



# Alberni-Clayoquot Regional Hospital District

## BOARD OF DIRECTORS MEETING

WEDNESDAY, JUNE 12, 2019

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

### AGENDA

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- |  | PAGE #     |
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| <b>1. <u>CALL TO ORDER</u></b><br><i>(immediately following the ACRD Board Meeting)</i>  |            |
| <b>Recognition of Territories.</b>   |            |
| <b>2. <u>APPROVAL OF AGENDA</u></b><br><i>(motion to approve, including late items requires 2/3 majority vote)</i>                   |            |
| <b>3. <u>ADOPTION OF MINUTES</u></b>   |            |
| a. <b>Board of Directors Meeting – May 8, 2019</b>   | <b>3-6</b> |
| <i>THAT the minutes of the Alberni-Clayoquot Regional Hospital District Board of Directors held on May 8, 2019 be adopted.</i>       |            |
| <b>4. <u>PETITIONS, DELEGATIONS &amp; PRESENTATIONS (10-minute maximum)</u></b>  |            |
| <b>5. <u>CORRESPONDENCE FOR ACTION</u></b>   |            |
| <b>6. <u>CORRESPONDENCE FOR INFORMATION</u></b>  |            |
| a. <b>Correspondence May 31, 2019 from Chris Sullivan, Island Health regarding 251 First Street and 255 Garrard Road, Tofino, BC</b> | <b>7-8</b> |
| <i>THAT this correspondence be received for information.</i>   |            |
| <b>7. <u>REQUEST FOR DECISIONS &amp; BYLAWS</u></b>  |            |
| <b>8. <u>REPORTS</u></b>   |            |
| a. Bamfield Health Centre – B. Beckett   |            |
| b. Alberni-Clayoquot Continuing Care Society – J. McNabb   |            |
| c. West Coast Native Health Care Society – P. Cote   |            |
| d. Tofino General Hospital – West Coast Directors  |            |

- e. Alberni-Clayoquot Health Network – P. Cote/J. Osborne
- f. West Coast General Hospital – Alberni Valley Directors
- g. Other Reports

*THAT the Regional Hospital Board of Directors receives reports a-g.*

**9. UNFINISHED BUSINESS**

**10. LATE BUSINESS**

**11. QUESTION PERIOD**

**12. ADJOURN**



# Alberni-Clayoquot Regional Hospital District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MAY 8, 2019

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### **DIRECTORS**

Josie Osborne, Chairperson, Mayor, District of Tofino

### **PRESENT:**

John Jack, Vice-Chairperson, Councillor, Huu-ay-aht First Nation

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Tanya Shannon, Director, Electoral Area "A" (Beaufort)

Kel Roberts, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

John McNabb, Director, Electoral Area "E" (Beaver Creek)

Dianne Bodnar, Director, Electoral Area "F" (Cherry Creek)

Sharie Minions, Mayor, City of Port Alberni

Cindy Solda, Councillor, City of Port Alberni

Josie Osborne, Mayor, District of Tofino

John Jack, Councillor, Huu-ay-aht First Nation

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Kirsten Johnsen, Councillor, Toquaht Nation

### **REGRETS:**

Mayco Noël, Mayor, District of Ucluelet

Kirsten Johnsen, Councillor, Toquaht Nation

Alan McCarthy, Member of Legislature, Yuułuʔiłʔatḥ Government

### **STAFF PRESENT:**

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Rob Williams, General Manager of Environmental Services

Wendy Thomson, Manager of Administrative Services

Janice Hill, Executive Assistant

## **1. CALL TO ORDER**

The Chairperson called the meeting to order at 3:04 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Territories.

## **2. APPROVAL OF AGENDA**

*MOVED: Director Cote*

*SECONDED: Director Solda*

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – April 10, 2019**

*MOVED: Director Solda*

*SECONDED: Director Cote*

*THAT the minutes of the Alberni-Clayoquot Regional Hospital District meeting held on April 10, 2019 be adopted.*

**CARRIED**

**4. PETITIONS, DELEGATIONS & PRESENTATIONS**

**5. CORRESPONDENCE FOR ACTION**

**6. CORRESPONDENCE FOR INFORMATION**

**7. REQUEST FOR DECISIONS & BYLAWS**

**a. Request for Decision regarding Island Health Request for Funding Reallocation**

*MOVED: Director Jack*

*SECONDED: Director Solda*

*THAT the Alberni-Clayoquot Regional Hospital District Board of Directors approve Island Health's request for a capital project funding reallocation to enable the purchase of an x-ray machine at Tofino General Hospital.*

**CARRIED**

**8. REPORTS**

**a. Bamfield Health Centre – B. Beckett**

No report.

**b. Alberni-Clayoquot Continuing Care Society – J. McNabb**

Director McNabb reported that they met last week. The Watson Foundation Trust is now being financially administered by a different financial institution. This has turned the funding around and they are now receiving a better percentage, which they can apply to residents of both facilities now.

**c. West Coast Native Health Care Society – P. Cote**

Director Cote reported that the new buildings are progressing well and the ACRD Board will receive an invitation to the openings.

**d. Tofino General Hospital – West Coast Directors**

Director Osborne reported that Transport Canada has finished its inspections on the new Helipad at the Hospital.

**e. Alberni-Clayoquot Health Network – P. Cote/J. Osborne**

No report

**f. West Coast General Hospital – Alberni Valley Directors**

No report.

**g. Other Reports**

Director Osborne attended an Island Health Capital Planning meeting last week. This semi-annual meeting is a forum for all Regional Hospital Districts (RHDs) in the Island Health area to discuss general issues that pertain to all RHDs with the main topics of discussion at this meeting being the capital planning process and the MOU between all RHDs and Island Health. Director Osborne suggested that the ACRHD regularly schedule two meetings per year with Island Health, one a formal presentation regarding capital planning priorities and the second a longer, “roundtable-style” dialogue session with appropriate Island Health staff members to discuss regional issues.

*MOVED: Director Solda*

*SECONDED: Director Jack*

*THAT the Regional Hospital Board of Directors receives reports a-g.*

**CARRIED**

**9. UNFINISHED BUSINESS**

**10. LATE BUSINESS**

**11. QUESTION PERIOD**

**12. ADJOURN**

*MOVED: Director Jack*  
*SECONDED: Director Shannon*

*THAT this meeting be adjourned at 3:22 pm.*

**CARRIED**

Certified Correct:

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Josie Osborne,  
Chairperson

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Wendy Thomson,  
Manager of Administrative Services

Excellent health and care for everyone,  
everywhere, every time.



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May 31, 2019

Celina Gold  
4315 Mountain Road  
Duncan, BC V9L 6N4

Dear Celina Gold:

**RE: 251 First Street and 255 Garrard Road, Tofino, BC**

Thank you for your letter of March 14, 2019 to Scott McCarten regarding the properties referenced above. We understand your March 14 letter was your formal response to our letter of February 12, 2019. Please accept our sincere regret in the delay. Please also accept our apology for not engaging and consulting with you previously on this matter.

In accordance with Transport Canada regulations, Island Health is required to upgrade the helipad at Tofino General Hospital in order to allow aircraft to land at the site. As you can appreciate this is of key importance in order to provide life-saving, timely medical care.

The reason for initially not engaging you in these discussions was because property owners to the south of the helipad were not originally expected to be impacted by the project. As such, our original consultation concentrated on neighbours to the north who had been identified as more likely to be substantially impacted by the design.

It was not until later in the project that Island Health realized property owners to the south would possibly be impacted. In hindsight, we regret the decision not to involve all our neighbours in the discussions, regardless of the potential impact the project might have on them.

In your March 14 letter you ask that Island Health reimburse you for the costs associated with the survey you arranged. Please be assured Island Health will cover this cost. To arrange for this, can you please provide us with a copy of the survey.

Again, please accept our apology for not reaching out to you earlier. Island Health strives to be a good neighbour and minimize the impact on our neighbours as we deliver health care services to the community.

We look forward to working with you effectively in the future. Meanwhile, if you have any questions or concerns, please do not hesitate to call me at (250) 370-8912.

Sincerely,

A handwritten signature in cursive script that reads "Chris Sullivan".

Chris Sullivan  
Director  
Capital Planning & Leasing