



Alberni-Clayoquot Regional Hospital District

BOARD OF DIRECTORS MEETING WEDNESDAY, MARCH 10, 2021

Due to COVID-19, the meeting will be held via Zoom Video Conferencing and will be livestreamed on the ACRD website at <https://www.acrd.bc.ca/events/10-3-2021/>

Public Attendance: the public are welcome to attend the meeting via Zoom Webinar by registering at: https://portalberni.zoom.us/webinar/register/WN_PbUlySmxR9mlz3e5hVK3Mw

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u> <i>(immediately following the ACRD Board Meeting)</i>	
Recognition of Territories.	
Notice to attendees and delegates that this meeting is being recorded and livestreamed to YouTube on the Regional District Website.	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items requires 2/3 majority vote)</i>	
3. <u>ADOPTION OF MINUTES</u>	
a. Board of Directors Meeting – February 10, 2021	3-6
<i>THAT the minutes of the Alberni-Clayoquot Regional Hospital District Board of Directors held on February 10, 2021 be adopted.</i>	
4. <u>CORRESPONDENCE FOR ACTION/INFORMATION</u>	
5. <u>REQUEST FOR DECISIONS & BYLAWS</u>	
a. Request for Decision Annual Budget for Years 2021 to 2025	7-19
<i>THAT the Alberni Clayoquot Regional Hospital District Board of Directors give first reading to the bylaw cited as “Alberni-Clayoquot Regional Hospital District 2021 to 2025 Annual Budget No. 131”.</i>	

THAT the Alberni Clayoquot Regional Hospital District Board of Directors give second reading to the bylaw cited as “Alberni-Clayoquot Regional Hospital District 2021 to 2025 Annual Budget No. 131”.

THAT the Alberni Clayoquot Regional Hospital District Board of Directors give third reading to the bylaw cited as “Alberni-Clayoquot Regional Hospital District 2021 to 2025 Annual Budget No. 131”.

THAT the Alberni Clayoquot Regional Hospital District Board of Directors adopt the bylaw cited as “Alberni-Clayoquot Regional Hospital District 2021 to 2025 Annual Budget No. 131”.

6. REPORTS

- a. Bamfield Health Centre – B. Beckett
- b. Alberni-Clayoquot Continuing Care Society – J. McNabb
- c. West Coast Native Health Care Society – P. Cote
- d. Tofino General Hospital – West Coast Directors
- e. Alberni-Clayoquot Health Network – P. Cote
- f. West Coast General Hospital – Alberni Valley Directors
- g. Other Reports

THAT the Regional Hospital Board of Directors receives reports a-g.

7. UNFINISHED BUSINESS

8. LATE BUSINESS

9. QUESTION PERIOD

Questions/Comments from the public participating in the Zoom meeting.

Questions/Comments from the Public, respecting an agenda item, can be emailed to the ACRD at responses@acrd.bc.ca and will be read out by the Corporate Officer at the meeting.

10. ADJOURN



Alberni-Clayoquot Regional Hospital District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 10, 2021

Due to COVID-19 pandemic, meeting conducted via Zoom video/phone conferencing

DIRECTORS PRESENT: John McNabb, Chairperson, Director, Electoral Area "E" (Beaver Creek)
John Jack, Vice-Chairperson, Councillor, Huu-ay-aht First Nation
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Tanya Shannon, Director, Electoral Area "B" (Beaufort)
Kel Roberts, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)
Sharie Minions, Mayor, City of Port Alberni
Ron Paulson, Councillor, City of Port Alberni
Rachelle Cole, Councillor, District of Ucluelet
Tom Stere, Councillor, District of Tofino
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Councillor, Toquaht Nation

REGRETS: Alan McCarthy, Member of Legislature, Yuuʔuʔiʔath Government

STAFF PRESENT: Douglas Holmes, Chief Administrative Officer
Mike Irg, General Manager of Planning and Development
Jenny Brunn, General Manager of Community Services
Heather Zenner, Protective Services Manager
Wendy Thomson, General Manager of Administrative Services
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at <https://www.acrd.bc.ca/events/10-2-2021/>

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 2:59 pm.

