



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 10, 2016, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

Penny Cote, Vice-Chairperson, Electoral Area "D" (Sproat Lake)
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Tony Bennett, Director, Electoral Area "C" (Long Beach)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)
John Jack, Councillor, Huu-ay-aht First Nation
Mike Ruttan, Mayor, City of Port Alberni
Jack McLeman, Councillor, City of Port Alberni
Dianne St. Jacques, Mayor, District of Ucluelet
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

Josie Osborne, Chairperson, Mayor, District of Tofino
Alan McCarthy, Member of Legislature, YuułuꞀiꞀꞀathꞀ Government
Russell Dyson, Chief Administrative Officer

STAFF PRESENT:

Wendy Thomson, Manager of Administrative Services
Andrew McGifford, Acting Manager of Finance/Manager of
Environmental Services
Mike Irg, Manager of Planning and Development
Shelli Lyle, Administrative Assistant

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the agenda be approved as circulated with the addition of the following late items:

- a. Letter of Support - Port Alberni Friendship Centre - Funding for Day Care;*
- b. Letters of Support - Alberni Valley Regional Expansion Project;*
- c. CAO Report on the Alberni Valley Regional Airport Expansion Project and Borrowing;*

- d. *Association of Vancouver Island Resolution - Funding for Agricultural Rainwater Harvesting Systems;*
- e. *Nuu-chah-nulth Tribal Council meeting March 3rd, 2016.*

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – January 27, 2016

MOVED: Director Kokura

SECONDED: Director Wyton

THAT the minutes of the Board of Directors meeting held on January 27, 2016 be adopted.

CARRIED

b. Alberni Valley & Bamfield Services Committee Meeting - January 25, 2016

MOVED: Director Wyton

SECONDED: Director Kokura

THAT the minutes of the Alberni Valley & Bamfield Committee meeting held on January 25, 2016 be adopted.

CARRIED

c. Reconciliation Committee Meeting - January 27, 2016

MOVED: Director Bennett

SECONDED: Director Jack

THAT the minutes of the Reconciliation Committee meeting held on January 27, 2016 be adopted.

CARRIED

d. Alberni Valley & Bamfield Services Committee - Financial Planning Meeting - February 4, 2016

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the minutes of the Alberni Valley & Bamfield Services Committee - Financial Planning Meeting held on February 4, 2016 be adopted.

CARRIED

e. Electoral Area Directors Committee - Financial Planning Meeting - February 4, 2016

MOVED: Director Banton
SECONDED: Director Bennett

THAT the minutes of the Electoral Area Directors Committee - Financial Planning Meeting held on February 4, 2016 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Mr. Zoran Knezevic, President/CEO, Port Alberni Port Authority regarding presentation on China Creek.

Mr. Knezevic explained the proposed upgrades the Port Alberni Port Authority plans for China Creek Marina and Campground. Cecilia Addy, Manager of China Creek Marina and Campsite spoke to the upgrades and initiatives the Port Authority desires to promote China Creek and Port Alberni as a destination. Mr. Knezevic asked the Board to consider extending their lease for an additional 15 years and assistance with access road upgrades.

b. Jolleen Dick, Hupacasath First Nation regarding Clutesi Haven, Development Proposal

Ms. Dick explained the proposal of a year round public market at Clutesi Haven. The Hupacasath First Nation is building off relationships with potential user groups, partners and Nuuchahnulth Nations; they are working on a feasibility study and business plan and looking for funding sources through the Agri-Spirit fund, Island Coastal Economic Trust, NTC Economic Development Corp, AANDC.

6. CORRESPONDENCE FOR ACTION

a. LATE ITEM: Port Alberni Friendship Centre, February 10, 2016, request for letter of support for Day Care funding.

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the ACRD Board of Directors forward a letter to the Port Alberni Friendship Centre supporting their application for funding through ICET for their new Day Care facility.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **HONOURABLE MARY POLAK, MINISTER OF THE ENVIRONMENT**
Local Government Input - Climate Action and Climate Leadership Plan
- b. **MID ISLAND EMERGENCY COORDINATORS AND MANAGERS**
Discussion of the Emergency Program Act
- c. **CITY OF LANGFORD**
Island Corridor Foundation Process and Fees
- d. **HONOURABLE SHIRLEY BOND, MINISTER OF JOBS, TOURISM AND SKILLS TRAINING AND MINISTER RESPONSIBLE FOR LABOUR**
Update Regarding Ongoing Arrivals of Syrian Refugees into BC
- e. **ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES**
AVICC Update - Convention Registration, Resolutions, Nominations, Grants and Access Agreements
- f. **ENVIRONMENT AND CLIMATE CHANGE CANADA**
Input on Draft Recovery Documents for SARA Listed Species at Risk in BC
- g. **ANDREW NIKIFORUK**
The Reality of LNG: Fracking, Earthquakes, and Fractured Economies
- h. **WEST COAST AQUATIC**
Marine Spatial Planning Public Review Drop In Session

MOVED: Director St. Jacques

SECONDED: Director Bennett

THAT the Board of Directors receive items a-h for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding E911 Emergency Telephone System.**

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Board of Directors approve the E911 Emergency Telephone System proposed budget and approve to be included in the first reading of the 2016-2020 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

- b. **Request for Decision regarding Regional Parks Budget.**

MOVED: Director Wyton

SECONDED: Director Banton

THAT the Board of Directors review the Regional Parks proposed budget and approve to be included in the first reading of the 2016-2020 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

c. Request for Decision regarding Regional Planning.

