regional Hospital District including all of the statements and schedules.

CARRIED

c. Request for Decision regarding Agriculture Plan Implementation Contract – Phase Three

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the Regional Board award a contract to Eden Tree Farm and Gardening to provide agricultural support services until December 31, 2016 with the cost of the contract not to exceed \$20,000.

CARRIED

d. Request for Decision regarding Long Beach Airport (CYAZ) – Lease Lot Appraisals.

MOVED: Director St. Jacques

SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors engage Pacific Rim Appraisals perform the current market appraisals of the rates for all leased properties at the Long Beach Airport for a cost of \$5,400 plus GST.

CARRIED

e. Request for Decision regarding Vending Machine Agreement – LBA Terminal Building.

MOVED: Director Bennett
SECONDED: Director McCarthy

THAT the Alberni-Clayoquot Regional District Board of Directors enter into a Vending Machine Agreement with Bob Boucher to supply vending services at the Long Beach Airport Terminal building for up to 2 machines for a rental fee of fifty (\$50) per month for a two (2) year term and amend the contract to reflect.

CARRIED

9. PLANNING MATTERS

a. DVD16006, DANELIUK, LOT 364 CLAYOQUOT DISTRICT
Development Variance Application – Report

MOVED: Director Cote
SECONDED: Director Kokura

THAT the Board of Directors consider issuing development variance permit DVD16006 subject to restrictive covenant being placed on the property restricting tree removal as shown on the attached map.

CARRIED

b. PROPOSED CELL TOWER, TELUS FILE BC0304, MT. OZZARD, SOUTH LONG BEACH
Request for Decision

MOVED: Director Bennett
SECONDED: Director Cote

THAT the Board of Directors direct staff to issue a Letter of Land Use Concurrence for TELUS File “BC0304 – Mount Ozzard” noting that the ACRD supports the cell tower location.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report–June 17, 2016**
- b. Meeting Schedule – July 2016**
- c. Building Inspector’s Report – May 2016**
- d. Financial Statements – May 31, 2016**

e. CYAZ Lighting Project Update – June 16, 2016

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Board of Directors receives the staff reports a-e.

CARRIED

10.2 COMMITTEE REPORTS

a. Reconciliation Workshop held June 20, 2016 (verbal) – J. Osborne

Chair Osborne reported great discussions at the Reconciliation Workshop regarding the meaning of reconciliation “what it is and what it isn't”. In the afternoon participants had the opportunity to explore the ninety-four recommendations from the Reconciliation Commission and discussed those that are pertinent to the ACRD. Chair Osborne will distribute workshop notes from the facilitator to the Directors.

MOVED: Director Bennett
SECONDED: Director Cote

THAT this verbal report be received.

CARRIED

10.3 MEMBER REPORTS

a. 9-1-1 Corporation – J. McNabb - No report

b. Vancouver Island Regional Library - L. Banton

Director Banton has requested a meeting with VIRL to discuss what the liabilities and implications of facilities are for municipalities.

c. Central West Coast Forest Society – T. Bennett - No Report

d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan/L. Banton/J. Osborne

Chairperson Osborne thanked staff for all their hard work leading up to and including the Emergency Coastal Response held June 7-10, it was a great success.

e. Alberni Valley Chamber of Commerce – J. McLeman - No Report

f. Coastal Communities Network – T. Bennett - No Report

Director Bennett reported there will be a meeting at UBCM as well as a booth promoting the CCN.

MOVED: Director Bennett
SECONDED: Director St. Jacques

THAT the Board of Directors approve payment to Coastal Community Network in the amount of \$750.00 to cover costs of membership fees.

CARRIED

g. West Island Woodlands Advisory Group – L. Banton - No Report

h. Island Coastal Economic Trust –Josie Osborne

Chairperson Osborne reported ICET celebrated its 10th year anniversary, there was a day of learning which featured discussions on economic development.

i. Air Quality Council, Port Alberni – J. McNabb

Director McNabb reported Catalyst had favorable results, emissions were within their scope of their mandate. The AQC feels assured that the Ministry of Environment is in total control and enforcing the Carbon Production facility.

j. West Coast Aquatic Board – T. Bennett/K. Wyton

Director Bennett reported the grand opening of the Aquarium will be held July 19th.

k. Association of Vancouver Island & Coastal Communities – P. Cote

Director Cote reported there were delegations from the Island Corridor Foundation regarding financial changes and from the Community Benefit Procurement; an AVICC Electoral Area Forum will be held at UBCM.

l. Beaver Creek Water Advisory Committee – J. McNabb - No Report

m. Other Reports

- Sproat Lake Parks Commission Meeting Minutes of May 12, 2016
– P. Cote

n. Reconciliation Committee

Director Cote reported on the July 14th Port Alberni Friendship Center meeting where there were discussions regarding Reconciliation. The Executive Director, Cyndi Stevens congratulated the Directors on the work they are doing.

MOVED: Director St. Jacques

SECONDED: Director Banton

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director McNabb

SECONDED: Director Banton

THAT the meeting be closed to the public to discuss matters relating to:

i. Labour or other employee relations.

CARRIED

The meeting was closed to the public at 2:57 pm.

The meeting was re-opened to the public at 4:00 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director McNabb

SECONDED: Director Cootes

THAT this meeting be adjourned at 4:00 pm.

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Wendy Thomson,
Manager of Administrative Services