



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, APRIL 8, 2015, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### DIRECTORS

Josie Osborne, Chairperson, District of Tofino

### PRESENT:

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Jack McLeman, Councillor, City of Port Alberni

Alan McCarthy, Member of Legislature, Yuułu?iþ'ath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government – via teleconference

### REGRETS:

John Jack, Councillor, Huu-ay-aht First Nation

### STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

**The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

### 2. APPROVAL OF AGENDA

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT the agenda be approved as circulated with the addition of the following late item: Request for Decision regarding Selection Committee - Manager of Environmental Services.*

**CARRIED**

### 3. DECLARATIONS

#### **4. ADOPTION OF MINUTES**

##### **a. Board of Directors Meeting – March 25, 2015**

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the minutes of the Board of Directors meeting held on March 25, 2015 be adopted.*

**CARRIED**

#### **5. PETITIONS, DELEGATIONS & PRESENTATIONS**

##### **a. Island Health's 2015/16 Capital Projects and Equipment for the Alberni-Clayoquot Regional Hospital District.**

- **Suzanne Fox, Executive Director, Geography 2, Island Health**
- **Marie Duprreault, Director, Port Alberni, West Coast, Island Health**
- **Chris Sullivan, Director, Capital Planning, Island Health**

Ms. Fox provided an overview of Island Health's new structure which includes changing to four geographic areas with an improved community focus.

Director St. Jacques entered the meeting at 1:35 pm.

Mr. Sullivan provided an overview of Island Health's 2015/16 capital projects and equipment of the ACRHD. The delegation answered questions from Directors.

Director McCarthy entered the meeting at 1:44 pm.

#### **6. CORRESPONDENCE FOR ACTION**

##### **a. Association of Vancouver Island and Coastal Communities, March 3, 2015 regarding AVICC Special Committee on Solid Waste Management Draft Terms of Reference and Alberni-Clayoquot Regional District Participation.**

*MOVED: Director Kokura*

*SECONDED: Director Banton*

*THAT the ACRD Board of Directors approve the draft terms of reference for the AVICC Special Committee on Solid Waste Management for Vancouver Island and Coastal Communities and appoint Director McNabb as the ACRD's representative on the Committee and Chairperson Osborne as alternate.*

**CARRIED**

**b. Alberni-Clayoquot Health Network, March 31, 2015 regarding  
Endorsement of the 10aDay Child Care Health Plan.**

*MOVED: Director Bennett*

*SECONDED: Director Cote*

*THAT the ACRD Board of Directors forward a letter of support to the Coalition of Child Care Advocates of BC and the Early Childhood Educators of BC. endorsing their \$10aDay Child Care Plan.*

**CARRIED**

**7. CORRESPONDENCE FOR INFORMATION**

**a. CITY OF PORT MOODY**

Proposed Closure of Burrard Thermal Plant

**b. NORTH ISLAND 9-1-1 CORPORATION**

2015 NI 9-1-1 Adopted Budget

**c. ISLAND COASTAL ECONOMIC TRUST**

Stewardship Centre Planned for Port Alberni

**d. MINISTER OF THE ENVIRONMENT/CANADIAN NORTHERN ECONOMIC  
DEVELOPMENT AGENCY/ARCTIC COUNCIL**

Parks Canada Infrastructure Announcement

**e. VANCOUVER ISLAND TRANSPORTATION FORUM**

Moving Forward

*MOVED: Director Kokura*

*SECONDED: Director McLeman*

*THAT the correspondence for information be received.*

**CARRIED**

**8. REQUEST FOR DECISIONS & BYLAWS**

**a. Request for Decision regarding Bylaw to Establish the Interest Rate for  
Extended Services and Latecomer Payments.**

*MOVED: Director McNabb*

*SECONDED: Director Banton*

*THAT the "Alberni-Clayoquot Regional District Excess or Extended Services Latecomer Interest Rate Fee Bylaw No. F1116, 2015" be read a first time.*

**CARRIED**

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the “Alberni-Clayoquot Regional District Excess or Extended Services Latecomer Interest Rate Fee Bylaw No. F1116, 2015” be read a second time.*

**CARRIED**

*MOVED: Director McNabb  
SECONDED: Director St. Jacques*

*THAT the “Alberni-Clayoquot Regional District Excess or Extended Services Latecomer Interest Rate Fee Bylaw No. F1116, 2015” be read a third time.*