MOVED: Director Bennett

SECONDED: Director Banton

THAT the Board of Directors review the Regional Planning proposed budget and approve to be included in the first reading of the 2016-2020 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

d. Request for Decision regarding General Government Services - 2016-2020 Financial Plan.

MOVED: Director Kokura

SECONDED: Director Bennett

THAT the Board of Directors review the General Government proposed budget and approve to be included in the first reading of the 2016-2020 Alberni-Clayoquot Regional District Financial Plan.

CARRIED

e. Request for Decision regarding January 27th Reconciliation Committee Meeting Recommendations.

MOVED: Director Bennett

SECONDED: Director Cootes

THAT the ACRD Board of Directors send a letter to the Port Alberni Friendship Center following up on items put forward at the October 20, 2015 meeting and inviting them to attend a regular Board meeting to provide an update on their programs and activities.

CARRIED

MOVED: Director Bennett

SECONDED: Director Cootes

THAT the ACRD Board of Directors consider funding through the budget process a workshop regarding the United Nations Declaration on the Rights of Indigenous Peoples and specific local government actions from the Truth and Reconciliation Commission with First Nations leaders being invited to attend.

CARRIED

f. Request for Decision regarding AVRA Runway Expansion

LATE ITEMS: Letters of Support – AVRA Expansion - Dr. Rhiannon Hughes and Dr. S. Kofi Affram; Dr. K. Feyi and Dr. Robert O'Dwyer; CAO Report AVRA Project and Borrowing; Chairperson Josie Osborne report on AVRA Expansion.

MOVED: Director McNabb

SECONDED: Director Cootes

THAT the above request for decision and late correspondence regarding the Alberni Valley Regional Airport Runway Expansion be tabled.

CARRIED

MOVED: Director Cootes

SECONDED: Director Ruttan

THAT the Alberni-Clayoquot Regional District Board of Directors lift the request for decision and late correspondence regarding the Alberni Valley Regional Airport Runway Expansion from the table.

CARRIED

MOVED: Director Cootes

SECONDED: Director Ruttan

THAT the Board of Directors of the Alberni Clayoquot Regional District include the email memo dated February 10, 2016 from Chair Josie Osborne regarding the Alberni Valley Regional Airport Runway Expansion be included as a late item.

CARRIED

MOVED: Director McLeman

SECONDED: Director McNabb

THAT the Board of Directors of the Alberni Clayoquot Regional District proceed to tender the Alberni Valley Airport Runway Expansion project.

CARRIED

MOVED: Director Ruttan

SECONDED: Director Cootes

THAT the ACRD Board of Directors endorse the proposal as presented from Tetra Tech to provide engineering services to oversee tendering and construction of the Alberni Valley Regional Airport Runway Expansion project.

CARRIED

MOVED: Director Jack
SECONDED: Director Cootes

THAT the Board of Directors of the Alberni Clayoquot Regional District request Pat Deakin, Economic Development Officer, City of Port Alberni speak to the Alberni Valley Regional Airport Runway Expansion.

CARRIED

Mr. Deakin provided an update to the Board regarding the Alberni Valley Regional Airport Runway Expansion project funding application.

MOVED: Director Ruttan
SECONDED: Director Cootes

THAT staff be directed to explore a possible application to the 2016 intake for the BC Air Access program for the AVRA medium intensity lighting at an estimated cost of \$1.5 million, and report back to the Board with possible funding options for the ACRD share of the project costs.

MOVED: Director Banton
SECONDED: Director Bennett

THAT the main motion be amended to include exploring any other grants or additional funding options.

CARRIED

The main motion as amended was

CARRIED

MOVED: Director Ruttan
SECONDED: Director Kokura

THAT the Board of Directors of the Alberni Clayoquot Regional District receive the report and letters of support.

CARRIED

g. Request for Decision regarding Finance Warrant No. 561

MOVED: Director Kokura
SECONDED: Director Cootes

THAT the Alberni-Clayoquot Board of Directors approves Finance Warrant Number 561 in the amount of \$712,982.83 dated January 31, 2016.

CARRIED

9. PLANNING MATTERS

- a. DVB15015, SCOTT, 6980 DEBEAUX ROAD**
Development Variance Application – Memorandum & Permit

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the Board of Directors pass a resolution to issue development variance DVB15015.

