 Alberni-Clayoquot Regional District

MINUTES OF THE ELECTORAL AREA DIRECTORS COMMITTEE
MEETING HELD ON WEDNESDAY, NOVEMBER 3, 2021, 1:30 PM
Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT:	Penny Cote, Director, Chair, Electoral Area "D" (Sproat Lake)
	Bob Beckett, Director, Electoral Area "A" (Bamfield)
	Tanya Shannon, Director, (Vice-Chair), Electoral Area "B" (Beaufort)
	Kel Roberts, Director, Electoral Area "C" (Long Beach)
	John McNabb, Director, Electoral Area "E" (Beaver Creek)
	Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)
STAFF PRESENT:	Teri Fong, Acting Chief Administrative Officer
	Mike Irg, General Manager of Development Services
	Jenny Brunn, General Manager of Community Services
	Wendy Thomson, General Manager of Administrative Services
	Alex Dyer, Manager of Planning

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
www.acrd.bc.ca/events/3-11-2021/

1.   CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

2.   APPROVAL OF AGENDA

MOVED: Director Beckett
SECONDED: Director McNabb

THAT the agenda be approved as circulated.

CARRIED

3.   MINUTES

a.   **Electoral Area Directors Committee Meeting – September 9, 2021.**

MOVED: *Director McNabb*
SECONDED: *Director Shannon*

THAT the minutes of the Electoral Area Directors Committee Meeting held on September 9, 2021 be received.

CARRIED

4.   PETITIONS, DELEGATIONS & PRESENTATIONS

a.   **Lucas Banton, Fire Chief, Cherry Creek Fire Department, and Dana Forrester, Director, Cherry Creek Waterworks District request for Community Works funds.**

Chief Banton provided an update on the Cherry Creek Waterworks District (CCWW) and required upgrades to the treatment plant. CCWW is not requesting Community Works Funds for this project currently as it is still under development. He also reported on challenges with the current Fire Hall, including lack of capacity for storing their fire trucks and gear and structural concerns. He provided the Committee with options they have investigated for building a new fire hall. The CCWW has acquired land behind the fire hall for an expansion of the hall. Fire Chief Banton requested the Electoral Area Directors Committee consider allocating Community Works Funds to complete phase 1 of their fire hall re-build. The CCWW has also set aside some capital funds for phase 1. Chief Banton confirmed the minimum amount of Community Works funding they would require from the Regional District in order to complete phase 1 is $750,000.00.

5.   CORRESPONDENCE FOR ACTION

a.   **Correspondence dated October 29, 2021 requesting Community Works Funds for a renovation at the Beaver Creek Community Hall.**

MOVED: *Director Shannon*
SECONDED: *Director McNabb*

THAT this correspondence be received.

CARRIED

6.   REQUEST FOR DECISIONS

a.   **Request for Decision regarding Community Works Fund Projects.**

MOVED: *Director McNabb*
SECONDED: *Director Beckett*

THAT the Electoral Area Directors Committee refer the Request for Decision regarding Community Works Fund Projects back to staff to revise the proposed

project plan to consider the allocation of funding based on population by electoral area while not ignoring projects that staff believe are high risk and bring back the report to the next Electoral Area Directors Committee for consideration.

CARRIED

7.   LATE BUSINESS

8.   QUESTION PERIOD

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments respecting an agenda topic from public:
- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

9.   ADJOURN

MOVED: Director Beckett
SECONDED: Director McNabb

THAT this meeting be adjourned 2:46 pm.

CARRIED

Certified Correct:

Penny Cote
_____
Penny Cote,
Chairperson

Wendy Thomson
_____
Wendy Thomson,
General Manager of Administrative Services