



Alberni-Clayoquot Regional Hospital District

BOARD OF DIRECTORS MEETING

WEDNESDAY, MAY 8, 2019

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

- | | PAGE # |
|---|------------|
| 1. <u>CALL TO ORDER</u>
<i>(immediately following the ACRD Board Meeting)</i> | |
| Recognition of Territories. | |
| 2. <u>APPROVAL OF AGENDA</u>
<i>(motion to approve, including late items requires 2/3 majority vote)</i> | |
| 3. <u>ADOPTION OF MINUTES</u> | |
| a. Board of Directors Meeting – April 10, 2019 | 3-6 |
| <i>THAT the minutes of the Alberni-Clayoquot Regional Hospital District Board of Directors held on April 10, 2019 be adopted.</i> | |
| 4. <u>PETITIONS, DELEGATIONS & PRESENTATIONS (10-minute maximum)</u> | |
| 5. <u>CORRESPONDENCE FOR ACTION</u> | |
| 6. <u>CORRESPONDENCE FOR INFORMATION</u> | |
| 7. <u>REQUEST FOR DECISIONS & BYLAWS</u> | |
| a. Request for Decision | 7-8 |
| Island Health Request for Funding Reallocation | |
| <i>THAT the Alberni-Clayoquot Regional Hospital District Board of Directors approve Island Health's request for a capital project funding reallocation to enable the purchase of an x-ray machine at Tofino General Hospital.</i> | |
| 8. <u>REPORTS</u> | |
| a. Bamfield Health Centre – B. Beckett | |
| b. Alberni-Clayoquot Continuing Care Society – J. McNabb | |
| c. West Coast Native Health Care Society – P. Cote | |

- d. Tofino General Hospital – West Coast Directors
- e. Alberni-Clayoquot Health Network – P. Cote/J. Osborne
- f. West Coast General Hospital – Alberni Valley Directors
- g. Other Reports

THAT the Regional Hospital Board of Directors receives reports a-g.

9. **UNFINISHED BUSINESS**

10. **LATE BUSINESS**

11. **QUESTION PERIOD**

12. **ADJOURN**



Alberni-Clayoquot Regional Hospital District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, APRIL 10, 2019

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Josie Osborne, Chairperson, Mayor, District of Tofino

PRESENT:

John Jack, Vice-Chairperson, Councillor, Huu-ay-aht First Nation

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Kel Roberts, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

John McNabb, Director, Electoral Area "E" (Beaver Creek)

Debbie Haggard, Alternate Director, Councillor, City of Port Alberni

Cindy Solda, Councillor, City of Port Alberni

Mayco Noël, Mayor, District of Ucluelet

Josie Osborne, Mayor, District of Tofino

John Jack, Councillor, Huu-ay-aht First Nation

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Alan McCarthy, Member of Legislature, Yuuʷuʷiʷiʷaḥ Government

Kirsten Johnsen, Councillor, Toquaht Nation

REGRETS:

Sharie Minions, Mayor, City of Port Alberni

STAFF PRESENT:

Douglas Holmes, Chief Administrative Officer

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Rob Williams, General Manager of Environmental Services

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 3:30 pm.

The Chairperson recognized the meeting this afternoon being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

2. APPROVAL OF AGENDA

MOVED: Director Solda

SECONDED: Director McNabb

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

a. Board of Directors Meeting – March 13, 2019

MOVED: Director Cote
SECONDED: Director Solda

THAT the minutes of the Alberni-Clayoquot Regional Hospital District meeting held on March 13, 2019 be adopted.

CARRIED

b. Special Board of Directors Meeting – March 27, 2019

MOVED: Director Solda
SECONDED: Director Cote

THAT the minutes of the Special Alberni-Clayoquot Regional Hospital District meeting held on March 27, 2019 be adopted.

CARRIED

4. PETITIONS, DELEGATIONS & PRESENTATIONS

5. CORRESPONDENCE FOR ACTION

6. CORRESPONDENCE FOR INFORMATION

a. Correspondence February 26, 2019 from Island Health regarding Annual Report 2017/2018.

MOVED: Director McNabb
SECONDED: Director Solda

THAT this correspondence be received for information.

CARRIED

7. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Alberni-Clayoquot Regional Hospital District Financial Statements

MOVED: Director Solda
SECONDED: Director Jack

THAT the Alberni-Clayoquot Regional Hospital District Board of Directors approve the 2018 Audited Financial Statements for the Alberni-Clayoquot Regional Hospital District as presented.

