



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING

WEDNESDAY, APRIL 11, 2018, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

PAGE #

1. **CALL TO ORDER**

Recognition of Traditional Territories.

2. **APPROVAL OF AGENDA**

(motion to approve, including late items required ALL VOTE 2/3 majority vote)

3. **DECLARATIONS**

(conflict of interest or gifts exceeding \$250 in value as per section 106 of the Local Government Act)

4. **ADOPTION OF MINUTES**

(ALL VOTE)

a. **Board of Directors Meeting – March 28, 2018**

5-14

THAT the minutes of the Board of Directors meeting held on March 28, 2018 be adopted.

5. **PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)**

a. **Tania Lado Insua, Ocean Networks Canada presentation on latest research on the Tsunami Modelling being done for our Regional District.**

6. **CORRESPONDENCE FOR ACTION**

(ALL VOTE)

a. **REQUEST FOR NOISE EXEMPTION FROM NOISE BYLAW NO. R1024**

15

Alberni Valley Regatta Association, March 26, 2018 requesting a noise exemption for the dates July 13, 14, and 15, 2018 from 9:00 am to 5:00 pm daily.

Possible Motion:

THAT the Alberni-Clayoquot Regional District Board of Directors issue the permit for a special event as per Section 7 of the "Sproat Lake Noise Control

Bylaw No. R1025, 2013, for July 13, 14, and 15, 2018 from 9:00 am to 5:00 pm daily to the Alberni Valley Regatta Association.

- b. **INVITATION** **16**
British Columbia Broadband Association, April 5, 2018, Invitation to attend the 14th Annual British Columbia Broadband Conference, May 1-2, 2018, Richmond, BC

Possible Motion:

THAT the Alberni-Clayoquot Regional District Board of Directors appoint an Area Director to attend the British Columbia Broadband Association 14th Annual Conference May 1-2, 2018 in Richmond, BC.

7. CORRESPONDENCE FOR INFORMATION
(ALL VOTE)

- a. **ALBERNI VALLEY BULLDOGS HOCKEY CLUB** **17**
Thank you
- b. **LOCAL GOVERNMENT PROGRAM SERVICES** **18-19**
Approved Funding for Alberni Valley and Bamfield Emergency Program Enhancement
- c. **ISLAND COASTAL ECONOMIC TRUST** **20-21**
Project Aims to Boost 'Grown on Vancouver Island' Sales

THAT the Board of Directors receive items a-c for information.

8. REQUEST FOR DECISIONS & BYLAWS

- a. **REQUEST FOR DECISION** **22-45**
Finance Warrant No. 587
(ALL VOTE)

THAT the Board of Directors approve Finance Warrant Number 587 in the amount of \$898,150.29 dated March 31, 2018.

- b. **REQUEST FOR DECISION** **46**
Salmon Beach Request for Proposal Recommendations
(ALL VOTE)

THAT the Alberni-Clayoquot Regional District Board of Directors award the following Salmon Beach services contracts:

1. *Equipment and Material Supply contract to Deer Bay Contracting for three {3} years commencing May 1, 2018 and ending April 30, 2021.*

2. *Solid Waste Hauling contract to Ucluelet Rent-it Centre for three {3} years commencing May 1, 2018 and ending April 30, 2021.*

9. **PLANNING MATTERS**

9.1 **ELECTORAL AREA DIRECTORS ONLY (VOTE)**

- a. **DVD18004, CONLEY & BROLEY PROPERTIES INC, 9618 STIRLING ARM CRES (SPROAT LAKE)** **47-52**
Development Variance Application – Report

THAT the Board of Directors consider issuing development variance permit DVD18004, subject to neighbouring properties being notified as per Local Government Act s.499.

- b. **DVF18003, MURRAY, 6390 CHERRY CREEK RD (CHERRY CREEK)** **53-55**
Development Variance Application – Memorandum and Permit

THAT the Board of Directors issue development variance permit DVF18003

10. **REPORTS**

10.1 **STAFF REPORTS** (ALL VOTE)

- a. **Monthly Activity Report – Planning and Development – April 5, 2018** **56-57**

THAT this report be received.

10.2 **COMMITTEE REPORTS**

10.3 **OTHER REPORTS**

- a. **Vancouver Island Regional Library** **58-63**
From the Board Table – March 2018
(ALL VOTE)

THAT this report be received.

11. **UNFINISHED BUSINESS**

12. **LATE BUSINESS**

13. **QUESTION PERIOD**

14. **RECESS** (ALL VOTE)

Motion to recess the Regular Board of Directors Meeting in order to conduct the Regional Hospital District Meeting.

15. RECONVENE

16. IN CAMERA
(ALL VOTE)

Motion to close the meeting to the public as per section

- i. 90 (1) (c) of the Community Charter: Labour relations or other employee relations;*
- ii. 90 (1) (a) of the Community Charter: Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;*
- iii. 90 (1) (j) of the Community Charter: Information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the 'Freedom of Information and Protection of Privacy Act.'*

17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

18. ADJOURN
(ALL VOTE)

Next Board of Directors Meeting: Wednesday, April 25, 2018, 1:30 pm
Regional District Board Room



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MARCH 28, 2018, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Josie Osborne, Vice-Chairperson, Mayor, District of Tofino
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Tony Bennett, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Lindsay Rogers, Director, Electoral Area "F" (Cherry Creek) (Alternate)
Mike Ruttan, Mayor, City of Port Alberni
Ron Paulson, Councillor, City of Port Alberni (Alternate)
Mayco Noel, Councillor, District of Ucluelet (Alternate)
Alan McCarthy, Member of Legislature, Yuułu?if?ath Government
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation

REGRETS: John Jack, Chairperson, Councillor, Huu-ay-aht First Nation
Jack McLeman, Councillor, City of Port Alberni
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)
Dianne St. Jacques, Mayor, District of Ucluelet

STAFF PRESENT: Douglas Holmes, Chief Administrative Officer
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services
Teri Fong, Manager of Finance

1. CALL TO ORDER

The Vice-Chairperson called the meeting to order at 1:30 pm.

The Vice-Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director Paulson

THAT the agenda be approved as circulated with the addition of the following late item: Section 14 (ii) Motion to close the meeting as per section 90 (1) (c) of the Community Charter: Labour relations or other employee relations.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – March 14, 2018

MOVED: Director Kokura

SECONDED: Director Cootes

THAT the minutes of the Board of Directors meeting held on Wednesday, March 14, 2018 be adopted.

CARRIED

b. Special Board of Directors Meeting – March 21, 2018

MOVED: Director McNabb

SECONDED: Director Cote

THAT the minutes of the Special Board of Directors meeting held on Wednesday, March 21, 2018 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

6. CORRESPONDENCE FOR ACTION

7. CORRESPONDENCE FOR INFORMATION

- a. Correspondence dated January 17, 2018 from British Columbia News regarding rural and remote communities in coastal British Columbia will benefit from faster internet.**

MOVED: Director McNabb

SECONDED: Director McCarthy

THAT the Board of Directors receive item a for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. Request for Decision regarding Finance Warrant Number 586**

MOVED: Director Kokura

SECONDED: Director Ruttan

THAT the Board of Directors approve Finance Warrant Number 586 in the amount of \$666,945.79 dated February 28, 2018.

CARRIED

b. Request for Decision regarding Special Operating Facilitation Agreement (SOFA)

MOVED: Director McNabb

SECONDED: Director Noel

THAT the Alberni-Clayoquot Regional District Board of Directors approve and enter into the Special Operations Facilitation Agreement (SOFA) between Nav Canada Nanaimo FSS, the Tofino-Long Beach Airport and Point Break Skydiving to allow Point Break Skydiving to operate at the airport effective April 1, 2018 through March 31, 2019.

CARRIED

c. Request for Decision regarding the Indemnity Agreement for Sproat Lake Fire Department Dock – Faber Road Fire Hall

MOVED: Director Cote

SECONDED: Director Cootes

THAT the Board of Directors authorize the CAO to sign the attached Indemnity Agreement with Timber West.

CARRIED

d. Request for Decision regarding a Data Sharing Agreement with Integrated Cadastral Information Society (ICI Society) to have access to the Parcel Map BC Data Owned by Land Titles (LTSA)

MOVED: Director Cote

SECONDED: Director Wyton

THAT the Board of Directors enter into the attached agreement with ICI Society for access to LTSA Parcel Map BC data and authorize the CAO to sign the agreement.

CARRIED

e. Request for Decision regarding the third reading and adoption of the 2018 -2022 Financial Plan.

MOVED: Director Kokura

SECONDED: Director Wyton

THAT the Board of Directors give third reading to Bylaw cited as 'Bylaw F1136, 2018 to 2022 Alberni-Clayoquot Regional District Financial Plan'.

CARRIED

MOVED: Director Ruttan

SECONDED: Director Cote

THAT the Board of Directors adopt Bylaw cited as 'Bylaw F1136, 2018 to 2022 Alberni-Clayoquot Regional District Financial Plan'.

CARRIED

Director Bennett entered the meeting at 1:44 pm.

f. Request for Decision regarding the Log Train Trail.

MOVED: Director Cote

SECONDED: Director Cootes

THAT the Board of Directors support the grant application by the Alberni Valley Back Country Horsemen of BC in applying for grants for Log Train Trail signage and contribute \$3,300 to support the grant project.

CARRIED

MOVED: Director McNabb

SECONDED: Director Ruttan

THAT the Board of Directors direct staff to investigate options for creating a Parks & Trails Service for the Log Train Trail including associated costs and participants of the service area.

CARRIED

g. Request for Decision regarding the Spine Trail – Vancouver Island Spine Trail Association

MOVED: Director Bennett

SECONDED: Director Cote

THAT the Board of Directors write to the Vancouver Island Spine Trail Association to indicate that the Board will defer consideration on the request to enter into Land Use Agreements and to engage with landowners for the development of the Spine Trail, pending the Board formalizing the management and administration of its exiting trails, and pending the Vancouver Island Spine Trail Association attaining support from all landowners.

CARRIED

**h. Request for Decision regarding the Sproat Lake Community Association
– Community Works Fund Contribution Agreement**

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors approve the Sproat Lake Community Association request for \$100,000 of Community Works Funding to upgrade the Sproat Lake Community Hall for energy efficiency and recreational purposes.

CARRIED

MOVED: Director Cote
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors approve entering into the Contribution Agreement with the Sproat Lake Community Association outlining the terms and conditions of the \$100,000 Community Works Funding grant.

CARRIED

9. PLANNING MATTERS

a. RA18001, BRADLEY, 290 NORTH RD (BAMFIELD)
Rezoning Application – Report and Bylaws P1371 and P1372

MOVED: Director Wyton
SECONDED: Director Bennett

THAT Bylaw P1371, Bamfield Official Community Plan Amendment Bylaw be read a first time.

CARRIED

MOVED: Director Wyton
SECONDED: Director Cote

THAT Bylaw P1372, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.

CARRIED

MOVED: Director Wyton
SECONDED: Director Kokura

THAT the public hearing for Bylaws P1371 and P1372 be delegated to the Director for Electoral Area 'A', the Alternate Director or the Chairperson of the Regional District.

CARRIED

MOVED: Director Wyton
SECONDED: Director Cote

THAT the Board of Directors confirm that adoption of Bylaws P1371 and P1372 is subject to:

Confirmation from a Registered On-Site Wastewater Practitioner that an on-site sewage disposal system can be designed and installed to meet the sewerage regulations of the proposed development.

Issuance of a Development Variance Permit, if found to be necessary, in order to bring the existing structure into compliance with the ACRD Zoning Bylaw.

Review by Environmental Services staff to ensure that the Bamfield Water System can accommodate the additional density on the property.

Meeting technical referral agency requirements.

CARRIED

Director McNabb declared a conflict of interest with respect to agenda item 9. (b) and left the meeting at 2:24 pm.

- b. **DVB18001, DEEDERLY & HARRISON, LOT D DEBEAUX RD (BEAUFORT)**
Development Variance Application – Memorandum and Permit

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the Board of Directors issue development variance permit DVB18001.

CARRIED

Director McNabb re-entered at 2:25 pm.

- c. **DVD18004, CONLEY & BROLEY PROPERTIES INC, 9618 STIRLING ARM CRES (SPROAT LAKE)**
Development Variance Application – Report

MOVED: Director Cote
SECONDED: Director Bennett

THAT this application be deferred to the next Board of Directors meeting.

CARRIED

- d. **RD17006, 655570 BC LTD, 10412 LAKESHORE RD (SPROAT LAKE)**
Rezoning Application – Memorandum

MOVED: Director Cote
SECONDED: Director Bennett

THAT the Board of Directors receive the staff memorandum.

CARRIED

- e. **DPF18002, STRACHAN, 2990 ALBERNI HWY (CHERRY CREEK)**
Development Permit Application – Report and Permit

MOVED: Director Rogers
SECONDED: Director Cote

THAT the Board of Directors issue development permit DPF18002.

CARRIED

- f. **DVF18003, MURRAY, 6390 CHERRY CREEK RD (CHERRY CREEK)**
Development Variance Application – Report

MOVED: Director Rogers
SECONDED: Director Bennett

THAT the Board of Directors consider issuing development variance permit DVF18003, subject to neighbouring properties being notified as per Local Government Act s.499.

CARRIED

- g. **RF18002, 1022666 BC LTD, 3826 COWLEY RD (CHERRY CREEK)**
Rezoning Application – Report and Bylaw P1373

MOVED: Director Rogers
SECONDED: Director Cote

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1373 be read a first time.

CARRIED

MOVED: Director Rogers
SECONDED: Director Kokura

THAT the public hearing for Bylaw P1373 be delegated to the Director for Electoral Area 'F', the Alternate Director or the Chairperson of the Regional District.

