



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING

WEDNESDAY, OCTOBER 9, 2019, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

REVISED AGENDA

PAGE #

1. **CALL TO ORDER**

Recognition of Territories.

2. **APPROVAL OF AGENDA**

(motion to approve, including late items required ALL VOTE 2/3 majority vote)

Late item:

8 (i). Request for Decision – Waste Composition and Diversion -
Additional recommendation added.

3. **DECLARATIONS**

(conflict of interest or gifts exceeding \$250 in value as per section 106 of the Local Government Act)

4. **ADOPTION OF MINUTES**

(ALL VOTE/UNWEIGHTED)

a. **Board of Directors Meeting – September 11, 2019**

9-20

THAT the minutes of the Board of Directors meeting held on September 11, 2019 be adopted.

b. **Electoral Area Directors Committee – September 4 & 11, 2019**

21-25

THAT the minutes of the Electoral Area Directors Committee meeting held on September 4 and reconvened on September 11, 2019 be adopted.

c. **Alberni Valley Regional Airport Advisory Committee Meeting –
September 19, 2019**

26-27

THAT the minutes of the Alberni Valley Regional Airport Advisory Committee meeting held on September 19, 2019 be adopted.

d. **West Coast Committee Meeting – October 3, 2019**

28-31

THAT the minutes of the West Coast Committee meeting held on October 3, 2019 be adopted.

5. **PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)**

- a. **Zoran Knezevic, President/CEO, Port Alberni Port Authority – Update on Port Authority Initiatives.**

6. **CORRESPONDENCE FOR ACTION**

7. **CORRESPONDENCE FOR INFORMATION**

(ALL VOTE/UNWEIGHTED)

- | | | |
|----|--|--------------|
| a. | ALBERNI VALLEY CHAMBER OF COMMERCE | 32-33 |
| | Development of Major Cannabis Facilities in the Alberni Valley | |
| b. | ISLAND COASTAL ECONOMIC TRUST | 34-36 |
| | Cowichan Bay to Develop New Waterfront Gathering Space | |
| c. | VANCOUVER ISLAND NOTH INFILM FILM COMMISSION | 37 |
| | Grant-In-Aid Thank you | |
| d. | VANCOUVER ISLAND ECONOMIC ALLIANCE (VIEA) | 38-43 |
| | Cascadia/Nuu-chah-nulth Partnership to Cultivate High-Quality Seafood | |
| e. | CITY OF VICTORIA | 44-50 |
| | 29 Local Governments Speak as One in feedback to the Province on
Plastics Reduction | |
| f. | MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING | 51 |
| | Grant for Solid Waste Composition Study | |

THAT the Board of Directors receive items a-f for information.

8. **REQUEST FOR DECISIONS & BYLAWS**

- | | | |
|----|---|--------------|
| a. | REQUEST FOR DECISION | 52-59 |
| | Security Issuing Bylaw F1143
(ALL VOTE/WEIGHTED) | |

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as “Alberni-Clayoquot Regional District Security Issuing Bylaw No. F1143, 2019”.

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the bylaw cited as “Alberni-Clayoquot Regional District Security Issuing Bylaw No. F1143, 2019”.

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the bylaw cited as “Alberni-Clayoquot Regional District Security Issuing Bylaw No. F1143, 2019”.

THAT the Alberni-Clayoquot Regional District Board of Directors adopt bylaw cited as "Alberni-Clayoquot Regional District Security Issuing Bylaw No. F1143, 2019".

- b. **REQUEST FOR DECISION** **60-63**
Bylaw F1141-3, 2019-2023 Financial Plan Amendment
(ALL VOTE/WEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as "Bylaw F1141-3, 2019 to 2023 Alberni-Clayoquot Regional District Financial Plan Amendment".

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the bylaw cited as "Bylaw F1141-3, 2019 to 2023 Alberni-Clayoquot Regional District Financial Plan Amendment".

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the bylaw cited as "Bylaw F1141-3, 2019 to 2023 Alberni-Clayoquot Regional District Financial Plan Amendment".

THAT the Alberni-Clayoquot Regional District Board of Directors adopt bylaw cited as "Bylaw F1141-3, 2019 to 2023 Alberni-Clayoquot Regional District Financial Plan Amendment".

- c. **REQUEST FOR DECISION** **64-66**
Live Streaming and Archiving Video System for Boardroom
(ALL VOTE/UNWEIGHTED)

(Board Direction Requested)

- d. **REQUEST FOR DECISION** **67-69**
Long Beach Airport – Lease Agreement – Long Beach Recreational
Cooperative (Golf Course)
(ALL VOTE/WEIGHTED)

THAT the ACRD Board of Directors authorize the CAO to negotiate and execute a (3) three-year (November 1, 2019 – October 31, 2022) lease agreement with the Long Beach Recreational Cooperative.

- e. **REQUEST FOR DECISION** **70-79**
Alberni Valley Golf Club & Long Beach Recreation Cooperative Tax
Exemption
(ALL VOTE/WEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw cited as "2020 Tax Exemption Bylaw No. F1142."

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw cited as "2020 Tax Exemption Bylaw No. F1142."

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw cited as "2020 Tax Exemption Bylaw No. F1142."

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw cited as "2020 Tax Exemption Bylaw No. F1142."

- f. **REQUEST FOR DECISION** **80-85**
Port Alberni Maker Space – Lease for Upstairs of the 3rd Avenue
Recycling Depot
(ALL VOTE/WEIGHTED)

THAT the ACRD Board of Directors authorize the CAO to negotiate a lease agreement with the Maker Space for the upstairs of 3rd Avenue Recycling Depot.

- g. **REQUEST FOR DECISION** **86-91**
West Coast Multi Use Path & Regional Parks Governance
(ALL VOTE/UNWEIGHTED)

THAT the ACRD Board of Directors refer the discussion on the West Coast Multi Use Path to the next Committee of the Whole meeting on Regional Parks.

- h. **REQUEST FOR DECISION** **92-94**
Long Beach Airport – Revised Lease Agreement – Boulton Spice
(ALL VOTE/WEIGHTED)

THAT the ACRD Board of Directors approve entering into a (3) three- year lease agreement with Boulton Spice Ltd. at the Long Beach Airport effective November 1st, 2019 to October 31, 2022 at the following rates:

- 1. Year 1 (Nov. 1/19 to Oct. 31/20) - \$900/month per year plus GST.*
- 2. Year 2 (Nov. 1/20 to Oct. 31/21) - \$1,030/month per year plus GST.*
- 3. Year 3 (Nov. 1/21 to Oct. 31/22) - \$1,154/month per year plus GST.*

- i. **REQUEST FOR DECISION** **95-98**
Waste Composition and Diversion
(ALL VOTE/UNWEIGHTED)

THAT the ACRD Board of Directors direct staff to investigate and report back on the feasibility of a clear bag program for the West Coast.

THAT the ACRD Board of Directors direct staff to investigate the feasibility of a centralized recycling center in Tofino and Ucluelet.

- j. **REQUEST FOR DECISION**
West Coast Cycle Network Plan
(ALL VOTE/UNWEIGHTED)

99-139

THAT the Alberni-Clayoquot Regional District Board of Directors approve the attached West Coast Cycling Network Plan.

- k. **REQUEST FOR DECISION**
Alternative Approval Process – Bylaw E1062, West Coast Transit Service Area Establishment, 2019
(ALL VOTE/UNWEIGHTED)

140-146

THAT the Alberni-Clayoquot Regional District Board of Directors approve the following in order to conduct the Alternative Approval Process for Bylaw E1062, West Coast Transit Service Area Establishment, 2019:

- a. approve the Elector Response Form as presented;*
- b. determine the estimated number of eligible voters to which this Alternate Approval process applies to be 6021;*
- c. establish Friday, November 29, 2019 at 4:00 pm as the deadline for receiving elector responses at the Alberni-Clayoquot Regional District Office; and*
- d. approve the synopsis of Bylaw E1062 as presented.*

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

(Participants/Unweighted)

- a. **RC18015, MCMASTER, DL1332, CLAYOQUOT DISTRICT (LONG BEACH)** **147-151**
Rezoning Application – Memorandum and Bylaw P1383

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1383 be adopted.

- b. **RC19003, CLAYOQUOT WILDERNESS RESORT, DL694, BEDWELL SOUND (LONG BEACH) (Electoral Area & Tofino)** **152-163**
Rezoning Application – Report and Bylaws P1394 and P1395

THAT Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw P1394 be read a first time;

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1395 be read a first time;

THAT the public hearing for Bylaws P1394 and P1395 be delegated to the Director for Electoral Area 'C', the Alternate Director or the Chairperson of the Regional District; and

THAT the Board of Directors confirm that adoption of Bylaws P1394 and P1395 is subject to:

Confirmation of support from Ahousaht Nation;

Restrictive covenant registered on the property title restricting commercial uses, including but not limited to short term vacation rentals, hotels, resorts, and the number of staff housing units, acceptable to the ACRD;

Restrictive covenant registered on the property title prohibiting any land clearing, vegetation removal or development within 30 metres of the natural boundary of the Bedwell River with the exception of low-impact access trails;

The submission and approval of an appropriate parking plan to address parking requirements in the District of Tofino or elsewhere; and

Meeting technical referral agency requirements.

- c. **DVD19002, SCOTT & ARBUCKLE, 9598 LAKESHORE RD (SPROAT LAKE)** **164-167**
Development Variance Permit Application – Memorandum and Permit

THAT the Board of Directors issue development variance permit DVD19002.

- d. **DVE19009, RYDING, PARCEL B MAPLE ROAD (BEAVER CREEK)** **168-170**
Development Variance Permit Application – Memorandum and Permit

THAT the Board of Directors issue development variance permit DVE19009.

9.2 ELECTORAL AREA DIRECTORS AND TOFINO

(Participants/Unweighted)

- a. **RT19009, CANNABIS REGULATION ZONING TEXT AMENDMENT** **171-178**
(ALL AREAS)
Report and Bylaw P1399

THAT Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw P1399 be amended as presented.

THAT Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw P1399 be read a second time as amended.

10. REPORTS

10.1 STAFF REPORTS

10.2 COMMITTEE REPORTS

10.3 OTHER REPORTS

- a. **Vancouver Island Regional Library** **179-183**
VIRL Library Board Tells Our Story with 2020 Budget
(ALL VOTE/UNWEIGHTED)

THAT this report be received.

- b. **Provincial Roadway Signage Improvement Request**
Corner of Kitsuksis and Batty Road – Director McNabb (Verbal)
(ALL VOTE/UNWEIGHTED)

THAT this verbal report be received.

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. RECESS

(ALL VOTE/UNWEIGHTED)

Motion to recess the Regular Board of Directors Meeting in order to conduct the Regional Hospital District Meeting.

15. RECONVENE

16. IN CAMERA

(ALL VOTE/UNWEIGHTED)

Motion to close the meeting to the public as per the Community Charter, section(s):

- i. 90 (1) (e) : The acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district;*
- ii. 90 (1) (j): Information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the 'Freedom of Information and Protection of Privacy Act';*
- iii. 90 (1) (c): Labour relations or other employee relations;*
- iv. 90 (1) (k): Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the board could reasonably be expected to harm the interests of the regional district if they were held in public;*
- v. 90 (1) (i): The Receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

18. ADJOURN
(ALL VOTE/UNWEIGHTED)

Next Board of Directors Meeting: Wednesday, October 23, 2019, 1:30 pm
Regional District Board Room