The Chairperson recognized the meeting this afternoon is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

2. **APPROVAL OF AGENDA**

MOVED: Director Bodnar

SECONDED: Director Shannon

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

a. Board of Directors Meeting – January 13, 2021

MOVED: Director Beckett

SECONDED: Director Cote

THAT the minutes of the Alberni-Clayoquot Regional Hospital District meeting held on January 13, 2021 be adopted.

CARRIED

4. CORRESPONDENCE FOR ACTION/INFORMATION

a. Correspondence January 29, 2021 from Island Health regarding 2021/2022 Capital Projects and Equipment

MOVED: Director Roberts

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional Hospital Board of Directors refer this request to budget discussions.

CARRIED

5. REQUEST FOR DECISIONS & BYLAWS

6. REPORTS

a. Bamfield Health Centre – B. Beckett

Director Beckett reported Island Health has provided the Bamfield Health Centre with rapid COVID testing. Anyone showing symptoms can be tested on site with results in ten minutes.

b. Alberni-Clayoquot Continuing Care Society – J. McNabb

Director McNabb and Director Paulson provided a brief update on the recent meeting of the Society.

c. West Coast Native Health Care Society – P. Cote – No Report

d. Tofino General Hospital – West Coast Directors

Director Stere reported electrical upgrades at the Hospital continue, the trauma bay renovation will commence April 1st. Director Stere discussed the critical issue with lack of housing for nurses and other health care staff on the west coast and the impacts on recruitment. The Town Hall meeting with Island Health scheduled for Jan 28th was postponed. Director Cole provided a brief update on immunization activities on the west coast to date.

e. Alberni-Clayoquot Health Network – P. Cote – No Report

f. West Coast General Hospital – Alberni Valley Directors

The Chairperson reported on a recent discussion with West Coast General Hospital representatives. The request for proposals for the emergency room upgrade project are out.

g. Island Health and Vancouver Island Regional Hospital District Semi-Annual Joint Planning Meeting – J. McNabb

h. Other Reports

MOVED: Director Jack
SECONDED: Director Beckett

THAT the Regional Hospital Board of Directors receives reports a-h.

CARRIED

7. UNFINISHED BUSINESS

8. LATE BUSINESS

9. QUESTION PERIOD

Questions/Comments from the public attending the meeting via Zoom webinar. The Corporate Officer advised there were no questions from the public.

In order to provide the public with an opportunity to ask questions or provide input to the Board of Directors respecting a topic on the agenda, the Regional District set up an email address responses@acrd.bc.ca. The Corporate Officer reported there were no questions or comments received from the public with respect to the meeting today.

10. ADJOURN

MOVED: Director Beckett

SECONDED: Director Cole

THAT this meeting be adjourned at 3:17 pm.

CARRIED

Certified Correct:

John McNabb,
Chairperson

Wendy Thomson,
General Manager of Administrative Services



REQUEST FOR DECISION

To: Regional Hospital District Board of Directors
From: Teri Fong, CPA, CGA, Chief Financial Officer
Meeting Date: March 10, 2021
Subject: Annual Budget for Years 2021 to 2025

Recommendation:

THAT the Alberni Clayoquot Regional Hospital District Board of Directors give first reading to the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2021 to 2025 Annual Budget No. 131".

THAT the Alberni Clayoquot Regional Hospital District Board of Directors give second reading to the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2021 to 2025 Annual Budget No. 131".

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THAT the Alberni Clayoquot Regional Hospital District Board of Directors adopt the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2021 to 2025 Annual Budget No. 131".

Summary:

The Regional Hospital District paid for 40% of the West Coast General Hospital (WCGH) construction using long term debt secured through the Municipal Finance Authority of BC (MFA). The balance of the debt outstanding is approximately \$684,000 at the end of 2020. The majority of the debt will be paid in full during the year 2022.