CARRIED

MOVED: Director Rogers
SECONDED: Director Bennett

THAT the Board of Directors confirm that adoption of Bylaw P1373 is subject to:

Confirmation from a Registered On-Site Wastewater Practitioner that the proposed lot is capable of accommodating on-site sewage disposal to a minimum 0.6 acre density;

Meeting technical referral agency requirements.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

a. Meeting Schedule – April 2018

MOVED: Director Kokura

SECONDED: Director Wyton

THAT the Board of Directors receives the staff report a.

CARRIED

10.2 MEMBER REPORTS

- a. 9-1-1 Corporation – J. McNabb – No Report**
- b. Vancouver Island Regional Library - L. Banton – No Report**
- c. Central West Coast Forest Society – T. Bennett – No Report**
- d. Alberni Valley Chamber of Commerce – J. McLeman – No Report**
- e. Coastal Communities Network – T. Bennett/D. St. Jacques**

Director Bennett provided a brief update on the Network. Director Bennett advised he will be resigning as Chair of the Network. He discussed the importance a forum for coastal communities with respect to fisheries issues.

- f. Island Coastal Economic Trust –J. Jack – No Report**
- g. Air Quality Council, Port Alberni – K. Wyton – No Report**
- h. West Coast Aquatic Board – T. Bennett/K. Wyton**

Director Bennett reported the Salmon round tables are currently being conducted. He provided an overview of the duties of the tables and membership.

Director Cootes left the meeting at 2:37 pm.

- i. Association of Vancouver Island & Coastal Communities – P. Cote**
Director Cote reminded Directors of the upcoming annual convention April 13th to 15th in Victoria, BC.

j. **Beaver Creek Water Advisory Committee – J. McNabb – No Report**

k. **Back Country Access Meeting, February 23, 2018 – S. Fraser, MLA**

l. **Other Reports**

Director McNabb provided a brief report on his attendance at a Tech Development Workshop on March 21st at Port Alberni City Hall.

Director Cote reported she recently attended a workshop on agricultural initiatives hosted by the Vancouver Island Economic Alliance.

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. RECESS

MOVED: Director Noel

SECONDED: Director McCarthy

THAT the meeting be recessed at 2:42 pm in order to conduct Alberni-Clayoquot Regional Hospital District Special Board of Directors meeting.

CARRIED

The meeting was reconvened at 2:47 pm.

15. IN-CAMERA

MOVED: Director Ruttan

SECONDED: Director Paulson

THAT the meeting be closed to the public as per sections

- i. 90 (2) (b) of the Community Charter: the consideration of information received and held in confidence relating to negotiations between the Regional District and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.:*

- ii. *90 (1) (c) of the Community Charter: Labour relations or other employee relations*

CARRIED

The meeting was closed to the public at 2:47 pm.

The meeting was re-opened to the public at 3:04 pm.

16. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

17. ADJOURN

MOVED: Director Ruttan

SECONDED: Director Paulson

THAT this meeting be adjourned at 3:05 pm.

CARRIED

Certified Correct:

Josie Osborne,
Vice-Chairperson

Wendy Thomson,
Manager of Administrative Services

RECU/RECEIVED

29 -03- 2018

Alberni Valley Regatta Association
c/o 9346 Bomber Base Road
Port Alberni, BC
V9Y 8Z3

March 26, 2018

ACRD Board of Director's
3008 5th Ave
Port Alberni, B.C.
V9Y 2E3

Re: Noise By-Laws on Sproat Lake

I am writing on behalf of the Alberni Valley Regatta Association. Since the revitalization of the Sproat Lake Regatta, we have held 3 successful events and are now in final planning for the 5th Annual Regatta on July 13, 14, and 15th at the Sproat Lake Provincial Park. We appreciate the support we continue to receive from our Community partners and the ACRD.

Due to the engine noise created by some of the Race boats, we are again requesting a Noise by-law exemption for July 13, 14, and 15 from 9:00 am to 5:00 pm. July 13 is the setup date and some testing of the starting system may be needed. The race event is July 14 and 15. In an effort to keep our neighbours informed, we will again be placing posters on the area group mailboxes prior to the race dates.

Thank you for your attention to this matter.

Yours sincerely,



Robin Mearns,
Secretary,
Alberni Valley Regatta Association



April 5, 2017

Alberni – Clayoquot Regional District
Attn: Board of Directors
3008 5th Ave
Port Alberni, BC
V9Y 2E3

Dear Area Directors,

On behalf of the Board of Directors, I would like to invite the Alberni – Clayoquot Regional District to attend the 14th Annual British Columbia Broadband Conference (BCBC 2018).

The conference will be held on May 1 & 2, 2018 at the Radisson Hotel, in Richmond, BC.

The theme for our conference this year is 5G and Gigabit Internet. We believe that Regional Districts would benefit from this conference. Many industry leaders attend this conference to network and discuss strategies to bringing fast and reliable internet services to more British Columbian's. We believe that local government plays a vital role in this process and should participate in this conference.

With the new broadband targets set at 50 Mbps to all Canadians we need to work together to achieve this goal.

For registration please visit our website www.bcba.ca

Sincerely,

A handwritten signature in cursive that reads 'Bob Allen'.

Bob Allen
President
BC Broadband Association



Alberni Valley Bulldogs Hockey Club

3737 Roger Street Port Alberni B.C. Canada V9Y 8E3

(P) 250-723-4412 (F) 250-723-4452

www.alberniavalleybulldogs.ca



REGU/RECEIVED

27-03-2018

Dear ACRD Board Of Directors

On behalf of the entire Bulldogs Organization we would like to thank you for your continued support. Without support like yours we would not be able to continue to operate here in Port Alberni.

This past season has been an incredible first season for the new coaching and business staff for the Bulldogs and we are happy to report that the players donated over 300 hours to our community.

With the majority of those hours coming through our Bulldogs in School Program and our Minor Hockey Mentoring Program, where our players get to have one on one interactions with kids to help them through school/hockey.

On the hockey side of things we were able to see four of our players receive commitments this season to University; huge accomplishment for a majority rookie squad.

Next season we pick up where we left off, continuing to become a better hockey program and continuing to showcase to our players of the importance of being leaders off the ice.

We hope to have your support as we embark on our 17th Season in Port Alberni.

Tali Campbell

Director of Business Operations

Alberni Valley Bulldogs Hockey Club
Proud Member of the BC Hockey League





Local Government Program Services

...programs to address provincial-local government shared priorities

March 20, 2018



Administration provided by UBCM

Funding provided by Province of B.C.



For program information, visit the Funding Programs section at:

www.ubcm.ca

LGPS Secretariat

Local Government House
525 Government Street
Victoria, BC, V8V 0A8

E-mail: lgps@ubcm.ca
Phone: (250) 356-2947

Chair Jack and Board
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Re: 2018 Emergency Operations Centres & Training - Approval and Terms & Conditions

Dear Chair and Board,

Thank you for submitting an application under the Community Emergency Preparedness Fund for the 2018 Emergency Operations Centres & Training program.

I am pleased to inform you that the Evaluation Committee has approved funding for your project, *Alberni Valley and Bamfield Emergency Program Enhancement*, in the amount of \$25,000.

As outlined in the Program & Application Guide, grant payments will be issued when the approved project is complete and UBCM has received and approved the required final report and financial summary.

The Ministry of Transportation & Infrastructure has provided funding for this program and the general Terms & Conditions for this grant are enclosed. In addition, in order to satisfy the terms of the contribution agreement, we have the following requirements:

- (1) The funding is to be used solely for the purpose of the above named project and for the expenses itemized in the budget that was approved as part of your application;
- (2) All expenditures must meet eligibility requirements as defined in the Program & Application Guide;
- (3) All project activities must be completed within 12 months and no later than March 29, 2019;
- (4) The final report is required to be submitted to UBCM within 30 days of project completion and no later than April 30, 2019;
- (5) Any unused funds must be returned to UBCM within 30 days following the project end date.

Applicants who submitted funding requests for Justice Institute of British Columbia (JIBC) Emergency Operations Centres courses are advised that

RECEIVED
MAR 23 2018
8:05 AM

if an EOC course is approved for funding under the regular Provincial EOC training program, this cost will no longer be eligible through the CEPF grant.

Please note that descriptive information regarding successful applicants will be posted on the UBCM and/or provincial government websites, and all final report materials will be made available to the provincial government.

On behalf of the Evaluation Committee, I would like to congratulate the Alberni-Clayoquot Regional District for responding to this opportunity to develop EOC capacity to support the resiliency of BC communities.

If you have any questions, please contact Local Government Program Services at (250) 387-4470 or by email at cepf@ubcm.ca.

Sincerely,



Rebecca Bishop
Program Officer

cc: *Douglas Holmes, CAO*

Enclosure



FOR IMMEDIATE RELEASE

April 4, 2018

PROJECT AIMS TO BOOST 'GROWN ON VANCOUVER ISLAND' SALES

COURTENAY – A new branding and marketing initiative will help increase awareness and demand for 'Made / Grown on Vancouver Island' food products.

Led by the Vancouver Island Economic Alliance, the project includes several partners including major grocery chains and Island region food producers. The Island Coastal Economic Trust is supporting the project with a \$30,000 funding contribution.

Aimed at promoting Island food products and obtaining baseline data from grocery chains, the project will strengthen and support the agri-foods sector, value-added processing and local supply chain growth.

"Our region has a large number of small agricultural producers and food processors who haven't been able to get representation on the shelves of major grocers or other distribution outlets," explained Phil Kent, ICET Board Chair. "This multi-phase project aims to serve as a proof-of-concept that targeted and coordinated marketing can significantly increase sales, creating the business case for grocers to carry more locally produced food and for smaller producers to invest in the certifications and business growth required to access larger markets."

Working with Quality Foods, Country Grocer, Thrifty's and Parallel 49 Grocers, the project features a point-of-sale promotional campaign along with broader multi-media campaigns across the region, with a target of at least 20 stores across the Island and Sunshine Coast region.

Island products in these grocery chains will be identified with the *Island Good* wordmark, on stickers, tags, posters and in advertising materials, making it easier for consumers to choose local products.

"Branding works best when it builds on an already-held sentiment amongst consumers," said George Hanson, VIEA Executive Director. "People in the region have an appreciation for locally-grown and produced food products; this project will capitalize on that appreciation by rolling out a promotional campaign this spring and summer."

The Island Good campaign was officially launched at Natural Pastures Cheese in Courtenay on March 19, the first of four launch events held at local production facilities throughout the Island. The campaign will run in participating grocers through to the end of summer.

About the Island Coastal Economic Trust

Created and capitalized by the Province of BC, the Island Coastal Economic Trust has been at the forefront of economic diversification, planning and regional revitalization for the past eleven years.

ICET is independently governed by a Board of Directors and two Regional Advisory Committees which include more than 50 locally elected officials, MLAs and appointees from the Island and Coast. This exceptional team of leaders collaborate to set regional priorities and build vital multi-regional networks.

Through a community centered decision-making process, ICET has approved almost \$50 million in funding for over 180 economic infrastructure and economic development readiness projects. These investments have leveraged over \$270 million in new investment into the region creating more than 2500 construction phase jobs and 2600 long term permanent jobs.

A full overview of ICET can be found at www.islandcoastaltrust.ca.

-end-

For further information:

Line Robert, CEO
Island Coastal Economic Trust
Tel. 250-871-7797 (Ext. 227)
line.robert@islandcoastaltrust.ca

Mayor Phil Kent, ICET Chair
City of Duncan
Tel. 250-709-0186
mayor@duncan.ca

George Hanson
Vancouver Island Economic Alliance
Tel. 250-667-5225
george@viea.ca



REQUEST FOR DECISION

To: Board of Directors
From: Teri Fong, CPA, CGA, Manager of Finance
Meeting Date: April 11, 2018
Subject: Finance Warrant No. 587

Recommendation:

THAT the Board of Directors approve Finance Warrant Number 587 in the amount of \$898,150.29 dated March 31, 2018.

Summary:

Improve financial controls by increasing the transparency of the Regional District's financial affairs. Regional District Board of Directors review the details of the expenditures made in the previous month and when satisfied approves the finance warrant.

Time Requirements – Staff & Elected Officials:

Minimal

Policy or Legislation:

None

Submitted by: _____
Teri Fong, CPA, CGA, Manager of Finance

Cheque Register - Detail - Supp.



