



# Preliminary Lease Application Form

<b>Office Use Only</b>	File #: _____
Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
<b>Date of Preliminary Application Fee \$500 Paid:</b> <small>Click or tap to enter a date.</small>	

<b>Contact Information</b>	
Applicant Legal Name (Company Name):	
Legal Address:	
Mailing Address:	
Tel #:	Cell #:
Website Address:	
Contact Name:	
Title:	
Tel #:	Cell #:
Email Address:	
<b>Lease Proposal Information</b>	
Which Airport is the Proposal for? AVRA: <input type="checkbox"/> LBA: <input type="checkbox"/>	
Lot Location of Proposed Development:	
Proposed Lease Term (length of term):	
Airside Development: <input type="checkbox"/>	Non-Airside Development: <input type="checkbox"/>
Proposed Land Uses(s) and Activities that will occur on site (please attach description if more space is required):	
How do the proposed uses and activities conform to the land use plan and zoning bylaw?	
<b>Signature:</b>	<b>Date:</b>

**\*Please email your application to [airports@acrd.bc.ca](mailto:airports@acrd.bc.ca) | Payments can be made in office, over the phone, or via mailed in cheque. GST will be added in addition to the fee at the time of payment.**

The personal information is collected pursuant to Section 26 of the Freedom of Information and Protection of Privacy Act and is only collected for the purposes of the Airport Lease and will not be used or disclosed for any other purpose. If you have any questions about the collection, use or disclosure of your personal information, please contact the ACRD at 250-720-2700 or email [cynthiad@acrd.bc.ca](mailto:cynthiad@acrd.bc.ca).