



Special Hospital District Board of Directors Meeting

Wednesday, March 23, 2022

Zoom/Board Room (Hybrid) – 3008 Fifth Avenue, Port Alberni, BC
Immediately following the Board of Directors Meeting

Regular Agenda

Watch the meeting live at www.acrd.bc.ca/events/23-3-2022/

Register to participate via Zoom Webinar at:

https://portalberni.zoom.us/webinar/register/WN_YZdlwRugQVmLQ4BtzLVvKw

PAGE #

1. CALL TO ORDER

(immediately following the ACRD Board Meeting)

Recognition of Territories.

Notice to attendees and delegates that this meeting is being recorded and livestreamed to YouTube on the Regional District Website.

2. APPROVAL OF AGENDA

(motion to approve, including late items requires 2/3 majority vote)

3. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision

Annual Budget for Years 2022 to 2026

3-8

THAT the Alberni-Clayoquot Regional Hospital District Board of Directors give second reading to the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2022 to 2026 Annual Budget No. 133".

(Prior to voting on second reading staff recommend that any other amendments be done at this time and then the directors will vote on second reading as amended.)

THAT the Alberni-Clayoquot Regional Hospital District Board of Directors give third reading to the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2022 to 2026 Annual Budget No. 133".

THAT the Alberni-Clayoquot Regional Hospital District Board of Directors adopt bylaw cited as "Alberni-Clayoquot Regional Hospital District 2022 to 2026 Annual Budget No. 133".

4. **QUESTION PERIOD**

Questions/Comments from the public:

- **Participating in Person in the Board Room**
- **Participating in the Zoom meeting**
- **Emailed to the ACRD at responses@acrd.bc.ca**

5. **ADJOURN**

The following funding amounts have been committed to Island Health for projects but have not been distributed, as the projects are not complete:

Year	Amount
2017	\$272,528.16
2018	\$167,092.44
2019	\$225,872.50
2020	\$299,561.88
2021	\$243,210.69
WCGH Emergency Room Upgrade	\$1,680,917.72
Total	\$2,889,183.39

This outstanding amount is consistent with prior years and is not a concern of staff but instead just presented for information purposes.

Strategic Priorities:

The 2021-2024 ACRD Strategic Plan includes a Strategic Focus Area of ‘Management of New and Existing Infrastructure’ with specific Strategy 3.1 ‘Appropriate Capital Reserves’. This Focus Area applies to infrastructure owned by the ACRD which does not include the facilities funded under the Hospital District Act by the ACRHD. This is part of the consideration by the ACRD and ACRHD Boards in balancing the interests of the ‘one taxpayer’.

Time Requirements – Staff & Elected Officials:

Staff time for the Hospital District is required to satisfy the financial requirements of the organization including debt management, financial statements, budget and accounts payable processing. Staff time is also utilized to prepare agendas and minutes and support lobbying efforts. Finally, staff time is required to attend the Island Health Capital Planning meetings and regular correspondence with Island Health representatives.

Financial:

The 2022 tax requisition is \$1,836,000 which is 2% higher than the prior year. The residential tax rate for 2022 is \$0.146 per \$1,000 of assessed value.

Policy or Legislation:

The Alberni-Clayoquot Regional Hospital District is required by Section 23 of the Hospital District Act to adopt an annual budget by March 31st of each year. Hospital District Act Section 20(4) provides the ACRHD the ability to maintain a reserve account for specified purposes.

Order in Council 811/15 excludes the Maa-nulth First Nation members from the responsibility to pay for debt incurred by the Hospital District prior to their membership.

Submitted by: Teri Fong
Teri Fong, CPA, CGA, Chief Financial Officer

Reviewed by: Wendy Thomson
Wendy Thomson, General Manager of Administrative Services

Approved by: Daniel Sailland
Daniel Sailland, MBA, Chief Administrative Officer



Alberni-Clayoquot Regional Hospital District

Bylaw No. 133

***A bylaw to adopt the Annual Budget for the
Years 2022 to 2026***

The Board of Directors for the Alberni-Clayoquot Regional Hospital District in open meeting assembled enacts as follows:

1. This Bylaw may be cited as the ***“Alberni-Clayoquot Regional Hospital District 2022 to 2026 Annual Budget Bylaw No. 133”***.
2. Schedule “A” attached hereto and forming part of this Bylaw is the Annual Budget for the Alberni-Clayoquot Regional Hospital District for the years ending December 31, 2022 to 2026.

Read a first time this 9th day of March, 2022.

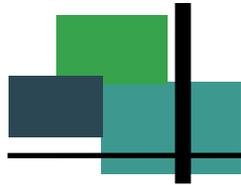
Read a second time this day of , 2022.

Read a third time this day of , 2022.

Adopted this day of , 2022.

Chairperson

Chief Administrative Officer



**ALBERNI-CLAYOQUOT REGIONAL
HOSPITAL DISTRICT**



2022-2026 Financial Plan

Schedule 'A' of Bylaw No. 133
Draft for Second Reading
on March 23, 2022



ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT
 2022 TO 2026 ANNUAL BUDGET
 SCHEDULE A - BYLAW NO. 133

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT	2021 Actual	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Budget
REVENUE							
Surplus (deficit) from prior years	81,080	81,080	41,795	-	-	-	-
Tax requisition	1,800,000	1,800,000	1,836,000	1,872,720	1,910,174	1,948,378	1,987,345
Grants in lieu of taxes	16,367	7,000	7,000	7,000	7,000	7,000	7,000
Investment income & refunds	30,117	20,000	20,000	20,000	20,000	20,000	20,000
TOTAL REVENUE	\$ 1,927,564	\$ 1,908,080	\$ 1,904,795	\$ 1,899,720	\$ 1,937,174	\$ 1,975,378	\$ 2,014,345
EXPENDITURES							
Administration costs	\$ 25,000	\$ 25,000	\$ 40,000	\$ 40,800	\$ 41,616	\$ 42,448	\$ 43,297
Audit	-	-	4,500	4,590	4,682	4,775	4,871
Debenture - interest	102,888	112,000	19,000	5,000	1,000	1,000	-
Debenture - principal	336,845	351,000	29,000	16,000	6,000	6,000	-
Annual equipment grant	550,000	550,000	1,103,643	550,000	550,000	550,000	550,000
Reserve fund contribution	871,036	870,080	708,652	1,283,330	1,333,877	1,371,154	1,416,177
TOTAL EXPENDITURES	\$ 1,885,769	\$ 1,908,080	\$ 1,904,795	\$ 1,899,720	\$ 1,937,174	\$ 1,975,378	\$ 2,014,345
TOFINO GENERAL HOSPITAL RESERVE							
Balance, beginning of year	\$ 358,148	\$ 358,148	\$ 1,229,184	\$ 1,949,736	\$ 3,252,466	\$ 4,615,743	\$ 6,026,697
Contribution from operating fund	870,080	870,080	708,652	1,283,330	1,333,877	1,371,154	1,416,177
Grants and other contributions	-	-	-	-	-	-	-
Interest earnings	956	5,900	11,900	19,400	29,400	39,800	50,500
<i>Less - capital expenditures</i>							
Tofino General Hospital	-	-	-	-	-	-	-
Total capital expenditures	-	-	-	-	-	-	-
BALANCE, END OF YEAR	\$ 1,229,184	\$ 1,234,128	\$ 1,949,736	\$ 3,252,466	\$ 4,615,743	\$ 6,026,697	\$ 7,493,374



**ALBERNI CLAYOQUOT REGIONAL HOSPITAL DISTRICT
DEBENTURE DEBT BALANCE DECEMBER 31, 2021**

Issue	LA/CB	SI	Balance Dec 31, 2020	Payments & Actuarial Adj	Balance Dec 31, 2021	Maturity Date	2022 Debt Principal	2022 Interest
75	83/75/82	2001F	327,981.21	327,981.21	0.00	01 Dec 2021	0.00	0.00
77	75/82	2002S	200,417.25	200,417.25	0.00	01 Jun 2022	0.00	0.00
78	75	2002F	64,062.86	32,071.54	31,991.32	01 Dec 2022	13,275.47	9,876.74
79	75	2003S	65,708.24	23,917.97	41,790.27	03 Jun 2023	10,142.18	7,545.62
93	75/82	2005S	26,199.18	4,979.33	21,219.85	04 Jun 2025	5,106.30	952.00
Total			\$ 684,368.74	\$ 589,367.30	\$ 95,001.44		\$ 28,523.95	\$ 18,374.36