AP5100

Date : Apr 05, 2018

Page : 1

Time : 4:21 pm

Supplier : 0002 To Z4209
 Trans. Date : 01-Mar-2018 To 31-Mar-2018
 Cheque Date : 01-Mar-2018 To 31-Mar-2018
 Cheque No. : All
 Batch No. : All

Bank : 0099 To 4
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0016	ACE COURIER SERVICES					
00223-0001	02-Mar-2018	Issued	47	T	158.80	
14217899	01-4-2500-000	PAYABLES - TRADE		158.80		
Invoice Description --> ACRD - \$17.87, BCWS - \$41.40, AVLF \$91.98						
Total :				158.80	0.00	158.80
Supplier Total :				158.80	0.00	158.80
0030	ACKLANDS-GRAINGER INC.					
00223-0002	02-Mar-2018	Issued	47	T	771.36	
9700092449	01-4-2500-000	PAYABLES - TRADE		771.36		
Invoice Description --> SLVFD - EQUIPMENT						
Total :				771.36	0.00	771.36
Supplier Total :				771.36	0.00	771.36
0059	ADELHARDT CONCRETE PLUS					
00225-0001	16-Mar-2018	Issued	57	T	472.50	
344375	01-4-2500-000	PAYABLES - TRADE		472.50		
Invoice Description --> AVRA - RUNWAY EXTENSION - SD70 SCHOOL MOVE						
Total :				472.50	0.00	472.50
Supplier Total :				472.50	0.00	472.50
0031	AGAT LABORATORIES					
00223-0003	02-Mar-2018	Issued	47	T	4034.74	
18451445E	01-4-2500-000	PAYABLES - TRADE		750.54		
Invoice Description --> AVLF - WATER MONITORING						
18451446E	01-4-2500-000	PAYABLES - TRADE		966.00		
Invoice Description --> AVLF - WATER MONITORING						
18443729E	01-4-2500-000	PAYABLES - TRADE		1138.73		
Invoice Description --> WCLF - WATER MONITORING						
18451443E	01-4-2500-000	PAYABLES - TRADE		1179.47		
Invoice Description --> AVLF - WATER MONITORING						
Total :				4034.74	0.00	4034.74
Supplier Total :				4034.74	0.00	4034.74
0131	AGS BUSINESS SYSTEMS INC.					
00223-0004	02-Mar-2018	Issued	47	T	271.94	
333602	01-4-2500-000	PAYABLES - TRADE		271.94		
Invoice Description --> SLVFD - C300SR - COPIER EXPENSE						
Total :				271.94	0.00	271.94
Supplier Total :				271.94	0.00	271.94

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00056	AIR LIQUIDE CANADA					
000223-0005	02-Mar-2018	Issued	47	T		61.46
67927218	01-4-2500-000	PAYABLES - TRADE		28.13		
Invoice Description --> BCFVD - EQUIPMENT						
67927209	01-4-2500-000	PAYABLES - TRADE		33.33		
Invoice Description --> SLVFD - EQUIPMENT						
Total :				61.46	0.00	61.46
Supplier Total :				61.46	0.00	61.46
00047	ALBERNI AIR QUALITY SOCIETY					
41434	13-Mar-2018	Issued	56	C		10000.00
2018 VAN.FOUND.G	01-4-2500-000	PAYABLES - TRADE		10000.00		
Invoice Description --> VANCOUVER FOUNDATION GRANT						
Total :				10000.00	0.00	10000.00
Supplier Total :				10000.00	0.00	10000.00
00060	ALBERNI COMMUNICATIONS & ELECTRONICS					
000223-0006	02-Mar-2018	Issued	47	T		452.48
24836	01-4-2500-000	PAYABLES - TRADE		49.28		
Invoice Description --> SLVFD - EQUIPMENT MAINTENANCE						
24876	01-4-2500-000	PAYABLES - TRADE		403.20		
Invoice Description --> AVRA - VHF AIRBAND						
Total :				452.48	0.00	452.48
Supplier Total :				452.48	0.00	452.48
00095	ALBERNI VALLEY CHAMBER OF COMMERCE					
41447	28-Mar-2018	Issued	65	C		33.95
2018208	01-4-2500-000	PAYABLES - TRADE		33.95		
Invoice Description --> ACRD - DINNER MEETING - DIRECTOR MCLEMAN						
Total :				33.95	0.00	33.95
Supplier Total :				33.95	0.00	33.95
00270	ANDREW SHERET LTD.					
000223-0007	02-Mar-2018	Issued	47	T		1422.64
03-061757	01-4-2500-000	PAYABLES - TRADE		4.69		
Invoice Description --> BCWS - STRICK RD PUMPHOUSE - MAINTENANCE						
03-062787	01-4-2500-000	PAYABLES - TRADE		79.54		
Invoice Description --> BCWS - SERVICE REPAIR						
03-058246	01-4-2500-000	PAYABLES - TRADE		445.32		
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES						
03-058720	01-4-2500-000	PAYABLES - TRADE		893.09		
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES						

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				1422.64	0.00	1422.64
00225-0002	16-Mar-2018	Issued	57	T		17507.16
03-063435	01-4-2500-000	PAYABLES - TRADE		436.70		
Invoice Description --> BCWS - SERVICE REPAIR						
03-063437	01-4-2500-000	PAYABLES - TRADE		519.13		
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES						
03-062205	01-4-2500-000	PAYABLES - TRADE		565.31		
Invoice Description --> BCWS - AIR VALVE REPAIR - SUPPLIES						
03-060619	01-4-2500-000	PAYABLES - TRADE		785.46		
Invoice Description --> BCWS- SERVICE REPAIR						
03-062294	01-4-2500-000	PAYABLES - TRADE		935.20		
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES						
03-064658	01-4-2500-000	PAYABLES - TRADE		1194.91		
Invoice Description --> BCWS - MAIN REPAIR						
03-060972	01-4-2500-000	PAYABLES - TRADE		3344.49		
Invoice Description --> BCWS- WATER METERS						
03-059090	01-4-2500-000	PAYABLES - TRADE		3546.51		
Invoice Description --> BCWS- WATER METERS						
03-059755	01-4-2500-000	PAYABLES - TRADE		6179.45		
Invoice Description --> BCWS- WATER METERS						
Total :				17507.16	0.00	17507.16
Supplier Total :				18929.80	0.00	18929.80

0394 ASSOCIATED FIRE SAFETY EQUIPMENT

00223-0008	02-Mar-2018	Issued	47	T		1725.14
18569	01-4-2500-000	PAYABLES - TRADE		1725.14		
Invoice Description --> BCVFD - EQUIPMENT						
Total :				1725.14	0.00	1725.14
Supplier Total :				1725.14	0.00	1725.14

0396 ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITES

41446	19-Mar-2018	Issued	58	C		3249.75
18AVICCREG	01-4-2500-000	PAYABLES - TRADE		3249.75		
Invoice Description --> 2018 AVICC CONVENTION REGISTRATION						
Total :				3249.75	0.00	3249.75
Supplier Total :				3249.75	0.00	3249.75

0660 BC HYDRO

41448	28-Mar-2018	Issued	65	C		20350.12
103010336376	01-4-2500-000	PAYABLES - TRADE		1660.72		
Invoice Description --> BVFD - HYDRO						
400002953710	01-4-2500-000	PAYABLES - TRADE		18689.40		
Invoice Description --> ACRD - 6970089 HYDRO CONSOLIDATED						

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				20350.12	0.00	20350.12
Supplier Total :				20350.12	0.00	20350.12

0677 BC WATER & WASTE ASSOC.

41435	13-Mar-2018		Issued	56	C	754.95	
CONF- MAY13-15	01-4-2500-000	PAYABLES - TRADE			754.95		
Invoice Description --> 2018 ANNUAL CONFERENCE & TRADE SHOW - MAY 13-15, PENTICTON - J. THOMAS							
Total :					754.95	0.00	754.95
Supplier Total :					754.95	0.00	754.95

0735 BEAVER CREEK COMMUNITY CLUB

41436	13-Mar-2018		Issued	56	C	50.00	
MAR13/18-MEETINC	01-4-2500-000	PAYABLES - TRADE			50.00		
Invoice Description --> PLANNING - BEAUFORT APC MEETING MAY 25/17							
Total :					50.00	0.00	50.00
Supplier Total :					50.00	0.00	50.00

0785 BERKS INTERTRUCK LTD.

00223-0009	02-Mar-2018		Issued	47	T	5686.82	
158788	01-4-2500-000	PAYABLES - TRADE			8.18		
Invoice Description --> BCVFD - VEHICLE MAINTENANCE							
34301	01-4-2500-000	PAYABLES - TRADE			173.38		
Invoice Description --> SLVFD - VEHICLE MAINTENANCE							
34244	01-4-2500-000	PAYABLES - TRADE			668.22		
Invoice Description --> BCVFD - VEHICLE MAINTENANCE							
34328	01-4-2500-000	PAYABLES - TRADE			683.20		
Invoice Description --> BVFD- VEHICLE MAINTENANCE							
34256	01-4-2500-000	PAYABLES - TRADE			730.80		
Invoice Description --> BCVFD - VEHICLE MAINTENANCE							
34236	01-4-2500-000	PAYABLES - TRADE			1002.13		
Invoice Description --> BCVFD - VEHICLE MAINTENANCE							
34329	01-4-2500-000	PAYABLES - TRADE			2420.91		
Invoice Description --> BVFD- VEHICLE MAINTENANCE							
Total :					5686.82	0.00	5686.82
Supplier Total :					5686.82	0.00	5686.82

0791 BERRY & VALE CONTRACTING LTD

00223-0010	02-Mar-2018		Issued	47	T	9975.00	
2366	01-4-2500-000	PAYABLES - TRADE			9975.00		
Invoice Description --> WCLF - RECYCLING SHED - CAPITAL							
Total :					9975.00	0.00	9975.00

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00225-0003	16-Mar-2018	Issued	57	T		138369.77
2398	01-4-2500-000	PAYABLES - TRADE		1535.17		
Invoice Description --> AVLF - BIN OF DRYWALL HAULED						
2402	01-4-2500-000	PAYABLES - TRADE		49206.13		
Invoice Description --> WCLF - FEB CONTRACT \$35521.60, FREON \$132, WASTE MGMT \$6,240, OTHER \$4969.38						
2401	01-4-2500-000	PAYABLES - TRADE		87628.47		
Invoice Description --> AVLF - FEB CONTRACT \$64,638.32, FREON \$396, MMBC \$806.18, WASTE MGMT\$16,168.78, OT						
Total :				138369.77	0.00	138369.77
Supplier Total :				148344.77	0.00	148344.77

0804 BETTSM CONTROLS INC.						
41449	28-Mar-2018	Issued	65	C		3873.71
1000685	01-4-2500-000	PAYABLES - TRADE		3873.71		
Invoice Description --> AVLF - SCADA - 2018 LICENSE & SUPPORT						
Total :				3873.71	0.00	3873.71
Supplier Total :				3873.71	0.00	3873.71

0916 BOWMARK CONCRETE LTD.						
00225-0004	16-Mar-2018	Issued	57	T		486.65
17128	01-4-2500-000	PAYABLES - TRADE		486.65		
Invoice Description --> BC COMMUNITY CLUB - PLAYGROUND						
Total :				486.65	0.00	486.65
Supplier Total :				486.65	0.00	486.65

0950 BRETT, KENNETH						
00224-0001	07-Mar-2018	Issued	51	T		1000.00
BRE183208	01-4-2500-000	PAYABLES - TRADE		1000.00		
Invoice Description --> ALBERNI VALLEY AIRPORT SUPERVISION						
Total :				1000.00	0.00	1000.00
Supplier Total :				1000.00	0.00	1000.00

1035 BUTLER, LES						
00225-0005	16-Mar-2018	Issued	57	T		3150.00
2018-02	01-4-2500-000	PAYABLES - TRADE		3150.00		
Invoice Description --> BWS - FEB 2018 CONTRACTOR						
Total :				3150.00	0.00	3150.00
Supplier Total :				3150.00	0.00	3150.00

1037 BUTTLE, JONATHAN						
41431	05-Mar-2018	Issued	50	C		1.00
ANN. PUMPHOUSE	01-4-2500-000	PAYABLES - TRADE		1.00		

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Invoice Description --> PUMP HOUSE LEASE AGREEMENT						
Total :				1.00	0.00	1.00
Supplier Total :				1.00	0.00	1.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
1316 CERTITECH IT SERVICES						
00225-0006	16-Mar-2018		Issued	57	T	7245.00
00227	01-4-2500-000	PAYABLES - TRADE			7245.00	
Invoice Description --> FEB 2018 - IT SERVICES \$6,780, LBA - \$120						
Total :				7245.00	0.00	7245.00
Supplier Total :				7245.00	0.00	7245.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
1343 CHERRY CREEK COMMUNITY HALL						
41438	13-Mar-2018		Issued	56	C	650.00
RENTAL - OCT20/18	01-4-2500-000	PAYABLES - TRADE			650.00	
Invoice Description --> E/A - ELECTORAL AREA "F" CHERRY CREEK ELECTIONS						
Total :				650.00	0.00	650.00
Supplier Total :				650.00	0.00	650.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
1363 CITY OF NANAIMO						
41450	28-Mar-2018		Issued	65	C	441.00
AR006899	01-4-2500-000	PAYABLES - TRADE			131.25	
Invoice Description --> SLVFD - TRAINING						
AR006823	01-4-2500-000	PAYABLES - TRADE			152.25	
Invoice Description --> SLVFD - TRAINING						
AR006959	01-4-2500-000	PAYABLES - TRADE			157.50	
Invoice Description --> SLVFD - TRAINING						
Total :				441.00	0.00	441.00
Supplier Total :				441.00	0.00	441.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
1351 CIVICINFO BC						
00223-0011	02-Mar-2018		Issued	47	T	446.25
2018246	01-4-2500-000	PAYABLES - TRADE			446.25	
Invoice Description --> BUILDING INSPECTION - RECRUITMENT						
Total :				446.25	0.00	446.25
Supplier Total :				446.25	0.00	446.25

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
0801 CORIX WATER PRODUCTS LTD.						
00223-0012	02-Mar-2018		Issued	47	T	1003.11
1081700496	01-4-2500-000	PAYABLES - TRADE			-275.52	
Invoice Description --> LBA - CREDIT - WATER SYSTEM SUPPLIES						
1081700698	01-4-2500-000	PAYABLES - TRADE			-191.52	

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> BWS- CREDIT - WATER SYSTEM SUPPLIES						
10816008978	01-4-2500-000	PAYABLES - TRADE		379.23		
Invoice Description --> LBA - WATER SYSTEM SUPPLIES						
10816008364	01-4-2500-000	PAYABLES - TRADE		1090.92		
Invoice Description --> BWS- WATER SYSTEM SUPPLIES						
Total :				1003.11	0.00	1003.11
Supplier Total :				1003.11	0.00	1003.11

