



# Alberni-Clayoquot Regional District

## MINUTES OF THE BAMFIELD WATER COMMITTEE MEETING HELD ON TUESDAY, AUGUST 16, 2016, 5:00 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**MEMBERS** Keith Wyton, Chairperson, Director, Electoral Area "A" (Bamfield) (By Teleconference)

**PRESENT:** John Mass, Advisory Planning Committee Chair (By Teleconference)  
Mark Kelly, Bamfield Fire Chief (By Teleconference)  
Lisa Herbig, Member at Large  
J.P. Hastey, Bamfield Marine Science Centre  
Brad Anolt, Bamfield Marine Science Centre (By Teleconference)

**STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Teri Fong, Manager of Finance  
Andrew McGifford, Manager of Environmental Services  
Les Butler, Bamfield Water System Contractor (By Teleconference)

**OTHER:** Chris Downey, Koers & Associates (By Teleconference)

**1. CALL TO ORDER**

The Chairperson called the meeting to order at 5:00 pm

The Chairperson recognized the meeting is being held in the Huu-ay-aht, Hupacasath and Tseshaht First Nations Traditional Territories.

**2. APPROVAL OF AGENDA**

*MOVED: J. Mass*

*SECONDED: L. Herbig*

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. ADOPTION OF MINUTES**

a. Bamfield Water Committee Meeting – April 21, 2016

*MOVED: J. Mass*

*SECONDED: L. Herbig*

*THAT the minutes of the Bamfield Water Committee Meeting April 21, 2016 be adopted.*

**CARRIED**

*Brad Anholt and J.P. Hasteley entered the meeting at 5:05 pm.*

**4. CORRESPONDENCE FOR ACTION/INFORMATION**

- a. **ISLAND HEALTH**  
Island Health, July 14, 2016 regarding Bamfield Water System Upgrades
- b. **ISLAND HEALTH**  
Island Health, July 29, 2016 regarding Proposed Terms and Conditions for the Bamfield Community Water System Operating Permit.

*MOVED: B. Anholt*

*SECONDED: J. Mass*

*THAT the correspondence a-b be received.*

**CARRIED**

**5. REPORTS**

- a. Bamfield Water System – YTD Capital Plan and Leak Update
- b. Bamfield Water System - Financial Plan
- c. Bamfield Water System – Status Report – Water Treatment Facility
- d. Loan Authorization Bylaw

Andrew McGifford shared the preliminary results of the treatment works request for proposal. A full report is to be provided by Chris Downey assessing the proposals.

The committee reviewed the reports pertaining to the proposed Water Treatment Facility. Various questions related to the treatment plant and it's capital operating costs were answered by staff and Chris Downey – engineer.

Teri Fong advised that the loan authorization bylaw should be for a maximum of \$600,000.00 based on the preliminary results at the request for proposal.

In response to the question of J.P. Hasteley, Russell Dyson proposed that information pertaining to the treatment plant will be available on the website including questions and answers. It is proposed that staff, the engineer and an Island Health representative hold a meeting in Bamfield in advance of the referendum.

*MOVED: J. Mass*

*SECONDED: B. Anholt*

*THAT the Bamfield Water Advisory Committee support the proposed loan authorization Bylaw for a maximum of \$600,000.00 to provide for capital funding for the Dissolved Air Flotation Water Treatment Plant.*

**CARRIED**

*MOVED: B. Anholt*

*SECONDED: J. Mass*

*THAT the Bamfield Water Advisory Committee receive reports a-d.*

**CARRIED**

**6. ADJOURN**

*MOVED: B. Anholt*

*SECONDED: L. Herbig*

*THAT this meeting be adjourned at 6:10 pm.*

**CARRIED**

Certified Correct:

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Keith Wyton,  
Chairperson

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Russell Dyson,  
CAO