



Alberni-Clayoquot Regional Hospital District

BOARD OF DIRECTORS MEETING WEDNESDAY, OCTOBER 10, 2018

Uchucklesaht Tribe Government Office, 5251 Argyle Street, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u> <i>(immediately following the ACRD Board Meeting)</i>	
Recognition of Traditional Territories.	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items requires 2/3 majority vote)</i>	
3. <u>ADOPTION OF MINUTES</u>	
a. Board of Directors Meeting – September 26, 2018	3-5
<i>THAT the minutes of the Alberni-Clayoquot Regional Hospital District Board of Directors held on September 26, 2018 be adopted.</i>	
4. <u>PETITIONS, DELEGATIONS & PRESENTATIONS (10-minute maximum)</u>	
5. <u>CORRESPONDENCE FOR ACTION</u>	
6. <u>CORRESPONDENCE FOR INFORMATION</u>	
7. <u>REQUEST FOR DECISIONS</u>	
a. Request for Decision Finance Warrant No. 515	6-7
<i>THAT the Alberni-Clayoquot Regional Hospital District Board of Directors approve Finance Warrant Number 515 in the amount of \$25,693.20 dated September 30, 2018.</i>	
8. <u>REPORTS</u>	
a. Bamfield Health Centre – K. Wyton	
b. Alberni-Clayoquot Continuing Care Society – J. McNabb	
c. Island Health Capital Planning Committee – P. Cote/J. Osborne	

- d. West Coast Native Health Care Society – P. Cote
- e. Tofino General Hospital – J. Osborne/D. St. Jacques
- f. Alberni-Clayoquot Health Network – P. Cote/J. Osborne
- g. Other Reports

THAT the Regional Hospital Board of Directors receives reports a-g.

9. **UNFINISHED BUSINESS**

10. **LATE BUSINESS**

11. **QUESTION PERIOD**

12. **ADJOURN**



Alberni-Clayoquot Regional Hospital District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, SEPTEMBER 26, 2018

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

Josie Osborne, Chairperson, Mayor, District of Tofino
John Jack, Vice-Chairperson, Councillor, Huu-ay-aht First Nation
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Tony Bennett, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)
Jack McLeman, Councillor, City of Port Alberni
Mike Ruttan, Mayor, City of Port Alberni
Dianne St. Jacques, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułuꞑiꞑath Government
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Councillor, Toquaht Nation

STAFF PRESENT:

Douglas Holmes, Chief Administrative Officer
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Rob Williams, General Manager of Environmental Services
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 2:49 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director St. Jacques

SECONDED: Director Wyton

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

a. **Board of Directors Meeting – August 22, 2018**

MOVED: Director Jack
SECONDED: Director McCarthy

THAT the minutes of the Alberni-Clayoquot Regional Hospital District meeting held on August 22, 2018 be adopted.

CARRIED

4. PETITIONS, DELEGATIONS & PRESENTATIONS

5. CORRESPONDENCE FOR ACTION

6. CORRESPONDENCE FOR INFORMATION

7. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision Finance Warrant No. 514

MOVED: Director Kokura
SECONDED: Director Jack

THAT the Alberni-Clayoquot Regional Hospital District Board of Directors approve Finance Warrant Number 514 in the amount of \$40,946.80 dated August 31, 2018.

CARRIED

8. REPORTS

a. Bamfield Health Centre – K. Wyton

Director Wyton reported that telehealth is up and operating in Bamfield.

b. Alberni-Clayoquot Continuing Care Society – J. McNabb

Director McNabb reported on the Society meeting held last night. There was discussion regarding the funding inequity between similar facilities.

c. IH Capital Planning Committee – P. Cote/J. Osborne – No Report

d. West Coast Native Health Care Society – P. Cote – No Report

e. Tofino General Hospital – J. Osborne/D. St. Jacques

The Chairperson reported on a meeting with the Minister of Health at the UBCM Convention to discuss the replacement of Tofino General Hospital and the sub-

committee which has been formed by the Tofino Hospital Foundation.

f. Alberni-Clayoquot Health Network – P. Cote/J. Osborne

Director Cote reported on the last meeting of the Network.

MOVED: Director Jack

SECONDED: Director Cote

THAT the Regional Hospital Board of Directors receives reports a-f.

CARRIED

9. UNFINISHED BUSINESS

10. LATE BUSINESS

11. QUESTION PERIOD

12. ADJOURN

MOVED: Director Cote

SECONDED: Director Jack

THAT this meeting be adjourned at 2:57 pm

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Wendy Thomson,
Manager of Administrative Services



REQUEST FOR DECISION

To: Hospital District Board of Directors
From: Teri Fong, CPA, CGA, Manager of Finance
Meeting Date: October 10, 2018
Subject: Finance Warrant No. 515

Recommendation:

That the Alberni-Clayoquot Regional Hospital District Board of Directors approve Finance Warrant Number 515 in the amount of \$25,693.20 dated September 30, 2018.

Desired Outcome:

To provide transparency of the Regional Hospital District's financial affairs.

Summary:

The Regional Hospital District Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

Time Requirements – Staff & Elected Officials:

Minimal.

Submitted by: _____
Teri Fong, CPA, CGA, Manager of Finance

**Alberni-Clayoquot Regional Hospital
Cheque Register - Detail - Supp.**



AP5100

Page : 1

Date : Sep 28, 2018

Time : 11:27 am

Supplier : 0050 To 912
 Trans. Date : 01-Sep-2018 To 30-Sep-2018
 Cheque Date : 01-Sep-2018 To 30-Sep-2018
 Cheque No. : All
 Batch No. : All

Bank : 1 To 1
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name						
Chq/Ref #	Cheque Date		Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description			Debit	Credit	
1850	VANCOUVER ISLAND HEALTH AUTHORITY						
1066	26-Sep-2018		Issued	22	C	25693.20	
SEPT26/18	01-4-6030-000	ACCOUNTS PAYABLE			25693.20		
Invoice Description --> E1-213 REVISED, P-299-P-305, P325-P327							
Total :					25693.20	0.00	25693.20
Supplier Total :					25693.20	0.00	25693.20

Total Computer Paid :	<u>25,693.20</u>	Total EFT PAP :	<u>0.00</u>	Total Paid :	<u>25,693.20</u>
Total Manually Paid :	<u>0.00</u>	Total EFT File Transfer :	<u>0.00</u>		