1733	DANELIUK, ELMER					
41439	13-Mar-2018		Issued	56	C	100.00
REFUND - DPD1601 01-4-2500-000 PAYABLES - TRADE						
Invoice Description --> PLANNING - REFUND - DEVELOPMENT PERMIT DPD16012						
Total :				100.00	0.00	100.00
Supplier Total :				100.00	0.00	100.00

1847	DUPERE, JOHANNE					
00224-0002	07-Mar-2018		Issued	51	T	200.00
DUP183209 01-4-2500-000 PAYABLES - TRADE						
Invoice Description --> SPROAT PARKS CARETAKER						
Total :				200.00	0.00	200.00
Supplier Total :				200.00	0.00	200.00

0940	DUVALL, EDITH					
00224-0003	07-Mar-2018		Issued	51	T	1950.00
EDUVALL83211 01-4-2500-000 PAYABLES - TRADE						
Invoice Description --> ACRD OFFICE - MONTHLY JANITORIAL						
Total :				1950.00	0.00	1950.00
Supplier Total :				1950.00	0.00	1950.00

2002	ERRINGTON VOLUNTEER FIRE DEPARTMENT					
41451	28-Mar-2018		Issued	65	C	625.00
20180004 01-4-2500-000 PAYABLES - TRADE						
Invoice Description --> SLVFD - TRAINING						
Total :				625.00	0.00	625.00
Supplier Total :				625.00	0.00	625.00

1990	EVITT ELECTRIC					
00223-0013	02-Mar-2018		Issued	47	T	365.08
14612A 01-4-2500-000 PAYABLES - TRADE						
Invoice Description --> ACRD - BUILDING MAINTENANCE						
14610A 01-4-2500-000 PAYABLES - TRADE						
Total :				5.60		
Supplier Total :				10.08		

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Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description					
Invoice Description -->	ACRD - BUILDING MAINTENANCE						
14432C	01-4-2500-000	PAYABLES - TRADE			27.45		
Invoice Description -->	AVLF - 3RD AVE DEPOT - MAINTENANCE						
36575	01-4-2500-000	PAYABLES - TRADE			126.00		
Invoice Description -->	SLVFD - EQUIPMENT MAINTENANCE						
36539	01-4-2500-000	PAYABLES - TRADE			195.95		
Invoice Description -->	SLVFD - HALL #1 - MAINTENANCE						
Total :					365.08	0.00	365.08
Supplier Total :					365.08	0.00	365.08

2006	FAR WEST PEST CONTROL SERVICES						
00223-0014	02-Mar-2018	Issued	47	T			472.50
A201801090	01-4-2500-000	PAYABLES - TRADE			157.50		
Invoice Description -->	LBA - PEST CONTROL						
A201801091	01-4-2500-000	PAYABLES - TRADE			157.50		
Invoice Description -->	LBA - PEST CONTROL						
A201801092	01-4-2500-000	PAYABLES - TRADE			157.50		
Invoice Description -->	LBA - PEST CONTROL						
Total :					472.50	0.00	472.50
Supplier Total :					472.50	0.00	472.50

2067	FORTISBC						
41452	28-Mar-2018	Issued	65	C			203.36
FEB21/18	01-4-2500-000	PAYABLES - TRADE			203.36		
Invoice Description -->	BCVFD - MONTHLY NATURAL GAS FOR HALL						
Total :					203.36	0.00	203.36
Supplier Total :					203.36	0.00	203.36

2089	FRASER, RANDY W						
41440	13-Mar-2018	Issued	56	C			3969.00
NO. 5	01-4-2500-000	PAYABLES - TRADE			3969.00		
Invoice Description -->	ACRD - CONTRACTED SERVICES FOR ENV. SERVICES						
Total :					3969.00	0.00	3969.00
41453	28-Mar-2018	Issued	65	C			8305.50
NO. 7	01-4-2500-000	PAYABLES - TRADE			4042.50		
Invoice Description -->	ACRD - CONTRACTED SERVICES FOR ENV. SERVICES						
NO. 6	01-4-2500-000	PAYABLES - TRADE			4263.00		
Invoice Description -->	ACRD - CONTRACTED SERVICES FOR ENV. SERVICES						
Total :					8305.50	0.00	8305.50
Supplier Total :					12274.50	0.00	12274.50

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Supplier : 0002 To Z4209
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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
2140	GEDDES, RICHARD D.					
00224-0004	07-Mar-2018	Issued	51	T		55.00
	RG-SLVFD0183212	01-4-2500-000	PAYABLES - TRADE	55.00		
	Invoice Description --> SLVFD - MONTHLY PHONE REIMBURSEMENT					
Total :				55.00	0.00	55.00
Supplier Total :				55.00	0.00	55.00
2322	GUILLEVIN INTERNATIONAL CO.					
00223-0015	02-Mar-2018	Issued	47	T		447.65
	0428-516204	01-4-2500-000	PAYABLES - TRADE	447.65		
	Invoice Description --> SLVFD - EQUIPMENT					
Total :				447.65	0.00	447.65
Supplier Total :				447.65	0.00	447.65
2521	HORNET EXCAVATING					
41455	28-Mar-2018	Issued	65	C		4592.51
	573	01-4-2500-000	PAYABLES - TRADE	535.50		
	Invoice Description --> AVLF - ILLEGAL DUMPING CLEAN UP					
	576	01-4-2500-000	PAYABLES - TRADE	548.63		
	Invoice Description --> AVLF - ILLEGAL DUMPING CELAN UP					
	569	01-4-2500-000	PAYABLES - TRADE	851.84		
	Invoice Description --> BC COMMUNITY CLUB - PARK MAINTENANCE					
	572	01-4-2500-000	PAYABLES - TRADE	1039.54		
	Invoice Description --> BC COMMUNITY CLUB - PARK MAINTENANCE					
	568	01-4-2500-000	PAYABLES - TRADE	1617.00		
	Invoice Description --> BCWS - MAIN REPAIR - GEORGINA RD					
Total :				4592.51	0.00	4592.51
Supplier Total :				4592.51	0.00	4592.51
2560	HOULE PRINTING					
00223-0016	02-Mar-2018	Issued	47	T		277.76
	17175	01-4-2500-000	PAYABLES - TRADE	277.76		
	Invoice Description --> SL - WINTER 2018 NEWSLETTER					
Total :				277.76	0.00	277.76
Supplier Total :				277.76	0.00	277.76
2651	INSIGHT CANADA INC.					
00223-0017	02-Mar-2018	Issued	47	T		4398.54
	720746374	01-4-2500-000	PAYABLES - TRADE	29.98		
	Invoice Description --> ACRD - TONER					
	720752910	01-4-2500-000	PAYABLES - TRADE	4368.56		
	Invoice Description --> ACRD - COMPUTER EXPENSE					

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Supplier : 0002 To Z4209
Trans. Date : 01-Mar-2018 To 31-Mar-2018
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Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				4398.54	0.00	4398.54
Supplier Total :				4398.54	0.00	4398.54

2690 INSURANCE CORPORATION OF B.C.						
41432	07-Mar-2018		Issued	53	18.00	
BCWS - UTILITY - R	01-4-2500-000	PAYABLES - TRADE			18.00	
Invoice Description --> BCWS - UTILITY TRAILER - REGISTRATION						
Total :				18.00	0.00	18.00
41433	07-Mar-2018		Issued	53	226.00	
BCWS-UTILITY TRA	01-4-2500-000	PAYABLES - TRADE			226.00	
Invoice Description --> BCWS - UTILITY TRAILER - PLATE # WDS83A						
Total :				226.00	0.00	226.00
Supplier Total :				244.00	0.00	244.00

2748 ISLAND BEVERAGE SERVICES						
41456	28-Mar-2018		Issued	65	111.50	
16718	01-4-2500-000	PAYABLES - TRADE			111.50	
Invoice Description --> ACRD - OFFICE SUPPLIES						
Total :				111.50	0.00	111.50
Supplier Total :				111.50	0.00	111.50

1075 J&D WEAVER HOLDINGS LTD. (CANADIAN TIRE #488)						
00223-0018	02-Mar-2018		Issued	47	165.74	
109949	01-4-2500-000	PAYABLES - TRADE			20.15	
Invoice Description --> ACRD - BUILDING MAINTENANCE						
109938	01-4-2500-000	PAYABLES - TRADE			145.59	
Invoice Description --> ACRD - BUILDING MAINTENANCE						
Total :				165.74	0.00	165.74
Supplier Total :				165.74	0.00	165.74

2816 J.W.BERRY TRUCKING LTD.						
41441	13-Mar-2018		Issued	56	2863.05	
12506	01-4-2500-000	PAYABLES - TRADE			1005.31	
Invoice Description --> AVLF - WOOD WASTE MANAGEMENT						
12497	01-4-2500-000	PAYABLES - TRADE			1857.74	
Invoice Description --> AVLF - WOOD WASTE MANAGEMENT						
Total :				2863.05	0.00	2863.05
41458	28-Mar-2018		Issued	65	1949.81	
12522	01-4-2500-000	PAYABLES - TRADE			1949.81	
Invoice Description --> AVLF - WOOD WASTE MANAGEMENT						

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Supplier : 0002 To Z4209
Trans. Date : 01-Mar-2018 To 31-Mar-2018
Cheque Date : 01-Mar-2018 To 31-Mar-2018
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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				1949.81	0.00	1949.81
Supplier Total :				4812.86	0.00	4812.86

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2785	JACK'S EXCEL TIRE CENTRE					
41457	28-Mar-2018		Issued	65	C	74.93
164119	01-4-2500-000	PAYABLES - TRADE		74.93		
Invoice Description --> BCVFD - VEHICLE MAINTENANCE - WIPERS						
Total :				74.93	0.00	74.93
Supplier Total :				74.93	0.00	74.93

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2787	JACKSON, ROBERT					
00224-0005	07-Mar-2018		Issued	51	T	77.65
CSPNOV1283210	01-4-2500-000	PAYABLES - TRADE		77.65		
Invoice Description --> SL PARKS - COUGAR SMITH REIMBURSEMENT FOR HYDRO USAGE						
Total :				77.65	0.00	77.65
Supplier Total :				77.65	0.00	77.65

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2827	JAL DESIGNS					
41459	28-Mar-2018		Issued	65	C	2132.48
40498960	01-4-2500-000	PAYABLES - TRADE		2132.48		
Invoice Description --> BCVFD - EQUIPMENT						
Total :				2132.48	0.00	2132.48
Supplier Total :				2132.48	0.00	2132.48

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2840	JUSTICE INSTITUTE OF BC					
41442	13-Mar-2018		Issued	56	C	18267.56
4497	01-4-2500-000	PAYABLES - TRADE		-16.80		
Invoice Description --> SLVFD - CREDIT - TRAINING						
4191	01-4-2500-000	PAYABLES - TRADE		1039.42		
Invoice Description --> SLVFD -- TRAINING						
4189	01-4-2500-000	PAYABLES - TRADE		1229.06		
Invoice Description --> SLVFD -- TRAINING						
20051144	01-4-2500-000	PAYABLES - TRADE		16015.88		
Invoice Description --> BCVFD - TRAINING						
Total :				18267.56	0.00	18267.56
41460	28-Mar-2018		Issued	65	C	714.38
4750	01-4-2500-000	PAYABLES - TRADE		714.38		
Invoice Description --> SLVFD - TRAINING						
Total :				714.38	0.00	714.38

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Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Supplier Total :						18981.94	0.00	18981.94

2866	KLITSA DOORS (2012) LTD.							
41461	28-Mar-2018		Issued	65	C	50.40		50.40
1969	01-4-2500-000	PAYABLES - TRADE				50.40		
Invoice Description -->		AVLF - 3RD AVE DEPOT - MAINTENANCE						
Total :						50.40	0.00	50.40
Supplier Total :						50.40	0.00	50.40

2877	KOERS & ASSOCIATES ENGINEERING LTD.							
00223-0019	02-Mar-2018		Issued	47	T			10304.52
1634-021	01-4-2500-000	PAYABLES - TRADE				10304.52		
Invoice Description -->		BWS - WATER TREATMENT PLANT - CAPITAL						
Total :						10304.52	0.00	10304.52
Supplier Total :						10304.52	0.00	10304.52

2890	L.B. WOODCHOPPERS LTD.							
00223-0020	02-Mar-2018		Issued	47	T			234.94
2887789	01-4-2500-000	PAYABLES - TRADE				27.51		
Invoice Description -->		BCWS - SAFETY GEAR						
289246	01-4-2500-000	PAYABLES - TRADE				57.75		
Invoice Description -->		SLVFD - EQUIPMENT						
289074	01-4-2500-000	PAYABLES - TRADE				149.68		
Invoice Description -->		BCWS - SUPPLIES						
Total :						234.94	0.00	234.94
Supplier Total :						234.94	0.00	234.94

3025	LADY ROSE MARINE SERVICES							
00223-0021	02-Mar-2018		Issued	47	T			993.38
2010-27032	01-4-2500-000	PAYABLES - TRADE				32.63		
Invoice Description -->		BWS - WATER SYSTEM SUPPLIES						
2010-26866	01-4-2500-000	PAYABLES - TRADE				320.25		
Invoice Description -->		AVLF - BAMFIELD GARBAGE BIN TRANSFER						
2010-26921	01-4-2500-000	PAYABLES - TRADE				320.25		
Invoice Description -->		AVLF - BAMFIELD GARBAGE BIN TRANSFER						
2010-26987	01-4-2500-000	PAYABLES - TRADE				320.25		
Invoice Description -->		AVLF - BAMFIELD GARBAGE BIN TRANSFER						
Total :						993.38	0.00	993.38
Supplier Total :						993.38	0.00	993.38

3008	LAND TITLE AND SURVEY AUTHORITY OF B.C.							
EFT-1	14-Mar-2018		Issued	76	E			500.00

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
FT491018	01-4-2500-000	PAYABLES - TRADE		500.00		
Invoice Description --> PLANNING PROPERTY INQUIRES ACCOUNT TOP UP						
Total :				500.00	0.00	500.00
Supplier Total :				500.00	0.00	500.00

3117 LORDCO						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00223-0022	02-Mar-2018	Issued	47	T	11.81	
406653	01-4-2500-000	PAYABLES - TRADE		11.81		
Invoice Description --> SLVFD - EQUIPMENT						
Total :				11.81	0.00	11.81
Supplier Total :				11.81	0.00	11.81

3214 MARCIE DEWITT						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00225-0007	16-Mar-2018	Issued	57	T	6250.00	
FEB28/18	01-4-2500-000	PAYABLES - TRADE		6250.00		
Invoice Description --> ACHN - COORDINATOR - FEB 2018						
Total :				6250.00	0.00	6250.00
Supplier Total :				6250.00	0.00	6250.00

3270 MCCOY LAKE EXCAVATING LTD						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00225-0008	16-Mar-2018	Issued	57	T	1050.97	
4243	01-4-2500-000	PAYABLES - TRADE		188.16		
Invoice Description --> BCWS - SERVICE REPAIR						
4255	01-4-2500-000	PAYABLES - TRADE		336.00		
Invoice Description --> SL PARKS - COUGAR SMITH PARK - WELL DECOMMISSION						
4232	01-4-2500-000	PAYABLES - TRADE		526.81		
Invoice Description --> SL PARKS - COUGAR SMITH PARK - WELL DECOMMISSION						
Total :				1050.97	0.00	1050.97
Supplier Total :				1050.97	0.00	1050.97

3280 MCGILL & ASSOCIATES ENGINEERING					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description		Debit	Credit
00225-0009	16-Mar-2018	Issued	57	T	35556.50
16602	01-4-2500-000	PAYABLES - TRADE		315.00	
Invoice Description --> WCLF - LEACHATE INVESTIGATION & REMEDIATION - CAPITAL					
16597	01-4-2500-000	PAYABLES - TRADE		393.75	
Invoice Description --> WCLF - DATALOGGER					
16567	01-4-2500-000	PAYABLES - TRADE		851.34	
Invoice Description --> MWS - INFRASTRUCTURE CONSULTING 2018 - CAPITAL					
16599	01-4-2500-000	PAYABLES - TRADE		1025.06	
Invoice Description --> AVLF - GENERAL CONSULTING					
16600	01-4-2500-000	PAYABLES - TRADE		1535.53	
Invoice Description --> AVLF- N.E. EXPANSION					

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
16596	01-4-2500-000	PAYABLES - TRADE		1827.00		
Invoice Description --> WCLF - GAS GENERATION ASSESSMENT FOR 2018						
16594	01-4-2500-000	PAYABLES - TRADE		2799.77		
Invoice Description --> AVLF - SCADA MONITORING - CAPITAL						
16595	01-4-2500-000	PAYABLES - TRADE		3649.77		
Invoice Description --> WCLF - ANNUAL REPORTING						
16601	01-4-2500-000	PAYABLES - TRADE		3936.36		
Invoice Description --> AVLF - COVER MATERIAL						
16598	01-4-2500-000	PAYABLES - TRADE		4900.88		
Invoice Description --> AVLF - ANNUAL REPORTING						
16620	01-4-2500-000	PAYABLES - TRADE		6517.36		
Invoice Description --> LBA - MAINTENANCE BUILDING - RENO KIOSK #3 - CAPITAL						
16593	01-4-2500-000	PAYABLES - TRADE		7804.68		
Invoice Description --> AVLF - SOUTH EXPANSION - CAPITAL						
Total :				35556.50	0.00	35556.50
Supplier Total :				35556.50	0.00	35556.50

3340	MINISTER OF FINANCE					
41443	13-Mar-2018	Issued	56	C		1087.50
MSP MAR/18	01-4-2500-000	PAYABLES - TRADE		1087.50		
Invoice Description --> MSP PREMIUMS FOR MAR 2018						
Total :				1087.50	0.00	1087.50
Supplier Total :				1087.50	0.00	1087.50

3490	MUNICIPAL PENSION PLAN					
EFT-5	05-Mar-2018	Issued	39	E		9657.96
PP# 4-2018	01-4-2500-000	PAYABLES - TRADE		9657.96		
Invoice Description --> PP#4-2018 PENSION REMITTANCE						
Total :				9657.96	0.00	9657.96
EFT-6	07-Mar-2018	Issued	39	E		9405.62
PP#5 - 2018	01-4-2500-000	PAYABLES - TRADE		9405.62		
Invoice Description --> PP#5 - 2018 PENSION REMITTANCE						
Total :				9405.62	0.00	9405.62
EFT-7	22-Mar-2018	Issued	61	E		102.23
PP#5 - 2018 #2	01-4-2500-000	PAYABLES - TRADE		102.23		
Invoice Description --> PP#5 - 2018 PENSION REMITTANCE (R. MACAULEY)						
Total :				102.23	0.00	102.23
Supplier Total :				19165.81	0.00	19165.81

3600	NEOPOST					
00223-0023	02-Mar-2018	Issued	47	T		2546.36
8000202700180131	01-4-2500-000	PAYABLES - TRADE		1046.82		

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description -->	ACRD - POSTAGE ACCOUNT #8000202700					
2364463	01-4-2500-000	PAYABLES - TRADE		1499.54		
Invoice Description -->	ACRD - CONTRACT RENTAL & RATE CHANGE PROTECTION					
Total :				2546.36	0.00	2546.36
Supplier Total :				2546.36	0.00	2546.36

3627 NEXCAR SALES LTD.						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00223-0024	02-Mar-2018	Issued	47	T		168.00
E11146	01-4-2500-000	PAYABLES - TRADE		11.20		
Invoice Description -->	ACRD - 2007 FORD RANGER - MAINTENANCE					
E11142	01-4-2500-000	PAYABLES - TRADE		39.20		
Invoice Description -->	ACRD - 2008 TOYOTA YARIS - MAINTENANCE					
E11143	01-4-2500-000	PAYABLES - TRADE		39.20		
Invoice Description -->	ACRD - 2010 DODGE RAM - MAINTENANCE					
E11144	01-4-2500-000	PAYABLES - TRADE		39.20		
Invoice Description -->	2011 DODGE/RAM 1500 - MAINTENANCE					
E11145	01-4-2500-000	PAYABLES - TRADE		39.20		
Invoice Description -->	BUILDING INSPECTION - CHEROKEE - MAINTENANCE					
Total :				168.00	0.00	168.00
Supplier Total :				168.00	0.00	168.00

3792 PACIFIC BLUE CROSS						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
EFT-3	01-Mar-2018	Issued	64	E		8777.26
573556	01-4-2500-000	PAYABLES - TRADE		8777.26		
Invoice Description -->	MARCH 2018 - HEALTH, DENTAL & DISABILITY PREMIUMS					
Total :				8777.26	0.00	8777.26
Supplier Total :				8777.26	0.00	8777.26

3797 PITEAU ASSOCIATES						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00223-0025	02-Mar-2018	Issued	47	T		5264.43
18864	01-4-2500-000	PAYABLES - TRADE		1569.09		
Invoice Description -->	WCLF - WATER MONITORING					
18868	01-4-2500-000	PAYABLES - TRADE		3695.34		
Invoice Description -->	AVLF - WATER MONITORING					
Total :				5264.43	0.00	5264.43
Supplier Total :				5264.43	0.00	5264.43

4187 QUALITY FOODS - PORT ALBERNI						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00223-0026	02-Mar-2018	Issued	47	T		189.02
67 216185	01-4-2500-000	PAYABLES - TRADE		40.99		
Invoice Description -->	SLVFD - SAFETY SUPPLIES					
52 219542	01-4-2500-000	PAYABLES - TRADE		148.03		
Invoice Description -->	SLVFD - SAFETY SUPPLIES					

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description	Debit	Credit					
Total :							189.02	0.00	189.02
Supplier Total :							189.02	0.00	189.02
<hr/>									
4220	RAYNER & BRACHT LTD								
41462	28-Mar-2018		Issued	65	C	1887.20		1887.20	
2018023	01-4-2500-000	PAYABLES - TRADE				1887.20			
Invoice Description --> AVLF - BAMFIELD BIN CHARGES - FEB 2018									
Total :							1887.20	0.00	1887.20
Supplier Total :							1887.20	0.00	1887.20
<hr/>									
4280	RECEIVER GENERAL FOR CANADA								
41444	13-Mar-2018		Issued	56	C	19870.76		19870.76	
PP#5 - 2018 - DIR	01-4-2500-000	PAYABLES - TRADE				1057.46			
Invoice Description --> TAX REMITTANCE FOR PP#5 - 2018 - DIRECTORS									
PP#5 - 2018	01-4-2500-000	PAYABLES - TRADE				18813.30			
Invoice Description --> TAX REMITTANCE FOR PP#5 - 2018									
Total :							19870.76	0.00	19870.76
Supplier Total :							19870.76	0.00	19870.76
<hr/>									
41463	28-Mar-2018		Issued	65	C	18986.05		18986.05	
PP#6 - 2018 BVFD	01-4-2500-000	PAYABLES - TRADE				175.00			
Invoice Description --> TAX REMITTANCE FOR PP#6 - 2018									
PP#6 - 2018	01-4-2500-000	PAYABLES - TRADE				18811.05			
Invoice Description --> TAX REMITTANCE FOR PP#6 - 2018									
Total :							18986.05	0.00	18986.05
Supplier Total :							38856.81	0.00	38856.81
<hr/>									
4324	RIDGELINE MECHANICAL LTD								
41445	13-Mar-2018		Issued	56	C	387006.17		387006.17	
390151708	01-4-2500-000	PAYABLES - TRADE				387006.17			
Invoice Description --> BWS - TREATMENT PLANT - CAPITAL									
Total :							387006.17	0.00	387006.17
Supplier Total :							387006.17	0.00	387006.17
<hr/>									
4491	ROMPRE, SUZANNE								
00225-0010	16-Mar-2018		Issued	57	T	850.00		850.00	
FEB28/18	01-4-2500-000	PAYABLES - TRADE				850.00			
Invoice Description --> FEBRUARY BAMFIELD TRANSFER STATION CONTRACTOR									
Total :							850.00	0.00	850.00
Supplier Total :							850.00	0.00	850.00

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Supplier : 0002 To Z4209
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 Batch No. : All

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 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00225-0011	16-Mar-2018	Issued	57	T		285.00
FEB/2018	01-4-2500-000	PAYABLES - TRADE		285.00		
Invoice Description --> SLVFD - OFFICE ADMIN						
Total :				285.00	0.00	285.00
Supplier Total :				285.00	0.00	285.00

4646	SHAW CABLESYSTEMS G.P.					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00223-0027	02-Mar-2018	Issued	47	T		1458.63
MAR/18 - FABER RC	01-4-2500-000	PAYABLES - TRADE		72.69		
Invoice Description --> SLVFD - ACCT#012-8269-3504 - FABER RD						
MAR/18 - PACIFIC R	01-4-2500-000	PAYABLES - TRADE		141.50		
Invoice Description --> SLVFD - ACCT#012-8186-3376 - PACIFIC RIM HWY						
BCVFD - MAR01/18	01-4-2500-000	PAYABLES - TRADE		209.76		
Invoice Description --> BCVFD - ACCT #012-7703-7133						
ACRD - 01-FEB-18	01-4-2500-000	PAYABLES - TRADE		265.48		
Invoice Description --> ACRD - ACCT #012-3529-6377						
ACRD - 01-MAR-18	01-4-2500-000	PAYABLES - TRADE		265.48		
Invoice Description --> ACRD - ACCT #012-3529-6377						
BCWS - 01-MAR-18	01-4-2500-000	PAYABLES - TRADE		503.72		
Invoice Description --> BCWS - ACCT #012-8095-8259						
Total :				1458.63	0.00	1458.63

00225-0012	16-Mar-2018	Issued	57	T		914.35
Invoice No.	Account No.	Account Description		Debit	Credit	
AVLF - 3RDAVE-MAI	01-4-2500-000	PAYABLES - TRADE		67.15		
Invoice Description --> AVLF - 3RD AVE DEPOT - ACCT#012-8287-1966						
MAR01/18 - LAKSHK	01-4-2500-000	PAYABLES - TRADE		72.69		
Invoice Description --> SLVFD - ACCOUNT#012-8269-3473 - LAKESHORE RD						
ACRD - 01-APR-18	01-4-2500-000	PAYABLES - TRADE		270.79		
Invoice Description --> ACRD - ACCT #012-3529-6377						
BCWS - 01-APR-18	01-4-2500-000	PAYABLES - TRADE		503.72		
Invoice Description --> BCWS - ACCT #012-8095-8259						
Total :				914.35	0.00	914.35
Supplier Total :				2372.98	0.00	2372.98

4610	SIGNWORKS					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
41464	28-Mar-2018	Issued	65	C		392.00
5392	01-4-2500-000	PAYABLES - TRADE		392.00		
Invoice Description --> SLVFD - PPE EQUIPMENT						
Total :				392.00	0.00	392.00
Supplier Total :				392.00	0.00	392.00

4617	SIMSON MAXWELL					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00223-0028	02-Mar-2018	Issued	47	T		1138.00
SVI029434	01-4-2500-000	PAYABLES - TRADE		1138.00		

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 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> BCWS - STRICK RD PUMPHOUSE - MAINTENANCE						
Total :				1138.70	0.00	1138.70
Supplier Total :				1138.70	0.00	1138.70

4717 SMITH, RYAN		Status	Batch	Medium	Amount	
00225-0013	16-Mar-2018	Issued	57	T	5696.37	
PCFEB28/18	01-4-2500-000	PAYABLES - TRADE		146.68		
Invoice Description --> SALMON BEACH SEWAGE						
FEB28/18	01-4-2500-000	PAYABLES - TRADE		5549.69		
Invoice Description --> SALMON BEACH SEWAGE						
Total :				5696.37	0.00	5696.37
Supplier Total :				5696.37	0.00	5696.37

4629 SOLIDARITY SNACKS		Status	Batch	Medium	Amount	
41465	28-Mar-2018	Issued	65	C	300.23	
8	01-4-2500-000	PAYABLES - TRADE		300.23		
Invoice Description --> LBA - FOOD FOR EMERGENCY SERVICES TRAINING						
Total :				300.23	0.00	300.23
Supplier Total :				300.23	0.00	300.23

4728 SONBIRD REFUSE & RECYCLING LTD.		Status	Batch	Medium	Amount	
00225-0014	16-Mar-2018	Issued	57	T	16802.84	
31277	01-4-2500-000	PAYABLES - TRADE		16802.84		
Invoice Description --> FEB 2018 WC GARBAGE & RECYCLING						
Total :				16802.84	0.00	16802.84
Supplier Total :				16802.84	0.00	16802.84

4752 SOUTHSIDE AUTO SUPPLY LTD.		Status	Batch	Medium	Amount	
41466	28-Mar-2018	Issued	65	C	40.63	
540615	01-4-2500-000	PAYABLES - TRADE		16.97		
Invoice Description --> LBA - SUPPLIES						
540614	01-4-2500-000	PAYABLES - TRADE		23.66		
Invoice Description --> LBA - SUPPLIES						
Total :				40.63	0.00	40.63
Supplier Total :				40.63	0.00	40.63

4788 STAPLES ADVANTAGE		Status	Batch	Medium	Amount
41467	28-Mar-2018	Issued	65	C	433.24
46961490	01-4-2500-000	PAYABLES - TRADE		39.30	
Invoice Description --> 40 ACRD - OFFICE SUPPLIES					
46809429	01-4-2500-000	PAYABLES - TRADE		39.63	

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Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description					
Invoice Description -->	ACRD - OFFICE SUPPLIES						
46777199	01-4-2500-000	PAYABLES - TRADE			111.53		
Invoice Description -->	ACRD - OFFICE SUPPLIES						
46898481	01-4-2500-000	PAYABLES - TRADE			120.95		
Invoice Description -->	ACRD - OFFICE SUPPLIES						
46893699	01-4-2500-000	PAYABLES - TRADE			121.83		
Invoice Description -->	ACRD - OFFICE SUPPLIES						
Total :					433.24	0.00	433.24
Supplier Total :					433.24	0.00	433.24

4845 STAPLES BUSINESS DEPOT #321							
41468	28-Mar-2018	Issued	65	C			1901.69
2352772	01-4-2500-000	PAYABLES - TRADE			10.08		
Invoice Description -->	SLVFD - OFFICE SUPPLIES						
2357589	01-4-2500-000	PAYABLES - TRADE			17.85		
Invoice Description -->	SLVFD - POSTAGE						
2349885	01-4-2500-000	PAYABLES - TRADE			22.22		
Invoice Description -->	SLVFD - OFFICE SUPPLIES						
2349596	01-4-2500-000	PAYABLES - TRADE			49.28		
Invoice Description -->	BCWS - OFFICE SUPPLIES						
2352033	01-4-2500-000	PAYABLES - TRADE			380.49		
Invoice Description -->	BCWS - OFFICE EQUIPMENT						
2355748	01-4-2500-000	PAYABLES - TRADE			1421.77		
Invoice Description -->	SLVFD - COMPUTER						
Total :					1901.69	0.00	1901.69
Supplier Total :					1901.69	0.00	1901.69

5001 STERICYCLE COMMUNICATION SOLUTIONS							
00223-0029	02-Mar-2018	Issued	47	T			228.12
10000293509	01-4-2500-000	PAYABLES - TRADE			228.12		
Invoice Description -->	ACRD - CALL -IN-SERVICE - EMPLOYEE SAFETY - FEBRUARY 2018						
Total :					228.12	0.00	228.12
Supplier Total :					228.12	0.00	228.12

4785 STEWART MCDANNOLD STUART							
00225-0015	16-Mar-2018	Issued	57	T			19142.00
778184	01-4-2500-000	PAYABLES - TRADE			97.16		
Invoice Description -->	LEGAL FEES						
778181	01-4-2500-000	PAYABLES - TRADE			446.71		
Invoice Description -->	LEGAL FEES						
778182	01-4-2500-000	PAYABLES - TRADE			824.57		
Invoice Description -->	LEGAL FEES						
77961	01-4-2500-000	PAYABLES - TRADE			1176.00		
Invoice Description -->	LEGAL FEES						

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Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	
Invoice No.	Account No.	Account Description					
77963	01-4-2500-000	PAYABLES - TRADE			1229.39		
Invoice Description --> LEGAL FEES							
77962	01-4-2500-000	PAYABLES - TRADE			1352.34		
Invoice Description --> LEGAL FEES							
78361	01-4-2500-000	PAYABLES - TRADE			1511.20		
Invoice Description --> LEGAL FEES							
78183	01-4-2500-000	PAYABLES - TRADE			4270.30		
Invoice Description --> LEGAL FEES							
78148	01-4-2500-000	PAYABLES - TRADE			8234.33		
Invoice Description --> LEGAL FEES							
Total :					19142.00	0.00	19142.00
Supplier Total :					19142.00	0.00	19142.00
4885 SUN COAST WASTE SERVICES							
00225-0016	16-Mar-2018		Issued	57	T	25433.77	
173789	01-4-2500-000	PAYABLES - TRADE			25433.77		
Invoice Description --> FEB 2018 - AV RECYCLING CONTRACT							
Total :					25433.77	0.00	25433.77
Supplier Total :					25433.77	0.00	25433.77
5410 TD VISA							
41476	28-Mar-2018		Issued	65	C	4611.38	
MAR05/18	01-4-2500-000	PAYABLES - TRADE			4611.38		
Invoice Description --> ACRD - \$1454.65, WCLF \$60.47, AVRA\$2645.81, AVEP\$450.54							
Total :					4611.38	0.00	4611.38
Supplier Total :					4611.38	0.00	4611.38
5402 TD VISA (BCVFD)C. STARRATT							
41475	28-Mar-2018		Issued	65	C	357.98	
MAR05/18	01-4-2500-000	PAYABLES - TRADE			357.98		
Invoice Description --> BCVFD - TRAINING \$218.24, COMPUTER \$27.83, EQUIPMENT \$111.91							
Total :					357.98	0.00	357.98
Supplier Total :					357.98	0.00	357.98
5401 TD VISA (BCVFD)M. KOBUS							
41474	28-Mar-2018		Issued	65	C	30.75	
MAR05/18	01-4-2500-000	PAYABLES - TRADE			30.75		
Invoice Description --> BCVFD - TRAINING							
Total :					30.75	0.00	30.75
Supplier Total :					30.75	0.00	30.75

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Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5397	TD VISA (CANN)					
41473	28-Mar-2018	Issued	65	C		1712.11
MAR05/18	01-4-2500-000	PAYABLES - TRADE		1712.11		
Invoice Description --> SLVFD- COURSE REG.\$1518.47, PHONE \$108.64, SOFTWARE\$85						
Total :				1712.11	0.00	1712.11
Supplier Total :				1712.11	0.00	1712.11

5396	TD VISA (GEDDES)					
41472	28-Mar-2018	Issued	65	C		12.50
MAR05/18	01-4-2500-000	PAYABLES - TRADE		12.50		
Invoice Description --> SLVFD - TRAINING						
Total :				12.50	0.00	12.50
Supplier Total :				12.50	0.00	12.50

4984	TELUS					
41470	28-Mar-2018	Issued	65	C		2506.61
MAR07/18	01-4-2500-000	PAYABLES - TRADE		2506.61		
Invoice Description --> ACRD CONSOLIDATED						
Total :				2506.61	0.00	2506.61
Supplier Total :				2506.61	0.00	2506.61

4983	TELUS MOBILITY (BC)					
41469	28-Mar-2018	Issued	65	C		1072.47
20322435206	01-4-2500-000	PAYABLES - TRADE		1072.47		
Invoice Description --> ACRD CELLPHONES						
Total :				1072.47	0.00	1072.47
Supplier Total :				1072.47	0.00	1072.47

1890	TETRA TECH EBA INC.					
00223-0030	02-Mar-2018	Issued	47	T		3071.46
60558905	01-4-2500-000	PAYABLES - TRADE		3071.46		
Invoice Description --> AVRA - LIGHTING - CAPITAL						
Total :				3071.46	0.00	3071.46
Supplier Total :				3071.46	0.00	3071.46

2320	THE GRAPHICS FACTORY					
41454	28-Mar-2018	Issued	65	C		84.00
25159	01-4-2500-000	PAYABLES - TRADE		84.00		
Invoice Description --> SB - TRANSPORTATION - SIGN FOR BRANCH AND BRUSH TRIMMING						

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description	Debit	Credit					
Total :							84.00	0.00	84.00
Supplier Total :							84.00	0.00	84.00
<hr/>									
5033	TOQUAHT NATION								
00224-0006	07-Mar-2018		Issued	51	T		1.00		
SB - ACCESS RD	01-4-2500-000	PAYABLES - TRADE				1.00			
Invoice Description -->		SB TRANSPORTATION - ACCESS RD - R OF WAY - ANNUAL LEASE							
Total :							1.00	0.00	1.00
Supplier Total :							1.00	0.00	1.00
<hr/>									
0900	TRACY BOND (PETTY CASH)								
41437	13-Mar-2018		Issued	56	C		152.55		
MAR12/18	01-4-2500-000	PAYABLES - TRADE				152.55			
Invoice Description -->		ACRD - GENERAL OFFICE \$152.55							
Total :							152.55	0.00	152.55
Supplier Total :							152.55	0.00	152.55
<hr/>									
5131	TSESHAHT MARKET								
41471	28-Mar-2018		Issued	65	C		175.49		
2658541	01-4-2500-000	PAYABLES - TRADE				21.26			
Invoice Description -->		SLVFD - FUEL TRUCK #43							
2656140	01-4-2500-000	PAYABLES - TRADE				69.23			
Invoice Description -->		SLVFD - FUEL TRUCK #47							
2658679	01-4-2500-000	PAYABLES - TRADE				85.00			
Invoice Description -->		SLVFD - FUEL TRUCK #41							
Total :							175.49	0.00	175.49
Supplier Total :							175.49	0.00	175.49
<hr/>									
5481	WESTCOAST HOME HARDWARE LTD								
41477	28-Mar-2018		Issued	65	C		8.94		
107084	01-4-2500-000	PAYABLES - TRADE				8.94			
Invoice Description -->		ACRD - OFFICE MAINTENANCE							
Total :							8.94	0.00	8.94
Supplier Total :							8.94	0.00	8.94
<hr/>									
5565	WFR WHOLESALE FIRE & RESCUE LTD.								
00223-0031	02-Mar-2018		Issued	47	T		165.47		
110092	01-4-2500-000	PAYABLES - TRADE				165.47			
Invoice Description -->		SLVFD - EQUIPMENT							
Total :							165.47	0.00	165.47



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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Supplier Total :				165.47	0.00	165.47

5620	WORKSAFE BC					
41478	28-Mar-2018		Issued	65	C	3060.63
2015-2017WCBADJ	01-4-2500-000	PAYABLES - TRADE			3060.63	
Invoice Description -->		2015-2017 WCB RECONCILIATION AMOUNTS OWING				
Total :				3060.63	0.00	3060.63
Supplier Total :				3060.63	0.00	3060.63

Total Computer Paid :	<u>529,298.84</u>	Total EFT PAP :	<u>28,443.07</u>	Total Paid :	<u>898,150.29</u>
Total Manually Paid :	<u>0.00</u>	Total EFT File Transfer :	<u>340,408.38</u>		



REQUEST FOR DECISION

To: Board of Directors
From: Randy Fraser, Acting Manager of Environmental Services
Meeting Date: April 11, 2018
Subject: Salmon Beach Request for Proposal Recommendations

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors award the following Salmon Beach services contracts:

1. *Equipment and Material Supply contract to Deer Bay Contracting for three (3) years commencing May 1, 2018 and ending April 30, 2021.*
2. *Solid Waste Hauling contract to Ucluelet Rent-it Centre for three (3) years commencing May 1, 2018 and ending April 30, 2021.*

Summary:

A request for proposals was advertised for the above listed contracts. Deer Bay Contracting submitted the only proposal for the Equipment and Material Supply contract and Ucluelet Rent-it Centre submitted the only proposal for the Solid Waste Hauling Contract. Both companies held the previous contracts for the services and all works completed have been to the satisfaction of the Salmon Beach Committee and the ACRD. Deer Bay Contracting's bid prices were similar to the previous contract prices. Ucluelet Rent-it Centre's bid was \$395.00 per trip compared to last contract's price of \$375.00 per trip.

Background:

Deer Bay Contracting has held the Equipment and Material Supply contract since 2011. Ucluelet Rent-it Centre has held the Solid Waste Hauling contract since 2011.

