



MEMORANDUM

To: ACRD Board of Directors

From: Alex Dyer, MCIP, RPP, Planner

Meeting Date: November 27, 2019

Subject: Bylaw P1399 – Cannabis Production Regulations

Background: Staff have been made aware that at least two letters from the public were omitted from the correspondence received at the public hearing. There has also been ongoing public communication to the Board Directors following the close of the public hearing.

Staff have received legal advice on these matters and provide the following recommendations:

Recommended motions following the public hearing:

1. THAT the Board of Directors receive the public hearing report.
2. THAT the Board of Directors receive the public hearing minutes.

Options for the Board to consider:

If the Board is considering making changes to Bylaw P1399:

1. THAT the Board of Directors direct staff to make the following changes to Bylaw P1399
 - a. Example of change to use or density of uses.
2. THAT the Board of Directors direct staff to bring forward amendments to the Development Procedures and Fees Bylaw P1364, 2018 regarding the notification, conduct and correspondence relating to public hearings to be considered on December 11, 2019.

If the Board is not contemplating any changes to Bylaw P1399:

1. THAT the Board of Directors direct staff to bring forward amendments to the Development Procedures and Fees Bylaw P1364, 2018 regarding the notification, conduct and correspondence relating to public hearings to be considered on December 11, 2019.

NOTE: A second public hearing would be delegated at the December 11th Board meeting.

Submitted by: 

Alex Dyer, MCIP, RPP
Planner

Reviewed by: 

Mike Irg, MCIP, RPP
Manager of Planning & Development

Approved by: 

Douglas Holmes, BBA, CPA, CA
Chief Administrative Officer