CARRIED

8. REPORTS

a. Bamfield Health Centre – B. Beckett

Director Bennett reported on the Bamfield Health Centre. Island Health has approved the hiring of a second nurse during the summer at the Health Centre.

b. Alberni-Clayoquot Continuing Care Society – J. McNabb

Director McNabb reported on their recent strategy meeting. Risk management was discussed, including evaluating and mitigating risk throughout all their facilities.

c. West Coast Native Health Care Society – P. Cote

Director Cote reported the Society is getting close to completion of their 13 complex care bed project. This is a state of the art facility that will be opening in July 2019. The 20 independent living project will be completed in September 2019. The Society is also looking at a 40 unit seniors housing project in 2020.

d. Tofino General Hospital – West Coast Directors

The Chairperson reported the helipad project is almost complete. The Chair reported on a meeting being arranged with the MLA and Island Health to discuss housing issues in Tofino. Tofino General Hospital has been at capacity on several occasions with individuals being admitted with no safe place to go.

e. Alberni-Clayoquot Health Network – P. Cote/J. Osborne

Director Cote provided a brief update on the last meeting of the Network. Mr. Mark Lacroix from the Port Alberni Community Action Table presented on their overdose response community action team.

f. West Coast General Hospital – Alberni Valley Directors

Director Cote reported they are working with WCGH staff, Island Health and the City of Port Alberni on developing a communications working group to discuss issues such as the lack of general practitioners and recruitment options. Director Cote will report back with more information as this group develops.

g. Other Reports

MOVED: Director McNabb

SECONDED: Director Beckett

THAT the Regional Hospital Board of Directors receives reports a-g.

CARRIED

9. UNFINISHED BUSINESS

10. LATE BUSINESS

11. QUESTION PERIOD

12. ADJOURN

MOVED: Director McNabb

SECONDED: Director Cote

THAT this meeting be adjourned at 3:53 pm.

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Wendy Thomson,
Manager of Administrative Services



REQUEST FOR DECISION

To: Hospital District Board of Directors
From: Teri Fong, CPA, CGA, Manager of Finance
Meeting Date: May 8, 2019
Subject: Island Health Request for Funding Reallocation

Recommendation:

That the Alberni-Clayoquot Regional Hospital District Board of Directors approve Island Health's request for a capital project funding reallocation to enable the purchase of an x-ray machine at Tofino General Hospital.

Summary:

Island Health has requested a reallocation of funding that has already been approved to enable the purchase of an x-ray machine for Tofino General Hospital (TGH). The attached letter explains request including the sources of the funding. Staff has confirmed that this funding has not yet been distributed and is therefore still available.

Background:

The Regional Hospital District Board approves the capital funding requests from Island Health each year during budget discussions. Although this request is outside the timeline of the budget process, there are no financial implications to the budget as the request is merely a reallocation of available funding.

Time Requirements – Staff & Elected Officials:

Minimal time is required to communicate with Island Health regarding capital priorities.

Policy or Legislation:

The Hospital District Act provides the legislative framework for Hospital District's across the Province.

Submitted by: _____

Teri Fong, CPA, CGA, Manager of Finance

Approved by: _____

Douglas Holmes, BBA, CPA, CA, Chief Administrative Officer

Excellent care, for everyone,
everywhere, every time.



April 30, 2019

Ms. Teri Fong
 Manager of Finance
 Alberni-Clayoquot Regional Hospital District (ACRHD)
 3008-5th Avenue
 Port Alberni, BC V9Y 2E3

Dear Ms. Fong:

Re: Tofino General Hospital (TGH) X-Ray Unit Replacement – Request for Cost-Sharing

The X-Ray unit at TGH is aging and needs to be replaced.

In 2016/17, the ACRHD approved \$85,077 in funding for this unit; however, the equipment budget has since increased.

The estimated cost is now \$666,433. ACRHD 40% cost-share is \$266,573.

To fund this cost, Island Health is proposing the use of the following savings and unallocated funding:

	Site	Fiscal Year Approved	Total Equipment >\$100k Budget	Approved ACRHD Funding	Final Costs ACRHD Portion	Remaining ACRHD Funding
X-Ray Unit (original funding)	TGH	2016/17	212,692	85,077	-	85,077
C-Arm	WCGH	2016/17	183,345	73,338	73,338	-
Cart Washer	WCGH	2016/17	349,073	139,629	102,542	37,087
Fluoro X-Ray Unit	WCGH	2016/17	975,000	390,000	291,983	98,017
Total 2016/17 Equipment >\$100k			\$1,720,110	\$688,044	\$467,863	\$220,181
Unallocated Funding		2018/19	-	11,547	-	11,547
Unallocated Funding		2019/20	-	34,845	-	34,845
Grand Total			\$1,720,110	\$734,436	\$467,863	\$266,573

We thank you for your continued support, and your consideration of this request.

Yours sincerely,


 Julie Wong, CPA, CGA
 Manager, Capital Finance