



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

Updated: May 13, 2026

### Connecting to the Bamfield Water System

#### YOU MUST APPLY

Whether you are completing new construction with a building permit in progress or are requesting a new stand-alone service, you must submit a separate application to connect to the water system.

Please complete the application form. The application must include:

1. A site drawing showing property lines, structures, the driveway, and your preferred location for the new service connection.
2. The ACRD Building Permit number and Island Health Sewage Permit number.
3. Signature of the property owner.
4. An application fee of \$200. Fees will be collected once a complete application has been submitted.

If any required information or payment is missing, your water service connection may be delayed.

#### Financial Information

Water service charges include:

- The **application fee** for a new water service or extension is **\$200.00**.
- A **connection charge** under Bylaw F1147-5 [Bylaws \(acrd.bc.ca\)](http://www.acrd.bc.ca) of **\$5,000.00** per lot, or the cost of construction as determined by the Regional District, whichever is larger, under Bylaw No. F1147-5.
- **Development Cost Charges (DCCs)** may apply under Bylaw No. F1157. If applicable DCCs have not been paid, they will be billed to your account at the time of water connection.
- **Quarterly water rates** for a **single-family residential connection** are **\$231.00** for the first 42 m<sup>3</sup> (meter rental not included), plus \$2.00 per m<sup>3</sup> for water use above 42 m<sup>3</sup>, under Bylaw No. F1147-5.
- **Annual parcel taxes** are approximately **\$316.00** per property, plus approximately **\$167.00** per year to service the debt related to the treatment plant. These charges apply regardless of the number of connections.
- If required, a **Water Model Analysis** is **\$850.00** per connection, or the cost of engineering as determined by the Regional District.

Payments can be made in person at the ACRD office, by sending a cheque to us at 3008 5th Ave. Port Alberni BC, V9Y 2E3 or by calling 250-720-2700 to pay by credit card.

Please don't hesitate to contact the ACRD Operations Manager at (250) 720-2700 or email [administration@acrd.bc.ca](mailto:administration@acrd.bc.ca) if you have any questions.

**Schedule 'A'**

Development cost charges payable under this bylaw are:

| <b>Type of Development</b> | <b>Upon Subdivision</b>      | <b>Upon Building Permit</b>  |
|----------------------------|------------------------------|--|
| Single Family Residential  | \$8,325 per residential unit | \$8,325 per residential unit<br>(if not paid at time of Subdivision) |
| Multi-Family Residential   | \$6,470 per residential unit | \$6,470 per residential unit<br>(if not paid at time of subdivision) |
| Commercial                 |                              | \$38.80 per 1m <sup>2</sup> of gross building area                   |
| Institutional              |                              | \$47.40 per 1 m <sup>2</sup> of gross building area                  |
| Industrial                 |                              | \$19.41 per 1 m <sup>2</sup> of gross site area                      |

Excerpt from Bamfield Water System Development Cost Charge Bylaw No. F1157.



# ALBERNI-CLAYOQUOT REGIONAL DISTRICT BAMFIELD WATER SYSTEM APPLICATION FOR WATER SERVICE

|                    |  |        |  |
|--------------------|--|--------|--|
| Service Address:   |  | Date:  |  |
| Name of Owner(s):  |  |        |  |
| Mailing Address:   |  | Phone: |  |
| Legal Description: |  |        |  |
| Building Permit #: |  |        |  |

I/we, being the registered owner or purchaser of the lands and premises described as above hereby apply to the Alberni-Clayoquot Regional District for a supply of water through a connection to the works operated, maintained or controlled by the Alberni-Clayoquot Regional District.

Please detail the number and type of buildings onsite that will be connected to the water service:

|                          |  |                        |  |                          |  |
|--------------------------|--|------------------------|--|--------------------------|--|
| Single Family Dwelling:  |  | Multi-Family Dwelling: |  | Accessory Dwelling Unit: |  |
| Other (please describe): |  |                        |  |                          |  |

Please specify the sewage collection and treatment system proposed for the property with the Island Health Sewage Permit number and the ACRD Building Permit number:

The applicant should include:

- A site drawing that shows property lines, structures, driveway and your preferred location of the new water services. If this is not provided, the location will be selected for you by the system operator.
- A completed application with the signature of the property owner.
- Upon completing this application, a system operator will review the requirements for the installation. An invoice for installation will be issued to the property owner.
- Payment in full must be made prior to connection and issuance of any related permits.

If any information or payment is missing it will result in a delay in processing your water service connection.

| Owner/Applicant or Agent Confirmation   |
|---|
| <ol style="list-style-type: none"> <li>1. As applicant or approved agent, I confirm that I have read all relevant Alberni-Clayoquot Regional District bylaw and policies and that this application is in conformance.</li> <li>2. I accept responsibility for processing delays caused by incorrect or insufficient submission materials.</li> <li>3. Personal information collected is pursuant to Section 26 of the Freedom of Information and Protection of Privacy Act and is only collected for the purposes of the Bamfield Water System and will not be used or disclosed for any other purpose. If you have any questions about the collection, use or disclosure of your personal information, please contact the ACRD Office at (250) 720-2700 or email: <a href="mailto:foi@acrd.bc.ca">foi@acrd.bc.ca</a>.</li> </ol> |

|                               |             |
|-------------------------------|-------------|
| Signature of Owner: _____     | Date: _____ |
| Signature of Applicant: _____ | Date: _____ |

|  |  |         |  |
|--|--|---------|--|
| For Office Use Only:                                   |  |         |  |
| Property is confirmed to be in the water service area: |  |         |  |
| Reviewed by:   |  | Date:   |  |
| Approved:  |  | Denied: |  |
| Connection Fee:  |  | Paid:   |  |

Please draw a map of your property below and indicate your preferred location for the water service connection. If this is not included with your application, the system operator will determine the location.

|                 |
|-----------------|
| Map of Property |
|-----------------|

Please submit the completed application to: [administration@acrd.bc.ca](mailto:administration@acrd.bc.ca) or mail it to: ACRD, 3008 5<sup>th</sup> Ave., Port Alberni BC V9Y 2E3