



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JULY 8, 2015, 1:30pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Josie Osborne, Chairperson, District of Tofino

PRESENT:

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach), (Via Teleconference)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułuꞵiꞵath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services

Wendy Thomson, Manager of Administrative Services

Alex Dyer, Planner

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Banton

SECONDED: Director Kokura

THAT the agenda be approved as circulated with the addition of late items as outlined for consideration:

- *Correspondence from Sandy McRuer Regarding the Proposed Runway Expansion at the Alberni Valley Regional Airport*

- *Presentation/Update from Russell Dyson Regarding the EOC for the Dog Mountain Fire.*

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – June 24, 2015

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the minutes of the Board of Directors meeting held on June 24, 2015 be adopted.

CARRIED

b. Special Board of Directors Meeting - June 24, 2015

MOVED: Director Kokura

SECONDED: Director Banton

THAT the minutes of the Special Board of Directors meeting held on June 24, 2015 be adopted.

CARRIED

c. Special Board of Directors Meeting - June 25, 2015

MOVED: Director Cootes

SECONDED: Director St. Jacques

THAT the minutes of the Special Board of Directors meeting held on June 25, 2015 be adopted.

CARRIED

**d. Alberni-Clayoquot Regional Fisheries Resource Committee Meeting –
May 13, 2015**

MOVED: Director St. Jacques

SECONDED: Director Banton

THAT the minutes of the Alberni-Clayoquot Regional Fisheries Resource Committee meeting held on May 13, 2015 be adopted.

CARRIED

**e. West Coast Solid Waste Plan Monitoring Advisory Committee Meeting –
June 18, 2015**

MOVED: Director St. Jacques

SECONDED: Director Banton

THAT the minutes of the of West Coast Solid Waste Plan Monitoring Advisory Committee meeting held on June 18, 2015 be adopted.

CARRIED

f. Alberni Valley Solid Waste Plan Monitoring Advisory Committee Meeting – June 18, 2015

MOVED: Director McNabb

SECONDED: Director Banton

THAT the minutes of the Alberni Valley Solid Waste Plan Monitoring Advisory Committee held on June 25, 2015 be adopted

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Russell Dyson, CAO - Alberni-Clayoquot Regional District – Update Regarding the wildfire on Dog Mountain, Sproat Lake.

The CAO provided an update on the current situation with the wildfire on Dog Mountain, Sproat Lake. The BC Fire Service Branch is managing all aspects of fire control. The ACRD Emergency Operations Centre has expanded to a level two to provide resources for advanced emergency planning and continue to provide support to BC Fire Service. He encouraged people to visit the BC Fire Service website or ACRD website for up to date information on the wildfire. The CAO requested the Board consider two resolutions (actions) in order for Regional District fire departments to be able to act outside their fire district boundaries and management of Regional District parks and trails.

MOVED: Director McNabb

SECONDED: Director Banton

THAT the ACRD Board of Directors provide the following direction with regards to the wildfire at Dog Mountain, Sproat Lake for local fire departments:

- a. Direction to respond out of district under authority of BC Wildfire Service;*
- b. Discretion granted to fire chiefs to deploy resources out of district without BC Wildfire Service authority where the opinion of the fire chief that response is in the best interest of the community;*
- c. Direction to enforce provincial burning restrictions within the District.*

CARRIED

MOVED: Director Ruttan
SECONDED: Director Kokura

THAT the ACRD Board of Directors provide the following direction for the management of Regional District parks and trails:

- a. closure of all regional trails;*
- b. assign resources for promotion and education of the closures.*

CARRIED

6. CORRESPONDENCE FOR ACTION

- a. Correspondence dated July 2, 2015 from Melody Francoeur regarding a request for the closure of the Log Train Trail due to heat.**

MOVED: Director McNabb
SECONDED: Director Cootes

THAT the ACRD Board of Directors receive this correspondence.

CARRIED

- b. Correspondence dated June 26, 2015 from Sandy McRuer regarding the Proposed Runway Expansion at the Alberni Valley Regional Airport.**

MOVED: Director McNabb
SECONDED: Director McLeman

THAT the ACRD Board of Directors instruct staff to respond with a letter to Mr. McRuer regarding the proposed runway expansion at the Alberni Valley Regional Airport.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. REGIONAL DISTRICT OF BUCKLEY NECHAKO**
British Columbia Earthquake Preparedness Consultation Report
- b. UNION OF BRITISH COLUMBIA MUNICIPALITIES**
2015 Resolutions
- c. E-COMM 911**
2014 Annual Report
- d. PEACE RIVER REGIONAL DISTRICT**
Order in Council No. 148
- e. EIGHTH AVENUE ELEMENTARY**
Certificate of Appreciation
- f. ISLAND TIMBERLANDS**
Gate Closures

MOVED: Director Kokura
SECONDED: Director St. Jacques

THAT the Board of Directors receive items a-f for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Request for Exemption from Noise Bylaw R1002 – 5771 Beaver Creek Road, Port Alberni, BC

MOVED: Director McNabb
SECONDED: Director Banton

THAT the Alberni-Clayoquot Regional District Board of Directors approve a resolution to grant a permit for a special event as per Section 5 of the “Beaver Creek Noise Control Bylaw No. R1002” from August 14, 2015 from 5pm to 11pm and from August 15, 2015 from noon to 11:00 pm to a maximum of 92 decibels at the property line.

DEFEATED

MOVED: Director Cote
SECONDED: Director ST. Jacques

THAT the Alberni-Clayoquot Regional District Board of Directors approve a resolution to grant a permit for a special event as per Section 5 of the “Beaver Creek Noise Control Bylaw No. R1002” from August 14, 2015 from 5pm to 11pm and from August 15, 2015 from noon to 12:00 am.

CARRIED

b. Request for Decision regarding Fisheries Resource Terms of Reference

MOVED: Director St. Jacques
SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors approve the terms of reference for the Fisheries Resource Committee as presented.

CARRIED

c. Request for Decision regarding Vegetation Management Contracts for the Alberni Valley Regional Airport

MOVED: Director McNabb
SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to proceed with the three obstacle limitation surface projects on the Alberni Valley Regional Airport property and lands surrounding as outlined in the June 2015 request for proposals and the work be awarded as follows:

- *Area 1 7.3ha requiring vegetation removal and landscaping to Berry and Vale Contracting for \$29,900.00.*
- *Area 2 22.04ha requiring vegetation removal to Berry and Vale for \$37,000.00.*
- *Area 3 40.7ha requiring timber harvesting and vegetation removal to Dynamite Logging for \$59,133.29.*

CARRIED

d. Request for Decision regarding Arvay Road Street Lighting Bylaw Amendment

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015."

CARRIED

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015."

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw cited as "Bylaw 766-2, Arvay Road Street Lighting Service Amendment, 2015."

CARRIED

e. Request for Decision regarding Finance Warrant No.554

MOVED: Director Bennett

SECONDED: Director Cote

THAT the Board of Directors approves Finance Warrant Number 554 in the amount of \$927,757.98 dated June 30, 2015.

CARRIED

f. Request for Decision regarding Bamfield Volunteer Fire Department – West Side Hall Roof

MOVED: Director Wyton

SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors award the bid for the roofing installation and repair for the West Side Fire Hall to K&F Roofing & Renovations in the amount of \$21,000 plus GST.

CARRIED

g. Request for Decision regarding IT Contractor – 6 Month Extension

MOVED: Director Kokura

SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District Board of Directors extend the contract with George Rose, CertiTech IT Services to provide IT support services to the Regional District from July 1, 2015 to December 31, 2015 for a total cost of \$32,500.00 including expenses.

CARRIED

9. PLANNING MATTERS

a. DPD15003, ROBERTSON, 8372 BLOEDEL DRIVE

Development Permit Application – Report and Permit

MOVED: Director Cote

SECONDED: Director Banton

THAT the Board of Directors pass a resolution to issue development permit DPD15003.

CARRIED

b. RE15004, CALDWELL, 6210 WALKER ROAD

Rezoning Application – Public Hearing Report, Minutes and Bylaw P1330

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors receive the public hearing report.

CARRIED

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Board of Directors receive the public hearing minutes.

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT Bylaw P1330, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.

CARRIED

MOVED: Director McNabb
SECONDED: Director Bennett

THAT Bylaw P1330, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.

CARRIED

b. RT15005, ACCESSORY DWELLING UNITS

Rezoning Application – Public Hearing Report, Minutes and Bylaw P1327

MOVED: Director Bennett
SECONDED: Director Banton

THAT the Board of Directors receive the public hearing report.

CARRIED

MOVED: Director Wyton
SECONDED: Director Banton

THAT the Board of Directors receive the public hearing minutes.

CARRIED

MOVED: Director Bennett
SECONDED: Director Kokura

THAT Bylaw P1327, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw, be read a second time.

CARRIED

MOVED: Director Banton
SECONDED: Director Bennett

THAT Bylaw P1327, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw, be read a third time.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. CAO Report – July 2, 2015
- b. Planning & Development Manager Report – July 2, 2015
- c. Staff Action Items Report – July 2, 2015

MOVED: Director Kokura

SECONDED: Director Banton

THAT the Board of Directors receives the staff reports a-c.

CARRIED

10.2 COMMITTEE REPORTS

- a. **Island Costal Economic Trust – June 27, 2015**

MOVED: Director Ruttan

SECONDED: Director Bennett

THAT the Board of Directors receive the Island Costal Economic Trust 2015 Project update.

CARRIED

- b. **AVICC Special Committee on Solid Waste Management – May 29, 2015**

MOVED: Director McNabb

SECONDED: Director Ruttan

THAT the Board of Directors receive the May 29, 2015 AVICC Special Committee on Solid Waste Management Report.

CARRIED

- c. **Alberni Community and Women's Service Society – Grant-in-Aid 2015 – June 22, 2015**

MOVED: Director Banton

SECONDED: Director Ruttan

THAT the Board of Directors receive the Alberni Community and Women's Service Society - Grant in Aid 2015 update.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

MOVED: Director Cootes
SECONDED: Director Cote

THAT that ACRD Board allows the following as a late item: congratulations to Mr. McGifford on his new appointment as Manager of Environmental Services for the ACRD.

CARRIED

13. QUESTION PERIOD

14. RECESS

MOVED: Director Ruttan
SECONDED: Director Cote

THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.

CARRIED

The meeting was recessed at 2:55 pm

15. RECOVENE

The meeting was reconvened at 3:05 pm.

16. IN-CAMERA

MOVED: Director Cote
SECONDED: Director McLeman

THAT the meeting be closed to the public to discuss matters relating to:

- i. Labour to other employee relations.*
- ii. Litigation or potential litigation affecting the Regional District.*
- iii. Information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act.*

CARRIED

The meeting was closed to the public at 3:06 pm.

The meeting was re-opened to the public at 4:06 pm.

17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

18. ADJOURN

MOVED: Director Kokura

SECONDED: Director Cote

THAT this meeting be adjourned at 4:07 pm.

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Russell Dyson,
Chief Administrative Officer