CARRIED

- b. DVC16001, OLCEN, 2433 WILLOWBRAE ROAD**
Development Variance Application – Report

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Board of Directors pass a resolution to consider issuing development variance DVC16001 subject to approval from the Ministry of Environment Land Use Remediation Section.

CARRIED

- c. DVD15014, HICKMAN, 18580 PACIFIC RIM HIGHWAY**
Development Variance Application – Memorandum & Permit

MOVED: Director Cote
SECONDED: Director Kokura

THAT the Board of Directors pass a resolution to issue development variance DVD15014.

CARRIED

- d. DPD15010, HICKMAN, 18580 PACIFIC RIM HIGHWAY**
Development Permit Application – Report & Permit

MOVED: Director Cote
SECONDED: Director Banton

THAT the Board of Directors pass a resolution to issue development permit DPD15010.

CARRIED

- e. ABATTOIR FEASIBILITY STUDY CONTRACT**
Request for Decision

MOVED: Director McNabb

SECONDED: Director Ruttan

THAT the Board of Directors accept the contract proposal submitted by Janco Associates Business Consulting to complete the Abattoir Feasibility Study, with the cost of the contract not to exceed \$10,000 excluding GST.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. CAO Report - February 5, 2016**
- b. Planning and Development Report - February 3, 2016**
- c. Environmental Services Manager Report - February 5, 2016**
- d. Financial Report - February 5, 2016**
- e. Staff Action Items Report - February 5, 2016**

MOVED: Director Kokura

SECONDED: Director Ruttan

THAT the Board of Directors receives the staff reports a-e.

CARRIED

10.2 COMMITTEE REPORTS

- a. Salmon Beach Committee Meeting - February 9, 2016 - T. Bennett (Verbal)**

Director Bennett reported the Salmon Beach Committee met Tuesday, February 9th regarding the 2016 budget.

MOVED: Director Bennett

SECONDED: Director St. Jacques

THAT this verbal report be received.

CARRIED

11. UNFINISHED BUSINESS

- a. Unfinished Business Nuu-chah-nulth Tribal Council Meeting**

MOVED: Director Bennett

SECONDED: Director Banton

THAT the Board of Directors approve Director Bennett and the CAO attending an Nuu-chah-nulth Tribal Council meeting on March 3rd, 2016 with West Coast Communities and local governments.

CARRIED

12. LATE BUSINESS

a. Association of Vancouver Island and Coastal Communities Resolution

Re: Funding for Agricultural Rainwater Harvesting Systems.

MOVED: Director Cote

SECONDED: Director McLeman

THAT the following resolution be forwarded for consideration at the Association of Vancouver Island and Coastal Communities 2016 Annual General Meeting and Conference:

WHEREAS the cost of Water conservation, sustainability, and drought management are currently high profile issues, and developing a policy framework and funding program to support rainwater harvesting systems is vital to supporting the agricultural industry and enhance vibrant local food systems across the province with safe, consistent and affordable access to water;

AND WHEREAS the establishment of a fund for the rebate portion for agricultural rainwater harvesting systems will assist in;

- 1. Reduce the draw on regional, municipal and ground water systems,*
- 2. Lead to an increase in the amount of irrigated land,*
- 3. Increase overall agricultural production,*
- 4. Increase water availability for trending urban agricultural initiatives,*
- 5. Promote conservation strategies, and*
- 6. Showcase simple and effective solutions for increased water system sustainability;*

THEREFORE BE IT RESOLVED that the Union of BC Municipalities appeal the Province of BC to immediately establish the development of policy and procedures for a rainwater harvesting system rebate program for agricultural users, which includes both above ground (cistern) and in-ground systems province-wide.

CARRIED

13. QUESTION PERIOD

14. RECESS

MOVED: Director Jack

SECONDED: Director McNabb

THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.

CARRIED

The meeting was recessed at 3:06 pm

15. RECOVENE

The meeting was reconvened at 3:13 pm

16. IN-CAMERA

MOVED: Director Kokura

SECONDED: Director Cootes

THAT the meeting be closed to the public to discuss matters relating to:

- i. Information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act.;*

CARRIED

The meeting was closed to the public at 3:14 pm.

The meeting was re-opened to the public at 3:45 pm.

17. RISE AND REPORT FROM THE IN-CAMERA MEETING

The ACRD Board of Directors will forward a letter of recognition and plaque to Mr. Wayne Hasler in appreciation of his years of service on the former Beaver Creek Improvement District, Beaver Creek Advisory Planning Commission and the Beaver Creek Water Advisory Committee.

18. ADJOURN

MOVED: Director McNabb

SECONDED: Director Ruttan

THAT this meeting be adjourned at 3:48 pm.

CARRIED

Certified Correct:

Penny Cote,
Vice-Chairperson

Wendy Thomson,
Manager of Administrative Services