



Alberni-Clayoquot Regional District

PARCEL TAX REVIEW PANEL MEETING
THURSDAY, FEBRUARY 25, 2021, 1:30 PM

Due to COVID-19, the meeting will be held via Zoom Video Conferencing and will be livestreamed on the ACRD website at <https://www.acrd.bc.ca/events/25-2-2021/>

Public Attendance: the public are welcome to attend the meeting via Zoom Webinar by registering at: https://portalberni.zoom.us/webinar/register/WN_9oIKUDFuSpe3hwp6xaqFLA

AGENDA

PAGE #

1. **CALL TO ORDER & APPOINTMENT OF CHAIRPERSON**

Recognition of Territories.

Notice to attendees and delegates that this meeting is being recorded and livestreamed to YouTube on the Regional District Website.

THAT Director _____ be appointed Chairperson of the Alberni-Clayoquot Regional District Parcel Tax Review Panel for 2021.

2. **APPROVAL OF AGENDA**

(motion to approve, including late items requires 2/3 majority vote)

3. **REQUEST FOR DECISION**

a. **REQUEST FOR DECISION**

Parcel Tax Roll Authentication 2021

3-5

THAT the Parcel Tax Roll Review Panel hereby certify that the following Alberni-Clayoquot Regional District Parcel Tax Rolls have been authenticated for 2021 as per Section 206 of the Community Charter:

- Bamfield Water System Local Service Area
- Bamfield Water System Treatment Plant Debt Local Service Area
- Beaver Creek Water System Local Service Area
- Salmon Beach Power Local Service Area
- Salmon Beach Sewage / Security / Garbage / Recreation / Transportation / Water Local Service Area
- South Long Beach Multi-Purpose Path Local Service Area
- Sproat Lake Community Association Local Service Area

4. **QUESTION PERIOD**

Questions/Comments from the public participating in the Zoom meeting.

Questions/Comments from the Public, respecting an agenda item, can be emailed to the ACRD at responses@acrd.bc.ca and will be read out at the meeting.

5. **ADJOURN**



REQUEST FOR DECISION

To: Parcel Tax Roll Review Panel

From: Teri Fong, CPA, CGA, Chief Financial Officer

Meeting Date: February 25, 2021

Subject: Parcel Tax Roll Authentication 2021

Recommendation:

That the Parcel Tax Roll Review Panel hereby certify that the following Alberni-Clayoquot Regional District Parcel Tax Rolls have been authenticated for 2021 as per Section 206 of the Community Charter:

- *Bamfield Water System Local Service Area*
- *Bamfield Water System Treatment Plant Debt Local Service Area*
- *Beaver Creek Water System Local Service Area*
- *Salmon Beach Power Local Service Area*
- *Salmon Beach Sewage / Security / Garbage / Recreation / Transportation / Water Local Service Area*
- *South Long Beach Multi-Purpose Path Local Service Area*
- *Sproat Lake Community Association Local Service Area*

Desired Outcome:

To fulfill the legislative requirements for certifying the parcel tax rolls for 2021.

Summary:

The following steps were carried out as part of the parcel tax roll review for 2021:

1. BC Assessment updated the folio listing during 2020 to reflect subdivisions, consolidations and any other property changes that resulted in the addition or deletion of folios.
2. The Surveyor of Taxes loaded the database from BC Assessment into etaxBC for the Alberni-Clayoquot Regional District (ACRD) to review. All new folios are flagged by the Surveyor of Taxes as requiring investigation by the ACRD.
3. Advertisements were placed in the Alberni Valley News and the Westerly to advise of the parcel tax review process. As part of this advertisement, contact information was provided so that a member of public could make an appointment to come in to view the roll. No appointments have been requested.
4. The Chief Financial Officer provides the new folio listing to the Planning Assistant to review and confirm the nature of the new folios. All foreshore leases and crown properties are removed as they are considered exempt.
5. The ACRD mailed all owners of the newly identified folios a letter advising that their property will be added to the applicable 2021 parcel tax roll and information on how to request an amendment. There were 6 new

parcels identified which will be potentially added in 2021:

Folio	Parcel Tax
770 001243.010	Beaver Creek Water System
770 001243.011	Beaver Creek Water System
770 000655.100	Beaver Creek Water System
770 001205.026	Beaver Creek Water System
770 003260.210	Sproat Lake Community Association
770 003260.220	Sproat Lake Community Association

6. No requests for amendments to the roll have been received for the 2021 tax roll.
7. Due to the fact that no amendments have been request, the 2021 Parcel Tax Rolls are simply to be authenticated by the Roll Review Panel. A copy of the '2021 Parcel Tax Rolls Certificate of Authentication' is attached.

Policy or Legislation:

Part 7, Division 4 of the Community Charter governs the parcel tax process.

Submitted by: 
Teri Fong, CPA, CGA, Chief Financial Officer

Approved by: 
Douglas Holmes, BBA, CPA, CA, Chief Administrative Officer



**2021 Parcel Tax Rolls
Certificate of Authentication**

We, the 2021 Parcel Tax Review Panel hereby certify that the following Alberni-Clayoquot Regional District Parcel Tax Rolls have been authenticated for 2021 as per Section 206 of the *Community Charter*:

- Bamfield Water System Local Service Area
- Bamfield Water System Treatment Plant Debt Local Service Area
- Beaver Creek Water System Local Service Area
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- Salmon Beach Sewage / Security / Garbage / Recreation / Transportation / Water Local Service Area
- South Long Beach Multi-Purpose Path Local Service Area
- Sproat Lake Community Association Local Service Area

Dated the ___ day of February, _____.

John McNabb, Vice Chair
Area 'E' Beaver Creek

Penny Cote, Director
Area 'D' Sproat Lake

Kel Roberts, Director
Area 'C' Long Beach