Island Health annual equipment and project contributions

Island Health provided the attached letter regarding the 2021/22 Capital Projects and Equipment plan. The letter includes a request for \$815,155 in funding this year for the ACRHD 40% share of capital projects. This request is more than the normal request of \$550,000 however there is unallocated Island Health funding from prior years that can be used for the addition funding request. The unallocated funding is a result of cost savings from a few different projects as well as some unallocated funding from 2020. The 2021 to 2025 Annual Budget has been drafted to include the \$550,000 to fully fund the 2021/22 request from Island Health.

Reserve fund contributions

A reserve fund for the Tofino General Hospital (TGH) was implemented in 2020 as the TGH is beyond its useful life and will require replacement in the coming years. Island Health has confirmed that the project is on their priority list but is not currently near the top of their priorities. This investment would reduce the amount of borrowing required when the project is completed. The 2021-2025 budget indicates that the reserve will accumulate approximately \$6.2 million by the end of 2025 if the tax requisition remains at \$1.8 million. Island Health officials have confirmed that whether the ACRHD Board accumulates cash or funds its share by debt does not affect the timing of the TGH construction.

Background:

Regional Hospital District's provide the local share of 40% for funding of capital costs associated with the construction, acquisition and maintenance of hospital facilities and major equipment within the boundaries. The ACRHD does not operate any facilities, it only provides capital funding. Island Health, with funding from the Province, pays the other 60%

Members: City of Port Alberni, District of Ucluelet, District of Tofino, YuułuꞀiꞀꞀath Government, Huu-ay-aht First Nations, Uchucklesaht Tribe and Toquaht Nation
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)

of the capital funding requirements and operates the facilities within the ACRHD's boundaries.

The following funding amounts have been committed to Island Health for projects but have not been distributed, as the projects are not complete:

Year	Amount
2015	\$5,308.67
2016	\$220,008.77
2017	\$294,613.47
2018	\$213,881.04
2019	\$307,150.46
2020	\$497,598.37
WCGH Emergency Room Upgrade	\$1,805,961.91
Total	\$3,344,522.69

This outstanding amount is consistent with prior years and is not a concern of staff but instead just presented for information purposes.

Strategic Priorities:

The 2021-2024 ACRD Strategic Plan includes a Strategic Focus Area of 'Management of New and Existing Infrastructure' with specific Strategy 3.1 'Appropriate Capital Reserves'. This Focus Area applies to infrastructure owned by the ACRD which does not include the facilities funded under the Hospital District Act by the ACRHD. This is part of the consideration by the ACRD and ACRHD Boards in balancing the interests of the 'one taxpayer'.

Time Requirements – Staff & Elected Officials:

Staff time for the Hospital District is required to satisfy the financial requirements of the organization including debt management, financial statements, budget and accounts payable processing. Staff time is also utilized to prepare agendas and minutes and support lobbying efforts. Finally, staff time is required to attend the Island Health Capital Planning meetings and regular correspondence with Island Health representatives.

Financial:

The 2021 tax requisition is \$1,800,000 same as in the prior year. The residential tax rate for 2021 is \$0.194 per \$1,000 of assessed value.

Policy or Legislation:

The Alberni-Clayoquot Regional Hospital District is required by Section 23 of the Hospital District Act to adopt an annual budget by March 31st of each year. Hospital District Act Section 20(4) provides the ACRHD the ability to maintain a reserve account for specified purposes.

Order in Council 811/15 excludes the Maa-nulth First Nation members from the responsibility to pay for debt incurred by the Hospital District prior to their membership.


Options Considered:

At the February 17, 2021 Alberni-Clayoquot Regional District Committee of the Whole meeting a report was presented to the Directors to outline the options to mitigate increases in the Regional District by reducing the reserve fund contribution in the Hospital District. The report has been attached for your information. Staff did not recommend a reduction of the contribution to capital in 2021 and the Directors supported the staff recommendation as follows:

That the Committee of the Whole direct staff to prepare discussion materials during the fourth quarter of 2021 for 2022 budget discussions to explore taxation strategies to achieve various objectives including avoiding unnecessary taxation, building capital asset management reserves at appropriate levels, preparing for future funding obligations and appropriate uses of debt.

