



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING

WEDNESDAY, AUGUST 22, 2018, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA REVISED

PAGE #

1. **CALL TO ORDER**

Recognition of Traditional Territories.

2. **APPROVAL OF AGENDA**

(motion to approve, including late items required ALL VOTE 2/3 majority vote)

Late Items:

5 (a) Delegations – Kelly Gilday, Protective Services Manager verbal update regarding the fires, firefighters and apparatus deployment.

5 (d) Delegations – Myles Evans, regarding 10884 Lakeshore Road Development Variance DVD18010.

10.2 (a) Committee Reports – 2018 Advisory Planning Commission Appointments -Long Beach

3. **DECLARATIONS**

(conflict of interest or gifts exceeding \$250 in value as per section 106 of the Local Government Act)

4. **ADOPTION OF MINUTES**

(ALL VOTE/UNWEIGHTED)

a. **Board of Directors Meeting – July 25, 2018**

9-23

THAT the minutes of the Board of Directors meeting held on July 25, 2018 be adopted.

b. **Salmon Beach Committee Meeting – August 2, 2018**

24-26

THAT the minutes of the Salmon Beach Committee meeting held on August 2, 2018 be adopted.

c. **Alberni Valley Emergency Planning Liaison Group Meeting – July 26, 2018**

27-30

THAT the minutes of the Alberni Valley Planning Liaison Group meeting held on July 26, 2018 be adopted.

- d. **Committee of the Whole Meeting – July 11, 2018** **31-33**

THAT the minutes of the Committee of the Whole meeting held on July 11, 2018 be adopted.

5. PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)

- a. **LATE DELEGATION - Kelly Gilday, Protective Services Manager verbal update regarding the fires, firefighters and apparatus deployment.**
- b. **Ross Johnson, Leadhand, Hannah Ramsey, Lauren Ivechic, Ayden Jager, Sproat Lake Marine Patrol, regarding Year End Presentation to the Board.**
- c. **Ken Sanders, President, Alberni Golf Club regarding 2019 Property Tax Exemption.** **34-35**
- d. **LATE DELEGATION - Myles Evans, regarding 10884 Lakeshore Road Development Variance DVD18010**

6. CORRESPONDENCE FOR ACTION

- a. **2018 UBCM OFFICIAL OPPOSITION MEETING OPPORTUNITIES** **36-37**
BC Liberal Official Opposition, August 13, 2018, Invitation to Meet During the UBCM Convention.
(ALL VOTE/UNWEIGHTED)

(Board Direction Requested for staff to arrange any desired meeting times with any Opposition Critics)

- b. **REQUEST FOR FINANCIAL SUPPORT** **38**
Beaver Creek Community Club, August 15, 2018, requesting \$500 towards their Fundraising Event November 2018.
(ALL VOTE/UNWEIGHTED)

Possible Motion:

THAT the Alberni-Clayoquot Regional District Board of Directors grant the Beaver Creek Community Club \$500 from the 2018 Financial Plan, Line 7, Unallocated line of the Beaufort Grants in Aid Service.

7. CORRESPONDENCE FOR INFORMATION

(ALL VOTE/UNWEIGHTED)

- a. **UNION OF BRITISH COLUMBIA MUNICIPALITIES** **39**

- Gas Tax Agreement Community Works Fund Payment
- b. **NORTH ISLAND 911 CORPORATION** **40-55**
2017 Year End Financial Statements
- c. **BREAD OF LIFE CENTRE** **56**
Grant in Aid Thank you

THAT the Board of Directors receive items a-c for information.

8. REQUEST FOR DECISIONS & BYLAWS

- a. **REQUEST FOR DECISION** **57-96**
Finance Warrant No. 591
(ALL VOTE/UNWEIGHTED)

THAT the Board of Directors approve Finance Warrant Number 591 in the amount of \$844,749.78 dated July 31, 2018.

- b. **REQUEST FOR DECISION** **97-100**
Solid Waste Disposal and Tipping Fees Bylaw No. R1027-2, 2018
(ALL VOTE/UNWEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the Bylaw cited as "Alberni Valley Landfill Tipping Fee Regulation Amendment Bylaw No. R1027-2, 2018".

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the Bylaw cited as "Alberni Valley Landfill Tipping Fee Regulation Amendment Bylaw No. R1027-2, 2018".

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the Bylaw cited as "Alberni Valley Landfill Tipping Fee Regulation Amendment Bylaw No. R1027-2, 2018".

THAT the Alberni-Clayoquot Regional District Board of Directors adopt the Bylaw cited as "Alberni Valley Landfill Tipping Fee Regulation Amendment Bylaw No. R1027-2, 2018".

- c. **REQUEST FOR DECISION** **101-105**
Solid Waste Disposal and Tipping Fees Bylaw No. R1028-1, 2018
(ALL VOTE/UNWEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the Bylaw cited as "West Coast Landfill Tipping Fee Regulation Amendment Bylaw No. R1028-1, 2018".

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the Bylaw cited as “West Coast Landfill Tipping Fee Regulation Amendment Bylaw No. R1028-1, 2018”.

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the Bylaw cited as “West Coast Landfill Tipping Fee Regulation Amendment Bylaw No. R1028-1, 2018”.

THAT the Alberni-Clayoquot Regional District Board of Directors adopt the Bylaw cited as “West Coast Landfill Tipping Fee Regulation Amendment Bylaw No. R1028-1, 2018”.

- d. **REQUEST FOR DECISION** **106-107**
Community Works Fund – Cherry Creek Waterworks District
(ALL VOTE/UNWEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to carry forward the Community Works Funds allocation of \$625,000 Gas Tax Initiatives to Cherry Creek Waterworks District in the Electoral Area Administration Service to the 2019 budget.

- e. **REQUEST FOR DECISION** **108-119**
Conditional Grant Agreement for BC Air Access Program (BCAAP)
(ALL VOTE/WEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors enter into a Conditional Agreement with the Ministry of Transportation & Infrastructure through the BC Air Access Program to a maximum of \$67,405.00 or 50% of the total eligible project costs, whichever is less, towards the Long Beach Airport Terminal Pavement Extension.

- f. **REQUEST FOR DECISION** **120-144**
Number One Hangar Group Lease – Alberni Valley Airport
(ALL VOTE/WEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors enter into a three (3) year hangar lease agreement commencing September 1, 2018 with Number One Hangar Group for \$3,380.27 per year plus GST and CPI increases as applicable.

- g. **REQUEST FOR DECISION** **145-148**
Waiving Tipping Fee Policy
(ALL VOTE/UNWEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors approves the Waiving Fee Policy that will allow ACRD staff to approve one request per year per community group or individual.

- h. REQUEST FOR DECISION 149-150**
Green Infrastructure Grant Submission
(ALL VOTE/UNWEIGHTED)

THAT the ACRD Board of Directors approve the submission of a grant application to the Green Infrastructure Grant Program for the construction of a liquid wastewater main line and pump station to connect the Bamfield Wastewater Treatment Plant (WWTP) to the future Huu-ay-aht First Nation/Bamfield Marine Science Centre Wastewater Treatment Plant in order to manage liquid waste byproduct from the Bamfield Water Treatment Plant (BWTP) operation.

- i. REQUEST FOR DECISION 151-153**
Exempt Staff Compensation – Emergency Operation Centre (EOC)
Activation
(ALL VOTE/UNWEIGHTED)

THAT the ACRD Board of Directors approve the attached Exempt Staff Compensation Policy for EOC Activations.

- j. REQUEST FOR DECISION 154-163**
Bylaw A1084 – Board Member Remuneration, Expenses & Benefits
(ALL VOTE/WEIGHTED)

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the Bylaw cited as “Board Remuneration, Expenses and Benefits No. A1084, 2018”.

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the Bylaw cited as “Board Remuneration, Expenses and Benefits No. A1084, 2018”.

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the Bylaw cited as “Board Remuneration, Expenses and Benefits No. A1084, 2018”.

THAT the Alberni-Clayoquot Regional District Board of Directors adopt the Bylaw cited as “Board Remuneration, Expenses and Benefits No. A1084, 2018”.

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to investigate increasing the Public Hearing Fee to include an amount to cover the Director’s remuneration for chairing the meeting.

- k. **REQUEST FOR DECISION** **164**
Contract for Animal Control and Kennel Services
(ALL VOTE/WEIGHTED)

THAT the Board of Directors renew the agreement for animal control and kennel services with Coastal Animal Control Services of BC LTD. until December 31, 2021.

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

- a. **RA18001, BRADLEY, 290 NORTH ROAD (BAMFIELD)** **165-169**
Rezoning Application – Memorandum and Bylaws P1371 and P1372

THAT Bylaw P1371, Bamfield Official Community Plan Amendment Bylaw be adopted.

THAT Bylaw P1372, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be adopted.

- b. **DVA18012, BRADLEY, 290 NORTH ROAD (BAMFIELD)** **170-171**
Development Variance Application – Memorandum and Permit

THAT the Board of Directors issue development variance permit DVA18012.

- c. **TUP18008, HFN LANDS LTD PARTNERSHIP, 390 GRAPPLER ROAD (BAMFIELD)** **172-176**
Temporary Use Permit Amendment – Memorandum and Permit

THAT the Board of Directors amend Temporary Use Permit TUP18008 as presented.

- d. **RC18009, TIAN CHENG MINING LTD, 1855 PORT ALBION ROAD (LONG BEACH)** **177-190**
Rezoning Application – Report and Bylaw P1382

THAT Bylaw P1382, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.

THAT the public hearing for Bylaw P1382 be delegated to the Director for Electoral Area 'C', the Alternate Director or the Chairperson of the Regional District.

THAT the Board of Directors confirm that adoption of Bylaw P1382 is subject to:

Meeting all technical referral agency requirements.

- e. **TUP18012, UHER & TAYLOR, 1430 PORT ALBION ROAD (LONG BEACH)** 191-199
Temporary Use Permit Application – Report

THAT the Regional Board consider issuing Temporary Use Permit TUP18012 subject to neighbouring properties being notified as per Local Government Act s.494.

- f. **DVE18013, LOKSZYN & WIGGINS, 7898 BEAVER CREEK ROAD (BEAVER CREEK)** 200-201
Development Variance Application – Memorandum and Permit

THAT the Board of Directors issue development variance permit DVD18013.

10. REPORTS

10.1 STAFF REPORTS

(ALL VOTE/UNWEIGHTED)

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|----|--|---------|
| a. | Meeting Schedule – September 2018 | 202 |
| b. | Monthly Activity Report – Planning and Development – August 17, 2018 | 203 |
| c. | Building Inspector’s Report – July 2018 | 204 |
| d. | West Coast Transit Study | 205-207 |
| e. | Financial Statement – July 31, 2018 | 208-209 |
| f. | Board Strategic Priorities and Resolved Staff Actions | 210-222 |
| g. | Impacts of the Implementation of Employer Health Tax | 223-225 |

THAT the Board of Directors receive reports a-g.

10.2 COMMITTEE REPORTS

(ALL VOTE/UNWEIGHTED)

- a. **LATE ITEM - Long Beach Advisory Planning Commission Appointment**

THAT Rachael O’Callahan be appointed the Long Beach Advisory Planning Commission for a two-year term.

10.3 OTHER REPORTS

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. RECESS

(ALL VOTE/UNWEIGHTED)

Motion to recess the Regular Board of Directors Meeting in order to conduct the Regional Hospital District Meeting.

15. RECONVENE

16. IN CAMERA

(ALL VOTE/UNWEIGHTED)

Motion to close the meeting to the public as per section

- i. 90 (1) (a) of the Community Charter: personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the Regional District or another position appointed by the Regional District;*
- ii. 90 (1) (c) of the Community Charter: labour relations or other employee relations;*
- iii. 90 (1) (i) of the Community Charter: the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;*
- iv. 90 (1) (k) of the Community Charter: negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*
- v. 90 (2) (b) of the Community Charter: the consideration of information received and held in confidence relating to negotiations between the Regional District and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;*

17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

18. ADJOURN

(ALL VOTE/UNWEIGHTED)

**Next Board of Directors Meeting: Wednesday, September 26, 2018
Regional District Board Room**