



Parcel Tax Review Panel Meeting

Monday, February 28, 2022

Via Zoom video/phone conferencing

1:30 pm

Regular Agenda

Watch the meeting live at www.acrd.bc.ca/events/28-2-2022/

Register to participate via Zoom Webinar at:

https://portalberni.zoom.us/webinar/register/WN_4w9DBZ7_Tu6gAbiOJUk2gA

PAGE #

1. **CALL TO ORDER & APPOINTMENT OF CHAIRPERSON**

Recognition of Territories.

Notice to attendees and delegates that this meeting is being recorded and livestreamed to YouTube on the Regional District Website.

THAT Director _____ be appointed Chairperson of the Alberni-Clayoquot Regional District Parcel Tax Review Panel for 2022.

2. **APPROVAL OF AGENDA**

(motion to approve, including late items requires 2/3 majority vote)

3. **REQUEST FOR DECISION**

a. **REQUEST FOR DECISION**

Parcel Tax Roll Authentication 2022

3-5

THAT the Parcel Tax Roll Review Panel hereby certify that the following Alberni-Clayoquot Regional District Parcel Tax Rolls have been authenticated for 2022 as per Section 206 of the Community Charter:

- *Bamfield Water System Local Service Area*
- *Bamfield Water System Treatment Plant Debt Local Service Area*
- *Beaver Creek Water System Local Service Area*
- *Salmon Beach Power Local Service Area*
- *Salmon Beach Sewage / Security / Garbage / Recreation / Transportation / Water Local Service Area*
- *South Long Beach Multi-Purpose Path Local Service Area*
- *Sproat Lake Community Association Local Service Area*

4. **QUESTION PERIOD**

Questions/Comments from the public:

- Participating in the Zoom meeting
- Emailed to the ACRD at responses@acrd.bc.ca

5. **ADJOURN**



REQUEST FOR DECISION

To: Parcel Tax Roll Review Panel
From: Teri Fong, CPA, CGA, Collector
Meeting Date: February 28, 2022
Subject: Parcel Tax Roll Authentication 2022

Recommendation:

That the Parcel Tax Roll Review Panel hereby certify that the following Alberni-Clayoquot Regional District Parcel Tax Rolls have been authenticated for 2022 as per Section 206 of the Community Charter:

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- *Bamfield Water System Treatment Plant Debt Local Service Area*
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- *South Long Beach Multi-Purpose Path Local Service Area*
- *Sproat Lake Community Association Local Service Area*

Desired Outcome:

To fulfill the legislative requirements for certifying the parcel tax rolls for 2022.

Summary:

The following steps were carried out as part of the parcel tax roll review for 2022:

1. BC Assessment updated the folio listing during 2021 to reflect subdivisions, consolidations and any other property changes that resulted in the addition or deletion of folios.
2. The Surveyor of Taxes loaded the database from BC Assessment into etaxBC for the Alberni-Clayoquot Regional District (ACRD) to review. All new folios are flagged by the Surveyor of Taxes as requiring investigation by the ACRD.
3. Advertisements were placed in the Alberni Valley News and the Westerly to advise of the parcel tax review process. As part of this advertisement, contact information was provided so that a member of public could make an appointment to come in to view the roll. No appointments have been requested.
4. The Chief Financial Officer provides the new folio listing to the Planning Assistant to review and confirm the nature of the new folios. All foreshore leases and crown properties are removed as they are considered exempt.
5. The ACRD mailed all owners of the newly identified folios a letter advising that their property will be added to the applicable 2022 parcel tax roll and information on how to request an amendment. There were 6 new

parcels identified which will be potentially added in 2022:

Folio	Parcel Tax
770 001248.022	Beaver Creek Water System
770 000503.010	Beaver Creek Water System
770 000855.082	Beaver Creek Water System
770 001886.002	Beaver Creek Water System
770 000618.010	Beaver Creek Water System
770 003513.113	Sproat Lake Community Association

6. No requests for amendments to the roll have been received for the 2022 tax roll.
7. Due to the fact that no amendments have been request, the 2022 Parcel Tax Rolls are simply to be authenticated by the Roll Review Panel. A copy of the '2022 Parcel Tax Rolls Certificate of Authentication' is attached.

Policy or Legislation:

Part 7, Division 4 of the Community Charter governs the parcel tax process.

Submitted by: Teri Fong
Teri Fong, CPA, CGA, Collector

Reviewed by: Wendy Thomson
Wendy Thomson, General Manager of Administrative Services

Approved by: Daniel Sailland
Daniel Sailland, MBA, Chief Administrative Officer



**2022 Parcel Tax Rolls
Certificate of Authentication**

We, the 2022 Parcel Tax Review Panel hereby certify that the following Alberni-Clayoquot Regional District Parcel Tax Rolls have been authenticated for 2022 as per Section 206 of the *Community Charter*:

- Bamfield Water System Local Service Area
- Bamfield Water System Treatment Plant Debt Local Service Area
- Beaver Creek Water System Local Service Area
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- South Long Beach Multi-Purpose Path Local Service Area
- Sproat Lake Community Association Local Service Area

Dated the ___ day of February, _____.

John McNabb, Vice Chair
Area 'E' Beaver Creek

Penny Cote, Director
Area 'D' Sproat Lake

Dianne Bodnar, Director
Area 'F' Cherry Creek