If the Directors require further information or time to consider this bylaw then a Special Regional Hospital District meeting could be held in conjunction with the regional Board of Directors meeting on March 24, 2021. If this delay is the desired direction of the Board then only first reading of the bylaw should be completed and the following motion would be required:

THAT the Alberni-Clayoquot Regional Hospital District Board of Directors call for a Special Hospital District Board of Directors meeting on Wednesday, March 24, 2021 immediately following the Regional District Board meeting.

Submitted by: 
Teri Fong, CPA, CGA, Chief Financial Officer

Approved by: 
Douglas Holmes, BBA, CPA, CA, Chief Administrative Officer

January 29, 2021

Ms. Teri Fong
Manager of Finance
Alberni-Clayoquot Regional District
3008 5th Avenue
Port Alberni, BC V9Y 2E3

Dear Ms. Fong:

Re: 2021/2022 Capital Projects and Equipment

Island Health is requesting ACRHD cost-sharing on their 2021/22 capital project and equipment requirements.

Detailed project and equipment lists are attached which support the following allocation amounts:

Minor Capital Projects	\$371,760
Equipment	\$443,395
2021/22 Minor Capital Request	\$815,155

We thank you for considering this \$815,555 minor capital request amount even though it exceeds your provisional budget amount of \$550,000.

Island Health's records indicate approximately \$400,000 in unspent ACRHD funding from prior years which, with your approval, could be applied to this year's capital request.

Major Capital Items – Ten-Year Capital Plan

Island Health's ten-year capital plan includes the following major capital items which fall within the ACRHD:

Project Name	Site/Location
CT Scanner	WCGH
Integrated Primary Care Centre	Ucluelet
Tofino General Hospital Replacement	Tofino

Commencement of these major capital projects is subject to available funding, and their prioritization relative to other Island Health projects.

Island Health will keep you informed of any further developments on these projects.

Capital Planning

Located at: 1952 Bay Street | Victoria, BC V8R 1J8 Canada
Mailing address: 1952 Bay Street | Victoria, BC V8R 1J8 Canada

Tel: 250-519-1726 | Fax: 250-370-8689
viha.ca

We thank the ACRHD for its significant contribution to Island Health's capital project and equipment needs, and we look forward to our continued partnership in meeting your healthcare infrastructure needs.

Yours truly,

A handwritten signature in black ink that reads "Kevin Daniel". The signature is written in a cursive, slightly slanted style.

Kevin Daniel
Manager, Capital Planning and Leasing, Geos 2 & 3

Attachments

cc: Marie Duperreault, Director, Port Alberni/West Coast, Island Health
Sheila Leadbetter, Executive Director, Geography 2, Island Health
Chris Sullivan, Director, Capital Planning and Leasing
Carol Botrakoff, Director, Capital Finance and Treasury
Scott McCarten, Corporate Director, Capital Management and Finance Projects

Capital Planning

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**Island Health 2021/22 Minor Capital Project List
Alberni-Clayoquot Regional Hospital District**

Reference #	Site	Portfolio	Project Name	Total Project Cost	Cash Flow					
					Prior Years	2021/22			2022/23	2023/24
						Annual	Island Health	ACRHD		
New Project Approvals:										
<\$100K										
2020-3417	Bamfield Health Centre	Operations & Support Services	Generator Replacement	77,000	77,000	\$46,200	\$30,800			
9994	Port Alberni Home & Community Care Centre	Clinical Service Delivery	Staff Break Room Reno	38,500	38,500	\$38,500	\$0			
2021-3684	Tofino General Hospital	Clinical Service Delivery	Develop an Emergency Department Crisis/Quiet Room	99,000	99,000	\$59,400	\$39,600			
2021-3683	Tofino General Hospital	Clinical Service Delivery	Admitting/Triage Redesign	99,000	99,000	\$59,400	\$39,600			
2019-1209	Tofino General Hospital	Operations & Support Services	Nurse Call Replacement	82,500	82,500	\$49,500	\$33,000			
2019-1208	Tofino General Hospital	Operations & Support Services	Paving and Drainage Upgrades	99,750	99,750	\$59,850	\$39,900			
2021-3724	West Coast General Hospital	Clinical Service Delivery	Replace patient room blinds to address infection control	99,000	99,000	\$59,400	\$39,600			
9996	West Coast General Hospital	Clinical Service Delivery	Reno doors to the 3 ICU rooms	93,500	93,500	\$56,100	\$37,400			
2019-1407	West Coast General Hospital	Operations & Support Services	Medical Air Compressor Replacement	33,000	33,000	\$19,800	\$13,200			
2019-1534	West Coast General Hospital	Operations & Support Services	Optimize building controls for energy conservation	97,650	97,650	\$58,590	\$39,060			
2021-4027	West Coast General Hospital	People	Ceiling Lifts - Post Anesthetic Care Unit - 1 room	50,000	50,000	\$30,000	\$20,000			
2020-2891	Westhaven Residential Care	Priority Populations & Initiatives	Meiko Sanitizer installation	99,000	99,000	\$59,400	\$39,600			
			Total	\$967,900	\$967,900	\$596,140	\$371,760			

