



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON THURSDAY, NOVEMBER 13, 2014

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Eric Geall, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

John McNabb, Electoral Area "E" (Beaver Creek)

Lucas Banton, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Jack McLeman, Councillor, City of Port Alberni

Josie Osborne, Mayor, District of Tofino

Bill Irving, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułuꞑiꞑath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

Andy Daniel, Manager of Environmental Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – October 22, 2014

MOVED: Director Kokura
SECONDED: Director Jack

THAT the minutes of the Board of Directors meeting held on October 22, 2014 be adopted.

CARRIED

b. Beaver Creek Water Advisory Committee Meeting – October 28, 2014

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the minutes of the Beaver Creek Water Advisory Committee meeting held on October 28, 2014 be adopted.

CARRIED

c. Bamfield Water Committee Meeting – October 20, 2014

MOVED: Director Geall
SECONDED: Director McNabb

THAT the minutes of the Bamfield Water Committee meeting held on October 20, 2014 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. Presentation and Recognition - Outgoing Bamfield Fire Chief, Mr. Mark Kelly for 14 Years of Service and Introduction of New Fire Chief for Bamfield, Mr. Eric Clelland.**

The ACRD Board of Directors presented outgoing Bamfield Volunteer Fire Chief, Mark Kelly with a plaque in recognition and appreciation of 14 years of service. Mr. Kelly introduced the new Fire Chief for the Bamfield Volunteer Fire Department, Mr. Eric Clelland.

6. CORRESPONDENCE FOR ACTION

7. CORRESPONDENCE FOR INFORMATION

- a. NI 9-1-1**
North Island 9-1-1 Call-Answer Service Successfully Transferred to E-Com
- b. MINISTRY OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT**

- c. **ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES**
Member Update – Introduction of Changes in Legislation to VI Natural Gas Pipeline Act & Status of Model Operating Agreements
2015 AVICC Resolutions Notice & Call for Nominations, 2015 Convention Minutes and Call for 2015 Convention Presentation Proposals
- d. **NUU-CHAH-NULTH TRIBAL COUNCIL**
Open Letter to all Levels of Government to Provide Clear Instruction on Consultation with Nuu-chah-nulth Nations
Establishment of Regular Communication
- e. **DUNCAN SABINE COLLYER PARTNERS LLP**
Independence Letter
- f. **THE CORPORATION OF THE TOWNSHIP OF SPALLUMCHEEN**
Concerns Regarding Smart Meters
- g. **ALBERNI VALLEY REGATTA ASSOCIATION**
Thank you
- h. **ROLLIN ART CENTRE**
Rollin Updates
- i. **MINISTRY OF TRANSPORTATION**
Thank You for Your Input
- j. **BOB KANNGIESSER, 2014 BOARD REMUNERATION REVIEW COMMITTEE**
Thank you
- k. **LIQUOR CONTROL AND LICENSING BRANCH**
Stakeholder Engagement and Public Consultation Recommendation

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors receive correspondence for information a-k.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Bamfield Fire Chief Appointment.**

MOVED: Director Geall

SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors appoint Eric Clelland as Fire Chief of the Bamfield Volunteer Fire Department for a 3 year term.

CARRIED

- b. **Request for Decision regarding Finance Warrant No. 546.**

MOVED: Director Cote
SECONDED: Director Bennett

THAT the Board of Directors approves Finance Warrant Number 546 in the amount of \$1,017,364.73 dated October 31, 2014.

CARRIED

c. Request for Decision regarding Renewal of Telus Lease Agreement at Long Beach Airport.

MOVED: Director Irving
SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors renew the Telus' lease agreement for the telecommunication service facility located at the Long Beach Airport for a three (3) year term commencing December 1, 2014, for \$752.51 plus tax per year.

CARRIED

d. Request for Decision regarding License of Occupation Renewal – Faber Road Firehall.

MOVED: Director Cote
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors authorize the ACRD Chair and CAO to sign to renew the License of Occupation over a portion of Faber Road land for the purpose of housing the Faber Road Firehall for a period of five (5) years commencing December 1st, 2014 for a fee of \$600.00 per year plus GST.

CARRIED

e. Request for Decision regarding West Coast Curbside Collection of PPP and Garbage Collection RFP.

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors award the West Coast Curbside Collection of PPP and Garbage Collection contract to Sonbird Refuse and Recycling Ltd. for \$153,788.76 plus GST annually, commencing December 1st, 2014 for a four (4) year term or earlier, with an optional one (1) year extension.