Time Requirements – Staff & Elected Officials:

Staff time to prepare contracts and oversee implementation.

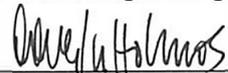
Financial:

The proposal amounts are within the amounts budgeted in the 2018 – 2022 Financial Plan.

Policy or Legislation:

The selection of the contractors for the work at Salmon Beach followed a competitive process, as per ACRD's purchasing policy.

Submitted by: 
Randy Fraser, Acting Manager of Environmental Services

Approved by: 
Douglas Holmes, BBA, CPA, CA, Chief Administrative Officer



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3 Telephone (250) 720-2700 Fax (250) 723-1327

Development Variance Application

MEETING DATE: March 28, 2018

ACRD FILE NO.: DVD18004

APPLICANTS: Braden Conley and Broley Properties Inc.

LEGAL

DESCRIPTION: LOT 4, SECTION 88, CLAYOQUOT DISTRICT, PLAN 28943

LOCATION: 9618 Stirling Arm Crescent

ELECTORAL AREA: "D" Sproat Lake

APPLICANT'S INTENTION: The applicant has applied for a development variance permit to reduce the required watercourse setback from 100 feet (30.48m) to 50 feet (15.24m) to allow for greater flexibility in the siting of an accessory building and associated accessory dwelling unit on the property.

Recommendation:

THAT the Board of Directors consider issuing development variance permit DVD18004, subject to neighbouring properties being notified as per Local Government Act s.499.

Development Variance DVE18002:

- i. Development variance of Section 6.2(4)(a) of the ACRD Zoning Bylaw to reduce the required watercourse setback from 100 feet (30.48m) to 50 feet (15.24m) for flexibility in siting and construction of an accessory building and associated accessory dwelling unit.

Procedure: Prior to the issuance of a development variance permit, the Board must first pass a resolution to consider issuing the permit. Staff then notifies neighbouring property owners and tenants to afford them the opportunity to make written or verbal submissions to the Board. At the subsequent meeting, the Board issues or denies the development variance permit.

Observations:

- i. **Status of Property:** The subject property is approximately 1.17 acres in size and fronts onto Sproat Lake. The top, western portion of the property is relatively flat, while the lower portion

DVD18004

slopes down towards the lake from northwest to southeast. Trees buffer the edge of the property from neighbours and the road, but the lot is otherwise cleared. There is a residence and accessory building currently on the property that will not be affected by the proposed construction.

ii. **Services**

- a. **Sewage Disposal:** On-site septic system.
- b. **Water Supply:** On-site water system.
- c. **Fire Protection:** Sproat Lake Volunteer Fire Department.
- d. **Access:** Access to the property is from Stirling Arm Crescent.

iii. **Existing Planning Policies Affecting the Site**

- a. **Agricultural Land Reserve:** Not within the Agricultural Land Reserve.
- b. **Official Community Plan:** The Sproat Lake Official Community Plan (OCP) designates the subject property as Residential Use. This designation allows for accessory residential dwelling units on lots that are not less than 0.4 ha. (1 acre) in size.

The OCP designates a Development Permit Area (DPA) that impacts development on this property: "Development Permit Area I – Riparian Areas Protection". This DPA extends to areas within 15m of Sproat Lake measured from the high water mark, and also from the high water mark of any minor stream. This DPA is intended to minimize negative environmental impacts from development activities. The proposed development is not within this DPA, and a Development Permit will not be required as a result of this variance.

The proposal complies with the policies and objectives of the Sproat Lake OCP.

- c. **Zoning:** The property is zoned Acreage Residential (RA2) District.

	Required	Proposed
Watercourse setback:	100 feet	50 feet

The property owner is applying to reduce the watercourse setback specified in the ACRD Zoning Bylaw s.6.2(4)(a) from 100 feet (30.48m) to 50 feet (15.24m). Other than the requested variance, the proposal complies with the requirements of the ACRD Zoning Bylaw.

The applicant is applying for a development variance to reduce the required watercourse setback from 100 feet to 50 feet for greater flexibility in siting of an accessory building.

Comments:

The applicant has mentioned that there are certain features of the property that make an alternate siting of the proposed building problematic. A reduction of the required

DVD18004

watercourse setback from 100 feet to 50 feet will allow more options for development of the site and building location without encroaching into the Development Permit Area.

Planning staff recommend that the Board of Directors consider issuing development variance permit DVD18004, subject to neighbouring properties being notified as per Local Government Act s.499.

Submitted by: 

Peter Thicke
Junior Planner

Reviewed by: 

Mike Irg, MCIP, RPP
Manager of Planning & Development



Douglas Holmes, BBA, CPA, CA
Chief Administrative Officer

DVD18004



TEL: 250-758-4631 FAX: 250-758-4660
NANAIMO - VICTORIA - PARKSVILLE

File: 87518

Civic: 9618 Stirling Arm Drive, Port Alberni, B.C.

Legal: Lot 4, Section 88, Clayoquot District, Plan 28943.

Dimensions are in metres and are derived from Plan 28943.

This sketch does not constitute a redefinition of the legal boundaries hereon described and is not to be used in any matter which would assume same.

This building location certificate has been prepared in accordance with the Professional Reference Manual and is certified correct this 20th day of March, 2013.

B.C.L.S.

D.W.H.

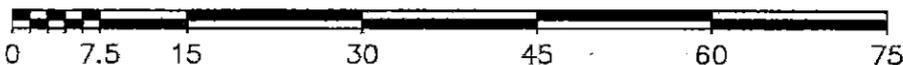
This document is not valid unless originally signed and sealed

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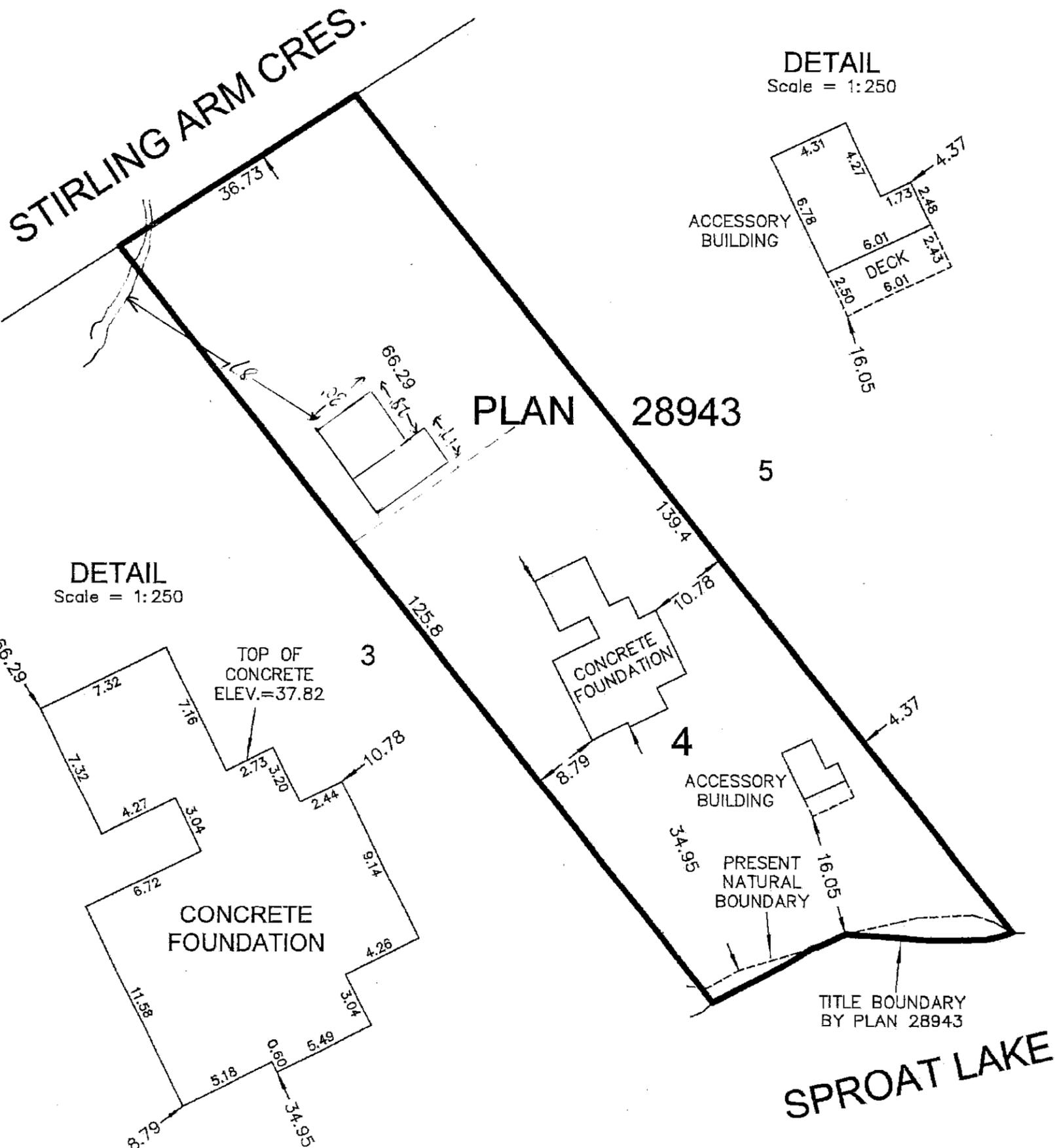
The signatory accepts no responsibility or liability for any damages that may be suffered by a third party as a result of any decision made, or actions taken based on this document.

Subject to charges, legal notations, and interests shown on: Title No. CA2954062 (P.I.D. 001-455-460)

Scale 1:750



Datum for elevations, in metres, is geodetic.







ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni, BC, CANADA V9Y 2E3 Telephone (250) 720-2700 Fax (250) 723-1327

MEMORANDUM

To: ACRD Board of Directors
From: Peter Thicke, Junior Planner
Meeting Date: April 11, 2018
Subject: DVF 18003 – Christopher and Jennifer Murray, 6390 Cherry Creek Rd.

Recommendation

THAT the Board of Directors issue development variance permit DVF18003.

Background

On March 28, 2018 the Board reviewed an application for a development variance permit for LOT 1, DISTRICT LOT 57, ALBERNI DISTRICT, PLAN VIP89090.

The Board resolved that this application proceed to the next stage of the variance process. This involved notifying all neighbouring property owners and residents within 100 meters of the property, which has been completed. No written correspondence has been received to date. If any objections or responses are received prior to the April 11, 2018 Board meeting, staff will inform the Board.

The development variance permit will permit an increase to the maximum building height of an accessory building with a side yard setback of 7.9 feet in an R District from 14.45 feet to 16.50 feet in order to accommodate an incorrect allowable height calculation for an existing structure. This permit will bring the existing structure into compliance with the ACRD Zoning Bylaw.

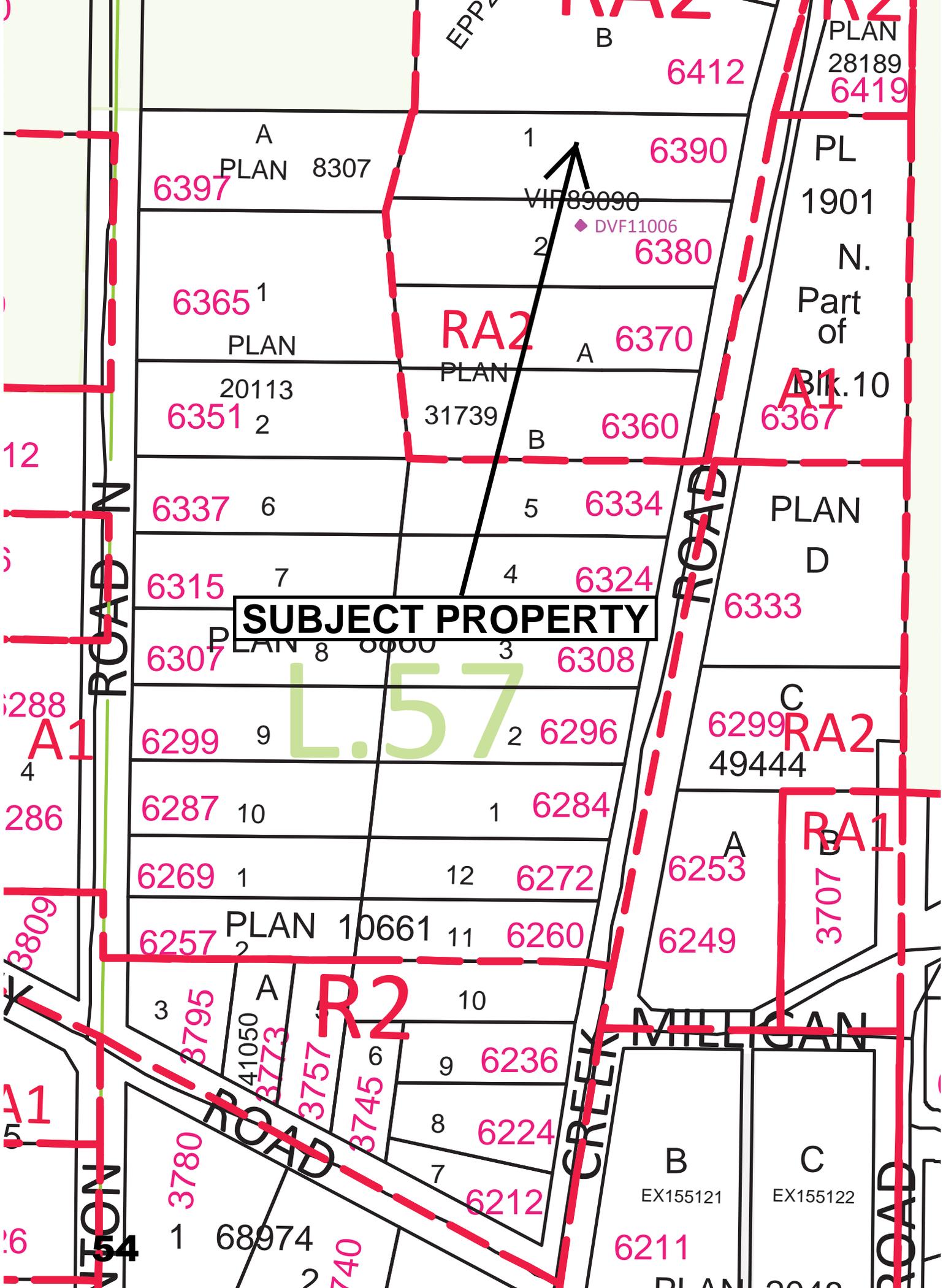
Prepared by: 
Peter Thicke, Junior Planner

Reviewed by: 
Mike Irg, MCIP, RPP, Manager of Planning & Development

Approved by: 
Douglas Holmes, BBA, CPA, CA, Chief Administrative Officer

DVF18003

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułuʔiłʔatḥ Government, Huu-ay-aht First Nations, Uchucklesaht Tribe, Toquaht Nation
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)





ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue, Port Alberni BC, CANADA V9Y 2E3

Telephone (250) 720-2700 Fax (250) 723-1327

DEVELOPMENT VARIANCE PERMIT NO. DVF 18003

Whereas, pursuant to Section 498 of the *Local Government Act*, a local government may by resolution, on application of a property owner, vary the provisions of a bylaw under Division 5 of Part 14 of the *Local Government Act*;

A Development Variance Permit is hereby issued to:

Name: Christopher and Jennifer Murray

Address: 6390 Cherry Creek Rd.

