



Personnel Committee Meeting
Thursday, September 23, 2021
Via Zoom Video Conferencing
4:00 pm

Regular Agenda

	PAGE #
1. <u>CALL TO ORDER</u>	
Recognition of Territories.	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items requires 2/3 majority vote)</i>	
3. <u>MINUTES</u>	
a. Personnel Committee Meeting held June 23, 2021	2-3
<i>THAT the minutes of the Personnel Committee meeting held on June 23, 2021 be received.</i>	
4. <u>IN-CAMERA</u>	
<i>Motion to close the meeting to the public as per the Community Charter, section(s):</i>	
<i>i. 90 (1) (c) labour relations or other employee relations.</i>	
5. <u>RE-OPEN THE MEETING</u>	
6. <u>ADJOURN</u>	



Alberni-Clayoquot Regional District

MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON WEDNESDAY, JUNE 23, 2021, 10:00 AM Due to COVID-19, the meeting was held via Zoom Video Conferencing

- MEMBERS** John Jack, Chairperson, Councillor, Huu-ay-aht First Nation
- PRESENT:** Tom Stere, Councillor, District of Tofino
Sharie Minions, Mayor, City of Port Alberni
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Rachelle Cole, Councillor, District of Ucluelet
- STAFF PRESENT:** Douglas Holmes, Chief Administrative Officer
Wendy Thomson, General Manager of Administrative Services

The meeting can be viewed on the Alberni-Clayoquot Regional District website at <https://www.acrd.bc.ca/events/23-6-2021/>

1. **CALL TO ORDER**

The CAO called the meeting to order at 10:00 am.

The CAO recognized the meeting this morning is being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

2. **ELECTION OF CHAIRPERSON FOR 2021**

a. **ELECTION OF CHAIRPERSON FOR 2021**

The CAO conducted the election for Chairperson of the Personnel Committee for 2021.

The CAO declared Director Jack, Chairperson of the Personnel Committee for 2021.

The CAO conducted the election for Vice-Chairperson of the Personnel Committee for 2021.

The CAO declared Director McNabb Vice-Chairperson of the Personnel Committee for 2021.

The Chairperson assumed the chair.

3. **APPROVAL OF AGENDA**

MOVED: Director Cole

SECONDED: Director Stere

THAT the agenda be approved as circulated.

CARRIED

4. REQUEST FOR DECISION

a. Request for Decision - Review – Personnel Committee Terms of Reference, 2021

MOVED: Director Minions

SECONDED: Director Cole

THAT the Personnel Committee recommend that the Alberni-Clayoquot Regional District Board of Directors adopt the revised Terms of Reference for the Personnel Committee for 2021.

CARRIED

5. IN-CAMERA

MOVED: Director McNabb

SECONDED: Director Stere

THAT the meeting be closed to the public as per the Community Charter, section:

i. 90 (1) (c) labour relations or other employee relations.

CARRIED

The meeting was closed to the public at 10:06 am.

The meeting was re-opened to the public at 10:25 am.

6. ADJOURN

MOVED: Director Stere

SECONDED: Director Minions

THAT this meeting be adjourned at 10:25 am.

CARRIED

Certified Correct:



John Jack,
Chairperson



Wendy Thomson,
General Manager of Administrative Services