



Alberni Valley Regional Airport Advisory Committee Meeting

Tuesday, November 16, 2021

AVRA – 7400 Airport Road, Port Alberni, BC

1:30 pm

Regular Agenda

	PAGE #
1. <u>TOUR</u>	
Meet at the Terminal Building at 1:30 pm for a guided tour of the Alberni Valley Regional Airport.	
2. <u>CALL TO ORDER</u>	
Recognition of Territories.	
3. <u>APPROVAL OF AGENDA</u>	
<i>(motion to approve, including late items requires 2/3 majority vote)</i>	
4. <u>MINUTES</u>	
a. Alberni Valley Regional Airport Advisory Committee Meeting held July 13, 2021	2-4
<i>THAT the minutes of the Alberni Valley Regional Airport Advisory Committee meeting held on July 13, 2021 be received.</i>	
5. <u>VERBAL REPORTS</u>	
a. Internet Service – M. Fortune	
b. Request from Flying Club to host an open house May 2022 – M. Fortune	
c. Short Term Implementation Plan Update – J. Brunn	
<i>THAT the Alberni Valley Regional Airport Advisory Committee receives these reports.</i>	
8. <u>LATE BUSINESS</u>	
<i>(requires 2/3 majority vote)</i>	
9. <u>ADJOURN</u>	



Alberni-Clayoquot Regional District

MINUTES OF THE ALBERNI VALLEY REGIONAL AIRPORT ADVISORY COMMITTEE MEETING

HELD ON TUESDAY, JULY 13, 2021, 1:30 PM

Due to COVID-19 pandemic, meeting conducted via Zoom video/phone conferencing

DIRECTORS

Mike Ruttan, Chair, Member at Large, Alberni Valley

PRESENT:

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Natasha Marshall, Councillor, Tseshaht First Nation

Brandy Lauder, Councillor, Hupacasath First Nation

Bob Kanngiesser, Member at Large, Alberni Valley

Wilfred Cootes, Director, Uchucklesaht Tribe Government

Shelley Crest, Port Alberni Port Authority

Ron Paulson, Councillor, City of Port Alberni

REGRETS:

Michael Hoff, Member at Large, Electoral Area "D" (Sproat Lake)

Dan Savard, AV Chamber of Commerce

STAFF PRESENT:

Douglas Holmes, Chief Administrative Officer

Jenny Brunn, General Manager of Environmental Services

Mark Fortune, Airport Superintendent

Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at

<https://www.acrd.bc.ca/events/13-7-2021/>

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:33 pm.

The Chairperson recognized the meeting this afternoon is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

2. APPROVAL OF AGENDA

MOVED: S. Chrest

SECONDED: B. Kanngiesser

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

a. Alberni Valley Regional Airport Advisory Committee Minutes – March 23, 2021

MOVED: W. Cootes

SECONDED: S. Chrest

THAT the minutes of the Alberni Valley Regional Airport Advisory Committee meeting held on March 23, 2021 be received.

CARRIED

4. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Short Term Implementation of Strategic Plan Items

MOVED: P. Cote

SECONDED: S. Chrest

THAT the Alberni Valley Regional Airport (AVRA) Advisory Committee recommend that the Alberni-Clayoquot Regional District Board of Directors approve an amendment to the 2021 - 2025 Financial Plan supporting the short-term implementation plan of the AVRA strategic plan items.

CARRIED

b. Request for Decision regarding AVRA Bylaw Adoption – Parking Fees and Airport Maintenance Charges

MOVED: P. Cote

SECONDED: S. Chrest

THAT the AVRA Advisory Committee recommend that the Alberni-Clayoquot Regional District Board of Directors approve adoption of Bylaw R1035, Alberni Valley Regional Airport Fees & Charges Bylaw, 2021 to establish airport maintenance charges and parking fees at the Alberni Valley Regional Airport, effective September 1st, 2021.

CARRIED

R. Paulson entered the meeting at 2:20 pm.

5. REPORTS

a. AVRA Lease Lot Expansion

MOVED: S. Chrest

SECONDED: P. Cote

THAT the Alberni Valley Regional Airport Advisory Committee receives this report.

6. QUESTION PERIOD

Questions/Comments from the public. The Executive Assistant advised there were no questions or comments from the public respecting an agenda topic from Zoom webinar attendees or submissions received by email at responses@acrd.bc.ca.

7. ADJOURN

MOVED: S. Chrest

SECONDED: P. Cote

THAT the meeting be adjourned at 2:33 pm.

CARRIED

Certified Correct:

Mike Ruttan,
Chairperson



Janice Hill,
Executive Assistant