**CARRIED**

*MOVED: Director McNabb  
SECONDED: Director Banton*

*THAT the “Alberni-Clayoquot Regional District Excess or Extended Services Latecomer Interest Rate Fee Bylaw No. F1116, 2015” be adopted.*

**CARRIED**

**b. Request for Decision regarding Finance Warrant 551.**

*MOVED: Director Banton  
SECONDED: Director Cote*

*THAT the Board of Directors approves Finance Warrant Number 551 in the amount of \$812,540.95 dated March 31, 2015.*

**CARRIED**

Director Cootes entered the meeting at 1:54 pm.

**c. Request for Decision – Selection Committee – Manager of Environmental Services – Late Item**

*MOVED: Director Osborne  
SECONDED: Director Kokura*

*THAT the ACRD Board of Director appoints the following individuals to the Selection Committee for the Manager of Environmental Services position:*

- *Chairperson Josie Osborne*
- *Director John McNabb*
- *Russell Dyson, Chief Administrative Officer*
- *Wendy Thomson, Manager of Administrative Services*

**CARRIED**

**9. PLANNING MATTERS**

- a. DPC15001, UHER/TAYLOR, 1430 PORT ALBION ROAD**  
Development Permit Application – Report and Permit

*MOVED: Director Bennett*  
*SECONDED: Director Cote*

*THAT the Board of Directors pass a resolution to issue development permit DPC15001.*

**CARRIED**

- b. DVC14008, UHER/TAYLOR, 1430 PORT ALBION ROAD**  
Development Variance Application – Memorandum and Permit

*MOVED: Director Bennett*  
*SECONDED: Director Cote*

*THAT the Board of Directors pass a resolution to issue development variance permit DVC14008.*

**CARRIED**

- c. RF14005, FRANCOEUR/ISLAND CORRIDOR, BLK 1447 & PART OF R/W  
VIP67988**  
Rezoning Application – Bylaw P1325

*MOVED: Director Banton*  
*SECONDED: Director Bennett*

*THAT Bylaw P1325, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.*

**CARRIED**

- d. DEVELOPMENT COST CHARGES FOR COMMUNITY PARKLAND ACQUISITION**  
Request for Decision

*MOVED: Director Banton*  
*SECONDED: Director Bennett*

*THAT the Board refers this request for decision to the Electoral Area Directors Committee, for review at the next meeting.*

**CARRIED**

**10. REPORTS**

**10.1 STAFF REPORTS**

- a. **CAO Report – April 1, 2015**
- b. **Planning and Development Report – April 2, 2015**
- c. **Environmental Services Department Report – April 1, 2015**
- d. **Finance Department Report – April**
- e. **Staff Action Items Report – April 2, 2015**

*MOVED: Director Kokura*

*SECONDED: Director Cote*

*THAT the Board of Directors receives the staff reports a-e.*

**CARRIED**

## **10.2 COMMITTEE REPORTS**

- a. **Alberni-Clayoquot Transportation Committee Meeting, April 1, 2015**  
(J. McLeman) - Verbal

Director McLeman reported the Committee is preparing for a meeting with Kevin Richter, ADM, Ministry of Transportation on April 14<sup>th</sup> in Victoria.

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the Board of Directors receive this verbal report.*

**CARRIED**

Director Kokura reported on the first meeting of the McLean Mill Committee. Sub-committees have been formed and will meet the second Thursday of each month.

Director Kokura reported on the Municipal Finance Authority Annual General Meeting held on March 25<sup>th</sup>. The new Chair of MFA is Mayor Malcolm Brody, City of Richmond and Vice-Chair, Al Richmond, Chair of the Cariboo Regional District. MFA continues to maintain triple A rating.

*MOVED: Director Bennett*

*SECONDED: Director St. Jacques*

*THAT the Board receive the verbal reports.*

**CARRIED**

## **11. UNFINISHED BUSINESS**

## **12. LATE BUSINESS**

## **13. QUESTION PERIOD**

**14. ADJOURN**

*MOVED: Director Bennett*

*SECONDED: Director Banton*

*THAT this meeting be adjourned at 2:33 pm.*

**CARRIED**

Certified Correct:

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Josie Osborne,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer