



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JUNE 22, 2022, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation

PRESENT:

John McNabb, Vice-Chairperson, Director, Electoral Area "E" (Beaver Creek)

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Tanya Shannon, Director, Electoral Area "B" (Beaufort)

Kel Roberts, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)

Sharie Minions, Mayor, City of Port Alberni

Ron Corbeil, Councillor, City of Port Alberni

Rachelle Cole, Councillor, District of Ucluelet

Tom Stere, Councillor, District of Tofino

REGRETS:

Kirsten Johnsen, Member of Council, Toquaht Nation

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Alan McCarthy, Member of Legislature, Yuułuꞵiꞵꞵath Government

STAFF PRESENT:

Mike Irg, General Manager of Planning & Development

Teri Fong, Chief Financial Officer

Wendy Thomson, General Manager of Administrative Services

Heather Zenner, Protective Services Manager

Mark Fortune, Airport Manager

Paulo Eichelberger, Solid Waste Manager

Eddie Kunderman, Operations Manager

Michael McGregor, Lands and Resources Coordinator

Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/22-6-2022/> .

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions – Directors and Staff present in the Boardroom.

2. APPROVAL OF AGENDA

MOVED: Director Cote

SECONDED: Director Roberts

THAT the agenda be approved as circulated with the addition of the following late item under Section 12 – Late Business – Calling a Special Board of Directors meeting on Wednesday, July 13, 2022, at 1:30 pm in the Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC and electronically via Zoom.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Beaver Creek Water Advisory Committee Meeting – June 6, 2022

MOVED: Director McNabb

SECONDED: Director Roberts

THAT the minutes of the Beaver Creek Water Advisory Committee meeting held on June 6, 2022, be adopted.

CARRIED

b. Board of Directors Meeting - June 8, 2022

MOVED: Director Cote

SECONDED: Director Shannon

THAT the minutes of the Board of Directors meeting held on June 8, 2022, be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

6. CORRESPONDENCE FOR ACTION

- a. Correspondence dated June 16, 2022, from the North Coast Regional District, regarding an invitation as members of the Coastal Community Network, to participate in a proposed joint meeting with Minister Osborne, Minister of Land, Water and Resource Stewardship regarding the commercial fishing industry.**

MOVED: Director Cote
SECONDED: Director Roberts

THAT the ACRD Board of Directors accept the invitation from Central Coast Regional District to participate in the proposed joint meeting at the 2022 UBCM Convention with Minister Osborne, Minister of Land, Water, and Resource Stewardship to discuss opportunities for communities to work more closely with all parties on planning for the commercial fishing industry into the future.

CARRIED

- b. Correspondence June 17, 2022, from the Coastal Restoration Society requesting a letter of support for their upcoming shoreline clean-up project in the Broken Group Islands.**

MOVED: Director Roberts
SECONDED: Director McNabb

THAT the ACRD Board of Directors forward a letter to Coastal Restoration Society supporting their upcoming shoreline clean-up project in the Broken Group Islands.

CARRIED

- c. Correspondence June 17, 2022, from the Ucluelet Tourism Association requesting a letter of support regarding their request to the Province of BC to levy a three percent Municipal and Regional District Tax within the District of Ucluelet for the purpose of supporting tourism marketing programs and projects.**

MOVED: Director Cole
SECONDED: Director McNabb

THAT the ACRD Board of Directors support the Ucluelet Tourism Association's (business name Tourism Ucluelet) request to the Province of British Columbia to levy a three percent Municipal and Regional District Tax within the District of Ucluelet for the purposes of supporting tourism marketing programs and projects with the Ucluelet Tourism Association (business name Tourism Ucluelet) as the Designated Recipient.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. REGIONAL DISTRICT OF BULKLEY NECHAKO**
Housing Construction Issues in Northern BC
- b. MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL**
Financial Assistance for Emergency Response Costs: A Guide for BC First Nations and Local Authorities

c. STAND.EARTH

Motion at UBCM Protecting BC Coasts from Acidic Washwater Dumping being Brought Forward by Vancouver

MOVED: Director Cote

SECONDED: Director Roberts

THAT the ACRD Board of Directors instruct staff to investigate if acidic washwater dumping is an issue in the Alberni-Clayoquot Region and report back to the Board.

CARRIED

MOVED: Director Roberts

SECONDED: Director McNabb

THAT the Board of Directors receive items a-c for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding 2021 Statement of Financial Information.

MOVED: Director Roberts

SECONDED: Director Cole

THAT the Board of Directors approve the Alberni-Clayoquot Regional District 2021 Statement of Financial Information (SOFI) including all the statements and schedules.

CARRIED

b. Request for Decision regarding Bylaw F1148-3 Amendment of Beaver Creek Water System Rates and Regulation Bylaw.

MOVED: Director McNabb

SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw No. F1148-3, Beaver Creek Water Local Service Area Rates and Regulations Amendment Bylaw, 2022.

CARRIED

MOVED: Director McNabb

SECONDED: Director Cole

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw No. F1148-3, Beaver Creek Water Local Service Area Rates and Regulations Amendment, 2022.

CARRIED

MOVED: Director McNabb
SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw No. F1148-3, Beaver Creek Water Local Service Area Rates and Regulations Amendment, 2022.

CARRIED

MOVED: Director McNabb
SECONDED: Director Beckett

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw No. F1148-3, Beaver Creek Water Local Service Area Rates and Regulations Amendment, 2022.

CARRIED

c. Request for Decision regarding Bylaw F1147-2 Amendment of the Bamfield Water System Rates and Regulations.

MOVED: Director Beckett
SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw No. F1147-2, Bamfield Water Local Service Area Rates and Regulations Amendment Bylaw, 2022.

CARRIED

MOVED: Director Beckett
SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw No. F1147-2, Bamfield Water Local Service Area Rates and Regulations Amendment, 2022.

CARRIED

MOVED: Director Beckett
SECONDED: Director Bodnar

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw No. F1147-2, Bamfield Water Local Service Area Rates and Regulations Amendment, 2022.

CARRIED

MOVED: Director Beckett
SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw No. F1147-2, Bamfield Water Local Service Area Rates and Regulations Amendment, 2022.

CARRIED

d. Request for Decision regarding Bylaw R1016-6 Amendment of Tofino-Ucluelet Airport Fees.

MOVED: Director Roberts

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as "Tofino-Ucluelet Airport Fees Amendment Bylaw No. R1016-6, 2022".

CARRIED

MOVED: Director Roberts

SECONDED: Director Cole

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the bylaw cited as "Tofino-Ucluelet Airport Fees Amendment Bylaw No. R1016-6, 2022".

CARRIED

MOVED: Director Roberts

SECONDED: Director Bodnar

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the bylaw cited as "Tofino-Ucluelet Airport Fees Amendment Bylaw No. R1016-6, 2022".

CARRIED

MOVED: Director Roberts

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors adopt the bylaw cited as "Tofino-Ucluelet Airport Fees Amendment Bylaw No. R1016-6, 2022".

CARRIED

e. Request for Decision regarding Contract for Vehicle Parking Services at the Long Beach Airport.

MOVED: Director Roberts

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors authorize the CAO to negotiate and execute a six (6) month contract with Robbins for Parking Services at the Long Beach Airport.

CARRIED

Director Minions entered the meeting at 2:03 pm.

f. Request for Decision regarding Building Inspection Agreement with the Uchucklesaht Tribe Government.

MOVED: Director McNabb

SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors resolve to enter into a BUILDING INSPECTION RESOURCE SHARING AGREEMENT with the Uchucklesaht Tribe Government for a five (5) year term and authorize the CAO to negotiate and execute the agreement on behalf of the Regional District.

CARRIED

g. Request for Decision regarding Hazzard and Risk Vulnerability Assessment.

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors award the Hazard and Risk Vulnerability Assessment contract to Calian Ltd. in the amount of \$39,877.25 (excluding GST) on a 10-month term, commencing June 27, 2022; and further,

THAT the ACRD Board of Directors authorize the CAO to negotiate and execute the Hazard and Risk Vulnerability Assessment contract on behalf of the Regional District.

CARRIED

h. Request for Decision regarding Local Food Infrastructure Fund Grant Application for Dock + Food Hub.

MOVED: Director Minions

SECONDED: Director Corbeil

THAT the Board of Directors direct staff to support the City of Port Alberni in preparing an application to the Local Food Infrastructure Fund for additional infrastructure for the Dock+ Food Hub facility and confirm that the ACRD will support grant reporting and administration.

CARRIED

i. Request for Decision regarding UBCM 2022 Resolution – Farm Insurance.

MOVED: Director Shannon

SECONDED: Director Cole

THAT the Board of Directors endorse the farm insurance resolution and background document and direct staff to submit for consideration at the 2022 UBCM Convention.

CARRIED

9. PLANNING MATTERS

10. REPORTS

10.1 STAFF REPORTS

- a. Meeting Schedule – July 2022**
- b. Building Report – May 2022**
- c. Facility Condition Assessment & Capital Plan**
- d. Local Government Climate Action Program (LOCAP) - Grant Funding**

MOVED: Director Beckett

SECONDED: Director McNabb

THAT the Board of Directors receives the staff reports a-d.

CARRIED

10.2 COMMITTEE REPORTS

- a. Bamfield Water Advisory Committee Meeting – June 16, 2022
B. Beckett (Verbal Report)**

Director Beckett provided a brief update on the Bamfield Water Advisory Committee meeting.

MOVED: Director McNabb

SECONDED: Director Roberts

THAT this verbal report be received.

CARRIED

10.3 MEMBER REPORTS

- a. 9-1-1 Corporation – J. McNabb**

Director McNabb reported the Corporation has a meeting this Friday. There will be a discussion with E-Comm regarding recent issues.

- b. Vancouver Island Regional Library – P. Cote**

Director Cote reported Sooke opened their new branch. The Library Board is currently working on Strategic Planning.

c. Alberni Valley Chamber of Commerce – S. Minions

Director Minions reported on the Annual General Meeting held last week. Their audit was reviewed, and they are in a good financial position. Their new board was elected with a lot of new faces. Tomorrow morning is the first meeting of their new Board.

d. Air Quality Council, Port Alberni – D. Bodnar – No Report

Director Stere entered the meeting at 2:25 pm.

e. West Coast Aquatic Board – T. Stere – No Report

f. Association of Vancouver Island & Coastal Communities – P. Cote

Director Cote reported that the Association is currently looking for a new Executive Coordinator. The Association is investigating the establishment of a sub-committee to conduct advocacy work.

g. Beaver Creek Water Advisory Committee – J. McNabb

Director McNabb reported the Committee received their annual report at the last meeting. There are concerns with leakage levels throughout the system.

h. Tsawak-qin Public Advisory Group (WIWAG) – J. McNabb – No Report

Director Corbeil reported on the recent meeting. They reviewed sustainable forest management indicators for TFL 44.

i. Agricultural Development Committee – T. Shannon

Director Shannon reported there is a meeting coming up next Tuesday.

j. Redd Fish Restoration Society (Central West Coast Forest Society)

– K. Roberts – No Reports

k. Other Reports

MOVED: Director Roberts

SECONDED: Director McNabb

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

a. Late Business

MOVED: Director Jack

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors call a Special Board of Directors meeting on Wednesday, July 13, 2022, at 1:30 pm in the Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC and electronically via Zoom for the purpose of awarding the tender for civil works for the West Coast Landfill Organics Facility.

CARRIED

13. QUESTION PERIOD

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

14. IN-CAMERA

MOVED: Director Jack
SECONDED: Director McNabb

THAT the meeting be closed to the public as per the Community Charter, sections:

- 90 (1) (a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;*
- 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;*
- 21 (1) (a) (ii) of FOIPPA: commercial, financial, labour relations, scientific or technical information of or about a third party;*
- 21 (1) (c) (i) of FOIPPA: harm significantly the competitive position or interfere significantly with the negotiating position of the third party.*

CARRIED

The meeting was closed to the public at 2:32 pm.

The meeting was re-opened to the public at 3:30 pm.

15. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA

The following resolutions were reported out in the open portion of the Board of Directors Meeting:

The Alberni-Clayoquot Regional District Board of Directors authorized a temporary amending agreement for the Operations Contract for the Alberni Valley Landfill to reflect increased fuel expense rates on the part of Berry and Vale Contracting for a period of one year starting April 1, 2022.

The Alberni-Clayoquot Regional District Board of Directors authorized a temporary amending agreement for the Operations Contract for the West Coast Landfill to reflect increased fuel expense rates on the part of Berry and Vale Contracting for a period of one year starting April 1, 2022.

THAT the Board of Directors appoint the following individuals to the Beaufort APC for a two-year term: Fred Boyko and Graham Tate.

THAT the Board of Directors appoint the following individuals to the Long Beach APC for a two-year term: Jamie Pleune and Terry Graff.

16. ADJOURN

MOVED: Director McNabb

SECONDED: Director Beckett

THAT this meeting be adjourned at 3:30 pm.

CARRIED

Certified Correct:

John Jack

John Jack,
Chairperson

Wendy Thomson

Wendy Thomson,
General Manager of Administrative Services