Notes:

Definition of minor project: cost is between \$5,000 and \$1,500,000.

VANCOUVER ISLAND HEALTH AUTHORITY
2021/22 RECOMMENDED APPROVED CAPITAL EQUIPMENT - ALBERNI CLAYOQUOT REGIONAL HOSPITAL DISTRICT

Capital #	Control #	Program	Site	Equipment Name	Qty	Budget	New / Replace
Equipment >\$100,000							
	2021-3831	Laboratory Services	TGH	Chem Platform - TGH General Chemistry Analyzer	1	100,000	Replacement
	2019-1903	Port Alberni, West Coast	WCGH	Philips Monitoring Infrastructure & Telemetry	1	436,300	Replacement
Total Equipment > \$100,000						536,300	
Equipment < \$100,000							
	2021-3824	Laboratory Services	WCGH	Chem Platform Immunoassay Analyzer	1	75,000	Replacement
	2021-3823	Laboratory Services	WCGH	Chem Platform General Chem Analyzer	1	95,000	Replacement
	2020-3230	Heart Health	WCGH	ECG cart	1	24,097	Replacement
	2020-3232	Heart Health	WCGH	ECG cart	1	24,097	Replacement
	2021-3720	Port Alberni, West Coast	WCGH	Cystoscopes	4	73,295	New
	2020-3087	Port Alberni, West Coast	WCGH	Omi retractor sets	1	12,677	Replacement
	4271	Port Alberni, West Coast	WCGH	Ureterscope for OR	2	29,120	Replacement
	2104	Port Alberni, West Coast	WCGH	ICU BED	1	21,894	Replacement
	3901	Port Alberni, West Coast	WCGH	Vein Viewer Vision 2 - Critical Care Float	1	24,647	Replacement
	2020-3061	Port Alberni, West Coast	WCGH	Bariatric Stretcher	1	11,864	Replacement
	2020-3062	Port Alberni, West Coast	WCGH	Shower Trolley	1	11,693	Replacement
21-0016	2021-3464	Food Services	WCGH	Rational Oven	1	53,925	Replacement
	2020-3210	Food Services	WCGH	Walk-in Cooler Doors	3	24,266	Replacement
	2021-3688	Port Alberni, West Coast	TGH	Physio Arjo Sara Plus Lift	1	14,966	Replacement
	2021-3682	Port Alberni, West Coast	TGH	Cast Cutter with Dust Collector	1	7,700	Replacement
	2020-3034	Port Alberni, West Coast	TGH	Nasopharyngeal Scope	1	14,021	Replacement
	2021-3465	Food Services	TGH	Rational Oven	1	53,925	Replacement
Total Equipment < \$100,000						572,187	
Total Equipment Approved						1,108,487	
Total Possible Cost Sharing						443,395	



REQUEST FOR DECISION

To: Committee of the Whole

From: Douglas Holmes, Chief Administrative Officer
Teri Fong, Chief Financial Officer

Meeting Date: February 17, 2021

Subject: Taxation mitigation options involving the Alberni-Clayoquot Hospital District Requisition

Recommendation:

That the Committee of the Whole direct staff to prepare discussion materials during the fourth quarter of 2021 for 2022 budget discussions to explore taxation strategies to achieve various objectives including avoiding unnecessary taxation, building capital asset management reserves at appropriate levels, preparing for future funding obligations and appropriate uses of debt.