CARRIED

f. Request for Decision regarding Alberni Valley Curbside Collection of PPP and Recycling Depot Operation RFP.

MOVED: Director McNabb

SECONDED: Director Irving

THAT the Alberni-Clayoquot Regional District Board of Directors award the Alberni Valley Curbside Collection of PPP and Recycling Depot Operation contract to SunCoast Waste Services for \$261,543.60 plus GST annually, commencing December 1st, 2014 for a four (4) year term or earlier, with an optional one (1) year extension.

CARRIED

g. Request for Decision regarding Update to Board Action List Woodstove Bylaw.

MOVED: Director McNabb

SECONDED: Director Geall

THAT the Board of Directors receive the CAO's Update regarding a proposed Woodstove Bylaw and direct staff to draft a bylaw for Board review in advance of the bylaw being referred to the Alberni Valley APC's for comment.

CARRIED

h. Request for Decision regarding Grandview Road Water Upgrades for 6253 Drinkwater Road.

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the ACRD Board of Directors approve the replacement of 480 m of waterline on Grandview Road connecting through the Vaughn Chase subdivision to Drinkwater Road with the developer completing installation of the works and the Beaver Creek Water System contributing \$179,880 upon completion of the project.

CARRIED

h. Request for Decision regarding Contractor Safety and Coordination Policy.

MOVED: Director Bennett

SECONDED: Director Jack

THAT the Alberni-Clayoquot Regional District Board of Directors adopt the ACRD Contractor Safety and Coordination Policy as presented.

CARRIED

9. PLANNING MATTERS

- a. DEVELOPMENT APPROVAL INFORMATION BYLAW**
Memorandum and Bylaw P1324

MOVED: Director Geall
SECONDED: Director Banton

THAT Bylaw P1324, Development Approval Information Bylaw, be adopted.

CARRIED

- b. SURVEYED GPS CADASTRAL TIE PROJECT**
Request for Decision

MOVED: Director Banton
SECONDED: Director Cote

THAT the Board of Directors award the GPS Cadastral Tie Project contract to Focus Surveys (BC) Limited Partnership in the amount of \$19,500.00 plus GST.

CARRIED

- c. FARMERS' MARKET FOOD COUPON INITIATIVE FOR LOWER INCOME SENIORS**
Request for Decision

MOVED: Director Kokura
SECONDED: Director Banton

THAT the Board of Directors support the Seniors' Housing and Support Initiative 2015 Age Friendly Community Project grant application.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a.** CAO Report – November 6, 2014
- b.** Planning & Development Manager Report – November 4, 2014
- c.** Financial Manager Report – November 5, 2014
- d.** Environmental Services Department Report – November 6, 2014
- e.** Staff Action Items Report – November 7, 2014
- f.** Cherry Creek Water Infrastructure Assessment Grant
- g.** License of Use Renewal Somass Estuary Leachate Line

MOVED: Director Bennett
SECONDED: Director Cootes

THAT the Board of Directors receives the Staff Reports a-g.

CARRIED

10.2 COMMITTEE REPORTS

a. Reconciliation Committee Meeting – Thursday, November 13, 2014 Verbal Report – C. Solda

MOVED: Director Bennett

SECONDED: Director Cote

THAT the ACRD Board of Directors forward a letter to the Association of Vancouver Island Coastal Communities recommending a session on reconciliation be conducted in conjunction with the 2015 AVICC Convention.

CARRIED

MOVED: Director Bennett

SECONDED: Director Cote

THAT the ACRD Board of Directors approve the continuation of the ACRD Reconciliation Committee in 2015.

CARRIED

10.3 OTHER REPORTS

a. Central West Coast Forest Society – T. Bennett

- October 2014 Update Report
- Financial Statements – Year Ended March 31, 2014

MOVED: Director Bennett

SECONDED: Director Jack

THAT the Board of Directors receives the Central West Coast Forest Society reports.

CARRIED

Director Irving reported on the Long Beach Airport Advisory Committee meeting held on October 9th. The Committee recommends changing the name of the airport back to the Tofino-Ucluelet Airport.

MOVED: Director Bennett

SECONDED: Director Cootes

THAT this verbal report be received.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director Cootes
SECONDED: Director McNabb

THAT the meeting be closed to the public to discuss matters relating to:
i. Labour or other employee relations.

CARRIED

The meeting was closed to the public at 2:28 pm.

The meeting was re-opened to the public at 2:52 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Kokura
SECONDED: Director Cote

THAT this meeting be adjourned at 2:59 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer