



## Alberni-Clayoquot Regional District

### MINUTES OF THE ALBERNI VALLEY & BAMFIELD SERVICES COMMITTEE MEETING HELD ON WEDNESDAY, APRIL 6, 2016

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**DIRECTORS PRESENT:** John McNabb, Chair, Electoral Area "E" (Beaver Creek)  
Mike Kokura, Director, Electoral Area "B" (Beaufort)  
Keith Wyton, Director, Electoral Area "A" (Bamfield)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
Mike Ruttan, Mayor, City of Port Alberni  
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)  
Jack McLeman, Councillor, City of Port Alberni  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

**REGRETS:** John Jack, Councillor, Huu-ay-aht First Nation

**STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services  
Wendy Thomson, Manager of Administrative Services  
Dan Holder, ACRD Contractor, Emergency/Fire Coordinator

#### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting today is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

#### 2. APPROVAL OF AGENDA

*MOVED: Director McLeman*

*SECONDED: Director Cootes*

*THAT the agenda be approved as circulated.*

**CARRIED**

#### 3. ADOPTION OF MINUTES

- a. **Alberni Valley & Bamfield Services Committee Financial Planning Meeting held February 4, 2016.**

*MOVED: Director Kokura*  
*SECONDED: Director Wyton*

*THAT the minutes of the Alberni Valley and Bamfield Services Committee Financial Planning meeting held on February 4, 2016 be adopted.*

**CARRIED**

Director Ruttan and Director Cote entered the meeting at 1:31 pm.

#### **4. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision**  
Build Canada Proposal

*MOVED: Director Kokura*  
*SECONDED: Director Ruttan*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the Alberni-Clayoquot Regional District Board of Directors apply for funding through the New Building Canada Fund - Small Communities for the Alberni Valley Landfill Solid Waste Diversion Project.*

**CARRIED**

#### **5. REPORTS**

- a. **Exercise Coastal Response Update # 2 - March 2016**

Director Banton entered the meeting at 1:42 pm.

The CAO provided an overview of the upcoming Emergency Coastal Response Exercise June 7 - 10th in the Alberni Valley. On Monday, June 6th there will be a welcome reception for exercise participants and dignitaries. The Tseshaht First Nation have donated food for the reception. The CAO will continue to keep the Committee and Board informed on the upcoming exercise.

- b. **Update on Emergency Coastal Response and General Emergency Preparation (Verbal) - D. Holder, Emergency Coordinator**

Mr. Holder provided an update on the Alberni Valley Emergency program. He provided an overview on training opportunities and the upcoming Emergency Coastal Response Exercise. The Emergency Operations Centre (EOC) downstairs at the Regional District Office is organized and set-up for the various emergency sections. The Red Cross has recruited and trained ten Emergency Social Services Level 1 volunteers.

**c. Update on Alberni Valley Regional Airport Expansion - (Verbal) - R. Dyson,  
Chief Administrative Officer**

The CAO provided a brief update on the AVRA runway expansion project. The letter of acceptance has gone out to Bowerman Excavating Ltd. The Airport Superintendent will be meeting with Bowerman Excavating Ltd. next week to develop a timeline for the project.

*MOVED: Director McLeman*

*SECONDED: Director Banton*

*THAT the Alberni Valley & Bamfield Services Committee receives reports a-c.*

**CARRIED**

**6. UNFINISHED BUSINESS**

**7. NEW BUSINESS**

**8. ADJOURN**

*MOVED: Director Kokura*

*SECONDED: Director McLeman*

*THAT the meeting be adjourned at 2:10 pm.*

**CARRIED**

Certified Correct:

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John McNabb,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer