



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING
WEDNESDAY, JULY 22, 2020, 1:30 pm

Due to COVID-19, the meeting will be held via Zoom Video Conferencing and will be livestreamed on the ACRD website at <https://www.acrd.bc.ca/>

REVISED AGENDA

PAGE #

1. **CALL TO ORDER**

Recognition of Territories.

2. **APPROVAL OF AGENDA**

(motion to approve, including late items requires ALL VOTE 2/3 majority vote)

Late Items for consideration:

- ***Moment of Silence – Lt. Ron Suits, Sproat Lake Volunteer Fire Department***
- ***Section 3 - Director Bodnar, Declared Conflict of Interest respecting Agenda Item 9.1 (a) - Rezoning Application RD19010, Beauty Island***
- ***Section 8 (e) - Added Material – Amended Community Works Fund Policy***
- ***Section 8 (i) - Amended RFD – West Bamfield Recycling Update***
- ***Section 10.1(h) – Memorandum: Sproat Lake Sweep***

Revised 9-11

*Revised 12-13
Revised 14-18*

LATE ITEM: MOMENT OF SILENCE

Lieutenant Ron Suits (1950 – 2020), Sproat Lake Volunteer Fire Department member – Mike Cann

3. **DECLARATIONS**

(conflict of interest or gifts exceeding \$250 in value as per section 106 of the Local Government Act)

LATE ITEM: Conflict of Interest Declaration – Director Bodnar regarding 9.1 (a) Application RD19010 - Beauty Island Official Community Plan Amendment and Rezoning Application

4. **ADOPTION OF MINUTES**

(ALL/UNWEIGHTED)

a. **Board of Directors Meeting – June 24, 2020**

9-18

THAT the minutes of the Board of Directors meeting held on June 24, 2020 be adopted.

- b. **Electoral Area Directors Committee Meeting – June 24, 2020** **19-21**

THAT the minutes of the Electoral Area Directors Committee meeting held on June 24, 2020 be adopted.

5. PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)

- a. **Roger Harris, Forest Safety Council Ombudsmen regarding the Bamfield Road, his previous report, recommendations, observations/comments regarding the University of Victoria’s accident investigation report and recommendations on moving this matter forward.**
- b. **Chief Robert Dennis, Huu-ay-aht First Nation to provide an update on the Huu-ay-ay First Nation proposal on the Bamfield Road improvements.**

6. CORRESPONDENCE FOR ACTION

7. CORRESPONDENCE FOR INFORMATION

(ALL/UNWEIGHTED)

- a. **ISLAND COASTAL ECONOMIC TRUST**
- Business Restart and Revenue Expansion Projects Receive Small Capital Grants **22-25**
 - Latest Small Capital Restart Projects Include Technology and Small Business Solutions **26-29**
- b. **MINISTER OF ENVIRONMENT AND CLIMATE CHANGE** **30-31**
Pathway Link – Multi-Use Pathway
- c. **MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE** **32-36**
Active Transportation Infrastructure Grants Program
- d. **CORPORATION OF THE CITY OF NEW WESTMINSTER** **37-38**
Disaggregated COVID-19 Data Collection
- e. **UNION OF BRITISH COLUMBIA MUNICIPALITIES** **39**
2019 Age-Friendly Communities Program (Stream 1: Alberni Valley Age-Friendly Community Action Plan)
- f. **MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING** **40-41**
COVID-19 Related measures Act (Bill 19)

THAT the Board of Directors receive items a-f for information.

8. REQUEST FOR DECISIONS & BYLAWS

- a. **REQUEST FOR DECISION** **42-76**
2019 Statement of Financial Information
(ALL/UNWEIGHTED)

THAT the Board of Directors approve the Alberni-Clayoquot Regional District 2019 Statement of Financial Information (SOFI) including all of the statements and schedules.

b. REQUEST FOR DECISION

77-78

Local Assistants to the Fire Commissioner Appointments
(ALL/UNWEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors recommend to the Office of the Fire Commissioner the appointment of the following individuals as Local Assistants to the Fire Commissioner for the rural fire protection areas as follows: Chief Mike Kobus from the Beaver Creek Fire Protection Area, Deputy Chief Derrick Cyr from the Sproat Lake Fire Protection Area, Regional Fire Services Manager Charlie Starratt for the Bamfield Fire Protection Area, Beaver Creek Fire Protection Area and Sproat Lake Fire Protection Areas.

THAT the Alberni-Clayoquot Regional District Board of Directors confirm the appointment of the following individuals as Local Assistants to the Fire Commissioner for the rural fire protection areas as follows: Fire Chief Phil Lavoie for the Bamfield Fire Protection Area, Fire Chief Mike Cann for the Sproat Lake Fire Protection Area, Assistant Chief Ted Maczulat for the Beaver Creek Fire Protection Area.

c. REQUEST FOR DECISION

79-105

Local Government meetings and Bylaw process (COVID) Order No. 3/
Options for holding in-person Board and/or Committee meetings
during the COVID-19 Pandemic
(ALL/UNWEIGHTED)

THAT in accordance with Ministerial Order M192 and to protect the health and safety of staff, elected officials and the public, Alberni-Clayoquot Regional District (ACRD) Board and Committee meetings continue to be held without members of the public in attendance until August 31, 2020, in order for staff to finalize plans to safely holding in-person Board and Committee meetings while adhering to public health officer recommendations and requirements related to the COVID-19 pandemic;

AND FURTHER THAT in the interest of openness, accountability and transparency, ACRD Board and Committee meetings continue to be conducted via Zoom videoconferencing and livestreamed on the ACRD Website.

d. REQUEST FOR DECISION

106-144

Meeting Requests – Premier, Cabinet Ministers & Ministry Staff 2020
UBCM Convention
(ALL/UNWEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors provide direction to the General Manager of Administrative Services no later than July 31, 2020 on requesting meetings with the Premier, Cabinet Ministers or Provincial Ministry staff in conjunction with the 2020 Union of British Columbia Municipalities Conference respecting issues/concerns impacting communities in the Alberni-Clayoquot Region.

e. **REQUEST FOR DECISION** **145-149**

Community Works Fund Policy Amendment

LATE ITEM: Added Material – Amended Community Works Fund Policy

Revised 9-11

(ALL/UNWEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors approve the amendment of the Timelines section of the Community Works Fund Policy to include a proposal deadline date of October 31st of the prior year.

f. **REQUEST FOR DECISION** **150-153**

Public Request to Lease Lot #9 and #16 Alberni Valley Regional Airport
(ALL/WEIGHTED)

THAT the ACRD Board of Directors approve entering into a (3) three-year lease agreement with SRM Restorations for lot # 9 and # 16 at the Alberni Valley Regional Airport (AVRA) effective September 1st, 2020 to August 31st, 2023 at a rate of \$3,227.73 per year plus applicable taxes and yearly BC CPI increases.

g. **REQUEST FOR DECISION** **154-156**

Public Request to Lease Lot #6 Alberni Valley Regional Airport
(ALL/WEIGHTED)

THAT the ACRD Board of Directors approve entering into a (3) three-year lease agreement with Ken Schuurman for lot 6 at the Alberni Valley Regional Airport (AVRA) effective September 1st, 2020 to August 31st, 2023 at a rate of \$1614.14 per year plus applicable taxes and yearly BC CPI increases.

h. **REQUEST FOR DECISION** **157-158**

Transfer of Old Chlorine Building to Bamfield Parks Service
(ALL/UNWEIGHTED)

THAT the ACRD Board of Directors direct staff to transfer the old chlorine building from the Bamfield Water System Service to the Bamfield Parks Service for the price of \$1.

i. **REQUEST FOR DECISION** **159-160**

West Bamfield Recycling Update

LATE ITEM: West Bamfield Recycling Update – Amended RFD
(ALL/UNWEIGHTED)

Revised 12-13

THAT the ACRD Board of Directors approve the addition of a commercial recycling container on the west side dock in West Bamfield from September 2020 to June 2021.

- j. **REQUEST FOR DECISION** **161-175**
Vancouver Island Emergency Response Academy - First Responder
License Agreement
(ALL/WEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors enter into a License Agreement with the City of Nanaimo, to use the Vancouver Island Emergency Response Academy First Responder Course Materials.

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY
(ALL/UNWEIGHTED)

- a. **RD19010, FLEMING/DAY/FRECHETTE/DIROCCO/COATES & SHERWOOD, BEAUTY ISLAND (SPROAT LAKE)** **176-198**
Official Community Plan Amendment and Rezoning Application –
Report and Bylaws P1405 and P1406

THAT Bylaw P1405 Sproat Lake Official Community Plan Amendment Bylaw be read a first time.

THAT Bylaw P1406 Regional District of Alberni-Clayoquot Zoning Text and Atlas Amendment Bylaw be read a first time.

THAT the public hearing for Bylaws P1405 and P1406 be delegated to the Director for Electoral Area 'D', the Alternate Director or the Chairperson of the Regional District.

THAT the Board of Directors confirm that adoption of Bylaws P1405 and P1406 are subject to:

Support from the Tseshaht First Nation and Hupacasath First Nation;

Confirmation of suitable parking facilities at the east end of Great Central Lake;

All docks complying with the Provincial standards;

The uninhabited cabin being demolished or brought into compliance with the BC building code; and

Meeting all technical referral agency requirements.

- b. **SD20002, WENNER/BRIGGS & WINDLEY, LOT 5, BAYLEY PLACE (SPROAT LAKE)** **199-202**
Subdivision Referral, Parcel Frontage Waiver Request – Report

THAT the Board of Directors waive the 10% road frontage requirement for proposed Lot B as per subdivision plan of LOT 5, DISTRICT LOT 622, CLAYOQUOT DISTRICT, PLAN 37113.

- c. **TUP19018, BRAIDEN, 8467 BOTHWELL ROAD (SPROAT LAKE)** **203-217**
Temporary Use Permit Application – Report

THAT the Board of Directors consider issuing Temporary Use Permit TUP19018, subject to neighbouring properties being notified as per Local Government Act s. 494 and confirmation from the building inspector that the dwelling is safe for the intended use.

- d. **TUP19020, CURTIS, 8279 DICKSON DRIVE (SPROAT LAKE)** **218-237**
Temporary Use Permit Application – Report

THAT the Board of Directors consider issuing Temporary Use Permit TUP19020, subject to neighbouring properties being notified as per Local Government Act s. 494.

- e. **RE20001, ANKER, 6261 LAMARQUE ROAD (BEAVER CREEK)** **238-248**
Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaw P1404

THAT the Board of Directors receive the public hearing report.

THAT the Board of Directors receive the public hearing minutes.

THAT Bylaw P1404 Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a second time.

THAT Bylaw P1404 Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a third time.

- f. **RE20002, MCNAMARA & 0960271 BC LTD, 6755/6765 BEAVER CREEK ROAD (BEAVER CREEK)** **249-260**
Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaw P1407

THAT the Board of Directors receive the public hearing report.

THAT the Board of Directors receive the public hearing minutes.

THAT Bylaw P1407 Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a second time.

THAT Bylaw P1407 Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a third time.

10. REPORTS

10.1 STAFF REPORTS

(ALL/UNWEIGHTED)

- | | | |
|----|---|----------------------|
| a. | Meeting Schedule – August 2020 | 261 |
| b. | Building Report - June 2020 | 262 |
| c. | Emergency Operations Centre Update – verbal report – H. Zenner | |
| d. | Regional Organics Diversion Update – J. Frank | 263-265 |
| e. | North Island 911 Apportionment Methods – T. Fong | 266-275 |
| f. | West Coast Transit Service – R. Williams | 276-277 |
| g. | COVID-19 Community Recovery Team and Public Survey Update | 278-280 |
| h. | LATE ITEM: Sproat Lake Sweep Memorandum – M. Irg | <i>Revised 14-18</i> |

THAT the Board of Directors receives the Staff Reports a-h.

10.2 COMMITTEE REPORTS

10.3 MEMBER REPORTS

(ALL/UNWEIGHTED)

- | | | |
|----|---|----------------|
| a. | 9-1-1 Corporation – J. McNabb | |
| b. | Vancouver Island Regional Library – P. Cote | 280-285 |
| | • From the Board Table | |
| c. | Alberni Valley Chamber of Commerce – S. Minions | |
| d. | Air Quality Council, Port Alberni – D. Bodnar | |
| e. | West Coast Aquatic Board – J. Osborne | |
| f. | Association of Vancouver Island & Coastal Communities – P. Cote | |
| g. | Beaver Creek Water Advisory Committee – J. McNabb | |
| h. | West Island Woodlands Advisory Group – J. McNabb | |
| i. | Agricultural Development Committee – T. Shannon/P. Cote | |

- j. Other Reports
- Offshore Pacific Area Committee – Regulatory Process for Establishing the Proposed Offshore Pacific Marine Protected Area (verbal) – K. Roberts
 - Public Transit Forum – June 16, 2020 – P. Cote
 - Alberni Community & Women’s Services Society – 2019/20 Annual Report

286
287-309

THAT the Board of Directors receives the Member Reports.

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

Questions/Comments from the Public respecting an agenda item can be emailed to the ACRD at responses@acrd.bc.ca and will be read out by the Corporate Officer at the meeting.

14. IN CAMERA
(ALL/UNWEIGHTED)

Motion to close the meeting to the public as per the Community Charter, section(s):

- i.. 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;*
- ii. 90 (1) (b) personal information about an identifiable individual who is being considered for a regional district award or honour, or who has offered to provide a gift to the regional district on condition of anonymity;*
- iii. 90 (2) (b) the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.*

15. REPORT OUT - RECOMMENDATIONS FROM IN-CAMERA

16. ADJOURN
(ALL/UNWEIGHTED)

Next Board of Directors Meeting: Wednesday, August 26, 2020



Alberni-Clayoquot Regional District

COMMUNITY WORKS FUND POLICY

Policy Issued by: Board of Directors
Date Adopted: May 8, 2019
Date(s) Amended:

Preamble:

Community Works Funds are provided to the Alberni-Clayoquot Regional District (ACRD) from the Government of Canada through the Gas Tax Fund. The Administrative Agreement on the Federal Gas Tax Fund in British Columbia is a tripartite agreement between Canada-British Columbia-UBCM that provides the framework for the Community Works Funding. Funding under the program is intended to be directed to local priorities that fall within one of the eligible project categories and that are in keeping with the Agreement's intended outcomes of a clean environment, strong cities and communities, and productivity and economic growth. The projects related to these priorities can be achieved by either ACRD services or outside non-profit organizations.

Purpose of the Policy:

The purpose of this policy is to oversee the effective use of Community Works Gas Tax Funding and to implement a process to ensure compliance with the Community Works Fund (CWF) Agreement.

Eligibility:

The Electoral Area (EA) Directors Committee will consider eligible project proposals, as outlined in the Administrative Agreement, that are associated with any of the ACRD services as well as projects presented from local non-profit organizations.

Approval Considerations:

The CWF is provided to the ACRD on the basis of population of the electoral areas. While this allocation is an important consideration when determining the distribution of the funding to projects, other factors including the following should also be considered. Preference is to be given to projects that:

- Align with the strategic priorities of the ACRD
- Are more regionally focused and benefit a larger portion of the population
- Assist in funding the asset management infrastructure gap

Responsibilities & Procedures:

The responsibilities and procedures related to this policy are as follows:

- ACRD staff will:
 - Develop eligible proposals to present the EA Directors Committee
 - Review non-profit proposals to confirm eligibility
 - Complete all reporting requirements
- The EA Directors shall review and evaluate all proposed projects and initiatives that meet the eligible criteria and guidelines of CWF and recommend to the Board of Directors approval of chosen projects
- The Board of Directors shall:
 - Adopt the Community Works Fund Policy and consider updates from time to time
 - Approve funding of CWF projects during the annual financial plan process and any required financial plan amendments
 - Approve contribution agreements with non-project organizations received CWF monies

Timelines:

In order to be included in the financial plan for the following year, proposals from ACRD services and non-profit organizations must be received by October 31st. Proposals received after this date will only be presented to the EA Directors if the project is considered an emergency. This deadline is provided to allow the EA Directors to review the proposed projects in advance of the financial planning process and to reduce the occurrence of financial plan amending bylaws.

Non-Profit Project Proposals:

Project proposals from outside non-profit organizations must include the following components:

- Proof of non-profit status
- Identify the eligible project category applicable to the proposed project
- Description of how the project is aligned to the ACRD's strategic priorities
- Description of the long-term asset management plans of the non-profit
- Description of how a project is regionally focused
- Confirmation of land ownership and/or long-term lease exceeding 10 years
- Funding amount requested
- Description of the project including management framework, project impact, project outcomes
- Anticipated timeline
- Detailed project budget outlining all eligible and ineligible costs as well as supporting quotes or estimates

Non-Profit Funding Conditions

Where non-profit projects are approved for a project to be undertaken by a non-profit organization a contribution agreement must be signed between the ACRD and the non-profit organization. The agreement will include the following commitments from the non-profit organization:

- To expend funds consistent with the ACRD purchasing policy
- To comply with all applicable regulations including building permits
- To be responsible for raising the balance of any funds required to complete the project
- To submit an annual report for each year in which the project is being funded
- To submit of a final report including the outcomes achieved from the project
- To provide a copy of an unaudited Balance Sheet and Statement of Income and Expenses for the year the funds were dispersed to finance the project
- To maintain all records associated with the project and retain these records for 10 years following the completion of the project



REQUEST FOR DECISION

To: Board of Directors
From: Jenny Brunn, Manager of Operations
Meeting Date: July 22, 2020
Subject: West Bamfield Recycling Update

Recommendation:

THAT the ACRD Board of Directors approve the addition of a commercial recycling container on the west side dock in West Bamfield from September 2020 to June 2021.

Summary:

In the summer of 2019, staff began working on a system to provide recycling services for West Bamfield. Two community open houses were held on August 12th & 13th in East and West Bamfield to update the community on waste management initiatives like organics, the tipping fee waiver pilot and to seek input on the on-going interest for recycling on the west side. At the west side meeting, options were presented for curbside collection, a central station for drop off on the west side or maintaining the status quo. The feedback heavily supported the idea of a central facility for recycling drop-off.

Staff have been working on developing high-level facility layout, location and costing for a few options to bring back to the community. There has been notable concerns expressed by property owners adjacent to the potential sites which will require further consultation as well. Unfortunately, this project is a relatively lower priority with respect to the solid waste work plan based on the available staff resources. Upon review of the work plan and available staff resources, this project has been put on-hold and not expected to be restarted until mid to late 2021. At this time, it would be incorporated into the Bamfield organics diversion project and led by the Organics Coordinator.

The Lady Rose Marine Service, who currently provides waste collection services for West Bamfield has offered to provide an additional bin at the west Bamfield dock for mixed recycling which would be collected from their Port Alberni location by Waste Connections. This would include mixed containers and fibers and would exclude foam, flexible plastic and glass. The costs for this recycling would not be covered under the Recycle BC program at this time as it is entering a commercial recycling collection program. However, Recycle BC is willing to consider setting up a satellite depot allocation for this if the materials were 100% residential and could be transported to a depot site in Port Alberni.

This would provide a temporary additional recycling service for west Bamfield until the longer-term solution can be installed. The system could be piloted over the winter months to determine if residents are able to keep contamination out of the recycling and see if the hauling costs remain the same or increases. If it is successful, it may continue into the summer months, but there is significant concern that visitors would not be able to properly follow the rules.

Time Requirements – Staff & Elected Officials:

There are no available staff resources to support education or monitoring of this system. However, a community member in West Bamfield has volunteered to monitor the garbage bins on the west side dock and the bins are signed with information on what materials are acceptable. If this proves to be problematic and begins to require staff time, the recycling bin will need to be removed and program discontinued.

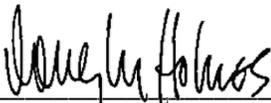
Financial:

The current 4 yrd garbage dumpster is hauled from the West Bamfield dock by the Lady Rose Marine Service for \$305 +gst per load. These bins are hauled when full which is usually weekly with more frequent trips in the summer as needed. This price includes boat transport, tipping, truck transport and landfill fees. The Lady Rose Marine Service has offered to provide collection of recycling bins for the same price as collection of garbage bins. The volumes of recycling are expected to reduce waste volumes, and it is possible that the number of bin collections will be the same with a rotation between garbage and recycling which could be cost neutral. However, many west Bamfield residents currently use the east side transfer station to recycle and it is possible that increased hauling will result.

This is part of the Alberni Valley and Bamfield Waste Management budget which is funded primarily through tipping fees and \$60,000 from tax requisition from the community of Bamfield.

Submitted by: 

Jenny Brunn, Manager of Operations

Approved by: 

Douglas Holmes, BBA, CPA, CA, Chief Administrative Officer



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3 Telephone (250) 720-2700 Fax (250) 723-1327

MEMORANDUM

To: Board of Directors
From: Mike Irg, GM Planning and Development
Meeting Date: July 22, 2020
Subject: Sproat Lake Sweep

Recommendation:

Board direction requested

Background:

The Alberni Valley and Bamfield Committee, at the June 17, 2020 meeting recommended

“THAT the Alberni Valley & Bamfield Services Committee direct staff to investigate options to address issues respecting the Sproat River Sweep and report back with recommendations to the Committee”

The Sproat Lake Community Association has written to the Board (letter attached) outlining safety concerns at the mouth of the Sproat River. The sweep has previously broken lose and is not currently in place.

Staff have not yet advanced its investigation of options to address the Sproat River Sweep to the point of bringing options to the Board. The attached orthophoto shows property ownership around and under the lake at the historic location of the sweep, which appears in the orthophoto.

Historically, the sweep was maintained above the Sproat Lake weir by the owner of the paper mill; Paper Excellence is the current owner of the mill. As indicated on the orthophoto, Paper Excellence owns the water lot around the weir, Mosaic owns the bed of Sproat Lake and the surrounding forestry land and there is a number of privately owned lots near the sweep.

The ACRD currently does not have a service to install, manage and maintain a structure like the sweep. Such a service would require a public assent process.

If the Board were to take over the sweep, many of the items the Board should consider are outlined in the attached June 16, 2020 email from the CAO.

Staff will continue its investigation as to options other than an ACRD service (such as an agency of the Provincial or Federal Government taking a role in installing signage and/or installing appropriate safety apparatus). This would be similar to the approach the Board has taken on other safety matters outside the ACRD's jurisdictions, such as roads and bridges.

Submitted by:



Mike Irg, MCIP, RPP
GM of Planning and Development

Approved by:



Douglas Holmes, BBA, CPA, CA
Chief Administrative Officer

Sproat Lake Community Association,
Port Alberni, BC

July 16, 2020

Penny Cote,
ACRD Board of Directors
Port Alberni, BC

Dear Penny,

Re: Safety on Sproat Lake and the Sproat River

Please take this letter forward to the ACRD board; it is written as result of a motion put forward by the SLCA directors at our meeting on June 24, 2020.

The executive and directors of the SLCA wish to register their concern over the delay in the amelioration of the dangerous situation at the eastern end of Faber arm where Sproat Lake empties into the Sproat River. The rapid transition from lake to river poses an extreme danger to boaters, swimmers, paddle boarders, etc. In the summer especially there are many visitors to the lake with no knowledge of the local terrain and hazards, and oblivious to the danger at that point. It is unconscionable that there is not even a sign warning of the danger (as is present before the Stamp Falls). It is urgent that a warning sign be put in place as soon as possible, since we are already well into the summer season.

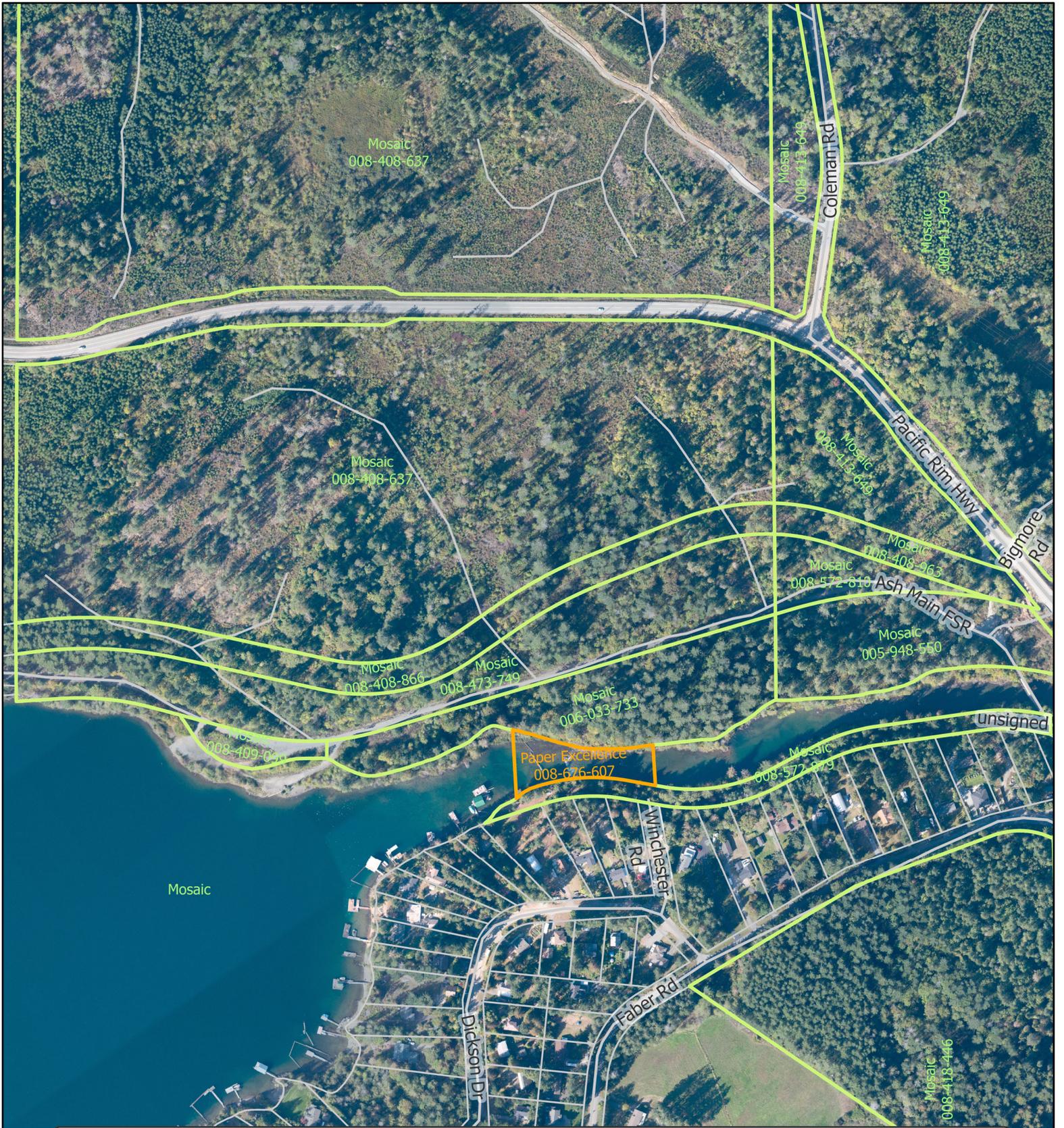
In addition to a sign, a more substantial solution is clearly needed. We understand that a primary sticking point for providing a sweep or other solution is the complications that arise from multi-jurisdictional authority for the anchoring points, as well as engineering expertise and design; allocation of financial contributions; maintenance schedules and responsibility; and liability issues. These complications, although significant, should not be a cause for failing to address a deadly hazard until there is a fatality. The parties involved need to come together on a high priority basis to create a viable solution. Apparently there is a functional cooperative system in place for Great Central Lake with some of the same stakeholders. Perhaps that could be used as a model or starting point, working towards a consistent plan across the region.

Please keep us updated on how this issue is being addressed.

Respectfully,

Greg Steel

President, SLCA





1:5,000

Meters

0 30 60 120

Sproat Lake Weir

Parcel Ownership

- Paper Excellence
- Mosaic
- Other Private Lands

10 cm Ortho collected 2018

From: [Douglas Holmes](#)
To: ["Penny Cote"](#); [Mike Irg](#)
Cc: [John Jack](#); [Wilfred Cootes](#); [Debbie Haggard](#); [Sharie Minions](#); [John McNabb](#); [Tanya Shannon](#); [Bob Beckett](#); [Dianne Bodnar](#); [Wendy Thomson](#)
Subject: RE: Further to the sweep on the Sproat River
Date: June 16, 2020 5:58:36 PM

Penny, I confirm that we will provide this matter to the committee for consideration as a late item. Thank you also for the summary that you have provided below. That is how staff understands that situation which informs the design of a potential service.

When we begin to prepare the reports for consideration by the Board, here is an initial summary of aspects of service provision that we would need to address:

Define the service:

- Installation of a sweep engineered to hold back significant debris
- Periodic inspection and certification for continued engineering integrity for its intended purpose
- Periodic removal of material that collects against the sweep and disposal of that material

Elements necessary to deliver the service:

- Secure land use tenures for the anchoring points of the sweep
- Secure easements or other access for periodic inspections and debris removal
- Establish contract(s) for the periodic inspections, certifications, and debris removal and disposal
- Staff oversight of the agreements and service delivery

Understand the risks related to delivering this unconventional local government service:

- Discuss the service with our insurers
- Examine questions such as:
 - Will the taxpayers be liable for anything that gets through/under the sweep that damages any part of the built or natural environment?
 - Will the taxpayers be liable for any downstream effects of a sweep failure?
 - Will the taxpayers be liable for anyone who is hurt while playing on the sweep (despite the signage that would almost certainly be installed)?

Determine the governance and funding of this service:

Usually determined by an agreement among the Directors as to which jurisdictions benefit from the proposed service

Are there alternatives to establishing the service?

This would need to be discussed.

I look forward to connecting with you all during the meeting tomorrow.

Regards,

Douglas.



COVID-19 INFO - [COVID-19 Alberni Valley Response | Let's Connect](#)

Douglas Holmes, BBA, CPA, CA

Chief Administrative Officer

Direct: 250-720-2705
