



Alberni-Clayoquot Regional District

MINUTES OF THE BAMFIELD PARKS COMMISSION MEETING HELD ON THURSDAY, FEBRUARY 6, 2025, 5:00PM

Microsoft Teams

MEMBERS

PRESENT: Sheryl Mass, Community Volunteer
Daniel Zayonc, Community Volunteer
Andrea Butler, Community Volunteer

REGRETS:

STAFF PRESENT: Michael McGregor, Lands & Resources Coordinator

1. CALL TO ORDER

The meeting was called to order at 5:00pm.

It was recognized that this meeting is being held throughout the Nuu-chah-nulth territories.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

The agenda was approved as circulated.

3. DECLARATIONS

4. MINUTES

a. **Bamfield Parks Commission Meeting held October 1, 2024**

The minutes of the Bamfield Parks Commission meeting held on October 1, 2024 were adopted as amended.

5. DISCUSSION

- **Parks Commission**
 - *Formal recruitment of new members*
 - *Remaining committee members to share and help recruit.*

- *Next meeting: Can we do a morning meeting? Earlier is better in the morning. Ie: 8am start*
- *Proposal for new meeting schedule: Every 2 months going forward. - agreed*
- *Sheryl's term as board chair is up in March.*
- *Next meeting will be discussion on the future of board members and chair responsibilities*

- **E. Scott 2025 update**

- *New roof is on and debris is cleaned up*
- *Water leak within ceiling at park building. Insulation got soaked which Daniel pulled out. Water breaks every year, should find a long-term solution.*
- *Malcolm has dismantled and burnt the boards at Smiley Rink.*
- *Will be pressure washing and cleanup the cement pad.*
- *Lots of wind damage at E. Scott park this winter*
- *Aaron Bradley asked about working on the expansion of trailer parking lot. Has proposal but has not shared it yet.*
- *Potential of electronic parking systems*
- *Can the parking app be used for boats as well?*
- *Parking at the launch is all set up, waiting on the signage.*
- *Graphics Factory can contact Mike when the parking signs are complete.*
- *Bathrooms are in poor condition. Need to look at renovation for new sinks and counters.*
- *Facility septic field is not functioning well. Look at septic inspection/condition assessment.*
- *Andrea will look into inspection*

- **E. Scott Pavillion project**

- *Louis and Torrence are working together to propose a budget and plan.*
- *Torrence would take on the project manager role*
- *This project has \$19,808 in available funds. Parks Commission has also dedicated 5k and has spent some funds to remove old pavilion*

- **West Side 2025 Update**

- *New shed has become available. This is intended to store equipment*
- *Community forest wood has been cleaned up.*
- *Cougars Pass*
- *Will we move forward with a plan to protect it as a green space*
- *We believe it is declined.*
- ***Motion: It is our understanding that the application has been declined or withdrawn and we would like to proceed with our previous motion.***

- **Grappler Wharf: Tenure and Improvements (Mike)**

- *Current quotes are not broken out for the gangway and will require trimming down.*
- *Will quote out to other parties as well.*

- **Smiley Rink Update (Mike)**
 - *Find a solution to keep it as a cement slab for the kids to play on*
 - *Currently Feels inviting as is*
 - *Basketball has become a very popular sport and this is a great spot for offering that option. It would be good to have a larger corral area.*
 - *If we do chainlink we would need to install a higher area behind the hoops.*
 - *Don't really need two hoops, one is probably good enough*
 - *Have existing chainlink fencing equipment*
 - *As long as it's safe we are not in a hurry for any changes this summer.*
 - *Will continue to create a plan to develop ideas for creating the space that best suits the community.*
 - *Add this item to grant list*

- **Website Update (Mike)**
 - *ACRD website team has created a clone of the existing www.bamfieldparks.ca website.*
 - *Mike will dedicate time to update this and make some changes to make the appropriate changes then share with the rest of the group.*
 - *No preference in switch over timing. Either summer or fall*

6. PETITIONS, DELEGATIONS & PRESENTATIONS

7. CORRESPONDENCE FOR ACTION/INFORMATION

8. REQUEST FOR DECISIONS

9. REPORTS

10. LATE BUSINESS

Memorial tree society update

- *No formal agreement between the parks commission and society*
- *Society doesn't have any funds or capacity to dedicate to maintenance or upkeep for benches/pavilion*
- *Is only concerned with memorial tree*
- *Planks are in poor shape and will require funds from parks for upkeep.*

Staffing:

- *The parks commission will be conducting a zoom interview to fill the Park Manager position.*

- asked Jailene if she would be able to do training for new manager.
- Canada works grant has been applied for to fund a park attendant position (Needs to be under 30)

- **Tax increase:** Increase to Bamfield Parks Service in 2025 budget is associated with the required survey and environmental works.

11. QUESTION PERIOD

12. ADJOURN

The meeting was adjourned at pm.