



## Alberni-Clayoquot Regional District

### MINUTES OF THE ALBERNI VALLEY & BAMFIELD SERVICES COMMITTEE MEETING HELD ON OCTOBER 5, 2016, 2016, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**DIRECTORS PRESENT:** John McNabb, Chair, Electoral Area "E" (Beaver Creek)  
Mike Kokura, Director, Electoral Area "B" (Beaufort)  
Keith Wyton, Director, Electoral Area "A" (Bamfield)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)  
Mike Ruttan, Mayor, City of Port Alberni  
Jack McLeman, Councillor, City of Port Alberni  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government (via teleconference)  
Josie Osborne, Mayor, District of Tofino (via teleconference)

**STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Mike Irg, Manager, Planning & Development  
Wendy Thomson, Manager of Administrative Services  
Mark Fortune, Airport Superintendent  
Heather Adair, Planner

#### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting today is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

#### 2. APPROVAL OF AGENDA

*MOVED: Director Ruttan*

*SECONDED: Director McLeman*

*THAT the agenda be approved as circulated.*

**CARRIED**

#### 3. ADOPTION OF MINUTES

a. **Alberni Valley & Bamfield Services Committee Meeting held June 29, 2016**

*MOVED: Director Kokura*

*SECONDED: Director Banton*

*THAT the minutes of the Alberni Valley & Bamfield Services Committee meeting held on June 29, 2016 be received.*

**CARRIED**

#### **4. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding Alberni Valley Drag Race Association (AVDRA) Lease Area at Alberni Valley Regional Airport.**

*MOVED: Director Ruttan*

*SECONDED: Director Banton*

*THAT the Alberni Valley and Bamfield Services Committee recommend the Alberni-Clayoquot Regional District Board of Directors enter into a lease agreement with the Alberni Valley Drag Race Association to lease 100' x 100' foot portion of land at the Alberni Valley Regional Airport for \$1,328 per year plus GST to store equipment required for the Alberni Valley Drag Races on a year to year basis.*

**CARRIED**

- b. **Request for Decision regarding Letter of Understanding – Suncoast Waste Services – Bailing Incentives.**

*MOVED: Director Banton*

*SECONDED: Director Cote*

*THAT this report be referred to the October 12<sup>th</sup> Board of Directors meeting.*

**CARRIED**

- c. **Request for Decision regarding 3<sup>rd</sup> Avenue Depot and Update and Required Upgrades.**

*MOVED: Director Kokura*

*SECONDED: Director Cote*

*THAT the Alberni Valley and Bamfield Services Committee receive the following report and confirm support for capital expenditures at the 3rd Avenue Depot to be completed within the \$160,000 budget in 2016 and allocate \$140,000 for further capital upgrades in the 2017-2021 Financial plan.*

**CARRIED**

#### **5. REPORTS**

**6. LATE BUSINESS**

**7. IN-CAMERA**

*MOVED: Director Kokura*

*SECONDED: Director Ruttan*

*THAT the meeting be closed to the public to discuss matters relating to:*

*i. Litigation or potential litigation affecting the Regional District.*

**CARRIED**

The meeting was closed to the public at 1:41 pm.

The meeting was re-opened to the public at 2:48 pm.

The CAO and Airport Superintendent provided a brief update on the AVRA expansion project. The project is proceeding well.

**8. RECOMMENDATIONS FROM IN-CAMERA**

**9. ADJOURN**

*MOVED: Director Kokura*

*SECONDED: Director Ruttan*

*THAT the meeting be adjourned at 2:52 pm.*

**CARRIED**

Certified Correct:

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John McNabb,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer