



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, WEDNESDAY, APRIL 22, 2015, 1:30 PM Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Josie Osborne, Chairperson, District of Tofino

PRESENT:

John McNabb, Vice-Chair, Electoral Area "E" (Beaver Creek)

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Chris Alemany, Councillor, (Alternate) City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?iþ'ath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting - April 8, 2015

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the minutes of the Board of Directors meeting held on April 8, 2015 be adopted.

CARRIED

b. Alberni-Clayoquot Transportation Committee – April 1, 2015

MOVED: Director McLeman
SECONDED: Director Banton

THAT the minutes of the Alberni-Clayoquot Transportation Committee meeting held on April 1, 2015 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Ms. Joan Miller, Executive Director, Vancouver Island North Film Commission regarding update on the Film Commission and activities within the Alberni-Clayoquot Regional District.

Joan Miller, Executive Director & Stephanie Tipple, President of the Film Commission thanked the Board for their financial support and provided an overview of the Film Commission and their core services. Ms. Miller reported on activities in the Alberni-Clayoquot region.

b. Mr. Chris Vrabel, Deputy Fire Chief, Administration, City of Campbell River regarding Informational Presentation on North Island 9-1-1 Corporation.

Mr. Vrabel provided an overview of the 911 Corporation including current membership, the 911 call answer service and fire department dispatch service.

6. CORRESPONDENCE FOR ACTION

7. CORRESPONDENCE FOR INFORMATION

- a. ISLAND CORRIDOR FOUNDATION**
Board Meeting Notes March 2015
- b. VANCOUVER ISLAND REGIONAL LIBRARY**
From the Board Table
- c. BC WATER & WASTE ASSOCIATION**

- February 2015 Report
d. **VANCOUVER ISLAND NORTH INFILM**
Thank you

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Board of Directors receive the correspondence for information a to d.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Bylaw A1079, Beaver Creek Water Advisory Committee, 2015.**

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw A1079, Beaver Creek Water Advisory Committee, 2015.

CARRIED

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw A1079, Beaver Creek Water Advisory Committee, 2015.

CARRIED

MOVED: Director McNabb
SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw A1079, Beaver Creek Water Advisory Committee, 2015.

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw A1079, Beaver Creek Water Advisory Committee, 2015.

CARRIED

- b. **Request for Decision regarding Bylaw A1077, Salmon Beach Committee 2015.**

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw A1077, Salmon Beach Committee, 2015.

CARRIED

MOVED: Director Bennett
SECONDED: Director Banton

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw A1077, Salmon Beach Committee, 2015.

CARRIED

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw A1077, Salmon Beach Committee, 2015.

CARRIED

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw A1077, Salmon Beach Committee, 2015.

CARRIED

9. PLANNING MATTERS

- a. DVD15004, SPILLMAN, 10028 B LAKESHORE ROAD**
Development Variance Permit Application – Report

MOVED: Director Cote
SECONDED: Director McNabb

THAT the Board of Directors pass a resolution to consider issuing development variance permit DVD15004.

CARRIED

- b. DVE15002, BROCK/NEMETH, 6506 BEAVER CREEK ROAD**
Development Variance Permit Application – Report

MOVED: Director McNabb
SECONDED: Director Banton

THAT the Board of Directors pass a resolution to consider issuing development variance permit DVE15002.

CARRIED

c. DVE15003, JAMIESON, 7100 BEAVER CREEK ROAD
Development Variance Permit Application – Report

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors pass a resolution to consider issuing development variance permit DVE15003.

CARRIED

d. RE15001, SIMISTER, 5825 SAUNDERS ROAD N
Rezoning Application – Report and Bylaw P1326

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors receive the staff report and concur with staff recommendations and proceed with first reading of Bylaw P1326 to rezone the subject property from a mix of Small Holdings (A1) District and Acreage Residential (RA2) District to Acreage Residential (RA2) District, subject to the following:

- a. Confirmation from the Ministry of Transportation and Infrastructure that the new driveway location meets their safety standards for access to two lots;*
- b. Confirmation from a Registered On-Site Wastewater Practitioner or Professional Engineer that the soils on-site are capable of accommodating on-site sewage disposal to a minimum one acre density.*

CARRIED

MOVED: Director McNabb

SECONDED: Director Banton

THAT Bylaw P1326, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a first time.

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the public hearing for Bylaw P1326 be delegated to the Director for Electoral Area 'E', the Alternate Director, or the Chairperson of the Regional District.

CARRIED

- e. TUP15006, MCLELLAN, LOT 14 ALBERT STREET**
Temporary Use Permit Application – Report

MOVED: Director Banton
SECONDED: Director Kokura

THAT the Board of Directors pass a resolution to consider issuing Temporary Use Permit TUP15006.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report – April 17, 2015
- b. Meeting Schedule – May 2015
- c. Building Inspector's Report – March 2015
- d. Strategic Community Investment Funds – 2015
- e. March 2015 Port Alberni RCMP Report

MOVED: Director Bennett
SECONDED: Director Cote

THAT the Board of Directors receives the staff reports a-d.

CARRIED

10.2 COMMITTEE REPORTS

- a. Beaver Creek Water Advisory Committee Meeting – April 16, 2015**
J. McNabb (verbal)

Director McNabb reported on the April 16th meeting. The Committee reviewed the new Committee Bylaw and the CAO provided an overview of the EOCP reclassifying the Beaver Creek Water Distribution System from a Level 3 to a Level 2 water distribution system.

MOVED: Director McNabb
SECONDED: Director Banton

THAT this verbal report be received.

CARRIED

- b. West Coast Solid Waste Plan Monitoring Meeting – April 16, 2015**
J. Osborne (verbal)

The Chairperson reported on the April 16th meeting. The Committee discussed the cardboard disposal ban and implementation steps on the west coast.

MOVED: Director McLeman

SECONDED: Director Banton

THAT this verbal report be received.

CARRIED

- c. Salmon Beach Committee Meeting – April 15, 2015**
T. Bennett (verbal)

Director Bennett reported on the April 15th Committee meeting. The Committee discussed infrastructure repairs and reviewed the new Committee bylaw.

MOVED: Director Bennett

SECONDED: Director Kokura

THAT this verbal report be received.

CARRIED

10.3 MEMBER REPORTS

- a. 9-1-1 Corporation – J. McNabb – No Report**

- b. Vancouver Island Regional Library - P. Cote**

Director Cote provided a brief update on the VIRLB.

- c. Central West Coast Forest Society – T. Bennett – No Report**

- d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan**

Director McNabb reported on the training session held yesterday for senior personnel and elected officials.

MOVED: Director Bennett

SECONDED: Director McLeman

THAT the Regional District Board instructs staff to prepare a report to the Board the Municipal Insurance Association proposal for covering infrastructure in the event of a disaster as presented at the AVICC Convention.

CARRIED

- e. **Alberni Valley Chamber of Commerce – J. McLeman – No report**
- f. **Coastal Communities Network – T. Bennett – No report**
- g. **West Island Woodlands Advisory Group – L. Banton**

Director Banton reported on the last meeting. They Group reviewed CSA standards and indicators with Western Forest Products.

- h. **Island Coastal Economic Trust –Josie Osborne – No report**
- i. **Air Quality Council, Port Alberni – J. McNabb – No report**
- j. **West Coast Aquatic Board – T. Bennett – No report**
- k. **Other Reports**

Director Cote reported on the Agricultural Development Committee meeting held yesterday. There is a farming workshop Sunday, April 26th at North Island College, Directors are encouraged to attend.

Director McLeman provided a brief update on the meeting held on April 14th in Victoria with Kevin Richter, ADM, Ministry of Transportation regarding the highway connector.

Director Kokura reported on the recent McLean Mill Committee meeting. They have broken out into five sub-committees.

l. Beaver Creek Water Advisory Committee – J. McNabb

Director McNabb reported the Committee considered several leak adjustment requests from property owners as per the ACRD's leak policy.

- m. **Association of Vancouver Island & Coastal Communities – J. Osborne**
 - **April 10-12, 2015 Annual General Meeting and Convention**

Directors reported on attendance at the 2015 AVICC Convention held April 10 – 12th in Courtenay, BC.

MOVED: Director Cootes

SECONDED: Director Cote

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. ADJOURN

MOVED: Director McNabb

SECONDED: Director Kokura

THAT this meeting be adjourned at 3:11 pm.

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Russell Dyson,
Chief Administrative Officer