Desired Outcome:

To effectively manage our infrastructure to ensure that we are able to maintain high levels of service and to mitigate future costs.

Summary:

The ACRD Board has directed staff to present options to optimize the use of requisition noting that there is only one taxpayer. Staff have previously provided an example of the effect by jurisdiction of reducing ACRHD requisition in excess of cash requirements in the current and future years. By way of illustration, a \$100,000 reduction in requisition in the Hospital District in dollars and percentage of total requisition (ACRHD + ACRD requisitions) is as follows:

Jurisdiction	Apportionment reduction in % of total taxation (Reg + Hos)	Apportionment reduction in doll
CITY OF PORT ALBERNI	1.7%	\$ 37,072
DISTRICT OF TOFINO	1.8%	\$ 18,259
DISTRICT OF UCLUELET	1.8%	\$ 9,374
Yuulu?ii?ath GOVERNMENT	0.3%	\$ 12
HUU-AY-AHT FIRST NATIONS	2.7%	\$ 17
UCHUCKLESAHT TRIBE GOVERNMENT	2.7%	\$ 2
TOQUAHT FIRST NATIONS	0.0%	\$ -
ELECTORAL AREA 'A'	0.6%	\$ 2,774
ELECTORAL AREA 'B'	1.2%	\$ 1,886
ELECTORAL AREA 'C'	0.5%	\$ 3,566
ELECTORAL AREA 'D'	0.8%	\$ 14,814
ELECTORAL AREA 'E'	0.5%	\$ 5,850
ELECTORAL AREA 'F'	1.0%	\$ 6,375
		\$ 100,000

Additional work is required to establish an optimum rate of reserve accumulation for capital asset management. Further discussions are also needed to arrive at a common understanding of the relationship between the intention to build the replacement of the Tofino General Hospital and the matter in which the ACRHD funds its share.

Background:

At their regular Board meeting of January 13, 2021, the ACRD Board of Directors passed the following resolution:

That the Alberni-Clayoquot Regional District Board of Directors direct staff to provide taxation mitigation options involving reduced Hospital District requisition when presenting the draft 2021-2025 ACRD Financial Plan in February 2021.

Since that time, concerns have been raised that seem to mistake a discussion around policy choice for method of financing for a waning in commitment to the urgent need to replace the Tofino General Hospital, (received for information earlier in this agenda). Staff have confirmed with Island Health officials on numerous occasions that the prioritization by Island Health of any major project is unrelated to how the Hospital District comes up with its 40% share of capital costs.

Despite this, deferring a decision on reducing the requisition of the Hospital District until a more fulsome discussion takes place has the following advantages in that it will:

1. Allow time to have a more inclusive discussion of the relationship between the urgent prioritization that the ACRHD Board has for the replacement of the Tofino General Hospital and the manner in which the ACRHD may choose to fund its 40% share of the capital costs;
2. Provide a further year of capital accumulation that can be used to benefit future projects or mitigate future requisition as the Board sees fit;
3. Provide time for staff to present policy choices to the ACRD Board in relation to funding objectives and targets for capital asset management;
4. Provide an analysis on the combination of effects of funding capital asset management that takes place in each service with options for taxation mitigation that must be done at the participant (electoral jurisdiction).

Time Requirements – Staff & Elected Officials:

Staff anticipates that significant time will be required to present options to the Board for funds accumulation, a reasonable expectation of grants etc. with some iterative discussions to allow for a full exploration of policy choices.

Financial:

The financial impact will be calculated based on Board direction.

Strategic Plan Implications:

The 2021-2024 ACRD Strategic Plan includes a Strategic Focus Area of ‘Management of New and Existing Infrastructure’ with specific Strategy 3.1 ‘Appropriate Capital Reserves’.


Policy or Legislation:

The Local Government Act applies including requiring that each service be self-funded.