With respect to:

Legal Description: LOT 1, DISTRICT LOT 57, ALBERNI DISTRICT, PLAN VIP89090.

PID: 028-665-244

The provisions of the Regional District of Alberni-Clayoquot Bylaw No. 15 are hereby varied as follows:

- (i) Development variance of Section 6.5(1)(e) to increase the maximum building height of an accessory building in an R District from 14.45 feet to 16.50 feet to accommodate an accessory building with a 7.9 foot side yard setback.

In accordance with the provision of Section 498 of the *Local Government Act*, approval of this permit was given by resolution of the Board of the Regional District of Alberni-Clayoquot on April 11, 2018.

This permit was issued under the seal of the Regional District of Alberni-Clayoquot on April 11, 2018.

Douglas Holmes, BBA, CPA, CA
Chief Administrative Officer

Chair of the Board of Directors

DVF18003



TO: ACRD Board of Directors

FROM: Mike Irg, Manager of Planning and Development

DATE: April 5, 2018

RE: **Monthly Activity Report – Planning and Development**

2017	2018	APPLICATION
Total	Total	
10	4	Rezoning
21	14	Development Permit and Development Variance Permit
9	0	Subdivisions
2	0	Agricultural Land Reserve
2	0	Board of Variance
11	0	Crown Leases
30	7	Bylaw Enforcement
15	4	Miscellaneous
n/a	3	Temporary Use Permits
100	32	TOTAL APPLICATION RECEIVED

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
MARCH, 2018**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family					1	298,017			2	391,124			3	689,141
Mobile Homes													0	0
Multi-Family													0	0
Adds&Rens													0	0
Commercial											1	35,000	1	35,000
Institutional													0	0
Industrial													0	0
Miscellenaous					2	42,552							2	42,552
Totals	0	0	0	0	3	340,569	0	0	2	391,124	1	35,000	6	766,693

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
MARCH, 2018 TO DATE**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family	0	0	0	0	1	298,017	1	549,991	3	836,677	0	0	5	1,684,685
Mobile Homes	0	0	0	0	0	0	0	0	1	90,174	0	0	1	90,174
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Adds&Rens	0	0	0	0	0	0	0	0	0	0	1	25,000	1	25,000
Commercial	0	0	0	0	0	0	0	0	0	0	1	35,000	1	35,000
Institutional	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Industrial	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Miscellenaous	0	0	0	0	4	71,160	4	83,021	2	264,643	1	12,673	11	431,497
Totals	0	0	0	0	5	369,177	5	633,012	6	1,191,494	3	72,673	19	2,266,356

	BAMFIELD	BEAUFORT/ BEAVER CREEK	LONG BEACH	SPROAT LAKE	CHERRY CREEK	TOTAL	YTD TOTAL
WOODSTOVE INSPECTIONS		1				1	6

	YEAR TO DATE		TOTAL YEAR			YEAR TO DATE		TOTAL YEAR	
2017	20	2,877,636	103	12,826,449					
2016	18	2,160,013	82	10,545,063					
2015	14	1,283,000	89	8,577,170					
2014	18	1,813,343	73	7,121,200					
2013	12	1,771,791	81	8,208,948					
2012	18	1,708,000	92	9,011,700					
2011	27	1,841,575	120	9,221,498					
2010	13	1,745,487	149	21,524,170					
2009	8	326,171	123	11,302,380	1999	9	785,830	80	3,348,092
2008	32	3,793,396	147	22,682,130	1998	18	779,980	75	3,320,890
2007	27	1,757,186	163	15,007,877	1997	20	862,866	104	10,025,166
2006	31	3,117,930	161	15,909,705	1996	21	1,693,000	128	9,050,554
2005	28	4,300,065	138	12,962,379	1995	23	1,506,000	116	9,641,300
2004	29	3,915,060	133	11,036,854	1994	34	1,972,000	151	7,915,500
2003	11	2,230,220	97	6,925,356	1993	36	2,603,000	167	10,864,000
2002	15	488,416	76	2,986,134	1992	33	1,724,000	173	11,192,500
2001	12	916,314	89	5,790,126	1991	16	829,520	126	7,155,120
2000	19	1,004,091	88	4,095,339	1990	22	1,644,300	118	6,323,900

from the Board Table

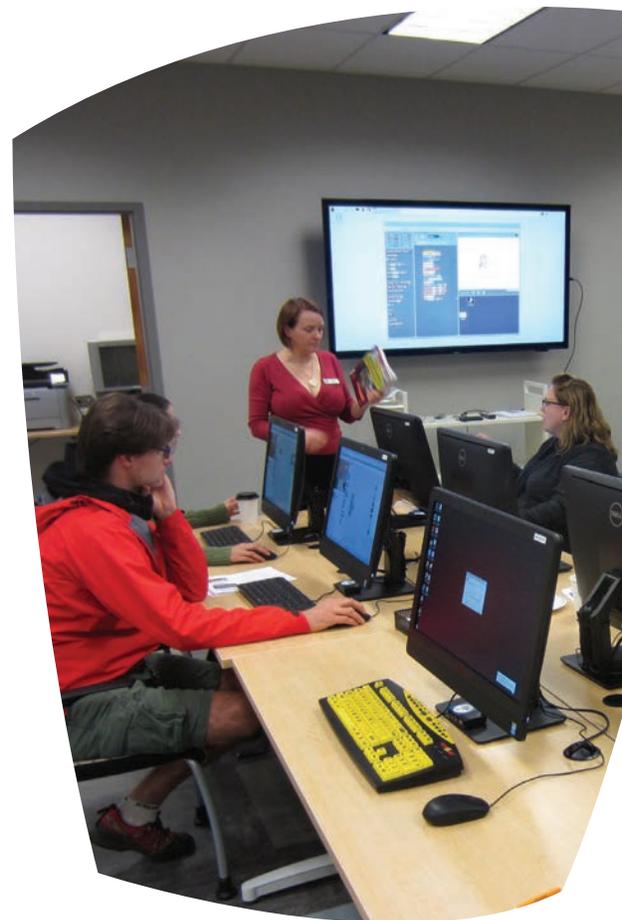
Intro

The March 17, 2018 meeting was the first regular meeting of the Board of the year. At the meeting, the Trustees heard a presentation from Librarian, Allison Trumble about S.T.E.A.M. (Science, Technology, Engineering, Arts, Math) learning at VIRL, as well as updates on Finance and Facilities, the upcoming VIRL audit by MNP LLP, and revised three Board Policies.

Full S.T.E.A.M. Ahead

Comox Valley Librarian, Allison Trumble gave a wonderful presentation to the Board about some of the STEAM-based programming she has undertaken in the Comox Valley. Her presentation included a thorough explanation of what STEAM learning is, why it's important that libraries adopt it as part of programming, and provided clear examples of STEAM at work,

from building catapults to making ice cream to understanding the basics of computational thinking. STEAM programming is a focus for VIRL in 2018, and Allison's presentation set the foundation for what is to come in branches across our system.



*Computer coding made simple
Learning to code can be as easy as 1, 2,
3 with Scratch (hosted by Librarian, Sheila
Hammond-Todd)*



Nanaimo North Branch

Business Arising

Revised Procurement Policy: The Board reviewed updates to the [Procurement Policy](#) that clarify the wording in the policy, define roles and responsibilities, and assess the various thresholds contained in the policy. After a review and discussion of the revisions, the Board adopted the revised Procurement Policy.

Revised Tangible Capital Assets and Amortization Policy: The [Tangible Capital Assets and Amortization Policy](#) was last revised in March 2009. Regular review of this policy ensures that VIRL's policy remains consistent with similar library systems in BC and other publicly funded institutions. After reviewing the revisions to the Tangible Capital Assets and Amortization Policy, the revised policy was adopted by the Board.

Revised Security Video Surveillance Policy: This policy was updated to ensure that VIRL is compliant under FOIPPA and is transparent about its processes for the use of video surveillance. The revised [Video Surveillance Policy](#) was adopted by the Board.



Finance Report

Balance Sheet: The balance sheet of \$33.2 million shows a healthy balance of cash and investments of \$5.5 million at the end of January and a year to date operating operating deficit of \$27,146.

Revenue and Expenditures: The net operating deficit as at the end of January reflects that revenues were in line with expectations and that expenditures were within budget. Appropriations to reserves are recorded on a monthly basis in line with the budget and at the end of January 8% of planned appropriations to the reserves have been recorded. Transfers from reserves are recorded when the expenditures have been substantially completed and adjustments will be made for reserve funded projects at year end.

In summary: The current position is sustainable and VIRL's operations are in a good position to complete the year in a positive position.

Reserves Report: The Board of Trustees is provided with updated reserves information at each meeting. At the end of January the reserves stood at a balance of \$6.2 million. Appropriations to reserves are recorded on a monthly basis and at the end of January represented 8% of the budgeted contributions to reserves for the year. No transfers from reserves have been recognized in revenue at the end of January.

“The current position is sustainable and operations are in a good position.”

Facilities Updates



*Campbell River Branch, Public
Computer Area*

Campbell River

On November 7, VIRL staff had a productive discussion at the Campbell River Committee of the Whole meeting about a potential new branch. The meeting included a [video presentation](#) made by VIRL. No additional information is available at this time.

Chemainus

A successful and well attended public consultation was held on January 24 to introduce the design plans to the community. The building permit has since been approved and the development permit process is underway. VIRL is reviewing the plans provided by the architect and is working with the architect to finalize the design. Construction is slated to start in mid-2018.

Ladysmith

Ladysmith is looking to initiate a mixed-use project on property owned by the town, which could include space for a new library. Discussions with Ladysmith staff indicate that the next update will be in the last quarter of 2018.

Masset

Discussion continues regarding land for a new prefabricated branch. Currently, VIRL is awaiting preliminary information from our consultants, which will be used to move forward with planning.

Sandspit

VIRL is working with School District 50 to finalize a lease for land on which to house a new prefabricated branch.

Facilities Updates cont.

Queen Charlotte

VIRL had discussions with School District 50 and local officials regarding potential sites for a new library. Information to date indicates that we will reengage discussions with Queen Charlotte in the fourth quarter of 2018.

Parksville

Preliminary designs have been provided by the architect for this refurbishment project. VIRL is reviewing the plans and will provide further direction.

Port Alberni

Preliminary designs have been provided by the architect for this refurbishment project. VIRL is reviewing the plans and will provide further direction.

Port McNeill

The landlord of the current branch space contacted VIRL to discuss the potential expansion of the branch into an adjoining space. VIRL is reviewing the site and will discuss specific items with the landlord.

Sayward

VIRL is continuing to work on the plan for a prefabricated building and is awaiting preliminary information from consultants to move forward with planning. In the interim, survey and geotechnical work will commence to provide information to be used in planning. More information is available at virl.bc.ca/sayward-story.

Facilities Updates



Gabriola Island Branch, Entrance Area

Sooke

Survey, environmental and geotechnical work is underway. Construction is anticipated to start in mid-2018, with the branch opening approximately a year later.

Sidney

VIRL estimates that the renovation will begin in early 2018. VIRL has finalized a space in Sidney in which to house a temporary location while the branch is closed.

North Saanich

North Saanich is working with a surveyor to prepare a subdivision plan, which will determine the final site for the new branch. Preliminary site preparation and design work can commence after the plan is completed.

Tofino

There are no updates since the meeting on July 27 with representatives from Tofino, the Clayoquot Biosphere Trust, and Tofino Housing Corporation to discuss a potential mixed-use building on one of the proposed sites.

Tahsis

In January 2018, Tahsis Council approved a site for a prefabricated branch. The site is an approximately 27,000 square foot parcel of land owned by Tahsis and is situated next to the community centre. Pre-planning on this site has commenced, and VIRL will work with municipal staff to gather the required information.

Woss

Discussions are ongoing with the Regional District.