



**Alberni-Clayoquot Regional District  
Solid Waste Plan Monitoring Advisory Committee – West Coast  
Meeting Agenda**

**Meeting Date & Time:** Thursday, April 16, 2015 @ 1:30 pm

**Location:** Ucluelet Community Center, 500 Matterson Drive, Ucluelet, BC

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1. Call to Order
2. Adoption of Minutes – February 19, 2015 meeting
3. Background
4. ICI Disposal Bans Update – Stakeholder Feedback
5. Organics Diversion Opportunities Assessment – Results
6. Other
7. Adjournment



**Alberni-Clayoquot Regional District  
Solid Waste Plan Monitoring Advisory Committee – West Coast  
Meeting Minutes**

**Meeting Date & Time:** Thursday, February 19, 2015 @ 1:30 pm

**Location:** District of Tofino Council Chambers, 121 3<sup>rd</sup> Street, Tofino, BC

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**In attendance:**

Dianne St. Jacques, District of Ucluelet  
Chris Bird, Sonbird Refuse & Recycling  
Warren Rudd, Tofino Chamber of Commerce  
Carey McIver, Carey McIver & Associates

Josie Osborne, District of Tofino  
Alan McGill, McGill & Associates  
Tony Bennett, Electoral Area C Director  
Janice Hill, ACRD

**1. Call to Order**

Chair, Josie Osborne called the meeting to order at 1:30 p m.

**2. ACRD SWMP Implementation**

- a) Carey McIver delivered a power point presentation outlining the 2015 Work plan and schedule.
- b) 2014 disposal data shows a decrease from 740 kg per capita in 2007 to 736 kg per capita in 2014, which shows we are diverting more from the landfill but we still can divert much more.

**3. ICI Disposal Bans Progress Report**

- a) WC Waste Audit Results
  - i. A mini-waste audit was carried out over a couple of days at the WC Landfill. Commercial and Residential loads of garbage were audited. Residential loads did not contain a lot of recyclables but the commercial loads did contain cardboard (OCC) and renovation and construction waste. This may be due to the time of year when resorts are doing a lot of renovations.
  - ii. A drive-by audit carried out in both Ucluelet and Tofino showed that most businesses have a front end garbage bin, but only a few had a dedicated OCC bin. Some businesses pile OCC beside their garbage bin, which doesn't provide any protection for the OCC. Most restaurants have a Fat, Oil and Grease (FOG) bin.
- b) A second stakeholder meeting was held at the Ucluelet Community Centre in the evening on February 15<sup>th</sup>, 2015. Attendance was low but the discussions were good. A few issues still need to be addressed:

- i. Costs of recycling needs to be lower than \$300/tonne, especially when the landfill tipping costs are \$95/tonne.
  - ii. Small generators need costs-effective collection and drop-off-options.
  - iii. Some businesses have lack of storage space to store recycling bins.
  - iv. More effective stakeholder engagement needed.
- c) Program Implementation Issues
- i. Need to build awareness of collection options.
  - ii. Must be cost effective.
  - iii. Needs to be marketable.
  - iv. Need to find a 'local Champion' in each community to help with education and support for the bans.
  - v. The schedule for implementing the ban should be delayed for a few months to allow for more consultation with generators and haulers.
- d) Impact on tipping fees – Tipping fees may need to be increased to help cover the cost of lost revenue of tipped material. Keeping in mind that the cost of recycling needs to be the same or less than disposing of materials in the landfill.
- e) Communication Plan Progress Report – the committee agreed that there needs to be plenty of advertising and education material provided to each community in order to provide information on the bans. Potential tools may include, a survey, a mail out to generators, advertising, media material, brochures, posters, and flyers. All agreed that it would be beneficial to enlist the assistance of a local champion to help distribute the material.

#### **4. Organics Diversion Opportunities Assessment.**

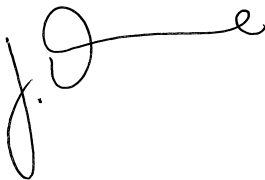
Waste audit results were discussed in reference to organics diversion opportunities. The committee felt that organics diversion should be the priority project and that the cardboard disposal ban should be delayed to provide more time for consultation with businesses in Ucluelet.

The ability to use cardboard as a feedstock in a potential composting facility was discussed and the committee felt that this issue should be addressed quickly in the planning process.

Meeting adjourned at 3:00 pm.

**Next meeting:** Thursday, April 16th, 2015, @ 1:30 pm (Ucluelet Community Center – Activity Room #1).

Certified Correct



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Josie Osborne, Chair