



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING
WEDNESDAY, AUGUST 25, 2021, 1:30 pm

Due to COVID-19, the meeting will be held via Zoom Video Conferencing and will be livestreamed on the ACRD website at <https://www.acrd.bc.ca/events/25-8-2021/>

Public Attendance: the public are welcome to attend the meeting via Zoom Webinar by registering at:

https://portalberni.zoom.us/webinar/register/WN_UgWIApLhR2WKzX_VgN7nVw

Click here to view the [2021 – 2024 ACRD Strategic Plan](#)

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u>	
Recognition of Territories.	
Notice to attendees and delegates that this meeting is being recorded and livestreamed to YouTube on the Regional District Website.	
2. <u>APPROVAL OF AGENDA</u>	
<i>(motion to approve, including late items required ALL VOTE 2/3 majority vote)</i>	
3. <u>DECLARATIONS</u>	
<i>(conflict of interest or gifts exceeding \$250 in value as per section 106 of the Local Government Act)</i>	
4. <u>ADOPTION OF MINUTES</u>	
(ALL/UNWEIGHTED)	
a. Board of Directors Meeting –July 28, 2021	10-27
<i>THAT the minutes of the Board of Directors meeting held on July 28, 2021 be adopted.</i>	
5. <u>PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)</u>	
a. Presentation:	
• Brenda Sauve, ACRD Environmental Services Coordinator,	
- 10 Year Anniversary	

- b. **Mr. Ken Sanders, President, Alberni Golf Club, regarding 2022 Property Tax Exemption Request** **28-29**
- c. **Hannah Ramsey, Marlena Locke, Sproat Lake Marine Patrol regarding the 2021 Sproat Lake Marine Patrol Program**

6. CORRESPONDENCE FOR ACTION
(ALL/UNWEIGHTED)

- a. **PETITION** **30-31**
Request To Halt All On-Going Rezoning For Development In The Community Know As “Little Germany” On Central Lake Road

Possible Motion:

THAT the Alberni-Clayoquot Regional District Board of Directors refer this petition to planning staff to prepare a report with recommendations for consideration by the Board of Directors.

7. CORRESPONDENCE FOR INFORMATION
(ALL/UNWEIGHTED)

- a. **CANADA COMMUNITY-BUILDING FUND OF BC/UNION OF BRITISH COLUMBIA MUNICIPALITIES** **32**
Canada Community-Building Fund/Gas Tax Fund: Community Works Fund Top-up Payment and updated Eligibility Guidelines
- b. **FOREST ENHANCEMENT SOCIETY OF BRITISH COLUMBIA** **33-36**
Forest Enhancement Society of BC Accomplishments Update Summer 2021
- c. **MINISTRY OF MUNICIPAL AFFAIRS** **37-38**
Investing in Canada Infrastructure Program (ICIP) – Environmental Quality (EQ) Program – Project # IG0220- Georgia Falls Watermain Project – Beaver Creek Water System Not Selected for Funding
- d. **OFFICE OF THE PRIME MINISTER** **39-40**
Acknowledgement of Receipt of Correspondence Regarding the Recent Discovery of Unmarked Graves Found Near Former Residential Schools Grounds
- e. **ISLAND COASTAL ECONOMIC TRUST** **41-43**
Sheringham Point Lighthouse Upgrades to Help Expand Visitor Attraction Potential
- f. **PORT ALBERNI ASSOCIATION FOR COMMUNITY LIVING** **44**
Thank you for Pathways Clubhouse Grant-in-aid
- g. **HABITAT CONSERVATION TRUST FOUNDATION/FOREST ENHANCEMENT SOCIETY OF BRITISH COLUMBIA** **45-48**

- Roosevelt Elk Habitat Project on Vancouver Island Receives Part of \$9.3 Million in Funding
- h. **THE COUNCIL OF CANADIANS ‘FISH FARMS OUT OF COASTAL WATERS’** 49-51
Council of Canadians Supports Getting Fish Farms Out of Coastal Waters Onto Land
- i. **UNION OF BRITISH COLUMBIA MUNICIPALITIES** 52
2021 Local Government Development Approvals Program – Review of Application
- j. **WOOD WORKS! A CANADIAN WOOD COUNCIL PROGRAM** 53-54
North American Wood Design Awards Book (book held in office)
- k. **CLAYOQUOT BIOSPHERE TRUST** 55
Annual Report

THAT the Board of Directors receive items a-k for information.

8. REQUEST FOR DECISIONS & BYLAWS

- a. **REQUEST FOR DECISION** 56
Resolution – Signing Authority for Banking Purposes
(ALL/UNWEIGHTED)

THAT the Board of Directors authorize the following signatories for banking purposes for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District:

1. *The following Directors have signing authority:*
 - i. *John Jack, Chairperson*
 - ii. *John McNabb, Vice-Chairperson*
 - iii. *Penny Cote, Director*
2. *The following Staff members have signing authority:*
 - i. *Teri Fong, CPA, CGA, Acting Chief Administrative Officer*
 - ii. *Tricia Bryant, CPA, CGA, Acting Chief Financial Officer*
 - iii. *Wendy Thomson, General Manager of Administrative Services*
3. *One of the above Directors are authorized to sign all Regional District banking documents with one of the above Staff members.*

- b. **REQUEST FOR DECISION** 57-58
Lady Rose Marine Services
(ALL/UNWEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors send a letter of appreciation to the current owner of Lady Rose Marine Services for providing essential services to the Alberni Inlet and Barkley Sound region for the past several years.

THAT the Alberni-Clayoquot Regional District Board of Directors send a letter of support and appreciation to Devon Transportation, the intended new owner of the service, for the continuation of this essential service to the Alberni Inlet and Barkley Sound.

c. **REQUEST FOR DECISION**

Dispersed Camping Task Force – Next Steps
(ALL/UNWEIGHTED)

59-61

THAT the Alberni-Clayoquot Regional District Board of Directors support in principle engaging with the Whistler Center for Sustainability to develop a more robust and longer-term strategy for the dispersed camping issues on the West Coast to a maximum cost of \$25,000 and direct staff to reach out to the other regional stakeholders for financial contributions to the project and report back to the Board of Directors at the September 22, 2021 meeting.

d. **REQUEST FOR DECISION**

Federal New Statutory Holiday: National Day of Truth & Reconciliation
– September 30th
(ALL/UNWEIGHTED)

62-64

THAT the Alberni-Clayoquot Regional District Board of Directors (ACRD) issue a press release recognizing September 30th as an annual holiday to commemorate the history and legacy of residential schools and honour the survivors, their families and communities AND FURTHER the ACRD collaborate with local First Nations and community leaders to explore ways to respectfully mark Truth and Reconciliation Day in the region annually.

e. **REQUEST FOR DECISION**

Adoption – Bylaw E1052-5, Beaver Creek Fire Protection Service Area
Amendment, 2021
(ALL/UNWEIGHTED)

65-72

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw E1052-5, cited as Beaver Creek Fire Protection Service Area Amendment 2021.

f. **REQUEST FOR DECISION**

Bylaw F1148-2 Amendment of Beaver Creek Water System Rates and
Regulation Bylaw
(ALL/UNWEIGHTED)

73-77

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw No. F1148-2, Beaver Creek Water Local Service Area Rates and Regulations Amendment Bylaw No. F1148-2, 2021.

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw No. F1148-2, Beaver Creek Water Local Service Area Rates and Regulations Amendment 2021.

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw No. F1148-2, Beaver Creek Water Local Service Area Rates and Regulations Amendment 2021.

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw No. F1148-2, Beaver Creek Water Local Service Area Rates and Regulations Amendment 2021.

- g. **REQUEST FOR DECISION**
Regional District Fire Departments Review **78-80**
(ALL/WEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors commission consultant Dave Mitchell & Associates to conduct a review of the three ACRD volunteer fire departments: Bamfield, Beaver Creek and Sproat Lake for \$31,000 plus tax.

- h. **REQUEST FOR DECISION**
Letter of Support for INEO Employment Counselling Inc. (INEO) for RV Recycling Pilot **81-83**
(ALL/UNWEIGHTED)

THAT the ACRD Board of Directors provide a letter of support for INEO Employment Services' (INEO) grant application to fund a pilot program to recycle recreational vehicles (RV's) within the Alberni Valley.

- i. **REQUEST FOR DECISION**
Report on Alberni Valley Waste Management Centre Upgrades and Renaming **84-86**
(PARTICIPANTS/WEIGHTED)

THAT the ACRD Board of Directors receive this report and endorse the functional renaming of the Alberni Valley Waste Management Centre to reflect operational enhancements made at the formerly named "Alberni Valley Landfill."

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY (PARTICIPANTS/UNWEIGHTED)

- a. **DVD20012, 1077514 BC LTD - SPROAT HIGHLAND ESTATES, PARCEL A LOT 197, KATHERINE DRIVE (SPROAT LAKE)** **87-90**

Development Variance Permit Application – Memorandum and Permit

THAT the Board of Directors issue development variance permit DVD20012.

- b. **SE18007, MCNAMARA & 0960271 BC LTD, 6765/6755 BEAVER CREEK ROAD (BEAVER CREEK)** 91-94
Subdivision Application/ Parcel Frontage Waiver Request –
Memorandum

THAT the Board of Directors waive the 10% road frontage requirement for proposed Lot 1 as per subdivision plan of 6765/6755 Beaver Creek Road.

- c. **SE20011, SHANNON & TERRANCE CHARLESWORTH, 8088 CAMERON ROAD (BEAVER CREEK)** 95-98
Parkland Dedication – Request For Decision

THAT the Board of Directors resolve that five percent cash in lieu of park land be provided by the owner of LOT 1, DISTRICT LOT 31, ALBERNI DISTRICT, PLAN EPP102516 to meet the requirements of Section 510 of the Local Government Act.

- d. **RE21002, ELTON MUMA, 6640 BEAVER CREEK ROAD (BEAVER CREEK)** 99-101
Rezoning Application – Memorandum and Bylaw P1425

THAT Bylaw P1425, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

- e. **RE21003, RAJBAHADUR SINGH BRAR & GURDEV SINGH BRAR, 6210 DRINKWATER ROAD (BEAVER CREEK)** 102-106
Rezoning Application – Memorandum and Bylaws P1426 & P1427

THAT Bylaw P1426, Beaver Creek Official Community Plan Amendment Bylaw, be adopted.

THAT Bylaw P1427, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

- f. **RE21007, BRENT & JUDY HAMELIN, 6420 LAMARQUE ROAD (BEAVER CREEK)** 107-118
Rezoning Application – Report and Bylaw P1428

THAT Bylaw P1428, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a first time;

THAT the public hearing for Bylaw P1428 be delegated to the Director for Electoral Area 'E', the Alternate Director or the Chairperson of the Regional District;

THAT the Board of Directors confirm that adoption of Bylaw P1428 is subject to:

Confirmation from a Registered On-Site Wastewater Practitioner that the property is capable of accommodating on-site sewage disposal to a minimum 0.6 acre lot size and Meeting technical referral agency requirements.

10. REPORTS

10.1 STAFF REPORTS

(ALL/UNWEIGHTED)

- | | | |
|----|--|----------------|
| a. | Meeting Schedule – September 2021 | 119 |
| b. | Building Report- July 2021 | 120 |
| c. | Monthly Agreement & Grant Delegation Report – August 19, 2021
T. Fong, Acting CAO | 121 |
| d. | Investing in Canadian Infrastructure Program (ICIP) Grant
Announcements | 122-123 |

THAT the Board of Directors receives the Staff Reports a-d.

10.2 COMMITTEE REPORTS

(ALL/UNWEIGHTED)

- a. **West Coast Committee Meeting, August 24, 2021 – K. Roberts (verbal)**

THAT this verbal report be received.

10.3 MEMBER REPORTS

(ALL/UNWEIGHTED)

- a. 9-1-1 Corporation – J. McNabb
- b. Vancouver Island Regional Library – P. Cote
- c. Alberni Valley Chamber of Commerce – S. Minions
- d. Air Quality Council, Port Alberni – D. Bodnar
- e. West Coast Aquatic Board – T. Stere
- f. Association of Vancouver Island & Coastal Communities – P. Cote
- g. Beaver Creek Water Advisory Committee – J. McNabb

- h. West Island Woodlands Advisory Group – J. McNabb
- i. Agricultural Development Committee – T. Shannon
- j. Other Reports

THAT the Board of Directors receives the Member Reports.

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

Questions/Comments from the public participating in the Zoom meeting.

Questions/Comments from the Public, respecting an agenda item, can be emailed to the ACRD at responses@acrd.bc.ca and will be read out by the Corporate Officer at the meeting.

14. RECESS

(ALL/UNWEIGHTED)

Motion to recess the Regular Board of Directors Meeting in order to conduct the Regional Hospital District Meeting.

15. RECONVENE

16. IN CAMERA

(ALL/UNWEIGHTED)

Motion to close the meeting to the public as per the Community Charter, section(s):

- i. 90 (1) (f) law enforcement, if the board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- ii. 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- iii. 21 (1) (a) (ii) of FOIPPA: that would reveal commercial, financial, labour relations, scientific or technical information of or about a third party;
- iv. 90 (1) (c) labour relations or other employee relations.

17. REPORT OUT - RECOMMENDATIONS FROM IN-CAMERA

18. ADJOURN
(ALL/UNWEIGHTED)

Next Board of Directors Meeting: Wednesday, September 8, 2021, 1:30 pm
Regional District Board Room & Zoom Video
Conferencing



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, JULY 28, 2021, 1:30 PM

Due to COVID-19 pandemic, meeting conducted via Zoom video/phone conferencing

DIRECTORS

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation

PRESENT:

John McNabb, Vice-Chair, Director, Electoral Area "E" (Beaver Creek)

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Tanya Shannon, Director, Electoral Area "B" (Beaufort)

Kel Roberts, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)

Sharie Minions, Mayor, City of Port Alberni

Ron Paulson, Councillor, City of Port Alberni

Rachelle Cole, Councillor, District of Ucluelet

Tom Stere, Councillor, District of Tofino

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Kirsten Johnsen, Member of Council, Toquaht Nation

REGRETS:

Alan McCarthy, Member of Legislature, Yuuʷuʷiʷaʷath Government

STAFF PRESENT:

Douglas Holmes, Chief Administrative Officer

Teri Fong, Chief Financial Officer

Mike Irg, General Manager of Planning and Development

Jenny Brunn, General Manager of Community Services

Heather Zenner, Protective Services Manager

Wendy Thomson, General Manager of Administrative Services

Charlie Starratt, Regional Fire Services Manager

Eddie Kunderman, Operations Manager

Paulo Eichelberger, Solid Waste Manager

Amy Anaka, Planner

Julia Martin, Administrative Assistant

Mike Cann, Fire Chief, Sproat Lake Volunteer Fire Department

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/28-7-2021/>

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Recognition and Moment of Silence – Charlie Starratt, Regional Fire Services Manager spoke in honour of volunteer fire fighter Captain Rob Favel who passed away July 1st, 2021. Captain Favel was a 28-year member of the Beaver Creek Volunteer Fire Department.

The ACRD Board of Directors conducted a moment of silence in honour of Captain Rob Favel.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director Roberts

THAT the agenda be approved as circulated with the addition of the following late item under section 10.3 (j) Other Reports - update from Director Beckett on visit in Bamfield with MLA Josie Osborne.

CARRIED

3. DECLARATIONS

Director Bodnar declared a conflict of interest regarding agenda item 9 (c) Development Variance Application DVD20011, Mykyte, 9648 Stirling Arm Crescent (Sproat Lake).

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – June 23, 2021

MOVED: Director Cote

SECONDED: Director Shannon

THAT the minutes of the Board of Directors meeting held on June 23, 2021 be adopted.

CARRIED

b. Personnel Committee Meeting – June 23, 2021

MOVED: Director McNabb

SECONDED: Director Bodnar

THAT the minutes of the Personnel Committee meeting held on June 23, 2021 be adopted.

CARRIED

c. AVRA Advisory Committee Meeting – July 13, 2021

MOVED: Director Paulson
SECONDED: Director Cote

THAT the minutes of the AVRA Advisory Committee meeting held on July 13, 2021 be adopted.

CARRIED

d. AV & Bamfield Services Committee Meeting – July 21, 2021

MOVED: Director McNabb
SECONDED: Director Bodnar

THAT the minutes of the AV & Bamfield Services Committee meeting held on July 21, 2021 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. Inspector Eric Rochette, Officer in Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for Q2 (April – June) 2021.**

Inspector Rochette presented the second quarter reporting for the Port Alberni RCMP Detachment.

- b. Tawney Lem, Executive Director, West Coast Aquatic regarding an overview of the Coastal Strategy update and local government's role in the Blue Economy Strategy.**

Ms. Lem provided an overview of West Coast Aquatic including: history, structure, activities and the refresh of the governance board. She provided an overview of the Blue Economy Strategy and local government input into the Strategy.

6. CORRESPONDENCE FOR ACTION

- a. Tseshah First Nation, July 12, 2021, request for a letter of support for their submission to Canada's Green and Inclusive Community Buildings fund.**

MOVED: Director McNabb
SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Tseshaht First Nation supporting their application to the Green and Inclusive Community Buildings fund to assist in replacing the two remaining Alberni Indian Residential School buildings.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **THE CITY OF COLWOOD**
Support for 988, A 3-Digit Suicide and Crisis Prevention Hotline
- b. **JEAN-LUC MARION, SENIOR MANAGER – PRIME MINISTER’S CORRESPONDENCE**
Children Lost in Canada's Residential School System
- c. **THE CORPORATION OF THE DISTRICT OF PEACHLAND**
BC Climate Action Revenue Incentive Program (CARIP)
- d. **CHRIS ALEMANY**
Let’s Ride – Make Public Transit BC Wide – UBCM Resolution
- e. **ISLAND COASTAL ECONOMIC TRUST**
Textile Incubator on Gabriola Island to Turn Clothing Waste into Economic Opportunity
- f. **MINISTRY OF MUNICIPAL AFFAIRS**
June 2021 Regional Meetings with Minister Josie Osborne and Minister David Eby

MOVED: Director Shannon

SECONDED: Director Beckett

THAT the Board of Directors receive items a-f for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding ACRD Board & Committee Meetings In-Person/Hybrid & Amendments to the Procedures Bylaw**

MOVED: Director Cote

SECONDED: Director Johnsen

THAT the ACRD Board of Directors instruct staff to prepare for returning to in-person/hybrid board and committee meetings in September 2021.

CARRIED

MOVED: Director Cote

SECONDED: Director Johnsen

THAT the ACRD Board of Directors instruct staff to initiate a review of the ACRD's Procedures Bylaw to allow for electronic board and committee meetings and bring forward an amending bylaw for consideration by the Board of Directors in October 2021, following the provincial regulation amendments for electronic meetings that come into force on September 29, 2021.

CARRIED

MOVED: Director Cote
SECONDED: Director Shannon

THAT the ACRD Board of Directors instruct planning staff to investigate options for returning to in-person public hearings and further, following amendments to the Local Government Act to allow for electronic public hearings, staff to bring back options to permanently allow for the option of hybrid or electronic public hearings.

CARRIED

b. Request for Decision regarding Personnel Committee Terms of Reference – 2021

MOVED: Director McNabb
SECONDED: Director Cole

THAT the Alberni-Clayoquot Regional District Board of Directors approve the amended Terms of Reference for the Personnel Committee for 2021 as presented.

CARRIED

c. Request for Decision regarding Exempt Compensation Policy Review & Amendment, 2021

MOVED: Director Stere
SECONDED: Director Johnsen

THAT the Alberni-Clayoquot Regional District Board of Directors adopt the amended Exempt Compensation Policy as presented.

CARRIED

d. Request for Decision regarding Declaration on the Rights of Indigenous Peoples Act - Draft Action Plan Consultation Submission

MOVED: Director Stere
SECONDED: Director Cote

THAT the Board of Directors submit a letter to the Honourable Murray Rankin, Minister of Indigenous Relations and Reconciliation and the Honourable Josie

Osborne, Minister of Municipal Affairs communicating the Board's support for action 1.13 Support inclusive regional governance by advancing Indigenous participation in regional district boards of the Declaration on the Rights of Indigenous Peoples Act - Draft Action Plan.

CARRIED

e. Request for Decision regarding Alberni Valley Drag Race Association – Grant in Aid

MOVED: Director Shannon

SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors approve the release of the awarded 2021 grant-in-aid funds of \$5,000 to the Alberni Valley Drag Race Association to support the Charity Cruise event to be held on August 6, 2021 in the Alberni Valley.

CARRIED

f. Request for Decision regarding B.C. Active Transportation Infrastructure Planning Grant Program - Bamfield

MOVED: Director Beckett

SECONDED: Director Roberts

THAT the Board of Directors authorize staff to submit an application on behalf of the Bamfield Community Affairs Society for the British Columbia Active Transportation Network Planning Grant Program for the 2021/2022 intake.

CARRIED

g. Request for Decision regarding B.C. Active Transportation Infrastructure Grant Program - West Coast Multi-Use Path

MOVED: Director Roberts

SECONDED: Director Cootes

THAT the Board of Directors authorize staff to submit an application for the West Coast Multi Use Path Project through the British Columbia Active Transportation Infrastructure Grant Program for the 2021/2022 intake for the maximum funding of \$500,000.

CARRIED

h. Request for Decision regarding Replacement of the Echo Aquatic Fitness Centre

MOVED: Director McNabb
SECONDED: Director Paulson

THAT the Alberni-Clayoquot Regional District Board of Directors identify the participants of Alberni Valley Aquatic Facility proposed service as the City of Port Alberni, Electoral Area 'B' – Beaufort, Electoral Area 'D' – Sproat Lake, Electoral Area 'E' – Beaver Creek and Electoral Area 'F' – Cherry Creek for the purpose of investigating the service prior to drafting the service establishing bylaw.

CARRIED

MOVED: Director Paulson
SECONDED: Director Bodnar

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to undertake the process to secure a consultant(s) to proceed with a feasibility study including, conceptual design, capital costs and operating costs of a new Alberni Valley Aquatics Facility.

CARRIED

MOVED: Director Paulson
SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to undertake the process to secure a consultant(s) to proceed with community engagement.

CARRIED

i. Request for Decision regarding Bamfield Community Hall Ground Lease Agreement

MOVED: Director Beckett
SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors authorize the CAO to enter a ground lease for the term of 99 years with the Bamfield Community Hall Society for an annual rent of \$10.00 following consultation with the Bamfield Community Parks Commission.

CARRIED

j. Request for Decision regarding Sproat Lake Volunteer Fire Department - Decommissioning Fire Hall #2 Faber Road

MOVED: Director Cote
SECONDED: Director Roberts

THAT the Alberni-Clayoquot Regional District Board of Directors approve the Sproat Lake Fire Department Fire Hall Assessment report prepared by Dave Mitchell & Associates Ltd and direct staff to continue to meet or exceed the Dwelling Protection Grade rating from the Fire Underwriters thereby not affecting coverage that the residential fire protection rating is based and move to a two-hall response model with the decommissioning of Sproat Lake Volunteer Fire Department, Hall #2 on Faber Road for fire responses.

CARRIED

k. Request for Decision regarding Short Term Implementation of Strategic Plan Items

*MOVED: Director Cote
SECONDED: Director Johnsen*

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to draft a bylaw to amend "Bylaw F1152, 2021 - 2025 Alberni-Clayoquot Regional District Financial Plan" to recognize the BC Airport Relief Funding and to support the short-term implementation plan of the AVRA strategic plan items.

CARRIED

l. Request for Decision regarding Bylaw R1035 Adoption of Parking Fees and Airport Maintenance Charges

*MOVED: Director Cote
SECONDED: Director Paulson*

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw R1035, Alberni Valley Regional Airport Fees & Charges Bylaw, 2021.

CARRIED

*MOVED: Director Cote
SECONDED: Director Paulson*

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw R1035, Alberni Valley Regional Airport Fees & Charges Bylaw, 2021.

CARRIED

*MOVED: Director Cote
SECONDED: Director Paulson*

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw R1035, Alberni Valley Regional Airport Fees & Charges Bylaw, 2021.

CARRIED

MOVED: Director Cote
SECONDED: Director Paulson

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw R1035, Alberni Valley Regional Airport Fees & Charges Bylaw, 2021.

CARRIED

Director Minions left the meeting at 3:10 pm.

m. Request for Decision regarding a Bylaw to expand the boundaries of the Beaver Creek Fire Protection Service Area

MOVED: Director McNabb
SECONDED: Director Shannon

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw E1052-5, Beaver Creek Fire Protection Service Area Amendment, 2021.

CARRIED

MOVED: Director McNabb
SECONDED: Director Shannon

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw E1052-5, Beaver Creek Fire Protection Service Area Amendment, 2021.

CARRIED

MOVED: Director Shannon
SECONDED: Director Bodnar

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw E1052-5, Beaver Creek Fire Protection Service Area Amendment, 2021.

CARRIED

The Chairperson recessed the meeting at 3:16 pm.

The Chairperson re-convened the meeting at 3:26 pm.
Director Cootes left the meeting at 3:16 pm.

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

- a. **BAMFIELD HOUSING NEEDS REPORT (BAMFIELD)**
Request for Decision and Staff Presentation
Report – uploaded separately to the [ACRD website](#)

ACRD Planner, A. Anaka presented the Bamfield Housing Needs Report.

MOVED: Director Beckett
SECONDED: Director Shannon

THAT the Board of Directors receive the Bamfield Housing Needs Report as presented.

CARRIED

MOVED: Director Beckett
SECONDED: Director Roberts

THAT the Board of Directors direct staff to publish the Bamfield Housing Needs Report on the ACRD website for public access.

CARRIED

- b. **RA21006, BADEN, 460 PACHENA ROAD (BAMFIELD)**
Rezoning Application – Report and Bylaw 1435

MOVED: Director Beckett
SECONDED: Director Roberts

THAT Bylaw P1435, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.

CARRIED

MOVED: Director Beckett
SECONDED: Director Shannon

THAT the public hearing for Bylaw P1435 be delegated to the Director for Electoral Area 'A', or the Chairperson of the Regional District.

CARRIED

MOVED: Director Beckett
SECONDED: Director Cote

THAT the Board of Directors confirm that adoption of Bylaw P1435 is subject to:

Confirmation from a Registered On-Site Wastewater Practitioner that the property is capable of accommodating on-site sewage disposal to a minimum 0.6-acre density;

Meeting technical referral agency requirements.

CARRIED

Director Bodnar declared a conflict of interest with respect to Development Variance Application DVD20011 and left the meeting at 3:50 pm.

- c. DVD20011, MYKYTE, 9648 STIRLING ARM CRESCENT (SPROAT LAKE)**
Development Variance Permit Application – Memorandum and Permit

MOVED: Director Cote

SECONDED: Director McNabb

THAT the Board of Directors issue development variance permit DVD20011.

CARRIED

Director Bodnar re-entered the meeting at 3:51 pm.

- d. DVD20012, 1077514 BC LTD – SPROAT HIGHLAND ESTATES LTD, PARCEL A LOT 197, KATHERINE DRIVE (SPROAT LAKE)**
Development Variance Permit Application – Report

MOVED: Director Cote

SECONDED: Director Bodnar

THAT the Board of Directors consider issuing development variance permit DVD20012, subject to neighbouring properties being notified as per Local Government Act s.499.

CARRIED

- e. SD19007, 1077514 BC LTD – SPROAT HIGHLAND ESTATES LTD, PARCEL A LOT 197, KATHERINE DRIVE (SPROAT LAKE)**
Parcel Frontage Waiver Application – Memorandum

MOVED: Director Cote

SECONDED: Director Roberts

THAT the Board of Directors waive the 10% road frontage requirement for proposed Lots 7, 8, 9, 12, 13, 21, 35 and 36 as per subdivision plan of Parcel A of Lot 197, Katherine Drive.

CARRIED

- f. RE21002, MUMA, 6640 BEAVER CREEK ROAD (BEAVER CREEK)**
Rezoning Application – Public Hearing Report, Public Hearing Minutes and
Bylaw P1425

MOVED: Director McNabb
SECONDED: Director Shannon

THAT the Board of Directors receive the public hearing report.

CARRIED

MOVED: Director McNabb
SECONDED: Director Shannon

THAT the Board of Directors receive the public hearing minutes.

CARRIED

MOVED: Director McNabb
SECONDED: Director Bodnar

*THAT Bylaw P1425, Regional District of Alberni-Clayoquot Zoning Atlas
Amendment Bylaw be read a second time.*

CARRIED

MOVED: Director McNabb
SECONDED: Director Roberts

*THAT Bylaw P1425, Regional District of Alberni-Clayoquot Zoning Atlas
Amendment Bylaw be read a third time.*

CARRIED

- g. RE21003, BRAR, 6210 DRINKWATER ROAD (BEAVER CREEK)**
Rezoning Application – Public Hearing Report, Public Hearing Minutes and
Bylaws P1426 & P1427

MOVED: Director McNabb
SECONDED: Director Bodnar

THAT the Board of Directors receive the public hearing report.

CARRIED

MOVED: Director McNabb
SECONDED: Director Bodnar

THAT the Board of Directors receive the public hearing minutes.

CARRIED

MOVED: Director McNabb
SECONDED: Director Cote

THAT Bylaw P1426, Beaver Creek Official Community Plan Amendment Bylaw be read a second time.

CARRIED

MOVED: Director McNabb
SECONDED: Director Cote

THAT Bylaw P1426, Beaver Creek Official Community Plan Amendment Bylaw be read a third time.

CARRIED

MOVED: Director McNabb
SECONDED: Director Bodnar

THAT Bylaw P1427, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a second time.

CARRIED

MOVED: Director McNabb
SECONDED: Director Bodnar

THAT Bylaw P1427, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a third time.

CARRIED

h. RF20010, MCINTYRE, 6124 STRATHCONA STREET (CHERRY CREEK)
Rezoning Application – Report and Bylaw P1424

MOVED: Director Bodnar
SECONDED: Director Cote

THAT Bylaw P1424, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be adopted.

CARRIED

i. RF17010, ASPELL, 2996 HIGHMOOR ROAD (CHERRY CREEK)
Rezoning Application – Report and Bylaw P1433

MOVED: Director Bodnar
SECONDED: Director Cote

THAT Bylaw P1433, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.

CARRIED

*MOVED: Director Bodnar
SECONDED: Director Cote*

THAT the public hearing for Bylaw P1433 be delegated to the Director for Electoral Area 'F', the Alternate Director, or the Chairperson of the Regional District.

CARRIED

*MOVED: Director Bodnar
SECONDED: Director Cote*

THAT the Board of Directors confirm that adoption of Bylaw P1433 is subject to:

Confirmation from a Registered On-Site Wastewater Practitioner that the property is capable of accommodating on-site sewage disposal to a 1-acre minimum lot size;

Approval of the zoning amendment by the Ministry of Transportation & Infrastructure in accordance with Section 52 of the Transportation Act for development adjacent to a Controlled Access Highway;

Meeting technical referral agency requirements.

CARRIED

- j. RF21010, J & Y SOHN ENTERPRISES LTD, 2404 TIMBERLANE ROAD (CHERRY CREEK)**
Rezoning Application – Report and Bylaw P1434

*MOVED: Director Bodnar
SECONDED: Director Roberts*

THAT Bylaw P1434, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.

CARRIED

*MOVED: Director Bodnar
SECONDED: Director McNabb*

THAT the public hearing for Bylaw P1434 be delegated to the Director for Electoral Area 'F', the Alternate Director, or the Chairperson of the Regional District.

CARRIED

MOVED: Director Bodnar
SECONDED: Director Roberts

THAT the Board of Directors confirm that adoption of Bylaw P1434 is subject to:

Issuance of a development permit to satisfy the requirements of DPA III – Objectives for Form and Character;

Confirmation from a Registered On-Site Wastewater Practitioner that the Sewage disposal systems on-site are capable of servicing the expanded campground, hotel and restaurant uses;

Registration of an easement over a portion of the neighbouring LOT 1, PLAN VIP35581 property to the west securing access to existing on-site sewage disposal infrastructure and road access into the west side of the campground;

Approval of the zoning amendment by the Ministry of Transportation & Infrastructure in accordance with Section 52 of the Transportation Act for development adjacent to a Controlled Access Highway;

Meeting technical referral agency requirements.

CARRIED

k. TUP20005, 0147819 BC LTD/HEATHER POWELL, 3133 ALBERNI HIGHWAY (CHERRY CREEK)
Temporary Use Permit Application – Report

MOVED: Director Bodnar
SECONDED: Director Roberts

THAT the Board of Directors consider issuing Temporary Use Permit TUP20005, subject to:

Neighbouring properties being notified as per Local Government Act s.494;

The applicant agreeing to proposed conditions of TUP20005 numbered 1 through 17;

Positive referral responses from Island Health, Cherry Creek Fire Department, and MOTI;

Limiting the number of campsites to 22 prior to the TUP being issued;

Holding public meeting to allow for public input;

Require that the owner provide a security to guarantee the performance of the terms of the permit as per section 496 of the Local Government Act.

CARRIED

I. RURAL PLANNING AND BUILDING INSPECTION UPDATE
Memorandum

MOVED: Director Bodnar

SECONDED: Director Cote

THAT the Board of Directors receive the memorandum and refer to the next Electoral Area Directors Committee meeting for discussion.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. **Meeting Schedule – August 2021**
- b. **Building Report – June 2021**
- c. **Monthly Agreement & Grant Delegation Report**
- d. **Update on CAO Recruitment & Appointment of Interim CAO**
- e. **Planning and Development Department Update**
- f. **AV Custom Transit COVID-19 Response**

MOVED: Director Shannon

SECONDED: Director Bodnar

THAT the Board of Directors receives the staff reports a-f.

CARRIED

10.2 COMMITTEE REPORTS

10.3 MEMBER REPORTS

- a. **9-1-1 Corporation – J. McNabb – No Report**
- b. **Vancouver Island Regional Library – P. Cote**

Director Cote reported that Mr. Ben Hyman has been hired as the new VIRLB Executive Director. VIRL is going through the process of reviewing their strategic plan.

- c. **Alberni Valley Chamber of Commerce – S. Minions – No Report**
- d. **Air Quality Council, Port Alberni – D. Bodnar – No Report**
- e. **West Coast Aquatic Board – T. Stere – No Report**

- f. **Association of Vancouver Island & Coastal Communities – P. Cote – No Report**
- g. **Beaver Creek Water Advisory Committee – J. McNabb – No Report**
- h. **West Island Woodlands Advisory Group – J. Jack – No Report**
- i. **Agricultural Development Committee – T. Shannon**

Director Shannon reported the Ministry of Agriculture released their new rules last month respecting residential housing and flexibility in the ALR.

j. Other Reports

Director Beckett reported on his recent meeting in Bamfield with MLA Josie Osborne. The meeting focused as on anticipated growth and impacts on the community, infrastructure costs current and future, K-12 school expansion, housing needs and revenue sources.

MOVED: Director Cote

SECONDED: Director Bodnar

THAT the Board of Directors receive the Member Reports a - j.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

Questions/Comments from the public. The Corporate Officer advised there were no questions or comments from the public respecting an agenda topic from Zoom webinar attendees or submissions received by email at responses@acrd.bc.ca.

14. RECESS

MOVED: Director Cote

SECONDED: Director Bodnar

THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.

CARRIED

The meeting was recessed at 4:35 pm.

15. RECONVENE

The meeting was reconvened at 4:42 pm.

16. IN-CAMERA

MOVED: Director McNabb

SECONDED: Director Cote

THAT the meeting be closed to the public as per the Community Charter, section(s):

- i. 90 (1) (f) law enforcement, if the board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.*

CARRIED

The meeting was closed to the public at 4:43 pm.

The meeting was re-opened to the public at 4:54 pm.

17. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA

18. ADJOURN

The Board of Directors thanked outgoing CAO, Douglas Holmes for his service to the ACRD and wished him all the best with the Regional District of Nanaimo.

MOVED: Director McNabb

SECONDED: Director Cote

THAT this meeting be adjourned at 4:57 pm.

CARRIED

Certified Correct:

John Jack,
Chairperson

Wendy Thomson,
General Manager of Administrative Services



Alberni Golf Club Ltd.

6449 Cherry Creek Road, Port Alberni, BC V9Y 8T3
Phone (250) 723-7111 Fax (250) 723-7010
www.albernigolf.com (email) albernigolf@shaw.ca

August 18th, 2021

Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, B.C.
V9Y 2E3

Dear Board Members,

It is time again for the Alberni Golf Club to request consideration from the Board of the Alberni-Clayoquot Regional District relative to granting a property tax exemption for the golf course under the provisions of the Local Government Act. The Alberni Golf Club has requested this tax exemption since learning of its existence 19 years ago, and we are extremely appreciative that the Board has recognized the merits in granting it, and has been supportive and granted it in all 19 years. We have been scheduled to make a presentation to the Board at the August 25th, 2021 Board Meeting, and appreciate the opportunity to update the Board on our Club's activities, and answer any questions you might have.

The Alberni Golf Club operates as a non-profit limited company, governed by a volunteer board and executive, and is supported by many volunteers. We are in a very competitive industry and are operating on an extremely conservative and fiscally responsible budget. We have an aging membership, and this fact, coupled with ever-rising costs of operation, make long term survival of the Club a constant challenge. Our ongoing success and survival is dependent upon the efforts of conscientious staff and volunteers, as well as the continued support of our tax exemption request from this Board. The ongoing Covid Pandemic continues to present challenges for our operations, as functions have had to be cancelled or downsized, and consequently, normal revenue streams have been compromised. At the same time, new protocols have increased costs of operation. Support from the Regional District is vital to our efforts to provide a quality venue which attracts contestants and tourists, raises money for local charities, provides the facility for our local school district to introduce the game of golf at no cost to all local children, and cultivates one of the best and most active junior programs in the province.

As we have done since the first year in this process, we will include in our budget a provision for the Cherry Creek Fire Department.

We request your support again this year. I look forward to the Board Meeting, and should you have any questions, I would be pleased to address them.

Sincerely,

Ken Sander, President Alberni Golf Club

CHERRY CREEK WATERWORKS DISTRICT

5920-A Cherry Creek Rd. Port Alberni, B.C. V9Y 8R7

Monday - Friday 9:30am - 1:30pm

Phone 250-723-2214

Fax 250-723-0225

August 17, 2021

Alberni Golf Club Ltd.
6449 Cherry Creek Road
Port Alberni, B.C. V9Y 8T3

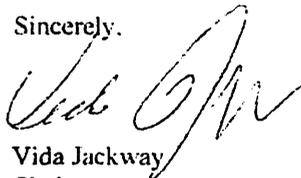
Attention: Ken Sander

Dear Ken:

The Board of Trustees, Cherry Creek Waterworks District, discussed your request for support in applying for exemption from property taxes again this year. Please be advised the Board wishes to lend their support to your request. The District is satisfied with the amount you contribute each year to the Fire Department.

Thank you for your attention to this matter.

Sincerely,



Vida Jackway
Chair

To: Penny Cote, ACRD Board of Directors, and ACRD Planning Staff

We, the community known as “Little Germany” on Central Lake Road, would like to request information on halting all on-going rezoning for development in our area for reasons that it will drastically change the form and character of our rural residential and agricultural neighborhood as well as tax the limited ground water supply, which we all rely upon.

We have a quiet, safe and peaceful neighborhood with generational homes, small farms and a tight sense of community. Developments will forever alter the rural and agricultural atmosphere. We wish to keep our quiet peaceful community intact to pass on to future generations.

At this time, we would ask the board to make this issue a time sensitive priority and for an amendment to the official community plan be made to protect and preserve our community with the hope that a future heritage designation (and possible protection order) will be granted to protect and preserve our unique and interesting community for generations to come.

Please see attached neighborhood petition. It represents nearly 80% of the community supporting the request with only 3 properties unable to reach for their opinion.

Thank you for your time.

Sheri & Michael Gerige

August 11, 2021

Chair John Jack
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y2E3

Dear John Jack:

**RE: CANADA COMMUNITY-BUILDING FUND/GAS TAX FUND:
COMMUNITY WORKS FUND TOP-UP PAYMENT AND UPDATED ELIGIBILITY
GUIDELINES**

I am pleased to advise that UBCM is in the process of distributing a top-up to your Community Works Fund (CWF) payment for fiscal 2021/2022. An electronic transfer of \$461,674.16 is expected to occur the week of August 16, 2021.

This additional one-time payment from UBCM for the CWF was approved for disbursement by the Government of Canada to supplement the fiscal 2021/2022 allocation which was delivered in July.

Also announced by the Government of Canada is the expansion of CWF investment categories to now include fire halls and fire station infrastructure.

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Canada Community-Building Fund (Gas Tax Fund) can be found on our website at www.ubcm.ca.

For further information, please contact Canada Community-Building Fund Program Services by e-mail at ccbf@ubcm.ca or by phone at 250-356-5134.

Yours truly,



Brian Frenkel
UBCM President

PC: Teri Fong, Manager of Finance



July 20, 2021

Re: Forest Enhancement Society of BC Accomplishments Update Summer 2021

Dear John Jack and Alberni-Clayoquot (Regional District) Directors,

The Forest Enhancement Society of BC (FESBC) delivered projects worth \$77 million dollars in the fiscal year ended March 31, 2021. This was a significant increase to our expenditure target and included \$3 million dollars as part of the B.C. government's economic response to COVID-19. This work was achieved while keeping **forest worker safety paramount**.

We are working together to achieve B.C. government priorities established for FESBC related to the health of our forests, including:

- Increasing participation of Indigenous communities in the forest economy,
- Assisting with wildfire recovery efforts and risk reduction,
- Contributing to the achievement of greenhouse gas emission reduction targets,
- Improving habitat for wildlife,
- Improving the recovery of fibre, and
- Adding to the environmental sustainability of B.C.'s natural resources.

Since inception, we have always strived to fund projects that deliver multiple benefits for British Columbians. In most cases, each dollar granted achieves more than one objective. For example, a project with a primary objective of reducing wildfire risk to protect a community might also have a secondary benefit of **protecting and enhancing important recreational values**.

We have highlighted 39 FESBC funded projects in the enclosed Accomplishments Update Summer 2021 that protect and enhance these recreational assets. From campsites and hiking/biking trails to heritage sites and ski resorts, we hope you enjoy reading about projects taking place throughout our province.

If you are interested in further information, please visit our website www.fesbc.ca and connect with our Executive Director Steve Kozuki at skozuki@fesbc.ca or 1.250.819.2888.

Jim Snetsinger, RPF

Board Chair, Forest Enhancement Society of BC

(015) RD-21125



Vince Preap from Vancouver on his first camping trip to Agur Lake Camp in Summerland B.C. with the first fish he ever caught!

FORESTRY ENHANCES RECREATIONAL VALUES THROUGHOUT B.C.

FESBC has always striven to fund projects that deliver multiple benefits for British Columbians. This optimization approach results in FESBC projects generating very high value-for-money. In most cases, each dollar granted works hard to achieve more than one objective. A common example is a project with a primary objective of reducing wildfire risk to protect a community also has a secondary benefit of protecting important recreational values such as campsites and hiking trails. Since the FESBC project evaluation process encourages applicants to also manage for other secondary objectives, proponents endeavor to **improve wildlife habitat, utilize woody fibre residuals to reduce greenhouse gases, maintain visual aesthetics, and improve recreational values**—all in the same project. FESBC is proud to have worked with local people on so many win-win projects and we invite you to learn more!

1



Boer Mountain Bike Trails & Campground
BURNS LAKE, B.C.

2



BC Parks Kootenay Champion Lakes Campground
FRUITVALE, B.C.

3



Agur Lake Camp Society Agur Lake Barrier-free Wilderness Camp
SUMMERLAND, B.C.

4



Barkerville Historic Town & Park World Class Heritage Site
BARKERVILLE, B.C.

5



Jewel Lake Recreation Area Camping & Trails
GREENWOOD, B.C.



Forest Enhancement Society of British Columbia

Read about 34 more FESBC-funded projects which enhance trails, campsites, and other recreational areas!



About FESBC

The B.C. government has invested \$238 million in FESBC, of which \$237.6 million has been allocated for 269 forest enhancement projects as of March 2021. FESBC has empowered local people who want to do local projects that contribute to the achievement of our climate change goals and enhance B.C.'s forests through: wildfire risk mitigation; accelerated ecological recovery after wildfires; wildlife habitat enhancement; and increased utilization of forest fibre. Visit our website to learn about the newly funded projects and read about all 269 FESBC-funded projects: www.fesbc.ca



6 Silverton, B.C.

PROJECT PARTNER: Slocan Integral Forestry Cooperative (SIFCO)

FESBC GRANT: \$1,725,447

RECREATIONAL VALUE PROTECTED: Bannock Point Recreation Site

PROJECT WORK: Wildfire fuel break implementation was implemented as identified in the Slocan Valley Landscape Level Wildfire Protection Plan.



7 Quesnel, B.C.

PROJECT PARTNER: City of Quesnel

FESBC GRANT: \$1,000,000

RECREATIONAL VALUE PROTECTED: Trails & Provincial Park Campground

PROJECT WORK: Wildfire risk reduction planning, prescription, and treatment work was implemented to help protect the area.



8 Big White, B.C.

PROJECT PARTNER: Davies Wildfire Management

FESBC GRANT: \$515,760

RECREATIONAL VALUE PROTECTED: Ski Resort

PROJECT WORK: Development and implementation of fuel management prescriptions created two landscape level fuel breaks within the proximity of the Resort.



9 Barkerville, B.C.

PROJECT PARTNER: Barkerville Historic Town & Park

FESBC GRANT: \$168,000

RECREATIONAL VALUE PROTECTED: World Class Heritage Site

PROJECT WORK: Construction of a wildfire fuel break aligned with the Barkerville Community Wildfire Protection Plan and helped protect the world class heritage site.



10 Nelson, B.C.

PROJECT PARTNER: BC Parks—Kootenay

FESBC GRANT: \$85,156

RECREATIONAL VALUE PROTECTED: West Arm Provincial Park, Nelson Watershed, plus Hiking/Biking Trails

PROJECT WORK: Wildfire fuel management treatments created a landscape level fuel break and reduced fuel loads.



11 Summerland, B.C.

PROJECT PARTNER: Agur Lake Camp Society

FESBC GRANT: \$51,853

RECREATIONAL VALUE PROTECTED: B.C.'s only Barrier-Free Campground

PROJECT WORK: Spacing, pruning, piling, and disposal of vegetation reduced overall fuel loading near the Agur Lake Camp.



12 Peachland, B.C.

PROJECT PARTNER: Ntityix Resources LP

FESBC GRANT: \$97,238

FIRST NATIONS PARTNERS: Syilx nation: Okanagan Indian Band, Osoyoos Indian Band, Penticton Indian Band, Upper Nicola Band, Upper and Lower Similkameen Indian Bands, and Westbank First Nation

RECREATIONAL VALUE PROTECTED: Recreation Campsite

PROJECT WORK: A wildfire fuel reduction project was implemented adjacent to Silver Lake Camp.



13 Williams Lake, B.C.

PROJECT PARTNER: Celtic Engineering Ltd.

FESBC GRANT: \$242,724

RECREATIONAL VALUE PROTECTED: Mountain Bike Trails

PROJECT WORK: Wildfire risk reduction prescriptions and treatments done on high priority areas adjacent to Williams Lake.



14 100 Mile House, B.C.

PROJECT PARTNER: Zanzibar Holdings Ltd.

FIRST NATIONS PARTNER: Canoe Creek Indian Band

FESBC GRANT: \$227,778

RECREATIONAL VALUE PROTECTED: Provincial Park Campground

PROJECT WORK: Wildfire risk reduction treatments adjacent to Lac La Hache Provincial Park campground.



15 Midway, B.C.

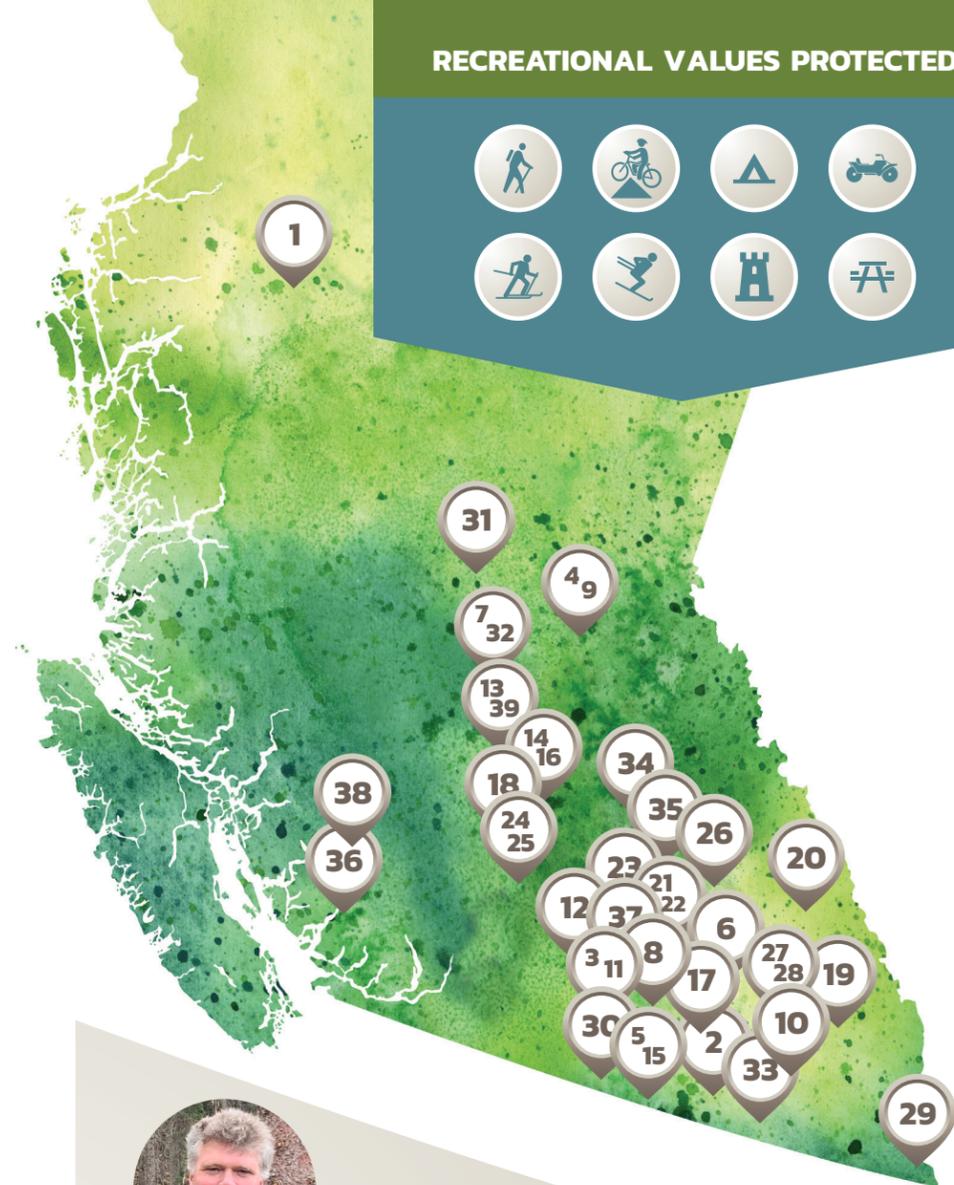
PROJECT PARTNER: West Boundary Community Forest

FESBC GRANT: \$94,200

RECREATIONAL VALUE PROTECTED: Hiking & Biking Trails

PROJECT WORK: Removed forest fuels to reduce the risk of wildfires.

RECREATIONAL VALUES PROTECTED



"We look forward to the future as we care for the past. One where the historic town and park are safe from damaging wildfires so we can continue to welcome thousands of tourists each year and provide both employment and enjoyment because of the proactive work we did now."

—Ed Coleman • Former CEO | Barkerville Historic Town & Park



"When you live in a community where there's only one road in and out, you can see the devastation a fire can have on a community, it's nerve racking. We are proud of the work that was done, the results, and the safety assurances it brings. This action speaks for itself. We feel protected."

—Michael J. Ballingall • Senior Vice President | Big White Ski Resort Ltd.



FESBC by the numbers*

269

projects approved throughout B.C.

\$357 MILLION DOLLARS

in economic activity created by 269 projects

5.3 MILLION TONNES

of CO2e sequestered or avoided = 1.1 million cars off the road for a year

2,214

full time equivalent jobs created

63

projects led by First Nations and 23 additional projects have significant First Nations involvement

*All numbers current as of March 2021

COMMUNITY	PARTNERS	FESBC FUNDING	RECREATIONAL VALUE PROTECTED
16	100 Mile House District of 100 Mile House	\$25,589	
17	Castlegar Mercer Celgar Limited Partnership	\$3,000,000	
18	Clinton Zanzibar Holdings Ltd. & Canoe Creek Indian Band	\$423,478	
19	Cranbrook Rocky Mountain Trench Natural Resources Society	\$78,078	
20	Invermere Wildlands Eco-Forestry Inc. & Shuswap Indian Band	\$589,801	
21	Kelowna FLNRORD, Okanagan Shuswap District	\$1,930,768	
22	Kelowna Tolko Industries Ltd. & Westbank First Nation	\$1,029,370	
23	Lake Country Davies Wildfire Management Inc.	\$154,052	
24	Logan Lake Logan Lake Community Forest Corporation	\$945,000	
25	Logan Lake Logan Lake Community Forest Corporation	\$325,000	
26	Nakusp Nakusp and Area Community Forest	\$305,835	
27	Nelson Harrop-Procter Community Co-operative	\$234,600	
28	Nelson Area Regional District of Central Kootenay	\$602,762	
29	Newgate Rocky Mountain Trench Natural Resources Society	\$215,232	
30	Oliver Baldy Mountain Resort	\$257,957	
31	Prince George Tabor Mountain Recreational Society	\$25,000	
32	Quesnel The City of Quesnel	\$700,000	
33	Rossland Red Mountain Resort	\$33,468	
34	Sicamous Landmark Solutions	\$1,000,000	
35	Silver Star Mountain Silver Star Mountain Resort Ltd.	\$16,222	
36	Squamish FLNRORD—Sea to Sky District, Lil'wat First Nation & Squamish Nation	\$421,740	
37	Westbank Ntityix Resources LP & Westbank First Nation	\$115,532	
38	Whistler Cheakamus Community Forest	\$1,281,248	
39	Williams Lake Williams Lake Community Forest LP & Williams Lake First Nation	\$2,301,731	



Milestone Achievements with FESBC Partners

The fiscal year ending March 2021 was a record for FESBC with \$77 million of projects delivered. This included a significant increase to our expenditure target and another \$3 million allocation increase as part of the B.C. government's economic response to COVID-19. This work was achieved while keeping forest worker safety as a paramount priority.

We are working together to achieve B.C. government priorities established for FESBC related to the health of our forests.

Now that FESBC funds are all but fully allocated, the focus for FESBC is to work with our partners and approved project holders to ensure the effective delivery of the projects in a manner consistent with the approved project timelines.

Learn More

If you'd like to learn more about the Forest Enhancement Society of BC and how people in British Columbia's forests are helping create climate change solutions, reduce wildfire risk, and keep workers employed through our funded projects, connect with us!

Steve Kozuki, FESBC Executive Director
skozuki@fesbc.ca or 1.877.225.2010

Subscribe to our FESBC Newsletter: www.fesbc.ca

Follow us on:

These projects are funded in part by the Government of Canada and the Province of B.C. All numbers current as of March 31, 2021



July 8, 2021

Ref: 266847

Jennifer Brunn
Regional District of Alberni-Clayoquot
Manager of Operations
3008 Fifth Ave
Port Alberni, BC V9Y 2E3

Dear Jennifer Brunn:

Re: Investing in Canada Infrastructure Program (ICIP) – Environmental Quality (EQ) Program
Project # IG0220 - Georgia Falls Watermain project - Beaver Creek Water System

Thank you for your application for funding under the ICIP – Environmental Quality Program (ICIP–EQ).

We would like to advise that, after careful consideration, the above-noted project was not selected for funding under the ICIP–EQ.

The program received significantly more applications than could be funded. This decision does not reflect on the importance of this project for your community, but rather the degree by which the program has been oversubscribed. All applications were equitably reviewed and given consideration for funding. If you have any questions, please contact Jyoti Upadhyaya, ICIP–EQ Lead, by email at: Jyoti.Upadhyaya@gov.bc.ca.

Additional program information can be found at the Investing in Canada Infrastructure Program website: www.gov.bc.ca/Investing-in-Canada-Infrastructure-Program. Should future funding become available, staff are pleased to provide advice on preparing an application.

...2

Jennifer Brunn
Page 2

Thank you for your interest in the ICIP–EQ. We wish you every success with your community project.

Best regards,

A handwritten signature in blue ink, appearing to read "B. Bedford", enclosed within a hand-drawn oval.

Brian Bedford
Executive Director, Local Government Infrastructure and Finance



July 26, 2021

Chairman John Jack
Chair
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, British Columbia
V9Y 2E3

Dear Mr. Jack:

On behalf of Prime Minister Justin Trudeau, I would like to acknowledge receipt of your correspondence regarding the recent discovery of unmarked graves found near former residential schools grounds.

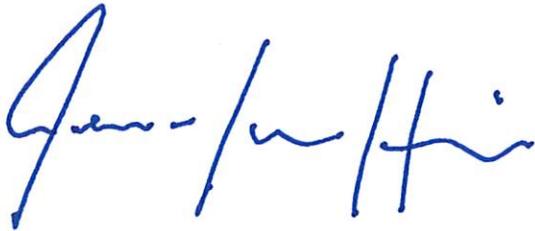
Our government is devastated to learn of the ongoing discoveries of unmarked graves on or near former residential school grounds. Our hearts are with the community and all Indigenous Peoples across the country during this deeply emotional and traumatic time as they mourn those innocent souls from their community and others who did not return home. The tragic findings are part of a larger tragedy. The Truth and Reconciliation Commission of Canada (TRC) brought to light the truth about Canadian history and what took place at residential schools. The National Centre for Truth and Reconciliation was established and is now responsible for the Student Death Registries. Since Budget 2019, we have been engaging with Indigenous communities impacted by residential schools on how best to proceed with implementing Calls to Action 72 to 76.

The loss of children who attended Indian Residential Schools is unthinkable and Canada remains resolved to supporting families, Survivors and communities and to memorializing those lost innocent souls. Our government is profoundly aware that identifying burial locations of children who died while attending residential schools is fundamental to being able to, through ceremony, recognize these lost children and honour them. Our Government is here to support every community that wants to do this work and for us to support the healing.

Thank you once again for sharing your concerns and for writing to the Prime Minister.

Please accept my warmest regards.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jean-Luc Marion". The signature is fluid and cursive, with the first name "Jean" and last name "Marion" clearly distinguishable.

Jean-Luc Marion
Senior Manager
Prime Minister's Correspondence



SHERINGHAM POINT LIGHTHOUSE **UPGRADES TO HELP EXPAND VISITOR** **ATTRACTION POTENTIAL**

Increased mobility, historical and Indigenous elements to be included in heritage site enhancement project

COURTENAY, 11 August 2021 – The Sheringham Point Lighthouse, a key historical landmark in Shirley, is receiving funds from the Island Coastal Economic Trust (ICET)’s DIVERSIFY Capital & Innovation Program to improve its visitor experience and reach by adding historical elements, interpretive information and access improvements.

Led by the Sheringham Point Lighthouse Preservation Society (SPLPS), enhancements to the public use site will help transform a devolved National Heritage Lighthouse into a vibrant tourism asset. The year-round amenity, located in the area known as the “Graveyard of the Pacific”, has attracted 25,000 sightseers annually over the past three years. Increased use has highlighted the need and opportunity to capitalize on this, more than century-old, structure.

“Improving cultural sites on Vancouver Island’s west coast is an integral part of

diversifying the region’s economy by appealing to new visitor groups,” says ICET Board Chair Aaron Stone. “This project allows the site to incorporate valuable historical information and artefacts, and increase accessibility, which will make it more meaningful and engaging for both visitors and locals.”

The Sheringham Point Lighthouse Historic Site Enhancements project includes several components that will expand the visitor experience. To create a more enriching and unique visit, a new Interpretive Centre will be built to hold and display key historical artefacts, including a reconstructed Fresnel lens and restored foghorn. Outside, a covered display will be built to showcase larger historical artefacts. To facilitate movement from the Centre to the viewpoints, two additional trail spurs will be constructed, as well as a new wheelchair accessible viewing platform and reconfigured site entrance. The existing interpretive plaza will be expanded and enhanced in partnership with T’Sou-ke First Nation to include Indigenous historical elements.

“This initiative builds on strong community and public support for preserving our cultural amenities through a more inclusive and expansive approach to heritage conservation that can appeal to a broader range of visitor ages and backgrounds,” says John Walls, SPLPS Vice-President. “By helping visitors engage more deeply in our history, including our Indigenous roots, we are providing a unique, sustainable and world-class year-round attraction that can complement other historic sites in the area.”

There has been broad community support for the project over the years demonstrated through consistent fundraising efforts and private donations upwards of 5000 donors at a time.

Project works on the Sheringham Lighthouse are expected to get underway shortly.

For more information about the DIVERSIFY Capital & Innovation Program, please see our guidelines and application

form: <https://www.islandcoastaltrust.ca/capital-funding-programs#diversify>

###

[About the Island Coastal Economic Trust \(ICET\)](#)

Created and capitalized by the Province of BC in 2006, the Island Coastal Economic Trust (ICET) mission is to create a more diverse and globally competitive Island and Coastal economy. In partnership with local and regional governments, non-profits and indigenous communities, ICET serves over half a million residents. Funding and support for economic infrastructure and other economic diversification initiatives is delivered through a unique community centered decision-making process. Since inception, ICET has approved more than \$55 million in funding for over 280 initiatives. These investments have leveraged over \$270 million in new investment into the region creating more than 2600 construction phase jobs and 2750 long-term permanent jobs. To learn more, visit www.islandcoastaltrust.ca

For further information:

[Amanda Fortier](#), Communications Officer

Island Coastal Economic Trust

Tel. 250-871-7797 *232



PORT ALBERNI
ASSOCIATION FOR
COMMUNITY LIVING

Dear Alberni-Clayoquot Regional District,

Thank you for awarding Pathways Clubhouse the Grant in Aid donation of \$2265.00. We are thrilled to have your support. Through your generous donation, we have been able to replace our fencing and purchase a basketball hoop and balls. You truly made the difference for us, and we are extremely grateful!

Sincerely,
The Pathways Program





Roosevelt Elk Habitat Project on Vancouver Island Receives Part of \$9.3 Million in Funding



Roosevelt Elk | Photo Credit: HCTF

Victoria, BC: For 40 years, the Habitat Conservation Trust Foundation (HCTF) has helped fund conservation groups, government, Indigenous Nations, and local communities to

implement projects that protect B.C.'s wildlife, freshwater fish, and the habitats they need to survive and thrive. This year, HCTF awarded \$9.3 million in funding for 175 individual conservation projects throughout British Columbia.

HCTF's CEO Dan Buffett is pleased to report that the 2021/22 grant season represents the Foundation's **highest record** annual investment and reflects the financial contributions and hard work of many British Columbians that fund and implement these projects. To date, HCTF has funded 3,230 conservation projects and granted over \$195 million in funds across the length and breadth of this ecologically diverse province.

One such project led by the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, is a Seasonal Habitat Study for the Management and Restoration of Roosevelt Elk. The project, which received \$113,700 in funding from HCTF and the Forest Enhancement Society of BC (FESBC) will track Roosevelt elk in the Campbell River Natural Resource District on Vancouver Island.

Learn about other HCTF funded projects taking place in the Vancouver Island region.

[Press Release](#)

For the complete list of HCTF funded projects and to explore the conservation work being done near you, view the [2021-22 Approved Project List](#) or the [2021-22 Project Map](#).





[Click the image to download a higher resolution photo.](#)

Top images R to L: Elk in cover. | Elk in block.

Middle images R to L: Collar in Lead. | Elk in Group.

Bottom images R to L: Capture Helicopter. | Collar deploy.

Photo credits: Carl Morrison

For Interviews:

[Habitat Conservation Trust Foundation](#)

Craig Doucette, Communications Officer

Direct: 250 940 3012 | Toll-free: 1 800 387 9853 ext. 212 | Craig.Doucette@hctf.ca

[Forest Enhancement Society of BC](#)

Aleece Laird, Communications Liaison

Direct: 250 574 0221 | communications@fesbc.ca

HCTF Quick Facts

It is the mission of HCTF to improve the conservation outcomes of B.C.'s fish and wildlife, and the habitats in which they live. We make a difference by funding conservation projects and by educating and engaging the public about B.C.'s natural assets.

- 2021 marks HCTF's 40th anniversary of helping conservation groups and individuals secure funding for conservation projects and providing education to the general public about B.C.'s important natural assets.
- Since 1981, HCTF has provided over \$195 million in grants for 3,230 conservation projects across B.C.
- HCTF began as an initiative by B.C. anglers, hunters, trappers, and guide outfitters.

FESBC Quick Facts

The purposes of FESBC are to advance environmental & resource stewardship of B.C.'s forests by:

- preventing and mitigating the impact of wildfires;
- improving damaged or low value forests;
- improving habitat for wildlife;
- supporting the use of fibre from damaged and low value forests;
- and treating forests to improve the management of greenhouse gases.
- As of March 2021, FESBC has supported 269 projects valued at \$238 million, in partnership with governments of B.C. and Canada.

[View this email in your browser](#)

From: Fish Farms Out <fishfarmsoutpacificcoc@gmail.com>

Sent: August 3, 2021 4:42 PM

Subject: Asking your support for Fish Farms Out of Coastal Waters campaign by Council Of Canadians

Please find attached important information about our Council of Canadians 'Fish Farms Out Of Coastal Waters' campaign. We are requesting that this letter and the attached document be forwarded to your Regional District's Directors for their consideration about publicly endorsing our campaign.

We are seeking your support and official endorsement of our campaign regarding fish farms in B.C. We advocate moving all open-net fish farms in coastal waters to closed-containment on land. We also call for immediate direct financial support for all impacted net-pen workers and workers in dependent and related businesses to retrain and transition to sustainable jobs. We hope that you will support our campaign by emailing us at fishfarmsoutpacificcoc@gmail.com with an official endorsement statement that we can use publicly, including sending to media.

Council of Canadians 'Fish Farms Out Of Coastal Waters' Campaign

COUNCIL OF CANADIANS SUPPORTS GETTING FISH FARMS OUT OF COASTAL WATERS ONTO LAND

The Council of Canadians ‘Fish Farms Out Of Coastal Waters’ campaign is committed to protecting wild fish and the ecosystems that support them. To this end, it is our firm belief that the open net-pen fish farm industry must move its operations out of the ocean and onto land, with immediate funding from federal and provincial governments for direct and indirect industry workers to help them transition to sustainable employment.

Wild salmon are at the heart of many First Nation communities, and a primary food source. Their protection is vital for sustaining people, cultures, and all related ecosystems and species. And yet, wherever in the world open-net fish farms operate, they spread parasites, viruses, bacteria, disease, and pollution – endangering and destroying wild fish and the marine ecosystem.

In B.C, the harm caused by open-net fish farms to wild salmon is undeniable, and many salmon runs are dangerously low and at risk of extinction. The open-net fish farm industry must take its operations out of the path of all wild salmon migrations –out of the oceans and onto land-based containment, shutting down the marine-based industry and immediately funding workers to transition to sustainable jobs.

For these reasons, we believe that the recent decision by Fisheries and Oceans Canada (DFO) Minister Bernadette Jordan to close open-net fish farms in the Discovery Islands must stand. As biologist Alexandra Morton recently said, “Already this year, [fish farm company] Mowi has exceeded sea lice thresholds set to protect wild salmon in the Discovery Islands. They simply can’t control their lice and we cannot lose another generation of wild salmon to this industry. If they are allowed to restock farms in this region, we will lose the Fraser River sockeye. It is that simple.”

On paper, the Fisheries Act, the Species at Risk Act, and the Canadian Environmental Protection Act all include safeguards to protect fish, fish habitat, endangered species, and the marine environment. But in practice, the fish farm industry has too often violated the protective laws of these Acts without any penalty by the DFO. Meanwhile, the DFO continues to advocate for an expansion of the aquaculture industry. Shannon Arnold (Ecology Action Centre, Halifax, NS) and Karen Wristen (SeaChoice, Sointula BC) feel this is “making a mockery of Canada’s commitment to protect biological diversity and pursue sustainability.”

Proposed new laws are also seriously flawed. The new federal Aquaculture Act will exclude aquaculture activities from the application of the Fisheries Act.

There is some merit in the recently announced Pacific Salmon Strategy Initiative which includes the formation of a Pacific Salmon Secretariat. However, that initiative is in effect asking the fox to watch the chicken coop because it continues to rely on the dysfunctional, top-down model of the DFO overseeing data collection and operations.

First Nations leader Bob Chamberlin advocates “working at a government to government level” by inviting First Nations to fill DFO director-level positions affecting wild salmon and by creating a Director of Wild Salmon (Pacific Region) in partnership with First Nations. This proposal has been whole heartedly endorsed by many First Nations and environmentalists including Alexandra Morton.

If wild Pacific salmon are to survive, we need action now.

The Council of Canadians ‘Fish Farms Out Of Coastal Waters’ campaign calls on all affected people – First Nations, municipal and regional councils, businesses and local entrepreneurs, non-profits, and citizen groups – to work together to:

- Protect the migratory routes of wild Pacific salmon by removing all open-net fish farms from the ocean and replacing them with closed-containment fish farms on land
- Support federal and provincial government legislation and policies to provide immediate funding for all impacted open-net fish farm workers and others involved with the industry to help them transition to sustainable jobs
- Create a path towards a just recovery for the wild salmon economy
- Protect ocean ecologies from sewage and pollutants, and remove ocean debris
- Support sustainable green ocean initiatives and planning in recreation, transportation and jobs
- Ask for the world-class marine accident recovery service promised by provincial and federal governments
- Require the new Aquaculture Act to include aquaculture activities in the application of the Fisheries Act
- Invite First Nations to fill DFO director level positions that affect wild salmon and advocate for the creation of a new Director of Wild Salmon (Pacific Region) position in partnership with First Nations
- Support a Green New Deal

August 5, 2021

Mike Irg, Manager of Planning & Development
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC, V9Y 2E3

Re: 2021 Local Government Development Approvals program - Review of Application

Dear Mr. Irg,

Thank you for submitting an application under the 2021 Local Government Development Approvals program. Please note this intake was substantially oversubscribed.

Unfortunately, your project, *Advancing the ACRD Development Review Process: Improving Accessibility and Increasing Efficiency*, was not selected for funding.

For information about other funding opportunities please review the Funding Programs section of the UBCM website or refer to the grants database provided by CivicInfoBC.

If you would like feedback on your application or have any questions, please contact Local Government Program Services at lgps@ubcm.ca or (250) 356-0930.

Sincerely,



Danyta Welch
Manager, Local Government Program Services

*The Local Government Development Approvals Program is funded by the
Province of BC and Government of Canada*



August 13, 2021

Dear Regional District Chair and Board Members:

We extend our best wishes for the upcoming virtual 2021 UBCM Convention next month. As a proud sponsor of this year's event and an avid supporter of UBCM since 1999, we are pleased to provide you with some new resources to help support your community's building plans and the growing wood culture in BC.

We invite you to peruse and enjoy the new North American Wood Design Awards book as well as the latest case study, Wood in Low-Rise Commercial Buildings, featuring three unique projects. We hope these publications provide you with information and inspiration on wood design and building to help you envision your next community project.

Information and inspiration for your next community project

The three innovative projects in the case study showcase ingenious design and building solutions which are applicable for urban projects, while supporting BC's own world class wood products and manufacturing industries. One of the wood projects featured is **1 Lonsdale Avenue** in North Vancouver, a mixed-use commercial infill building which sets a new standard to help communities fulfil their energy reduction and carbon targets. This three-storey office building with a ground floor restaurant strives for Passive House certification and surpasses Step 3 of the BC Energy Step Code, all within the zero-lot line so common in an urban setting. Since much of the project utilized prefabricated wood systems, it was erected quickly (in 10 days!), thus minimizing both neighbourhood noise and disruption. In addition to the case study on 1 Lonsdale Avenue, please also visit our website to view a new video on the project, which includes perspectives from a local government building official's point of view: www.wood-works.ca/bc/

Mass timber innovation investment for BC communities

I would like to draw your attention to the second intake for the Mass Timber Demonstration Program and local government eligibility for funding. **Deadline: October 8.** The funding opportunity will support the advancement of mass timber projects that will help drive economic recovery and change the face of construction in the province. **Apply here:** www.masstimberbc.ca/

Please call me if you have project ideas for your community or if you are ready to move forward with a new civic project. I would be happy to provide you or your staff with more information on opportunities for wood in your community as well as the free technical services Wood *WORKS!* BC can provide to your project teams.

Yours truly,

Lynn Embury-Williams RPF
Executive Director
Wood *WORKS!* BC/Canadian Wood Council

PS Winners of the annual **Community Recognition Awards** will be announced at the 2021 UBCM Convention. The awards are presented annually to communities that advocate for specifying wood use in a local project or through visionary initiatives that work toward building a community culture of wood. We will be posting names of the winners at our virtual booth as well as on Twitter: [woodworksbc_cwc](https://twitter.com/woodworksbc_cwc) Good luck to all nominees!

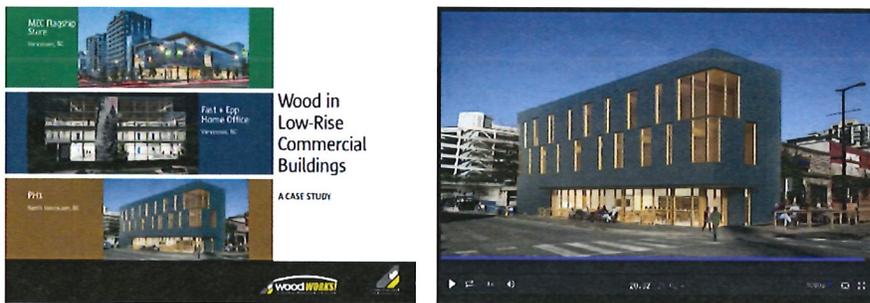
Lynn Embury-Williams
837 Riverside Drive, North Vancouver, BC V7H 1V6
Toll Free: 1-877-929-9663 ext. 1 | Mobile: 778-887-8302
www.wood-works.ca | Email: LEmbury-Williams@wood-works.ca



1 Lonsdale Avenue, North Vancouver, BC (also referred to as PH1)

Photo credit: Ishot.ca Courtesy: Naikoon Contracting Ltd. | Owners: Babco Equities Ltd. | Architect: Hemsworth Architecture | Structural Engineer: Equilibrium Consulting Inc. | Contractor: Naikoon Contracting Ltd.

Wood *WORKS!* BC case study and video: www.wood-works.ca/bc



Wood *WORKS!* is a national industry-led program of the Canadian Wood Council, with a goal to support innovation and provide leadership on the use of wood products and systems. Through workshops, seminars and case studies, Wood *WORKS!* provides education, training and technical expertise to building and design professionals and local governments involved with commercial, institutional and industrial construction projects throughout BC. For more than 20 years, Wood *WORKS!* BC has facilitated practical, efficient, versatile and cost-effective building and design solutions through the use of wood – the most sustainable, natural and renewable building material on Earth.

Wood *WORKS!* BC has also worked extensively with municipalities on projects ranging from fire halls to arenas to recreation centres. Wood *WORKS!* BC is a recognized resource to help BC communities with the “build with wood” requirements on publicly-funded projects under the Wood First Act, and our expertise is available free-of-charge.

Wood *WORKS!* BC: Services to Local Governments

- I. **Free Technical Advice**
 - structural, fire, seismic, acoustic, envelope, architectural
- II. **Community Outreach**
 - Local Governments
 - Ministries / Associations
- III. **Sourcing Products and Building Systems**
- IV. **Professional Development/Liaison**
 - Architectural Institute of BC, Engineers and Geoscientists BC, Building Officials Association of BC, etc.

August 20, 2021

Re: Clayoquot Biosphere Trust update



Dear Chairperson and Board of Directors,

The Clayoquot Biosphere Trust (CBT) staff and board of directors are excited to share [our recent Annual Report](#). We would like to express our gratitude for all communities, grantees, and donors with whom we collaborate; as a UNESCO Biosphere and Community Foundation, none of what we do would be possible without your continued support. We also extend thanks to our volunteers as they continued to contribute to the CBT through the pandemic. All communities in the region, from Hesquiaht in the north, to Toquaht in the south, participate on the [CBT Board of Directors](#).

Globally, regionally, and for our organization, 2020 was a year like no other. The pandemic brought an unprecedented chance for west coast communities to rely on our strengths, but also exposed gaps and inequities in the systems we all depend on. We found new opportunities to help meet the most critical needs in the region. Working with partners and donors we were able to mobilize more than \$225K in covid-response funding. You can learn more in our annual report.

Over the past year we've been reflecting on key learnings from the pandemic, our Vital Signs research, and the periodic review. We recognize that our granting program is not working for the First Nations in whose territories the Biosphere is designated and have committed to being more responsive and flexible to ensure that our funds are accessible where they're most needed. This fall, we'll be learning and unlearning as we work with our board and staff, and with the Nations and communities we serve, to use an equity lens to review our granting programs and policies. We look forward to this time of learning, growth, and change.

Lastly - the CBT is continuing to develop the [Biosphere Centre](#), a signature location to shape and tell the story of the Biosphere Region's global significance and to welcome elders, youth, visitors, and researchers. As a UNESCO designated site, the Biosphere Centre will be a nexus of education, science, conservation, and cultural initiatives on the west coast.

The CBT has purchased a property in Tofino and is currently in the rezoning process. Through a collaborative community consultation process, a proposed site plan and design concept was developed in early 2020 by MOTIV Architects. A Zoning Bylaw Amendment Application for the site received approval to proceed and unanimously passed 1st Reading by the District of Tofino Council last fall. We invite you to an **Online Open House** to hear an update on the project and to provide additional feedback. Your input into what will be a significant regional asset is important to us and we hope you can join us. Please [register for the online meeting here](#) or email info@clayoquotbiosphere.org so that we can help.

Thank for continuing to participate in the CBT, and your commitment to continue working together to achieve biodiversity conservation, sustainable development, and reconciliation.

Respectfully,

Rebecca Hurwitz
Executive Director

PO Box 67, 316 Main Street, Tofino BC Canada V0R 2Z0
T 250.725.2219 F 250.725.2384

clayoquotbiosphere.org



REQUEST FOR DECISION

To: Board of Directors

From: Tricia Bryant, CPA, CGA, Acting Chief Financial Officer

Meeting Date: August 25, 2021

Subject: Resolution – Signing Authority for Banking Purposes

Recommendation:

That the Board of Directors authorize the following signatories for banking purposes for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District:

- a. The following Directors have signing authority:
 - i. John Jack, Chairperson
 - ii. John McNabb, Vice-Chairperson
 - iii. Penny Cote, Director
- b. The following Staff members have signing authority:
 - i. Teri Fong, CPA, CGA, Acting Chief Administrative Officer
 - ii. Tricia Bryant, CPA, CGA, Acting Chief Financial Officer
 - iii. Wendy Thomson, General Manager of Administrative Services
- c. One of the above Directors are authorized to sign all Regional District banking documents with one of the above Staff members

Desired Outcome:

To update the staff signing authorities of the Alberni-Clayoquot Regional District and the Alberni-Clayoquot Regional Hospital District to reflect changes in staffing due to the Chief Administrative Officer vacancy.

Submitted by:

Tricia Bryant, CPA, CGA, Acting Chief Financial Officer

Approved by:

Teri Fong, CPA, CGA, Acting Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors
From: Teri Fong, CPA, CGA, Acting CAO
Meeting Date: August 25, 2021
Subject: Lady Rose Marine Services

Recommendation:

THAT the Alberni-Clayoquot Regional District Board of Directors send a letter of appreciation to the current owner of Lady Rose Marine Services for providing essential services to the Alberni Inlet and Barkley Sound region for the past several years.

THAT the Alberni-Clayoquot Regional District Board of Directors send a letter of support and appreciation to Devon Transportation, the intended new owner of the service, for the continuation of this essential service to the Alberni Inlet and Barkley Sound.

Summary:

On Monday, August 9th Lady Rose Marine Services announced that, due to difficulties from COVID-19, services would be terminated and that the last sailing would occur on August 31, 2021. The services that the Lady Rose provides are vital to the Region and a loss of service would have a significant negative impact on the inlet communities. On Monday, August 16th, the ACRD hosted a virtual meeting with stakeholders to explore alternative service opportunities.

Fortunately, both the current owner, Mr. Mike Surrell, and the future owner Mr. Greg Willmon, joined in the meeting to announce that Devon Transportation will be taking over the business and continue providing these essential services without interruption. Devon Transportation published a press release on August 17th, announcing that Mike Surrell has accepted their Letter of Intent to purchase its operating business, ensuring the continuity of ferry service to the Alberni Inlet and Barkley Sound. Devon Transportation intends to take over ownership effective September 1st.

Background:

The Lady Rose Marine Services ferries passengers, freight, and supplies on the MV Frances Barkley ferry for day cruises along the inlet from Port Alberni to Bamfield and the Broken Group Islands year-round. Prior to COVID, trips to Ucluelet also occurred from June through August. The service began in 1946. It is the only ferry linking remote communities in the Alberni Inlet and Barkley Sound. The ferry is a vital means of communication and transportation for isolated communities and lodges along the inlet. It delivers goods and freight to businesses, as well as passengers to homes, lodges, tourist and camping spots, the Bamfield Marine Sciences Center and kayaking destination.

The loss of this service would greatly affect many stakeholders who rely on the services.

Time Requirements – Staff & Elected Officials:

Staff time required to organize the stakeholder meeting, develop news releases and draft the appreciation letters.

Financial:

N/A

Strategic Plan Implications:

These letters support the ACRD Strategic Plan, Partnerships and Alignment, specifically 5.1, Engaging with Community Partners.



Submitted by: _____
Teri Fong, CPA, CA, Acting Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors
From: Teri Fong, CPA, CGA, Acting Chief Administrative Officer
Meeting Date: August 25, 2021
Subject: Dispersed Camping Task Force – Next Steps

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors support in principle engaging with the Whistler Center for Sustainability to develop a more robust and longer-term strategy for the dispersed camping issues on the West Coast to a maximum cost of \$25,000 and direct staff to reach out to the other regional stakeholders for financial contributions to the project and report back to the Board of Directors at the September 22, 2021 meeting.

Desired Outcome:

To mitigate the dispersed camping issues that are occurring on the West Coast.

Summary:

In June 2021 the ACRD engaged the Whistler Center for Sustainability Engagement and Planning (WCS) to lead a task force of stakeholders related to the dispersed camping issues on the West Coast. A summary of the work done to date by WCS has been attached for your information. As noted in the report, WCS is proposing that the task force be reconvened in the fall and a more robust strategy is developed. Participation in this task force has diminished over the summer however staff believe that this is not from a lack of interest in the topic but from resource challenges from the stakeholders over the busy summer months. This proposal would see the development of a strategy and action items over the quieter winter months in anticipation of next year's busy summer camping season.

Over the summer further action and meetings have also occurred and been led by other stakeholders as the issues emerge. As an example, please find attached the press release dated August 8, 2021 from Tla-o-qui-aht First Nation regarding Kennedy Back Country Road Pollution.

Background:

Unauthorized camping is at crisis levels. Problems being experienced include the interruption of industry by campers blocking industrial roads, campers themselves creating unhealthy living conditions for themselves, access to homes being blocked by campers both in remote communities and in small urban centres, pollution through garbage and human waste, and increasing points of conflict between campers and those whose lives, perceived security and livelihoods are affected by the unauthorized camping.

Much of this is occurring on Crown lands including near first nations treaty lands and reserve lands. Multiple tools will need to be developed and resources will need to be contemplated to contend with this escalating situation. This can

only be addressed through a partnership that starts with multiple provincial and federal ministries and agencies, RCMP, first nations, and local governments.

Time Requirements – Staff & Elected Officials:

To date significant staff time has been spent coordinating stakeholders, finding a consultant and analyzing this complex issue. If this recommendation is to proceed, further staff time will be required to support the consultant and participate in the task force.

Elected officials have also spent a significant amount of time to date not only participating on the task force but also dealing with the issues in their area that have arose from the dispersed campers. This task force is not an official committee of the Regional District and therefore no remuneration has been received by the Directors for their participation in these meetings with the exception of March 3, 2021 meeting that was a Committee of the Whole.

Financial:

The 2021-2025 Financial Plan includes \$10,000 of COVID-19 Restart Funds in the Regional Planning service for costs related to addressing dispersed camping issues. To date the consultant work has cost \$3,200.

If the Board is to proceed with the remaining portion of the proposal, then an additional \$15,000 will be required. Staff recommend reaching out to the other stakeholders such as the West Coast Municipalities, First Nations and other participants on the task force looking for financial contribution to this initiative. Another option would be to allocate some of the remaining COVID-19 Restart Funding to this project however there are competing demands within the ACRD for this remaining funding which will be discussed at the September 9, 2021 Board of Directors meeting.

Strategic Plan Implications:

This project aligns with strategic priority 5.1 Engagement with Community Partners.

Policy or Legislation:

The ACRD has not adopted a statutorily constituted service to undertake broad bylaw enforcement or coordination of enforcements and therefore the actions that can be assumed by the ACRD are very limited. Depending on the actions recommended by the strategies developed by the task force, as lead by WCS, the establishment of a new service may be required.

Options Considered:

If the Board wants further action on this topic but do not support the WCS approach, then Board direction is requested.

If a more formal approach to this topic is desired, then a Select Committee of the ACRD could be formed including the development of a terms of reference. The ACRD participants on this committee would then be eligible for remuneration for meeting attendance. This more formal approach would require additional resources to set up and support. The following motion would be appropriate if the Directors support this concept:

That the Alberni-Clayoquot Regional District Board of Directors direct staff to draft a Terms of Reference for a West Coast Dispersed Camping Mitigation Committee for consideration by the Board of Directors.



REQUEST FOR DECISION

To: ACRD Board of Directors

From: Wendy Thomson, General Manager of Administrative Services

Meeting Date: August 25, 2021

Subject: **Federal New Statutory Holiday: National Day of Truth & Reconciliation – September 30th**

Recommendation:

THAT the Alberni-Clayoquot Regional District Board of Directors (ACRD) issue a press release recognizing September 30th as an annual holiday to commemorate the history and legacy of residential schools and honour the survivors, their families and communities AND FURTHER the ACRD collaborate with local First Nations and community leaders to explore ways to respectfully mark Truth and Reconciliation Day in the region annually.

Desired Outcome:

To recognize September 30th as the new annual Federal statutory holiday to commemorate the history and ongoing trauma caused by residential schools.

Summary:

On June 3, 2021, Bill C-5, *An Act to amend the Bills of Exchange Act, the Interpretation Act and the Canada Labour Code* (National Day for Truth and Reconciliation) received royal assent and came into force on August 3, 2021.

Background:

New Federal Statutory Holiday - This legislation establishes a new federal statutory holiday, the National Day for Truth and Reconciliation, which will fall on September 30th each year. The Bill responds to the Truth and Reconciliation Commission of Canada's *call to action number 80* which calls on the Federal Government, in collaboration with Aboriginal peoples, to establish the holiday to commemorate the history and legacy of residential schools and honour the survivors, their families, and communities.

September 30th was chosen as the date for the holiday because it builds on the grassroots movement Orange Shirt Day, which is a day to remember the legacy of residential schools and move forward with reconciliation. September has historically been a painful month for Indigenous families and communities because it is the time when children were separated from their loved ones and communities when they went back to residential school. This day provides the opportunity to recognize and commemorate the history and legacy of residential schools. This may present itself as a day of quiet reflection or participation in a community event.

The new holiday impacts federally regulated employers. The *Canada Labour Code* (“Code”) has been amended to include the National Day for Truth and Reconciliation to the definition of “general holiday.” Employees subject to the *Code* will be entitled to paid time off for the holiday, just as they are for any other statutory holiday, such as New Year’s Day.

Provincial Declaration - Following the Federal announcement in June 2021, the Province declared September 30th as a day of commemoration of the history and ongoing trauma caused by residential schools. The Province advises provincial public-sector employees to honour the day, in recognition of the obligations in the vast majority of collective agreements. The Province noted that many public services will remain open but may be operating at reduced levels. However, most schools, post-secondary institutions, some health sector workplaces, and Crown corporations will be closed. The Province has also indicated that they will be working with Indigenous leaders, organizations and communities in coming months to determine the best and most respectful ways to mark the day in British Columbia, followed by engagement with business and labour leaders to determine how to commemorate the national day in future years.

The Provincial Government is calling on those who deliver services to the public to use this opportunity to consider what each of us can do as individuals to advance reconciliation with Indigenous peoples and recommit to understanding the truth of our shared history, to accept and learn from it and in doing so, help to create a better more inclusive British Columbia.

For this year, BC Transit will offer regular service levels for the day and will re-assess for future years.

ACRD Recognition – Regional District staff recommend that the ACRD Board of Directors issue a press release in recognition of this new Federal Statutory holiday to commemorate the history and legacy of residential schools and honour the survivors, their families and communities. In addition, it’s recommended the ACRD work with local First Nations and community leaders to explore ways to respectfully mark Truth and Reconciliation Day in the region annually in future years. The new ACRD Communications Coordinator to be hired in January 2022 could assist with this engagement process.

ACRD Holiday - In accordance with the provisions of the Collective Agreement between the Alberni-Clayoquot Regional District (ACRD) and CUPE Local 118 and the ACRD Exempt Compensation Policy, ACRD employees will be entitled to paid time off for this “general holiday”.

Regional District staff recognize that this new holiday will impact some ACRD services, including the closure of the ACRD Offices. Regional District staff are working to address any service issues in advance of September 30th. These services include the Alberni Valley Landfill, West Coast Landfill, Curbside Recycling and the 3rd Avenue Recycle Depot, which will all be closed for the stat. Communications regarding these service impacts will be widely distributed to ensure that the public is informed.

Time Requirements – Staff & Elected Officials:

Some staff time required to arrangement for notification of any service impacts and communications with the public.

Financial:

n/a

Strategic Plan Implications:

5.2 First Nations Protocol Agreements – Develop protocol agreements with regional First Nations communities to support reconciliation and partnering efforts.

2.1 Media Engagement – Collaborate with the media to enhance the provision of information the public.

Policy or Legislation:

Federal Legislation, CUPE Local 118 Collective Agreement and ACRD Exempt Compensation Policy apply.

Submitted by: Wendy Thomson
Wendy Thomson, General Manager of Administrative Services

Approved by: Teri Fong
Teri Fong, CPA, CA, Acting Chief Administrative Officer



REQUEST FOR DECISION

To: ACRD Board of Directors

From: Wendy Thomson, General Manager of Administrative Services/
Charlie Starratt, Regional Fire Services Coordinator

Meeting Date: August 25, 2021

Subject: **Adoption - Bylaw E1052-5, Beaver Creek Fire Protection Service Area Amendment, 2021**

Recommendation:

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw E1052-5, cited as Beaver Creek Fire Protection Service Area Amendment 2021.

Desired Outcome:

To amend the boundaries of the Beaver Creek Volunteer Fire Department service area to included properties located at 8150 and 8200 Cameron Road, Port Alberni, BC.

Background:

The Alberni-Clayoquot Regional District Board of Directors at their regular meeting held on July 28, 2021, considered the attached report and gave three readings to Bylaw E1052-5, *Beaver Creek Fire Protection Service Area Amendment, 2021*. This Bylaw, if adopted by the Board, extends the boundaries of the Beaver Creek Fire Protection Service area to include two properties located at 8150 and 8200 Cameron Road in the Beaufort electoral area.

As specified in the *Local Government Act*, consent from at least 2/3 of the participants of the service area is required prior to adopting the amending bylaw. All three of the service area participants (Beaver Creek, Beaufort and Cherry Creek) have consented to the adoption of Bylaw E1052-5.

Time Requirements – Staff & Elected Officials:

Minimal staff time required to notify the property owners as well as BC Assessment and the Ministry of Municipal Affairs of the inclusion of these properties within the service area for taxation purposes.

Financial:

The costs for the provision of the service are borne by the service area participants.

Strategic Plan Implications:

n/a

Policy or Legislation:

Local Government Act and Community Charter apply.

Wendy Thomson

Submitted by: _____
Wendy Thomson, General Manager of Administrative Services

Charlie Starratt

Charlie Starratt, Regional Fire Services Manager

Teri Fong

Approved by: _____
Teri Fong, CPA, CA, Acting Chief Administrative Officer



Regional District of Alberni-Clayoquot

Bylaw E1052-5

A Bylaw to Alter the Boundaries of the Beaver Creek Volunteer Fire Protection Service Area

WHEREAS the Regional District may, by bylaw, establish and operate a service under provisions of the *Local Government Act*;

AND WHEREAS the Regional District Board operates the Beaver Creek Volunteer Fire Department service as described in Bylaw E1052 cited as, “Beaver Creek Fire Protection Conversion and Establishment Bylaw, 2009”;

AND WHEREAS the Regional District Board has received a sufficient petition from owners of real property within a portion of Electoral Area “B” (Beaufort), requesting an extension to the boundaries of the Beaver Creek Fire Protection Service Area in order to provide their properties with fire prevention and suppression and the provision of assistance in response to other classes of circumstances that may cause harm to persons or property;

AND WHEREAS the Regional District Board wishes to alter the boundaries of the Beaver Creek Volunteer Fire Protection Service Area to include these properties;

AND WHEREAS the participants of the service area have consented to the adoption of this Bylaw;

NOW THEREFORE the Regional District Board of the Regional District of Alberni-Clayoquot in open meeting assembled, enacts as follows:

1. Bylaw E1052 cited as, “**Beaver Creek Fire Protection Conversion and Establishment Bylaw, 2009**” is hereby amended as follows:

Section 2 – Boundaries

Replace Schedule “A” with the new Schedule “A” attached to and forming part of this Bylaw.

2. This Bylaw may be cited as “**Bylaw E1052-5, Beaver Creek Fire Protection Service Area Amendment, 2021**”.

Read a first time this 28th day of July, 2021.

Read a second time this 28th day of July, 2021.

Read a third time this 28th day of July, 2021.

Consented to on behalf of the electors on the 9th day of August, 2021.

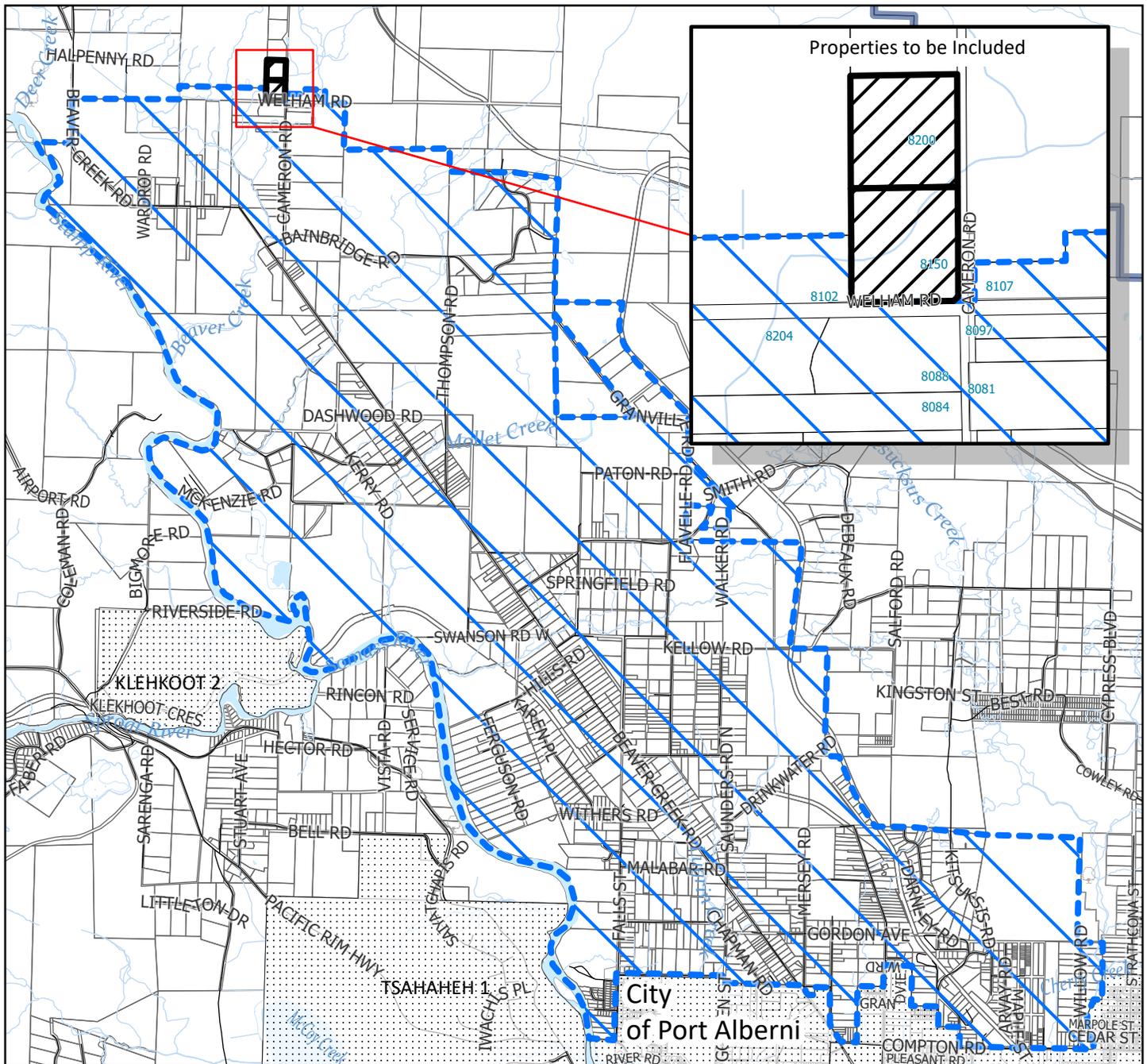
ADOPTED this day of , 2021.

John Jack,
Chairperson

Wendy Thomson,
General Manager of Administrative Services

Schedule 'A'

This schedule is attached to and forms part of Bylaw E1052-5, Beaver Creek Fire Protection Service Area Amendment, 2021



Legal Description:

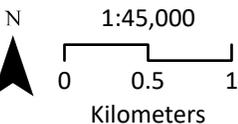
LOT 1 DISTRICT LOT 116 ALBERNI DISTRICT PLAN VIP86640 and
 LOT 2 DISTRICT LOT 116 ALBERNI DISTRICT PLAN VIP86640



Property to be included



Beaver Creek Fire Protection Service Area





REQUEST FOR DECISION

To: ACRD Board of Directors

From: Wendy Thomson, General Manager of Administrative Services/
Charlie Starratt, Regional Fire Services Manager

Meeting Date: July 28, 2021

Subject: A Bylaw to expand the boundaries of the Beaver Creek Fire Protection Service Area

Recommendation:

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw E1052-5, Beaver Creek Fire Protection Service Area Amendment, 2021.

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw E1052-5, Beaver Creek Fire Protection Service Area Amendment, 2021.

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw E1052-5, Beaver Creek Fire Protection Service Area Amendment, 2021.

Desired Outcome:

To expand the boundaries of the Beaver Creek Volunteer Fire Department service area to include properties located at 8150 and 8200 Cameron Road, Port Alberni, BC.

Background:

One of the roles of a Regional District is to provide services to its' electoral areas. As per the *Local Government Act*, the owners of parcels in an electoral area may submit a petition for services to the Regional District.

The Regional District has received a sufficient petition (see attached certificate of sufficiency) from the property owners of 8150 and 8200 Cameron Road requesting the boundaries of the Beaver Creek Fire Protection Service area be expanded to include their properties legally describe as:

- Lot 1, VIP86640, District Lot 116, Alberni Land District, 8150 Cameron Road
- Lot 2, VIP86640, District Lot 116, Alberni Land District, 8200 Cameron Road

These properties are within electoral area "B" (Beaufort) and border the current boundaries of the Beaver Creek Fire Protection service area (see attached Schedule A service area map). Staff have confirmed with the Beaver Creek Fire Chief that the Department can provide these properties with fire protection, prevention and suppression coverage.

Service Area Participants: All of Electoral Area "E" (Beaver Creek) and portions of Electoral Area "B" (Beaufort) and "F" (Cherry Creek) participate in the Beaver Creek Fire service.

Required consent for service area boundary extension bylaw: At least 2/3 of the Directors participating in the service area must consent in writing to the adoption of the amending Bylaw.

Attached please find a copy of Bylaw E1052-5, *Beaver Creek Fire Protection Service Area Amendment, 2021* for consideration of three readings by the ACRD Board of Directors which includes these two properties within the Beaver Creek Fire Protection service area.

If Bylaw E1052-5 receives three readings by the ACRD Board of Directors and participating area consent is obtained, the Bylaw will be presented for consideration of adoption by the ACRD Board at the August 25th Board of Directors meeting.

Time Requirements – Staff & Elected Officials:

Minimal

Financial:

The costs for the provision of the service are borne by the service area participants.

Strategic Plan Implications:

n/a

Policy or Legislation:

Local Government Act and Community Charter applies.



Submitted by: _____
Wendy Thomson, General Manager of Administrative Services

Charlie Starratt, Regional Fire Services Manager



Approved by: _____
Douglas Holmes, BBA, CPA, CA, Chief Administrative Officer



Alberni-Clayoquot Regional District

**Certificate of Sufficiency
Petition for Services**

**Bylaw E1052, Beaver Creek Fire Protection & Conversion
Establishment Bylaw, 2009**

As per Section 212 (4) of the *Community Charter*;

I, **Wendy Thomson, General Manager of Administrative Services** for the Alberni-Clayoquot Regional District, hereby certify that valid and sufficient petitions were received requesting the boundaries of the Beaver Creek Fire Protection service area be expanded to include the following properties:

- Lot 1, VIP86640, District Lot 116, Alberni Land District, 8150 Cameron Road
- Lot 2, VIP86640, District Lot 116, Alberni Land District, 8200 Cameron Road

Given under my hand this 8th day of
July, 2021 in the City of Port Alberni.

Wendy Thomson,
General Manager of Administrative Services



REQUEST FOR DECISION

To: ACRD Board of Directors

From: Eddie Kunderman, Operations Manager

Meeting Date: August 25, 2021

Subject: Bylaw F1148-2 Amendment of Beaver Creek Water System Rates and Regulation Bylaw

Recommendation:

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw No. F1148-2, Beaver Creek Water Local Service Area Rates and Regulations Amendment Bylaw No. F1148-2, 2021.

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw No. F1148-2, Beaver Creek Water Local Service Area Rates and Regulations Amendment Bylaw No. F1148-2, 2021.

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw No. F1148-2, Beaver Creek Water Local Service Area Rates and Regulations Amendment Bylaw No. F1148-2, 2021.

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw No. F1148-2, Beaver Creek Water Local Service Area Rates and Regulations Amendment Bylaw No. F1148-2, 2021.

Summary: At the May 20th Beaver Creek Water Committee meeting, the Committee supported and recommended that the ACRD Board of Directors increase the water rates effective July 1, 2021 to \$57.00 per month. At the June 9, 2021 Board Meeting, part 1(b) of Schedule "A" for Bylaw F1148-1 saw the threshold for additional consumption charges inadvertently changed from 90 cubic meters to 60 cubic meters. Bylaw F1148-2 returns the threshold to the correct amount of 90 cubic meters. The hourly rate was also inadvertently changed from \$75.00/hour to \$50.00/hour. Bylaw F1148-2 also returns the hourly rate back to \$75.00/hour.

Submitted by: 

 Eddie Kunderman, Operations Manager

Reviewed by: 

 Jenny Bruhn, GM of Community Services

Approved by: 

 Teri Fong, Acting Chief Administrative Officer

Certified true and correct copy of
**“Beaver Creek Water Local
Service Area Rates and Regulations
Bylaw No. F1148-2, 2021”**

The Corporate seal of the Regional
District of Alberni-Clayoquot was hereto
affixed in the presence of:

Wendy Thomson,
General Manager of
Administrative Services

John Jack,
Chairperson

WATER RATES

SCHEDULE "A"

1. WATER RATES

- (a) All Consumer Units are subject to the following basic charge per month:

Classification	Rate per Month
Single Family Residential	\$57.54
Each additional water use on same lot	\$65.33
Trailer Courts each unit	\$57.54
Commercial	\$65.33

- (b) An additional charge of \$2.00 per cubic meter (m³) shall be calculated on consumption that exceeds 90 cubic meters (m³) per quarter.
- (c) If a meter fails to register or to properly indicate the flow of water, consumption will be estimated and billed based on the average previous consumption. This estimate will take into account seasonal variations and other factors, such as ownership changes, that may affect the consumption of water.
- (d) The Alberni-Clayoquot Regional District reads the meters once every quarter. If access is not provided to the meter during the regular quarterly readings, return visits to read the meter are \$25.00 per call.

2. GENERAL CHARGES

A charge under this bylaw shall be paid by the Owner of a serviced property for:

- (a) Application for new water service or extension \$200.00
- (b) Water turn-on - \$50.00 each
- (c) Service locate fee – at cost
- (d) Emergency water turn-off – at cost
- (e) Services related to the identification and repair of a water leak on the property side of a water line – at cost
- (f) Reconnection of any water service disconnected pursuant to this Bylaw – at cost

-
- (g) Water connection & meter - \$3,800.00 per connection or cost of construction as determined by the Regional District, whichever is larger. If a Connection requires a line extension the cost of this construction is to be paid by the Applicant. Cost of connection is to be paid by the Applicant once the Application for Service is reviewed and approved and an invoice is issued.

3. HOURLY RATE

The hourly rate for services completed and billed out at cost shall be:

- (a) \$75.00/hr.



REQUEST FOR DECISION

To: Board of Directors

From: Charlie Starratt, Regional Fire Services Manager

Meeting Date: August 25, 2021

Subject: Regional District Fire Departments Review

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors commission consultant Dave Mitchell & Associates to conduct a review of the three ACRD volunteer fire departments: Bamfield, Beaver Creek and Sproat Lake for \$31,000 plus tax.

Desired Outcome:

To conduct an independent review of the three ACRD volunteer fire departments. The purpose of the review will be to explore options to reduce liability, identify opportunities for improvement, and developing recommendations to support the continued operation of each department.

Summary:

An independent review of the three ACRD volunteer fire departments is recommended to ensure that the volunteer fire department can deliver the level of service that is required and while ensuring that the ACRD meets its regulatory requirements.

The proposed review would involve an assessment of the administrative structures in place, including bylaws, service and aid agreements, reporting lines and authority, and budget processes. It also would involve a review of each department's operational capabilities, including training, recruitment processes, operational guidelines, apparatus and equipment, and response and deployment models.

The impact of the accumulated changes to the regulatory model and administrative requirements will be assessed and evaluated to determine whether each department has the resources and the administrative support required to meet its various obligations, the appropriate effectiveness of chief officers. The level of administrative support required to be provided by the Regional District will also be evaluated with recommendations for adjustments to ensure a compliant, safe, and cost-effective fire service. The assessment will and compare the three departments with similar departments in other regional districts.

Background:

In 2010 the ACRD commissioned consultants Dave Mitchell & Associates Ltd. to conduct a Fire Strategic Plan for the Alberni Valley and Bamfield. The resulting report identified the need for improvements on a variety of issues that were common to some or all the departments. While many of the recommendations have been implemented there has also been substantial change to the regulatory requirements, and more are forthcoming.

A summary of the regulatory requirements that have changed or increased are as follows:

- In 2014, the first edition of a revised set of mandatory training standards was published by the Fire Commissioner – Structure Firefighters Competency and Training Playbook. The Playbook was revised in 2015 and is in the final stages of a second revision which is expected to be completed later in 2021. The updated minimum training standards will clarify various obligations and establish additional requirements. The provincial training standards as now established were not contemplated when the service was reviewed in 2010.
- WorkSafe BC has updated Part 31 of the *Occupational Health and Safety Regulation (OH&S Regulation)* which is specific to fire departments. In addition to the numerous requirements within the *Workers Compensation Act* and the *OH&S Regulation* that apply to fire services, Part 31 of the *OH&S Regulation* expressly identifies fire service-specific safety program requirements. Areas include firefighter protective clothing, equipment maintenance and testing, safety committees, documentation, and safe work procedures. Full compliance with all components of both the Act and the Regulation is required given the risk inherent within firefighting operations. The Act and Regulation apply without exception to all firefighters, career or volunteer, as well as fire departments and any Authority Having Jurisdiction (AHJ).
- The *Emergency Program Act* is being significantly updated. The new act is expected to clarify local government responsibilities and will likely require more cohesive responses across all levels of government including First Nations.
- The *Fire Services Act* is legacy legislation that is being superseded by the new *Fire Safety Act*. The latter will change several existing regulatory requirements. New obligations created by the *Fire Safety Act* will require a revision of service establishment and operational bylaws as well as those related to fire prevention.
- The Fire Underwriters Survey requirements continue to evolve. Basic Fire Underwriters requirements (e.g., staffing levels, apparatus requirements and maximum response distances) require continued monitoring to ensure requirements are met.

Governance and Administration

Through bylaw, the ACRD Board of Directors have created the three volunteer fire departments. Each service area is represented by one Director on the Regional Board. The ACRD Board of Directors represent the Authority Having Jurisdiction (AHJ). The AHJ has the responsibility to ensure the departments under their oversight meet the requirements of legislation.

The proposed review will include the existing bylaw structure and service level declarations for each department. Recommendations for updating to address new or anticipated regulatory requirements will be provided.

It has been several years since the addition of a Fire Service Coordinator contract with the Regional District, which has now evolved into the Regional Fire Services Manager. Efforts have been made in providing regional oversight such as with the centralization of training records; however, additional efforts are required to achieve regional standardization between the three departments in other areas (budgeting, recruitment, operational guidelines etc). Given the changes identified in the preceding points, it would be prudent to review the current governance model to identify any gaps and possible options to ensure consistency in the approach to both support and oversight functions.

Time Requirements – Staff & Elected Officials:

Protective Services staff time will be required to support the information gathering required for the report as well as engagement from each Fire Department and its key members will be required. Staff time will be required to review the report and implement recommendations from the report.

Financial:

The cost of the Dave Mitchell and Associates report is \$31,000. The General Government reports budget will contribute \$10,000.00, the Sproat Lake Volunteer Fire Department and Beaver Creek Volunteer Fire Department will each contribute \$8,500.00, and the Bamfield Volunteer Fire Department will contribute the remaining \$4,000.00.

Strategic Plan Implications:

4.3 Emergency Management, Improved Coordination. Explore Opportunities for greater coordination with First Nations, municipalities, and other agencies.

5.1 Partnership and Alignment. Engagement with Community Partners. Engage with community partners to review respective goals and strategies and identify opportunities for alignment and cooperation.

Policy or Legislation:

Criminal Code of Canada Section 217.1

Local Government Act (2015)

Community Charter (2003)

Fire Services Act (1996) and forthcoming Fire Safety Act

Workers Compensation Act (2019) and Occupational Health and Safety Regulation

Emergency Program Act (1996)

Submitted by: 

Charlie Starratt, Regional Fire Services Manager

Reviewed by: 

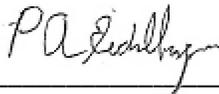
Heather Zenner, MA, RPF, Protective Services Manager

Approved by: 

Teri Fong, Acting Chief Administrative Officer

Strategic Plan Implications:

Strategy 3.2 Solid Waste Management Plan Implementation - the pilot project supports improvement of recycling and diversion programs through the region by reducing waste going into the landfill.

Submitted by: 

Paulo Eichelberger, Solid Waste Manager

Reviewed by: 

Jenny Brunn, General Manager of Community Services

Approved by: 

Teri Fong, CPA, CGA, Acting Chief Administrative Officer



Alberni-Clayoquot
Regional District

3008 Fifth Avenue, Port Alberni, B.C. CANADA V9Y 2E3

Telephone (250) 720-2700 FAX: (250) 723-1327

August 25, 2021

RE: Pilot Project – Recreational Vehicle Recycling

To Whom It May Concern,

On behalf of the Alberni-Clayoquot Regional District (ACRD), I am writing a letter of support for INEO Employment Services' application for funding to begin a pilot project that will recycle Recreational Vehicle (RV)s.

The ACRD is excited to hear of this proposal to divert a troublesome waste stream that has limited practical disposal options. We are seeing an increase in RVs at our landfills and there are currently no options for recycling these on Vancouver Island. Increased waste diversion is critical to meeting our Solid Waste Management Plan objectives. Not only could this be vital for diversion in the Alberni Valley, but has potential to service a need for all of Vancouver Island.

The implementation of this pilot project through a social enterprise in the region would provide many benefits to the community beyond recycling. INEO supports individuals who experience barriers to employment to become employment ready and find and secure employment in the local labour market. They have demonstrated the success of a similar model with its Mattress Recycling facility which the ACRD has supported through the implementation of specific bylaw rates for diversion and establishment of diversion points at our landfills. We would provide similar systems and processes to support the program's success.

In conclusion, the ACRD supports this project and is hopeful that it can proceed to capture the social and environmental benefits described for the Alberni Valley and greater region.

Sincerely,

John Jack
Chairperson



REQUEST FOR DECISION

To: ACRD Board of Directors
From: Paulo Eichelberger
Meeting Date: August 16, 2021
Subject: Report on Alberni Valley Waste Management Centre Upgrades and Renaming

Recommendation:

THAT the ACRD Board of Directors receive this report and endorse the functional renaming of the Alberni Valley Waste Management Centre to reflect operational enhancements made at the formerly named "Alberni Valley Landfill."

Background:

As part of the Strategic Priorities grant funding of the regional organics diversion project, upgrades to Alberni Valley Landfill (AVL) were approved to expand the existing public tipping area to accommodate the organics collection program as well as provide room for expanded recycling and diversion of materials from the landfill. The construction work was awarded to Uplands Excavating for \$599,246 (excluding GST) in March 2021 and has been underway throughout the 2021 summer season. Except for additional lighting to be installed, construction is predominantly complete. Customers have been getting familiar with the site and have provided many positive comments back to site staff.

This is a continuation of the progress that has been made to increase diversion and extend the life of the landfill and has highlighted the fact that the site focus is no longer restricted to just landfilling. The site manages waste by recycling, reusing, composting, landfilling and creating additional possibilities for future waste diversion. This presents an opportunity to functionally rename the site from "Landfill" to "Waste Management Centre". Staff would like to engage with local First Nations to consider alternative options for the locational reference portion of the name in the future. This engagement would look at alternatives for the name Alberni Valley but retain the functional portion of the name as a Waste Management Centre. Updated signage for the site is being prepared as part of the upgrades. If the name change is endorsed by the Board, the signage will be updated to refer to the site as the Alberni Valley Waste Management Centre (AVWMC), with a grand opening scheduled for September 1, 2021.

Summary of Improvements:

There have been many improvements at the site including the addition of a bypass road, improved lighting, traffic control and signage. The transfer station/public tipping area has also been expanded in two key areas:

1. The Upper Area, which receives the bulk of residential garbage and divertible materials from customers.
2. The Lower Area, which receives commercial recycling, self-hauled yard waste, drywall/gypsum as well as the location for the City of Port Alberni collection trucks to transfer the curbside organics and recycling.

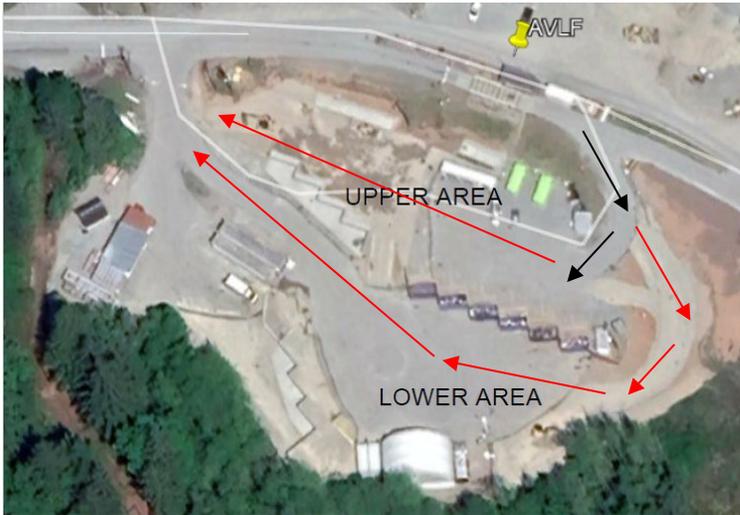


Photo 1: New roadway and new traffic pattern is shown in red. New zig-zag or "Z" walls are shown in the left side of the Upper Area (residential PPP drop off) and Lower Area (curbside collection).

These upgraded areas accommodate residential self-hauling disposal/diversion of all the following materials:

- Municipal Solid Waste: there are 3 tipping wall bins for self-hauled materials that are landfilled onsite.
- Metal: there are 2 tipping wall bins for scrap metal that is hauled for recycling to Cassidy and Victoria.
- Recycle BC Materials: In the new expanded recycling area there will be 2 tipping wall bins for mixed paper and cardboard and 2 tipping wall bins for mixed containers. There are also new covered areas provided with mega bags for depositing glass, flexible plastic, and foam.
- Stewardship Products: Newly expanded covered areas are provided for household and lead-acid batteries; paint and solvents; electronics; lightbulbs, smoke alarms, and room for future stewardship products.
- Bicycles: There is a dedicated bike share shed, where people can bring or take bikes from.
- Refundable Drink Containers: can be dropped off for donation to be picked up by volunteer groups.
- Oil: There are separate spots for waste motor oil from vehicles and household cooking oil/grease.
- Tires: are collected by the scrap metal hauler for recycling.
- Organics: which includes yard and garden material, clean wood waste and food waste
- Mattresses: which are collected for processing locally in Port Alberni.
- Drywall and Gypsum: This material is hauled to the mainland for recycling.
- Asbestos: This material is landfilled onsite in specially designated cells.

There has also been expansion in the Lower Area with the addition of a new Z-wall and upgraded connecting roads to accommodate the forthcoming organics collection program, coupled with the new cart program within the City. There is also capacity for commercial recycling drop-off for a fee.

Financial:

Costs for the capital project are within budget.

Strategic Plan Implications:

Strategy 3.2 Solid Waste Management Plan Implementation - the capital upgrades are a direct improvement of recycling and diversion programs by providing the ability to receive organics and recyclables through curbside collection.

Submitted by: 
Paulo Eichelberger, Solid Waste Manager

Reviewed by: 
Jenny Brunn, General Manager of Community Services

Approved by: 
Teri Fong, Chief Administrative Officer



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3 Telephone (250) 720-2700 Fax (250) 723-1327

MEMORANDUM

To: ACRD Board of Directors

From: Charity Hallberg Dodds, Planning Technician

Meeting Date: August 25, 2021

Subject: DVD20012, 1077514 BC Ltd (Sproat Highland Estates Ltd), Parcel A of Lot 197, Katherine Drive, Port Alberni

Recommendation: *THAT the Board of Directors issue development variance permit DVD20012.*

Summary: At the July 28, 2021 Board meeting, the Board of Directors considered development variance permit application DVD20012 for the property legally described as PARCEL A (DD 11574N) OF LOT 197 ALBERNI DISTRICT PLAN 1860 EXCEPT PARTS IN PLANS 29218, 34905 AND EPP49002.

The Board resolved that this application proceed to the next stage of the variance process. This involved notifying all neighbouring property owners and residents within 100 meters of the property, which was completed on August 4, 2021. To date, no correspondence has been received. If correspondence is received prior to the August 25, 2021 Board meeting, staff will inform the Board.

If approved, the development variance permit would reduce the watercourse setback from 30.48 m (100 ft) to 15 m (49.21 ft) for future development within the proposed subdivision. This setback reduction is supported by a biologist report prepared by Toth and Associates Environmental Services, dated November 18, 2020.

Submitted by: 
Charity Hallberg Dodds, Planning Technician

Reviewed by: 
Mike Irg, MCIP, RPP, General Manager of Planning and Development

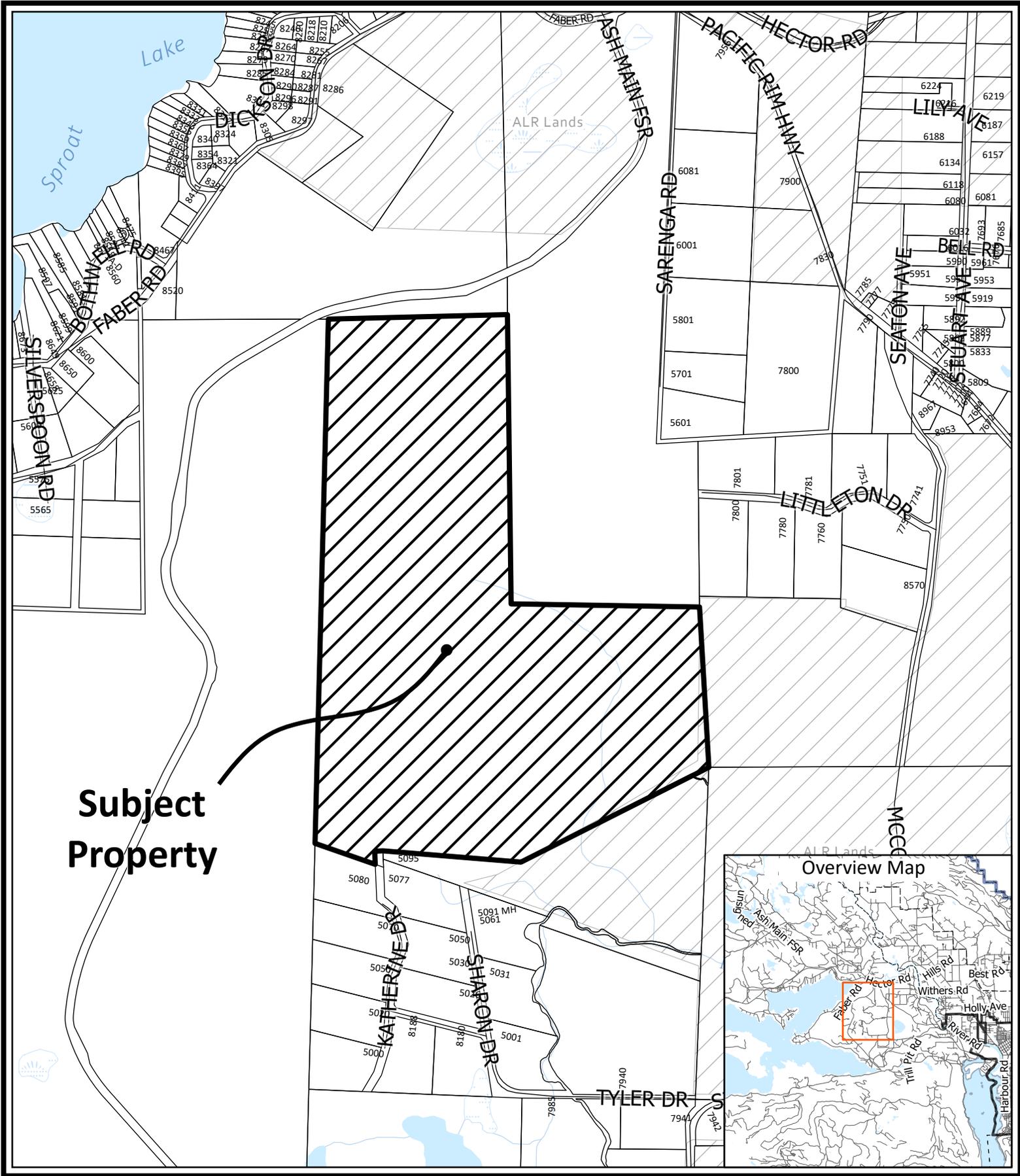
DVD20012



Reviewed by: _____
Teri Fong, CPA, CGA, Acting Chief Administrative Officer

DVD20012

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułuʔiłʔatᐢ Government, Huu-ay-aht First Nations, Uchucklesaht Tribe, Toquaht Nation
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) & "F" (Cherry Creek)





ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3 Telephone (250) 720-2700 Fax (250) 723-1327

DEVELOPMENT VARIANCE PERMIT NO. DVD20012

Whereas, pursuant to Section 498 of the *Local Government Act*, a local government may by resolution, on application of a property owner, vary the provisions of a bylaw under Division 5 of Part 14 of the *Local Government Act*;

A Development Variance Permit is hereby issued to:

Name: 1077514 BC Ltd., Inc. No. BC1077514 (Sproat Highland Estates Ltd.)

Address: Parcel A of Lot 197 Katherine Drive, Port Alberni

With respect to:

Legal Description: PARCEL A (DD 11574N) OF LOT 197 ALBERNI DISTRICT PLAN 1860 EXCEPT PARTS IN PLANS 29218, 34905 AND EPP49002

PID: 006-768-831

The provisions of the Regional District of Alberni-Clayoquot Bylaw No. 15 are hereby varied as follows:

- i. Development variance of Section 6.2(4)(a) to reduce the watercourse setback from 30.48 m (100 ft) to 15 m (49.21 ft).

In accordance with the provision of Section 498 of the *Local Government Act*, approval of this permit was given by resolution of the Board of the Regional District of Alberni-Clayoquot on _____, 2021.

This permit was issued under the seal of the Regional District of Alberni-Clayoquot on _____, 2021.

Teri Fong, CPA, CGA
Acting Chief Administrative Officer

Chair of the Board of Directors

DVD20012



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3

Telephone (250) 720-2700 Fax (250) 723-1327

MEMORANDUM

To: ACRD Board of Directors

From: Charity Hallberg Dodds, Planning Technician

Meeting

Date: August 25, 2021

Subject: Subdivision Application SE18007 – Parcel Frontage Waiver Request for Proposed Subdivision of 6765/6755 Beaver Creek Road (McNamara & 0960271 BC Ltd), Port Alberni

Recommendation:

THAT the Board of Directors waive the 10% road frontage requirement for proposed Lot 1 as per subdivision plan of 6765/6755 Beaver Creek Road.

Beaver Creek Advisory Planning Commission (APC) Recommendation:

The Beaver Creek APC considered this waiver request at their August 16, 2021 meeting where a motion was passed to support the application as presented.

Background:

The property owners have applied to subdivide the subject property into two lots. With consideration to future subdivision plans and current infrastructure locations, proposed Lot 1 does not meet the 10% parcel frontage requirement as per section 512 of the *Local Government Act*. Section 512(2) permits a local government to exempt this requirement.

The subdivision proposal complies with the ACRD Zoning Bylaw and the Beaver Creek Official Community Plan. Both lots exceed the Acreage Residential (RA2) District's minimum lot width requirement of 36.576 m (120 ft) and have ample frontage for access to Beaver Creek Road.

Planning staff is supportive of the subdivision proposal and the request to waive the parcel frontage requirement.

Submitted by:

Charity Hallberg Dodds
Planning Technician

SE18007



Reviewed by:

Mike Irg, MCIP, RPP
GM of Planning and Development



Approved by:

Teri Fong, CPA, CGA
Acting Chief Administrative Officer

SE18007

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułu'it̓at Government, Huu-ay-aht First Nations, Uchucklesaht Tribe, Toquaht Nation
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) & "F" (Cherry Creek)

SUBDIVISION PLAN OF LOT A, DISTRICT LOT 162, ALBERNI DISTRICT, PLAN 25108.

PLAN EPP112785

BCGS 92F.036



THE INTENDED PLOT SIZE IS 560mm IN WIDTH AND 432mm IN HEIGHT (C SIZE) WHEN PLOTTED AT A SCALE OF 1:600.

NOTES

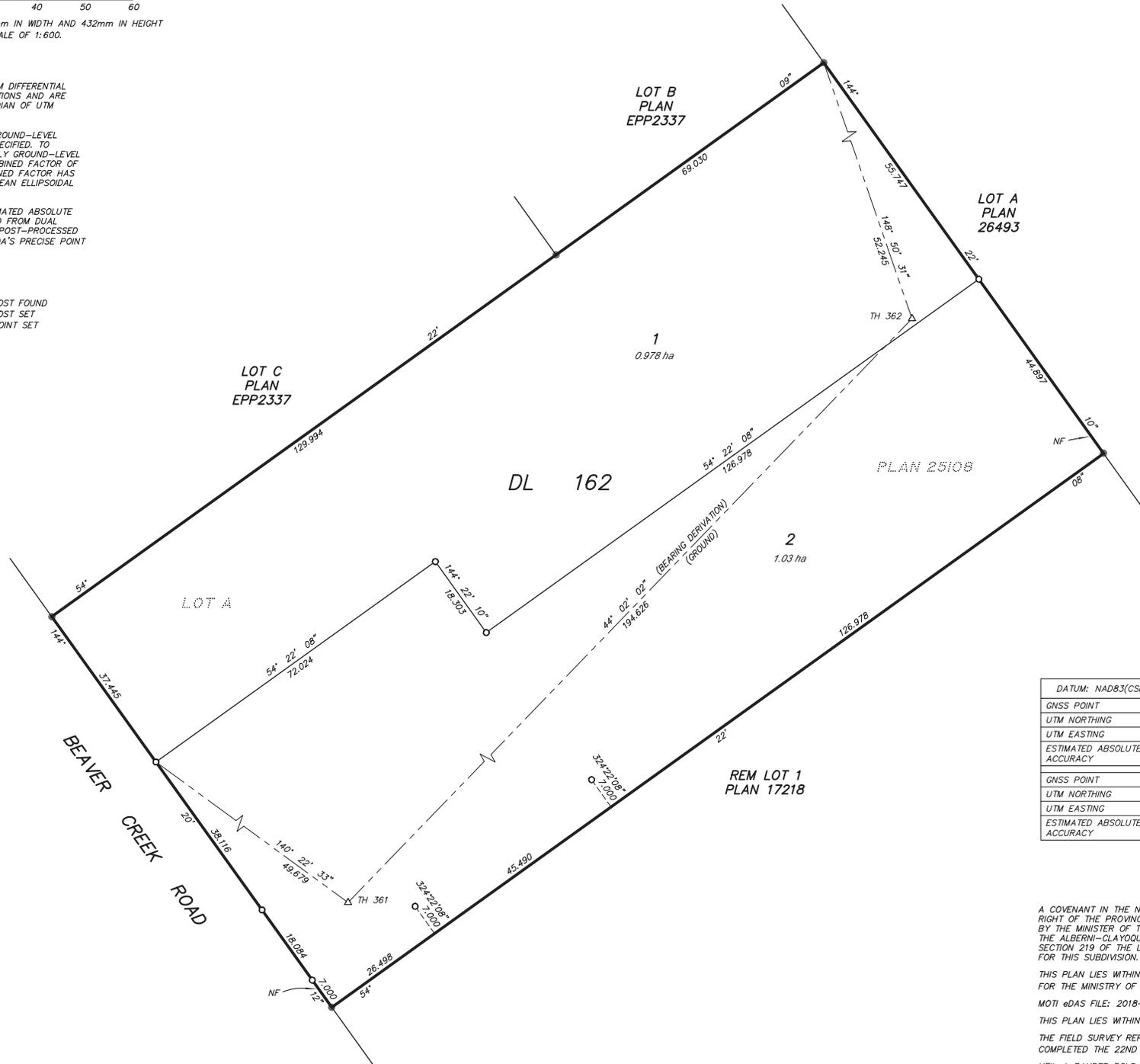
GRID BEARINGS ARE DERIVED FROM DIFFERENTIAL DUAL FREQUENCY GNSS OBSERVATIONS AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 10 (123° WEST LONGITUDE).

THIS PLAN SHOWS HORIZONTAL GROUND-LEVEL DISTANCES UNLESS OTHERWISE SPECIFIED. TO COMPUTE GRID DISTANCES MULTIPLY GROUND-LEVEL DISTANCES BY THE AVERAGE COMBINED FACTOR OF 0.99981937. THE AVERAGE COMBINED FACTOR HAS BEEN DETERMINED BASED ON A MEAN ELLIPSOIDAL ELEVATION OF 35.34 METRES.

THE UTM COORDINATES AND ESTIMATED ABSOLUTE ACCURACY ACHIEVED ARE DERIVED FROM DUAL FREQUENCY GNSS OBSERVATIONS POST-PROCESSED USING NATURAL RESOURCE CANADA'S PRECISE POINT POSITIONING (PPP) SERVICE.

LEGEND

- DENOTES STANDARD IRON POST FOUND
- DENOTES STANDARD IRON POST SET
- △ DENOTES GNSS TRAVERSE POINT SET
- TH DENOTES TRAVERSE HUB



DATUM: NAD83(CSRS)[1997.0], UTM ZONE 10	
GNSS POINT	TH 361
UTM NORTHING	5462482.12
UTM EASTING	364614.35
ESTIMATED ABSOLUTE ACCURACY	0.01
GNSS POINT	TH 362
UTM NORTHING	5462622.00
UTM EASTING	364749.59
ESTIMATED ABSOLUTE ACCURACY	0.01

A COVENANT IN THE NAME OF HER MAJESTY THE QUEEN IN THE RIGHT OF THE PROVINCE OF BRITISH COLUMBIA AS REPRESENTED BY THE MINISTER OF TRANSPORTATION AND INFRASTRUCTURE AND THE ALBERNI-CLAYOQUOT REGIONAL DISTRICT PURSUANT TO SECTION 219 OF THE LAND TITLE ACT IS A CONDITION OF APPROVAL FOR THIS SUBDIVISION.

THIS PLAN LIES WITHIN THE JURISDICTION OF THE APPROVING OFFICER FOR THE MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE.

MOTI eDAS FILE: 2018-03878

THIS PLAN LIES WITHIN THE ALBERNI-CLAYOQUOT REGIONAL DISTRICT.

THE FIELD SURVEY REPRESENTED BY THIS PLAN WAS COMPLETED THE 22ND DAY OF JUNE, 2021.

NEIL J. BAUDER BCLS #989

PRISM
LAND SURVEYING LTD.
223 FERN ROAD W.
QUALICUM BEACH, B.C. V9K 1S4
PHONE: 250-752-9121
FAX: 250-752-9241
FILE NUMBER: 20-108-S
DRAWING NUMBER: 20-108 SUB2.dwg

SUBJECT PROPERTY

PLAN 895

Rem A

MH no#

TWISDEN ROAD

TWISDEN RD

5-N
1
6850
/IP68725

IP 53904
2

6826

6802

A 17107

12426

1 20722

6788

6780

6770

6796

6795

6775

6765

6760

6754

RC-1

1502

7

6732

PLAN 17914
6815
A

6750
B

A

EPP2337

PL.25108
A

162

PL.17218

6735

12386

SMITH

PL. 26493

A

6611

6610

6650

B

1

PLAN 2 13010

6569

VIP54340

1 6570

1502

22

PLAN VIP6812

1

19

6537

6527

6558

1

EP



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3

Telephone (250) 720-2700 Fax (250) 723-1327

REQUEST FOR DECISION

To: ACRD Board of Directors

Meeting Date: August 25, 2021

From: Alex Dyer, Planning Manager

Application: SE20011 – Parkland Dedication

Owner: Shannon & Terry Charlesworth

Legal

Description: LOT 1, DISTRICT LOT 31, ALBERNI DISTRICT, PLAN EPP102516

Location: 8088 Cameron Road

Electoral Area: "E" Beaver Creek

Applicants

Intention: The applicants intend to re-subdivide the subject property, which was created by subdivision in September 2020, into two lots. The applicant's intention was to subdivide the parent parcel into three lots when they first applied to subdivide in 2019 but they proceeded with a two lot subdivision at that time as a result of road construction required by the Ministry of Transportation & Infrastructure. Park land dedication is required by the *Local Government Act* for the subdivision of any lot that was itself created by subdivision within the last five years.

Recommendation:

THAT the Board of Directors resolve that five percent cash in lieu of park land be provided by the owner of LOT 1, DISTRICT LOT 31, ALBERNI DISTRICT, PLAN EPP102516 to meet the requirements of Section 510 of the Local Government Act.

Advisory Planning Commission Recommendation:

The Beaver Creek APC considered this application at their August 16, 2021 meeting. The APC recommendation is "that the Board of Directors consider reducing or waiving the five percent cash in lieu of parkland requirement."

SE20011

Desired Outcome:

To provide cash in lieu in order to provide for the future acquisition of park land in Beaver Creek.

Summary:

Section 510(4) of the *Local Government Act* states that park land dedication applies to a subdivision by which fewer than 3 additional lots would be created and where the parcel proposed to be subdivided was itself created by subdivision within the past five years. The subject property, LOT 1 PLAN EPP102516, was created by subdivision in September 2020. The provision of park land requirements will apply in this case and, as a condition of subdivision approval, the applicant must satisfy the requirements of Section 510.

Where an Official Community Plan contains policies respecting location and type of future parks, the local government may determine whether the owner must provide park land or cash in lieu. As the Beaver Creek OCP contains policies regarding parks and future parks, the Regional District has the option to determine which is provided.

The Beaver Creek OCP provides mapping for the approximate location of desired future parks within the Plan area. Policy 11.2.7 requires park land dedication through the subdivision process where indicated on the map and will consider cash in lieu of park land where the land is not in an ideal location for a park.

In this case, the parent parcel is not suitable for the location of a new park. The land does not provide linear connectivity to any other park system and is located in a rural area of Beaver Creek not suitable for an isolated, smaller parcel of park land. Planning staff recommend that cash be provided in lieu of park land. Cash in lieu must not exceed 5% of the appraised market value of the property.

Background:

The property owners rezoned the property to Small Holdings (A1) District in 2018 in order to facilitate subdivision to a 2 acre minimum lot size. When the property owners applied for subdivision to the Ministry of Transportation and Infrastructure (MOTI) in 2019, their intention was to subdivide the 10 acre parent parcel into three lots: one 5 acre parcel with the existing house on the west side of the property and two 2.5 acre vacant parcels on the east side of the property.

In fall 2019, the applicants amended their subdivision application to create two 5 acre parcels. The applicants advised that they amended their application from three lots to two lots based on road construction requirements that would be required by MOTI to construct a portion of Welham Road. In November 2019, planning staff advised MOTI that the two lot subdivision complied with ACRD regulations and MOTI issued a Preliminary Layout Approval (PLA) on December 17, 2019. The applicants prepared a new lot layout with a BC Land Surveyor to create a 1.97 hectare (4.86) acre vacant parcel in the east half of the parent property. The PLA requirements were met by the applicants and the two lot subdivision was finalized in

SE20011

September 2020.

The applicants have now applied to MOTI to subdivide the newly created LOT 1, PLAN EPP102516 into two 2.45 acre parcels. The subdivision complies with the requirements of the ACRD Zoning Bylaw and Beaver Creek Official Community Plan. The re-subdivision of this lot within five years triggers the park land dedication requirements outlined in Section 510 of the *Local Government Act*. If the Board proceeds with requiring cash in lieu of park land, the applicants will be required to obtain a market assessment of the property and provide 5% of the appraised market value of the property as a condition of final subdivision approval.

Time Requirements – Staff & Elected Officials:

Minimal time requirements.

Financial:

The cash-in-lieu funds would be added to a reserve fund for the acquisition of new park land within Electoral Area "E" (Beaver Creek).

Policy or Legislation:

Section 510 of the *Local Government Act* details the requirements for the provision of park land or payment for parks purposes. Staff recommend that the Board require 5% parkland or cash in lieu whenever permitted under section 510 of the *LGA*.

Options Considered:

1. The Board of Directors can waive the park land dedication requirements by resolving to accept 0% cash in lieu of parkland. Staff do not recommend this option;
2. The Board also has the option to request less than 5% cash in lieu of parkland. Staff do not recommend this option;
3. Park land dedication equivalent to 5% of the total land area being subdivided, which in this case would be equivalent to 0.2 hectare (0.5 acre). Staff do not recommend this option.



Submitted by: _____
Alex Dyer, MCIP, RPP, Planning Manager



Reviewed by: _____
Mike Irg, MCIP, RPP, General Manager of Planning and Development

SE20011

Approved by: 
Teri Fong, CPA, CGA, Acting Chief Administrative Officer

SE20011

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułuṭi?i?atḥ Government, Huu-ay-aht First Nations, Uchucklesaht Tribe, Toquaht Nation
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3

Telephone (250) 720-2700 Fax (250) 723-1327

MEMORANDUM

To: ACRD Board of Directors
From: Charity Hallberg Dodds, Planning Technician
Meeting Date: August 25, 2021
Subject: RE21002 – 6640 Beaver Creek Road (Muma)

Recommendation:

THAT Bylaw P1425, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

Background:

Bylaw P1425 received second and third readings on July 28, 2021 following a public hearing held on July 12, 2021. A condition of final rezoning approval was the submission of an assessment from a Registered On-Site Wastewater Practitioner confirming that the property is capable of accommodating on-site sewage disposal for the proposed development. This condition has now been satisfied.

Planning staff recommend that Bylaw P1425 be adopted.

Submitted by: 
Charity Hallberg Dodds, Planning Technician

Reviewed by: 
Mike Irg, MCIP, RPP, General Manager of Planning & Development

Approved by: 
Teri Fong, CPA, CGA, Acting Chief Administrative Officer

RE21002

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1425

OFFICIAL ZONING ATLAS AMENDMENT NO. 735

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 464, 465, 470 and 479 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE
This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1425.
2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning: LOT A, DISTRICT LOT 162, ALBERNI DISTRICT, PLAN 28232 from Small Holdings (A1) District to Acreage Residential (RA3) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 26th day of May, 2021
Public Hearing held the 12th day of July, 2021
Read a second time this 28th day of July, 2021
Read a third time this 28th day of July, 2021

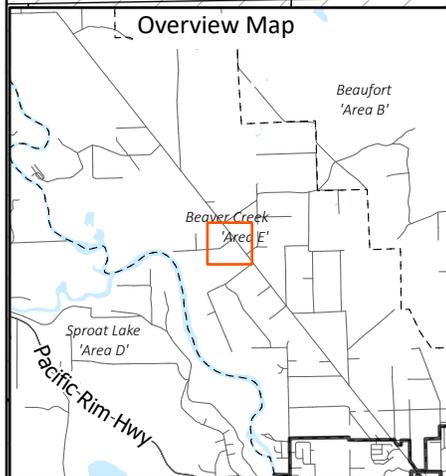
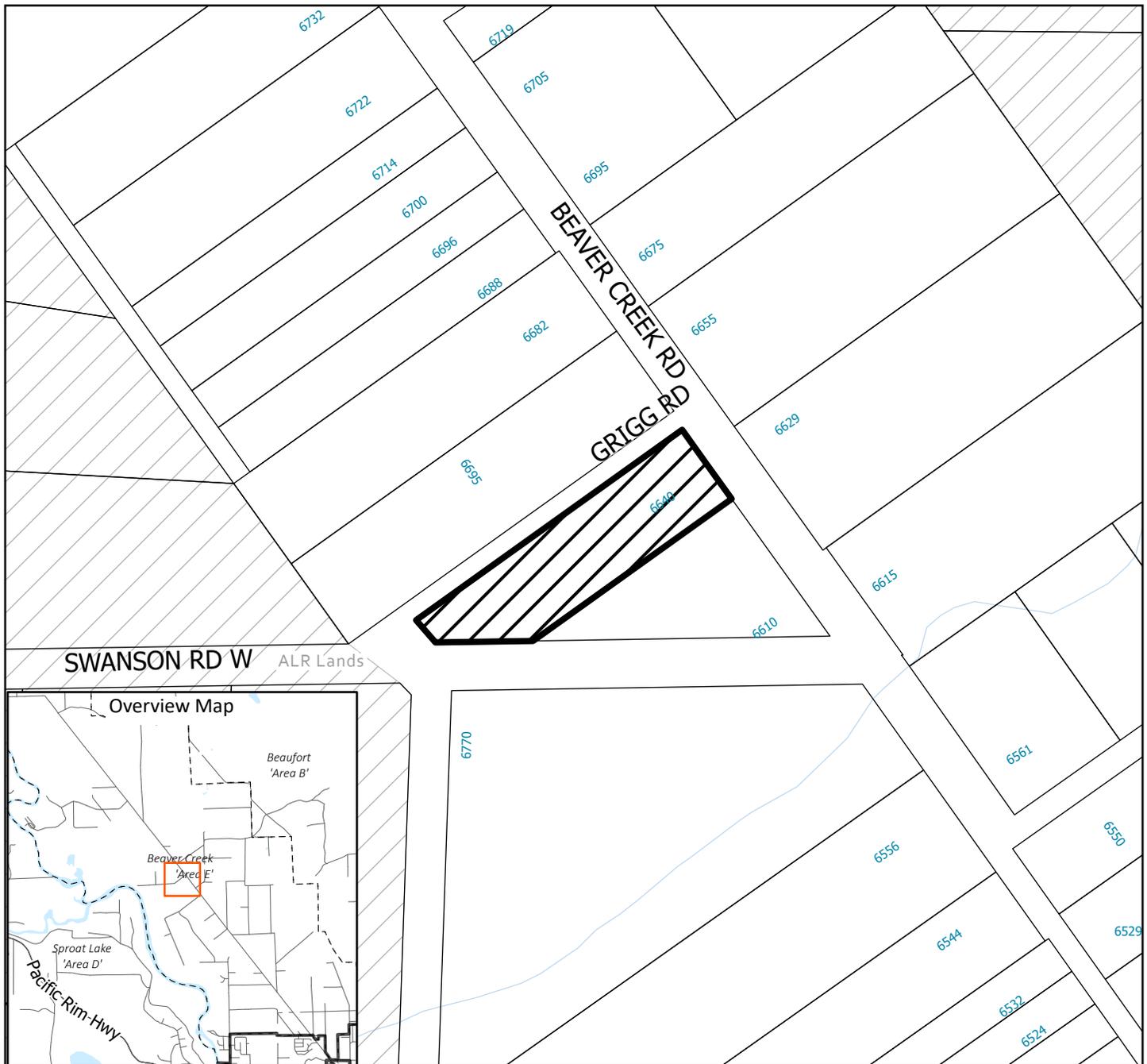
Adopted this day of ,

Wendy Thomson
Corporate Officer

Chair of the Regional Board

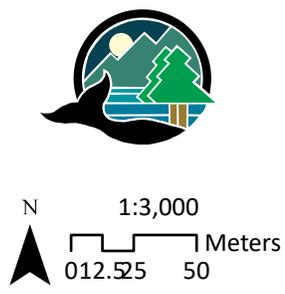
Schedule 'A'

This schedule is attached to and forms part of
Bylaw P1425



P1425 Muma
Legal Description: LOT A, DISTRICT LOT 162, ALBERNI DISTRICT, PLAN 28232

 To be rezoned from Small Holdings (A1) District to
Acreage Residential (RA3) District





ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3

Telephone (250) 720-2700 Fax (250) 723-1327

MEMORANDUM

To: ACRD Board of Directors
From: Charity Hallberg Dodds, Planning Technician
Meeting Date: August 25, 2021
Subject: RE21003 – 6210 Drinkwater Road (Brar)

Recommendation:

- THAT Bylaw P1426, Beaver Creek Official Community Plan Amendment Bylaw, be adopted.
- THAT Bylaw P1427, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

Background:

Bylaws P1426 and P1427 received second and third readings on July 28, 2021 following a public hearing held on July 13, 2021. A condition of final approval was the submission of an assessment from a Registered On-Site Wastewater Practitioner confirming that the property is capable of accommodating on-site sewage disposal for the proposed development. This condition has now been satisfied.

Planning staff recommend that Bylaws P1426 and P1427 be adopted.

Submitted by: 
Charity Hallberg Dodds, Planning Technician

Reviewed by: 
Mike Irg, MCIP, RPP, General Manager of Planning & Development

Approved by: 
Teri Fong, CPA, CGA, Acting Chief Administrative Officer

RE21003

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1426

**A BYLAW TO AMEND BYLAW NO. P1291
BEAVER CREEK OFFICIAL COMMUNITY PLAN**

WHEREAS by Section 478(2) of the *Local Government Act*, all bylaws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. TITLE
This bylaw may be cited as the Beaver Creek Official Community Plan Amendment Bylaw No. P1426.
2. Schedule B, the plan map, is hereby amended by redesignating a portion of DISTRICT LOT 24 ALBERNI DISTRICT EXCEPT THE WEST 10 CHAINS THEREOF AND EXCEPT THE RIGHT OF WAY OF THE ESQUIMALT AND NANAIMO RAILWAY COMPANY AS SAID RIGHT OF WAY IS SHOWN ON PLAN DEPOSITED UNDER DD 19321 EXCEPT EPP96269 from "Agricultural Use" to "Residential Use" as shown on Schedule 'A' which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 26th day of May, 2021
Public Hearing held this 13th day of July, 2021
Read a second time this 28th day of July, 2021
Read a third time this 28th day of July, 2021

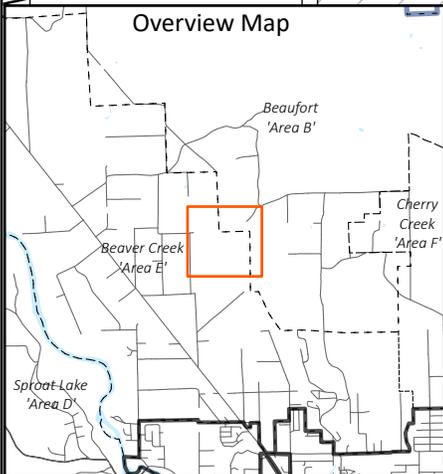
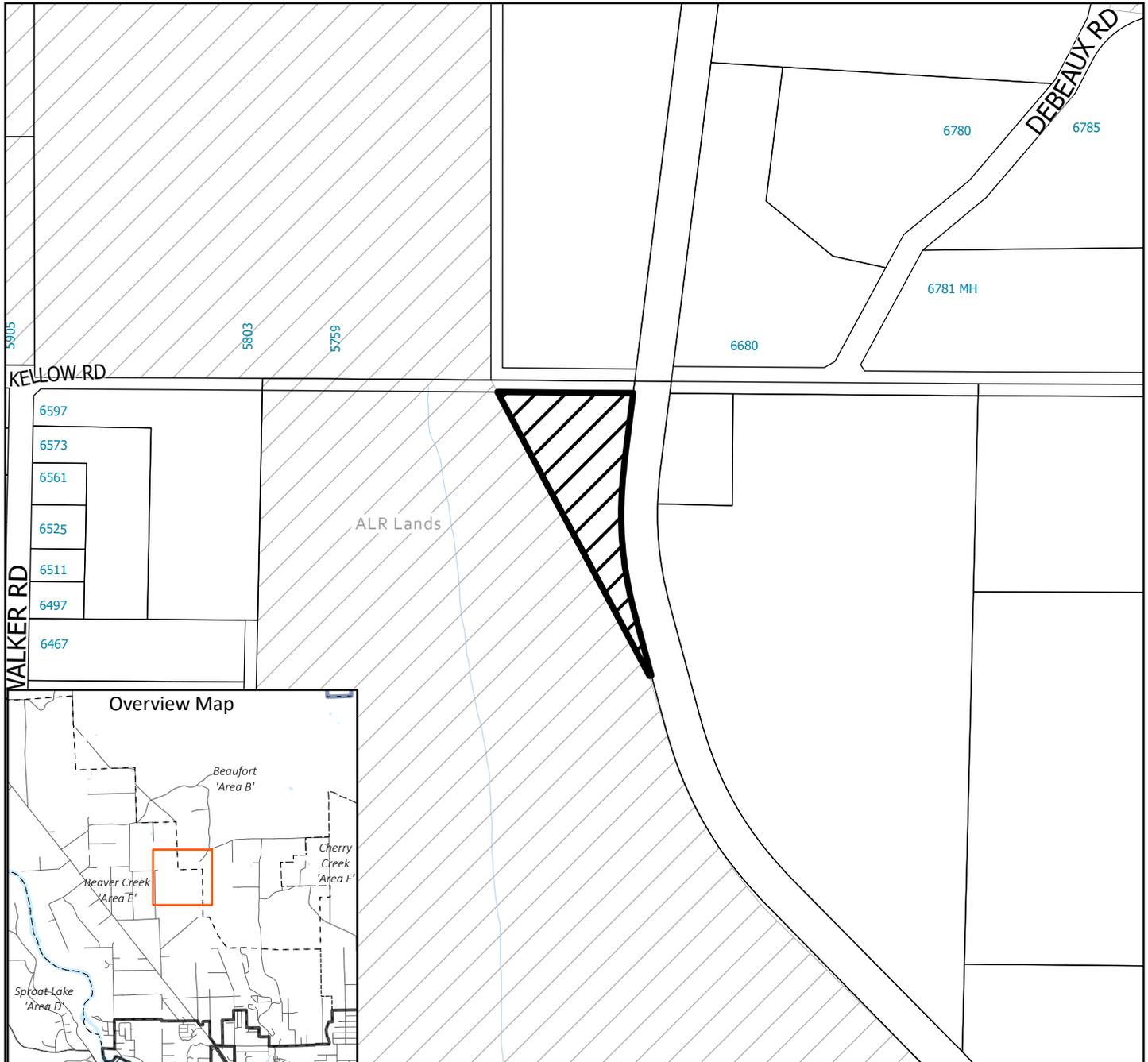
Adopted this day of ,

Wendy Thomson
Corporate Officer

Chair of the Regional Board

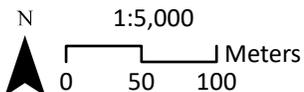
Schedule 'A'

This schedule is attached to and forms part of
Bylaw P1426



P1426 Brar

Legal Description: A portion of DISTRICT LOT 24 ALBERNI DISTRICT EXCEPT THE WEST 10 CHAINS THEREOF AND EXCEPT THE RIGHT OF WAY OF THE ESQUIMALT AND NANAIMO RAILWAY COMPANY AS SAID RIGHT OF WAY IS SHOWN ON PLAN DEPOSITED UNDER DD 19321 EXCEPT EPP96269



To be redesignated from "Agricultural Use" to "Residential Use"

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1427

OFFICIAL ZONING ATLAS AMENDMENT NO. 736

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 464, 465, 470 and 479 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE
This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1427.
2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning a portion of DISTRICT LOT 24 ALBERNI DISTRICT EXCEPT THE WEST 10 CHAINS THEREOF AND EXCEPT THE RIGHT OF WAY OF THE ESQUIMALT AND NANAIMO RAILWAY COMPANY AS SAID RIGHT OF WAY IS SHOWN ON PLAN DEPOSITED UNDER DD 19321 EXCEPT EPP96269 from Forest Rural (A3) District to Acreage Residential (RA2) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 26th day of May, 2021
Public Hearing held this 13th day of July, 2021
Read a second time this 28th day of July, 2021
Read a third time this 28th day of July, 2021

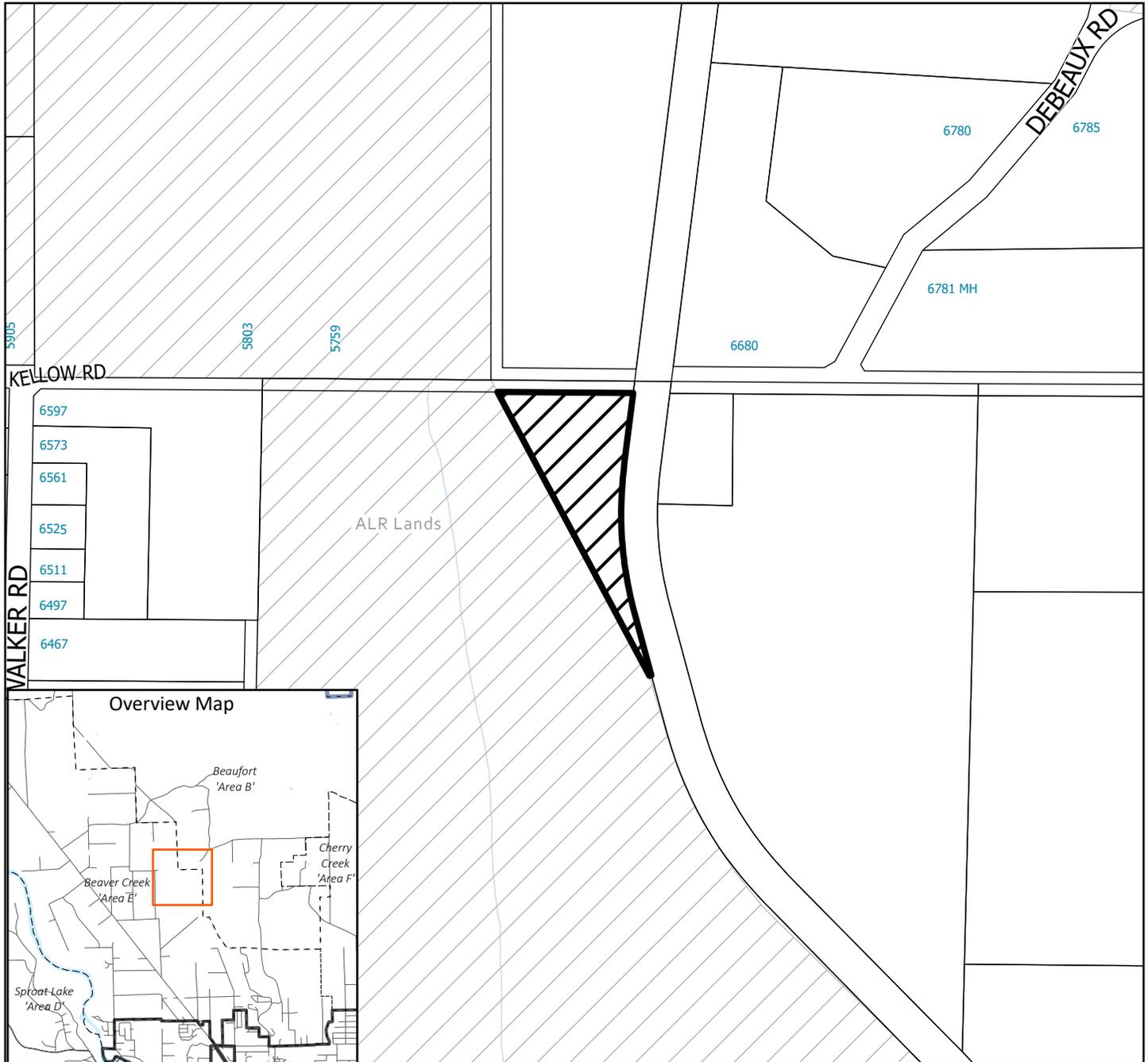
Adopted this day of ,

Wendy Thomson
Corporate Officer

Chair of the Regional Board

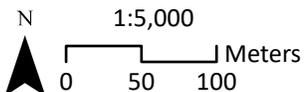
Schedule 'A'

This schedule is attached to and forms part of
Bylaw P1427



P1427 Brar

Legal Description: A portion of DISTRICT LOT 24 ALBERNI DISTRICT EXCEPT THE WEST 10 CHAINS THEREOF AND EXCEPT THE RIGHT OF WAY OF THE ESQUIMALT AND NANAIMO RAILWAY COMPANY AS SAID RIGHT OF WAY IS SHOWN ON PLAN DEPOSITED UNDER DD 19321 EXCEPT EPP96269



 To be rezoned from Forest Rural (A3) District to
Acreage Residential (RA2) District



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3 Telephone (250) 720-2700 Fax (250) 723-1327

Rezoning Application

MEETING DATE: August 25, 2021

ACRD FILE NO.: RE21007

APPLICANTS: Brent & Judy Hamelin

LEGAL

DESCRIPTION: LOT 1, DISTRICT LOT 108, ALBERNI DISTRICT, PLAN 29766

LOCATION: 6420 Lamarque Road

ELECTORAL AREA: "E" Beaver Creek

Applicant's Intention: The property owners are applying to rezone the 0.85 hectare (2.1 acre) property from Small Holdings (A1) District to Acreage Residential (RA3) District in order to facilitate a two lot subdivision.

Recommendations:

- THAT Bylaw P1428, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a first time;
- THAT the public hearing for Bylaw P1428 be delegated to the Director for Electoral Area 'E', the Alternate Director or the Chairperson of the Regional District;
- THAT the Board of Directors confirm that adoption of Bylaw P1428 is subject to:
 - a. Confirmation from a Registered On-Site Wastewater Practitioner that the property is capable of accommodating on-site sewage disposal to a minimum 0.6 acre lot size;
 - b. Meeting technical referral agency requirements.

Advisory Planning Commission Recommendation: The Beaver Creek APC considered this application at their August 16, 2021 meeting where a motion was passed to concur with the staff recommendation and support the application.

Observations:

- i) **Status of Property:** The property is relatively level with the existing improvements

RE21007

including a single family dwelling and accessory building located on the south half of the property adjacent to the intersection of Lamarque Road and Fern Road. The property is mostly cleared with second growth conifers adjacent to the house and bordering the lot lines. The property is located in a neighbourhood of similar one to five acre rural residential properties.

ii) Services

- a. **Sewage Disposal:** On-site sewage disposal. As a condition of rezoning, the applicants will be required to engage a Registered On-site Wastewater Practitioner to assess the capability of the land to accommodate on-site sewage disposal to a 0.6 acre density.
- b. **Water Supply:** Beaver Creek Community Water. If the rezoning is successful and the property owner proceeds with subdivision, the applicant will need to satisfy the requirements of Beaver Creek Water System (BCWS) Development Cost Charge Bylaw F1133, including a development cost charge of \$5,023, and satisfy any BCWS water connection requirements.
- c. **Fire Protection:** Beaver Creek Volunteer Fire Department.
- d. **Access:** The existing residence is accessed from Lamarque Road. The property is also bordered by Fern Road to the south where a second driveway is constructed to access the accessory building located on the south side of the property. The proposed new lot would be accessed from Lamarque Road north of the existing house. The final lot layout and orientation of the new access driveway would be determined at the subdivision stage.

iii) Existing Planning Policies Affecting the Site

- a. **Agricultural Land Reserve:** Not within the Agricultural Land Reserve.
- b. **Official Community Plan:** The Beaver Creek Official Community Plan designates the property as "Residential Use". The objective of this land use designation is to provide a range of housing options within the plan area. The Residential Use designation supports a 0.24 hectare (0.6 acre) minimum lot size for lots serviced by community/communal water or sewer. The lots would be connected to the BCWS. There are no development permit areas that impact development on the property.

The zoning amendment and proposed subdivision comply with the policies and objectives of the Beaver Creek OCP.

- c. **Zoning:** The property is zoned Small Holdings (A1) District. The property owner is applying to rezone to Acreage Residential (RA3) District to accommodate a proposed two lot subdivision.

	A1 District (existing)	RA3 District (proposed)
Minimum Lot Area:	2 acres	0.6 acre
Minimum Lot Width:	165 ft.	98.4 ft.
Lot Coverage:	-	15%

RE21007

Minimum Setbacks			
Front:	25 ft.		49.2 ft.
Rear:	30 ft.		32.8 ft.
Side:	5 ft.		16.4 ft.

The existing property is 2.09 acres in lot area and 333 feet wide at the Lamarque Road frontage. The proposed RA3 zoning with a minimum lot size of 0.6 acre and lot width of 98.4 feet would facilitate the proposed two lot subdivision. The applicant's intent is to subdivide the property into two lots and the RA3 District zoning will allow the flexibility to create a smaller vacant parcel while leaving a larger remainder parcel containing the existing improvements and landscaping.

The proposed development requires a rezoning of the subject property from Small Holdings (A1) District to Acreage Residential (RA3) District.

Comments: The rezoning is the first step in the applicant's proposal to subdivide the property into two lots. If the rezoning application proceeds, the Beaver Creek Water System connection requirements will need to be addressed at the subdivision application stage. This includes a Development Cost Charge payment of \$5,023 for the new lot to satisfy the requirements of ACRD Bylaw F1133 and confirmation that the new lot can be serviced by the Beaver Creek Water System.

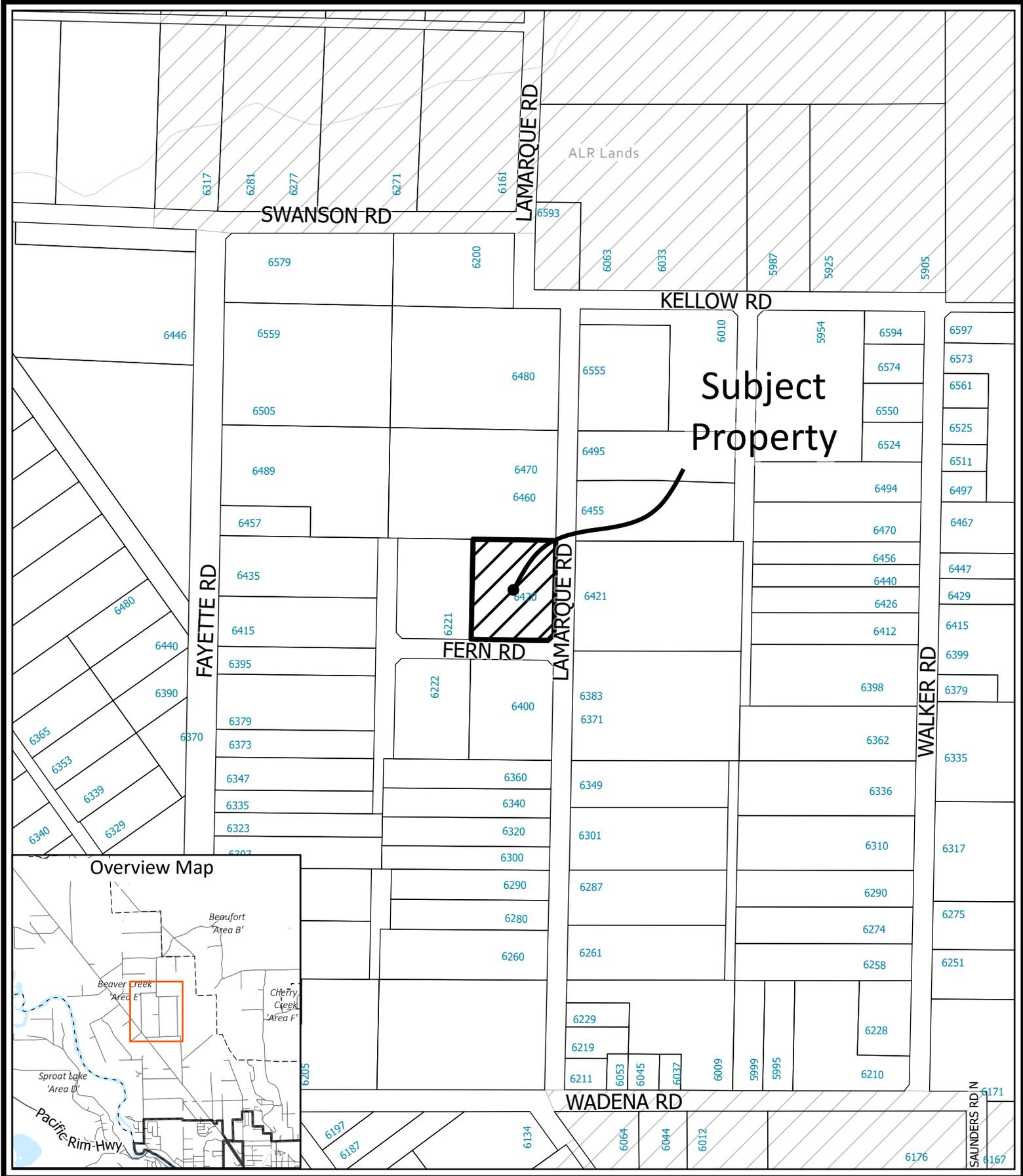
Planning staff are generally supportive of proceeding with the public hearing process for the application as the zoning amendment complies with the policies and objectives of the Beaver Creek OCP and provides an opportunity for in-fill development that is similar in character with the surrounding area. Planning staff recommend that confirmation of on-site sewage disposal capability to a 0.6 acre minimum density be required as a condition of rezoning approval.

Submitted by: 
 Alex Dyer, MCIP, RPP, Planning Manager

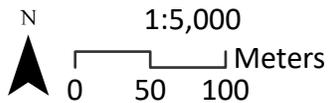
Reviewed by: 
 Mike Irg, MCIP, RPP, General Manager of Planning & Development

Approved by: 
 Teri Fong, CPA, CGA, Acting Chief Administrative Officer

RE21007



Legal Description: LOT 1, DISTRICT LOT 108, ALBERNI DISTRICT, PLAN 29766



August 8th, 1978

4921 ARGYLE STREET,
PORT ALBERNI, B.C. V8Y 1

W. S. Pearson, Esq.
Barrister and Solicitor,
4853 Angus Street,
Port Alberni, B.C.

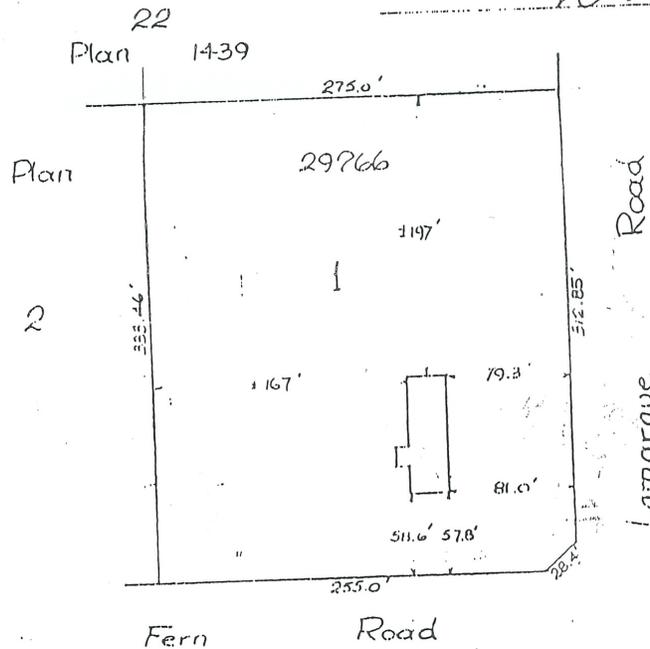
Dear Sirs:

RE: House constructed on Lot 1, D. L. 108,
Alberni District, Plan 29766
(McKinnon) Our file 7125

I hereby certify that the building constructed above described parcel is related to the legal boundaries thereof as indicated on the sketch below. The measurements shown on the sketch below are the shortest distances between the foundation of the building (and/or garage) and the adjacent boundaries of the parcel. The sketch also shows the dimensions of the building and the street or streets on which it fronts. The distance given to the closest intersecting street may be accurate only within a limit of about 10 feet.

Yours very truly,

W. S. Pearson

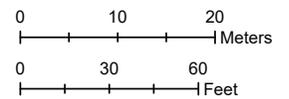


The southeast corner of this parcel is at the northwest intersection of Fern Road and Lamarque Road.



RE21007 – 6420 Lamarque Road

Scale: 1:500



August 5, 2021 Pictures





North side of property. Proposed vacant parcel



Property boundary. North lot line



Driveway access
into proposed lot



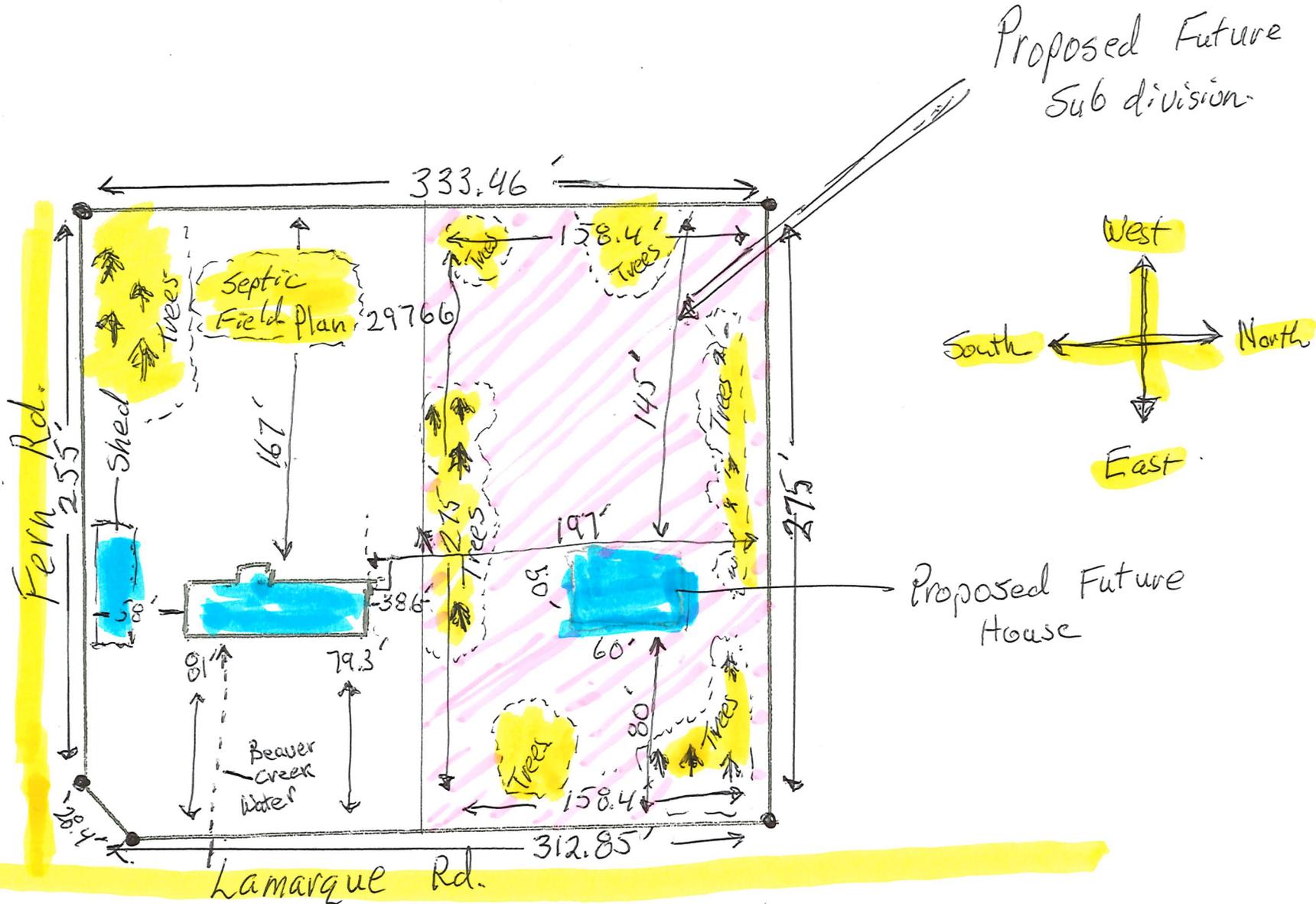
SE view from
corner of Lamarque
and Fern Road

6420 Lamarque Rd.

Plan # 29766 (Lot 1)

District lot 108

Rezone proposal = A1 to RA2.





Alberni-Clayoquot Regional District

**Board of Directors Meeting Schedule
SEPTEMBER 2021**

DATE	MEETING	TIME & LOCATION	ATTENDEES
Wednesday, Sept. 1, 2021	Alberni Valley & Bamfield Services Committee Meeting	10:00 am – Board Room (Hybrid)	Committee, Staff
Wednesday, Sept. 8, 2021	Board of Directors Meeting	1:30 pm –Board Room (Hybrid)	Directors, Staff
	Regional Hospital District Meeting	Immediately Following Board of Directors Meeting	Directors, Staff
	Alberni Valley APC Zoning Bylaw Review	7:00 pm – Cherry Creek Hall	APC Members, Director for Cherry Creek, Staff
Thursday, Sept. 9, 2021	Electoral Area Directors Committee Meeting	10:00 am –Board Room (Hybrid)	Committee, Staff
Sept. 14 – 17, 2021	Union of British Columbia Municipalities Convention	Virtual	Directors
Wednesday, Sept. 22, 2021	Board of Directors Meeting	1:30 pm – Board Room (Hybrid)	Directors, Staff

August 20, 2021

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
JULY, 2021**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family									4	811,149			4	811,149
Mobile Homes													0	0
Multi-Family													0	0
Adds&Rens													0	0
Commercial													0	0
Institutional													0	0
Industrial													0	0
Miscellenaous					1	875,624	2	44,503			1	41,040	4	961,167
Totals	0	0	0	0	1	875,624	2	44,503	4	811,149	1	41,040	8	1,772,316

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
JULY, 2021 TO DATE**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family	0	0	0	0	0	0	10	3,331,328	8	1,035,487	2	1,089,126	20	5,455,941
Mobile Homes	0	0	0	0	0	0	2	139,328	0	0	0	0	2	139,328
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Adds&Rens	0	0	0	0	0	0	3	137,868	2	61,543	0	0	5	199,411
Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Institutional	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Industrial	0	0	0	0	0	0	2	155,977	2	860,669	0	0	4	1,016,646
Miscellenaous	0	0	1	568,111	4	957,310	17	382,158	4	234,723	11	440,463	37	2,582,765
Totals	0	0	1	568,111	4	957,310	34	4,146,659	16	2,192,422	13	1,529,589	68	9,394,091

	BAMFIELD	BEAUFORT/ BEAVER CREEK	LONG BEACH	SPROAT LAKE	CHERRY CREEK	TOTAL	YTD TOTAL
WOODSTOVE INSPECTIONS						0	3

	YEAR TO DATE		TOTAL YEAR			YEAR TO DATE		TOTAL YEAR	
2020	60	7,927,932	121	16,119,274					
2019	57	6,978,624	109	14,925,682					
2018	66	8,342,628	104	12,305,797					
2017	53	7,345,864	103	12,826,449					
2016	48	6,425,577	82	10,545,063					
2015	53	4,503,156	89	8,577,170					
2014	57	5,115,428	73	7,121,200					
2013	45	5,380,655	81	8,208,948					
2012	55	4,670,900	92	9,011,700					
2011	86	6,823,377	120	9,221,498					
2010	108	16,860,885	149	21,524,170					
2009	63	6,581,912	123	11,302,380	1999	37	1,805,788	80	3,348,092
2008	73	9,556,826	147	22,682,130	1998	41	1,650,426	75	3,320,890
2007	73	7,016,424	163	15,007,877	1997	48	2,779,466	104	10,025,166
2006	84	7,663,595	161	15,909,705	1996	69	5,542,700	128	9,050,554
2005	74	8,278,645	138	12,962,379	1995	61	5,910,000	116	9,641,300
2004	77	6,842,554	133	11,036,854	1994	92	6,327,000	151	7,915,500
2003	37	3,671,688	97	6,925,356	1993	82	5,774,000	167	10,864,000
2002	42	1,754,970	76	2,986,134	1992	87	5,660,000	173	11,192,500
2001	40	3,734,396	89	5,790,126	1991	57	3,115,520	126	7,155,120
2000	43	2,009,157	88	4,095,339	1990	53	5,240,500	118	6,323,900



Monthly Agreement & Grant Delegation Report

For the month ending August 19, 2021

The following agreements have been executed by the Acting CAO for the period of July 23, 2021 to August 19, 2021:

Parties	Agreement	Purpose	Term/Status	Fees
Cherry Creek Waterworks District/ACRD	2021 FireSmart Residential Assessments	To conduct FireSmart Assessments on residential properties in the Alberni Valley Electoral Areas	August 9, 2021 – January 31, 2022	\$5000
Take Roots Consulting/ACRD	2021 Emergency Communications Training	To conduct training for EOC personnel	August 10, 2021 – November 10, 2021	\$4000

Grantor	Project	Purpose	Funding Term	Grant Amount
COVID-19 Resilience Infrastructure Stream/Canada Infrastructure Program	Evergreen Park Pedestrian Bridge	To extend the trail network alongside Lakeshore and Faber Roads.	To be completed by March 31, 2024	\$32,500
COVID-19 Resilience Infrastructure Stream/Canada Infrastructure Program	Lakeshore Drive Pathway	To re-establish public access to the back portion of Evergreen Park for pedestrians, cyclist and horseback riders.	To be completed by March 31, 2024	\$140,000



REPORT FOR INFORMATION

To: ACRD Board of Directors
From: Jenny Brunn, General Manager of Community Services
Meeting Date: August 25, 2021
Subject: Investing in Canadian Infrastructure Program (ICIP) Grant Announcements

Summary:

Approved - \$140,000 for Area 'D' Sproat Lake for Extension of Lakeshore Drive Pathway

This project was submitted to the COVID-19 Resilience Infrastructure Stream (CVIRS) in February of 2021 to cover the costs of the planned extension for the Lakeshore Drive pathway. Staff are working with the Ministry of Transportation on approval of design and pedestrian crossings which is causing minor delays. Additional engineering and survey work is currently underway. Some of the project may not be completed within the 2021 fisheries window. The project will be completed at the latest in 2022.

Approved - \$32,500 for Area 'E' Beaver Creek for the construction of a pedestrian bridge within Evergreen Park.

This project was submitted to the COVID-19 Resilience Infrastructure Stream (CVIRS) in February of 2021 to replace the previously removed creek crossing at Plested creek within Evergreen Park. The project is expected to be completed by Fall 2021.

Not Approved – ACRD Office Entrance Improvements

This project was submitted to the COVID-19 Resilience Infrastructure Stream (CVIRS) Stream in January of 2021. The project was estimated at \$94,800.00 to renovate the entrance to the ACRD office building, construct an accessible entrance, update parking lot lighting, and repair drains on south side of the ACRD office building. As reported at the June 23, 2021 Board of Directors meeting, this grant was unsuccessful. The project will therefore not proceed in 2021 and will be brought back for discussion during 2022 budget deliberations.

Not Approved - Beaver Creek Water System – Georgia Road Watermain Project

This project was submitted to the ICIP Green Infrastructure Stream in February of 2020. The project was to complete design and construction of the Beaver Creek Water System Falls/Georgia Watermain Project at an estimated cost of \$750,000. This project was identified as a high priority replacement project due to the watermain's age, poor condition, and geographical constraints. It continues to experience frequent breaks and service disruptions with another major break this past spring. Since staff received notice that this grant application was not successful, discussions have begun with City of Port Alberni staff to investigate alternative solutions like the 2020 project that included service transfer and main abandonment for a 400 m section of watermain along Compton and Beaver Creek Road. Staff will bring details on this option to the Board for consideration at a subsequent meeting.

Financial:

Both the Lakeshore Drive Pathway and Evergreen Pedestrian bridge projects were also approved for funding from the Community Works Fund. Staff will be preparing a Financial Plan Amendment to adjust the budget accordingly. This will make these funds available for other eligible projects. Staff anticipate bringing a report to the Electoral Area Committee to provide an update on the available Community Works Funding in each area and seek direction for allocating these

funds to eligible projects.

Policy or Legislation:

The CAO has executed the grant agreements as permitted by Bylaw A1085-1, ACRD Officers' Appointment and Delegation Amendment, 2021.



Submitted by: _____
Jenny Brunn, General Manager of Community Services



Approved by: _____
Teri Fong, CPA, CGA, Acting Chief Administrative Officer