



# Alberni-Clayoquot Regional Hospital District

## BOARD OF DIRECTORS MEETING

WEDNESDAY, APRIL 8, 2020

Due to COVID-19, the meeting will be held via Zoom Video Conferencing and will be livestreamed on the ACRD website at <https://www.acrd.bc.ca/>

### AGENDA

---

	PAGE #
1. <b><u>CALL TO ORDER</u></b> <i>(immediately following the ACRD Board Meeting)</i>	
<b>Recognition of Territories.</b>	
2. <b><u>APPROVAL OF AGENDA</u></b> <i>(motion to approve, including late items requires 2/3 majority vote)</i>	
3. <b><u>ADOPTION OF MINUTES</u></b>	
a. <b>Board of Directors Meeting – March 11, 2020</b>	<b>3-6</b>
<i>THAT the minutes of the Alberni-Clayoquot Regional Hospital District Board of Directors held on March 11, 2020 be adopted.</i>	
b. <b>Special Board of Directors Meeting – March 31, 2020</b>	<b>7-9</b>
<i>THAT the minutes of the Special Alberni-Clayoquot Regional Hospital District Board of Directors held on March 31, 2020 be adopted.</i>	
4. <b><u>PETITIONS, DELEGATIONS &amp; PRESENTATIONS (10-minute maximum)</u></b>	
5. <b><u>CORRESPONDENCE FOR ACTION</u></b>	
6. <b><u>CORRESPONDENCE FOR INFORMATION</u></b>	
7. <b><u>REQUEST FOR DECISIONS &amp; BYLAWS</u></b>	
8. <b><u>REPORTS</u></b>	
a. Bamfield Health Centre – B. Beckett	
b. Alberni-Clayoquot Continuing Care Society – J. McNabb	
c. West Coast Native Health Care Society – P. Cote	

- d. Tofino General Hospital – West Coast Directors
- e. Alberni-Clayoquot Health Network – P. Cote/J. Osborne
- f. West Coast General Hospital – Alberni Valley Directors
- g. Other Reports

*THAT the Regional Hospital Board of Directors receives reports a-g.*

9. **UNFINISHED BUSINESS**

10. **LATE BUSINESS**

11. **QUESTION PERIOD**

Questions/Comments from the Public can be emailed to the ACRD at  
[responses@acrd.bc.ca](mailto:responses@acrd.bc.ca)

12. **ADJOURN**



# Alberni-Clayoquot Regional Hospital District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MARCH 11, 2020

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

---

### **DIRECTORS**

Josie Osborne, Chairperson, Mayor, District of Tofino

### **PRESENT:**

John Jack, Vice-Chairperson, Councillor, Huu-ay-aht First Nation

Tanya Shannon, Director, Electoral Area "A" (Beaufort)

Kel Roberts, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
(Via Teleconference)

Bob Beckett, Director, Electoral Area "A" (Bamfield)

John McNabb, Director, Electoral Area "E" (Beaver Creek)

Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)

Sharie Minions, Mayor, City of Port Alberni (Via Teleconference)

Debbie Haggard, Councillor, City of Port Alberni

Rachelle Cole, Councillor, District of Ucluelet (Via Teleconference)

Alan McCarthy, Member of Legislature, Yuułuʔiłʔatḥ Government (Via  
Teleconference)

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government (Via  
Teleconference)

### **REGRETS:**

Kirsten Johnsen, Councillor, Toquaht Nation

### **STAFF PRESENT:**

Douglas Holmes, Chief Administrative Officer

Teri Fong, Chief Financial Officer

Mike Irg, General Manager of Planning and Development

Rob Williams, General Manager of Environmental Services

Tracy Bond, Administrative Assistant

### **1. CALL TO ORDER**

The Chairperson called the meeting to order at 2:52 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

### **2. APPROVAL OF AGENDA**

*MOVED: Director Shannon*

*SECONDED: Director Bodnar*

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – February 12, 2020**

*MOVED: Director Jack*

*SECONDED: Director Haggard*

*THAT the minutes of the Alberni-Clayoquot Regional Hospital District Board of Directors held on February 12, 2020 be adopted.*

**CARRIED**

**4. PETITIONS, DELEGATIONS & PRESENTATIONS**

**5. CORRESPONDENCE FOR ACTION**

**6. CORRESPONDENCE FOR INFORMATION**

**7. REQUEST FOR DECISIONS & BYLAWS**

Director Beckett entered meeting at 3:01

**a. Request for Decision regarding Annual Budget for Years 2020 to 2024.**

*MOVED: Director Jack*

*SECONDED: Director Haggard*

*THAT the Alberni Clayoquot Regional Hospital District Board of Directors give first reading to the bylaw cited as “Alberni-Clayoquot Regional Hospital District 2020 to 2024 Annual Budget No. 128”.*

**CARRIED**

*MOVED: Director Jack*

*SECONDED: Director Shannon*

*THAT the Alberni Clayoquot Regional Hospital District Board of Directors give second reading to the bylaw cited as “Alberni-Clayoquot Regional Hospital District 2020 to 2024 Annual Budget No. 128”.*

*MOVED: Director Shannon*

*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional Hospital District Board of Directors amend the 2020 to 2024 Annual Budget Bylaw No. 128 as follows:*

*Line 2 – Tax requisition – years 2020 to 2024 increase to \$1,9,00,000*

*Line 11 – Reserve fund contribution – year 2020 increase to \$458,148, year 2021 increase to \$1,012,000, year 2022 increase to \$1,241,000, year 2023 increase to \$1,331,000, and year 2024 increase to \$1,345,000.*

**CARRIED**

The main motion of the second reading of Bylaw No. 128, Alberni-Clayoquot Regional Hospital District 2020 to 2024 Annual Budget, as amended, was

**CARRIED**

*MOVED: Director Jack*

*SECONDED: Director Haggard*

*THAT the Alberni-Clayoquot Regional Hospital District Board of Directors give third reading to the bylaw cited as “Alberni-Clayoquot Regional Hospital District 2020 to 2024 Annual Budget No. 128”.*

**CARRIED**

*MOVED: Director Shannon*

*SECONDED: Director Jack*

*THAT the Alberni-Clayoquot Regional Hospital District Board of Directors adopt the bylaw cited as “Alberni-Clayoquot Regional Hospital District 2020 to 2024 Annual Budget No. 128”.*

**CARRIED**

## **8. REPORTS**

### **a. Bamfield Health Centre – B. Beckett**

Accessing health care equipment and supplies for Coronavirus  
Mental health teleconferencing with Port Alberni mental health professionals now available  
Lack of cell service still impacting nurse care

### **b. Alberni-Clayoquot Continuing Care Society – J. McNabb**

Met on Feb 25<sup>th</sup> – issue of appointed Directors voting was discussed. Appointed Directors can vote.  
Funding problems continue. More hours of care are being provided that are being paid for.  
Challenge with available supplies for COVID 19.

### **c. West Coast Native Health Care Society – P. Cote**

No Report

**d. Tofino General Hospital – West Coast Directors**

J. Osborne advised she attend a great meeting with Marie. Duperrault from Island Health. The Island Board has cancelled a trip to the West Coast due to not being able to be away from Victoria during the COVID 19 crisis.

**e. Alberni-Clayoquot Health Network – P. Cote/J. Osborne**

No report

**f. West Coast General Hospital – Alberni Valley Directors**

No Report

**g. Other Reports**

*MOVED: Director Shannon*

*SECONDED: Director Bodnar*

*THAT the Regional Hospital Board of Directors receives reports a-g.*

**CARRIED**

**9. UNFINISHED BUSINESS**

**10. LATE BUSINESS**

**11. QUESTION PERIOD**

**12. ADJOURN**

*MOVED: Director Shannon*

*SECONDED: Director Bodnar*

*THAT this meeting be adjourned at 3:13 pm*

**CARRIED**

Certified Correct:

---

Josie Osborne,  
Chairperson

---

Douglas Holmes,  
Chief Administrative Officer



# Alberni-Clayoquot Regional Hospital District

## MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING HELD ON TUESDAY, MARCH 31, 2020

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

---

### **DIRECTORS**

Josie Osborne, Chairperson, Mayor, District of Tofino

### **PRESENT:**

John Jack, Vice-Chairperson, Councillor, Huu-ay-aht First Nation

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Tanya Shannon, Director, Electoral Area "B" (Beaufort)

Kel Roberts, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

John McNabb, Director, Electoral Area "E" (Beaver Creek)

Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)

Sharie Minions, Mayor, City of Port Alberni

Debbie Haggard, Councillor, City of Port Alberni

Rachelle Cole, Councillor, District of Ucluelet

Kirsten Johnsen, Member of Council, Toquaht Nation

### **REGRETS:**

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Alan McCarthy, Member of Legislature, Yuułuʔiłʔatḥ Government

### **STAFF PRESENT:**

Douglas Holmes, Chief Administrative Officer

Teri Fong, Chief Financial Officer

Mike Irg, General Manager of Planning and Development

Wendy Thomson, General Manager of Administrative Services

Janice Hill, Executive Assistant

Note: Due to the COVID-19 pandemic and to respect social distancing efforts, all Regional District Directors and Staff participated in the Board of Directors Meeting via zoom video or phone conferencing and there was no public in attendance.

### **1. CALL TO ORDER**

The Chairperson called the meeting to order at 12:15 pm.

### **2. MOTION TO WAIVE NOTICE OF SPECIAL MEETING**

*MOVED: Director Roberts*

*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional Hospital District Board of Directors waive notice of this special Board of Directors meeting as per section 220 (3) of the Local Government Act.*

**CARRIED**

**3. RECOGNITION OF TRADITIONAL TERRITORIES**

The Chairperson recognized the meeting this afternoon being held in the Tseshaht First Nation, Hupacasath First Nation and Nuu-chah-nulth territories.

**4. BUDGET BYLAW**

*MOVED: Director Roberts*

*SECONDED: Director Jack*

*THAT the Alberni-Clayoquot Regional Hospital District Board of Directors give first reading to the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2020 to 2024 Annual Budget No. 129".*

*MOVED: Director Roberts*

*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional Hospital District Board of Directors amend the 2020 to 2024 Annual Budget Bylaw No. 129 as follows:*

*Line 2 – Tax requisition – year 2020 - decrease by \$100,000 to \$1,800,000*

*Line 11 – Reserve fund contribution – year 2020 decrease by \$100,000 to \$358,148*

**CARRIED**

The main motion of first reading of Bylaw 129 as amended was;

**CARRIED**

*MOVED: Director Johnsen*

*SECONDED: Director Cote*

*THAT the Alberni Clayoquot Regional Hospital District Board of Directors give second reading to the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2020 to 2024 Annual Budget No. 129".*

**CARRIED**

*MOVED: Director Cote*

*SECONDED: Director Roberts*

*THAT the Alberni Clayoquot Regional Hospital District Board of Directors give third reading to the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2020 to 2024 Annual Budget No. 129".*

**CARRIED**

*MOVED: Director Cote  
SECONDED: Director McNabb*

*THAT the Alberni Clayoquot Regional Hospital District Board of Directors adopt the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2020 to 2024 Annual Budget No. 129".*

**CARRIED**

**5. ADJOURN**

*MOVED: Director Johnsen  
SECONDED: Director McNabb*

*THAT the meeting be adjourned at 12:27 pm.*

**CARRIED**

Certified Correct:

---

Josie Osborne,  
Chairperson

---

Wendy Thomson,  
General Manager of Administrative Services