Options Considered:

Foregoing some measure of mitigation measures for 2021 may be challenging to the jurisdictions whose requisitions are increasing at a rate in excess of that acceptable to the director(s). If that is the case, some measure of mitigation could be directed for 2021.

Reviewed by: 
Teri Fong, CPA, CGA, Chief Financial Officer

Approved by: 
Douglas Holmes, BBA, CPA, CA, Chief Administrative Officer



**ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT
2021 TO 2025 ANNUAL BUDGET
SCHEDULE A - BYLAW NO. 131**

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT	2020 Actual	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget
REVENUE							
Surplus (deficit) from prior years	77,064	89,413	81,080	-	-	-	-
Tax requisition	1,799,998	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000
Grants in lieu of taxes	18,911	7,000	7,000	7,000	7,000	7,000	7,000
Investment income & refunds	66,066	20,000	20,000	20,000	20,000	20,000	20,000
TOTAL REVENUE	\$ 1,962,039	\$ 1,916,413	\$ 1,908,080	\$ 1,827,000	\$ 1,827,000	\$ 1,827,000	\$ 1,827,000
EXPENDITURES							
Administration costs	\$ 25,025	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Debenture - interest	210,859	246,000	112,000	19,000	5,000	1,000	1,000
Debenture - principal	451,662	452,000	351,000	29,000	16,000	6,000	6,000
Annual equipment grant	550,000	550,000	550,000	550,000	550,000	550,000	550,000
Major equipment/project contributions	285,265	285,265	-	-	-	-	-
Reserve fund contribution	358,148	358,148	870,080	1,204,000	1,231,000	1,245,000	1,245,000
TOTAL EXPENDITURES	\$ 1,880,959	\$ 1,916,413	\$ 1,908,080	\$ 1,827,000	\$ 1,827,000	\$ 1,827,000	\$ 1,827,000
TOFINO GENERAL HOSPITAL RESERVE							
Balance, beginning of year	\$ -	\$ -	\$ 358,148	\$ 1,234,128	\$ 2,451,928	\$ 3,705,928	\$ 4,983,428
Contribution from operating fund	358,148	358,148	870,080	1,204,000	1,231,000	1,245,000	1,245,000
Grants and other contributions	-	-	-	-	-	-	-
Interest earnings	-	1,300	5,900	13,800	23,000	32,500	42,000
<i>Less - capital expenditures</i>							
Tofino General Hospital	-	-	-	-	-	-	-
Total capital expenditures	-	-	-	-	-	-	-
BALANCE, END OF YEAR	\$ 358,148	\$ 359,448	\$ 1,234,128	\$ 2,451,928	\$ 3,705,928	\$ 4,983,428	\$ 6,270,428



**ALBERNI CLAYOQUOT REGIONAL HOSPITAL DISTRICT
DEBENTURE DEBT BALANCE DECEMBER 31, 2020**

Issue	LA/CB	SI	Balance Dec 31, 2019	Payments & Actuarial Adj	Balance Dec 31, 2020	Maturity Date	2020 Debt Principal	2020 Interest	
72	75	2000S	154,106.18	154,106.18	0.00	01 Jun 2020	0.00	0.00	
73	75/82	2000F	295,291.82	295,291.82	0.00	01 Dec 2020	0.00	0.00	
75	83/75/82	2001F	658,062.66	330,081.45	327,981.21	01 Dec 2021	136,576.46	79,030.56	
77	75/82	2002S	315,469.09	115,051.84	200,417.25	01 Jun 2022	185,690.95	14,099.22	
78	75	2002F	94,610.78	30,547.92	64,062.86	01 Dec 2022	13,275.47	9,876.74	
79	75	2003S	88,506.21	22,797.97	65,708.24	03 Jun 2023	10,142.18	7,545.62	
93	75/82	2005S	31,054.70	4,855.52	26,199.18	04 Jun 2025	4,979.33	1,209.19	
			<u>\$ 1,637,101.44</u>	<u>\$ 952,732.70</u>	<u>\$ 684,368.74</u>			<u>\$ 350,664.39</u>	<u>\$ 111,761.33</u>