



Alberni-Clayoquot Regional District
MINUTES OF THE LONG BEACH AIRPORT ADVISORY COMMITTEE
HELD ON WEDNESDAY, FEBRUARY 1, 2017, 10:30 AM
Ucluelet Community Centre, 500 Matterson Drive, Ucluelet, BC

PRESENT: Josie Osborne, Chairperson, District of Tofino
Dianne St. Jacques, Director, District of Ucluelet
Tony Bennett, Director, Electoral Area "C"
Charles McDiarmid, Wickaninnish Inn
Bernadette Herbert, Ucluelet Chamber of Commerce

REGRETS: Alan McCarthy, Yuułuṛiṭṭath Government
Elmer Frank, Tla-o-qui-aht First Nation
Jennifer Steven, Tofino/Long Beach Chamber of Commerce
Jackie Godfrey, Pacific Rim National Park

STAFF: Andrew McGifford, Manager of Environmental Services
Mark Fortune, Airport Superintendent

1. **CALL TO ORDER**

The Manager of Environmental Services called the meeting to order at 10:35 am.

The Manager of Environmental Services recognized the meeting today is being held in the Yuułuṛiṭṭath Government Traditional Territories.

2. **ELECTION OF CHAIRPERSON**

a. **Election of Chairperson – 2017**

The Manager of Environmental Services conducted the election for Chairperson of the Long Beach Airport Advisory Committee for 2017.

The Manager of Environmental Services requested nominations for the position of Chairperson of the Long Beach Airport Advisory Committee for the first time.

Director St. Jacques nominated Director Osborne for the position of Chairperson of the Long Beach Airport Advisory Committee for 2017. Director Osborne accepted the nomination.

The Manager of Environmental Services requested nominations for the position of Chairperson of the Long Beach Airport Advisory Committee for 2017 for a second and third time.

There being no further nominations, the Manager of Environmental Services declared Director Osborne Chairperson of the Long Beach Advisory Committee for 2017.

Chairperson Osborne assumed the Chair.

3. **APPROVAL OF AGENDA**

MOVED: Tony Bennett

SECONDED: Charles McDiarmid

THAT the agenda be approved circulated.

CARRIED

4. **ADOPTION OF MINUTES**

MOVED: Tony Bennett

SECONDED: Charles McDiarmid

a. **Long Beach Airport Advisory Committee Meeting held October 24th, 2016**

THAT the minutes of the Long Beach Airport Advisory Committee meeting held on October 24, 2016 be received.

CARRIED

5. **DELGATIONS**

a. **Jeff Warden, Point Break Skydiving**

Mr. Warden provided an overview of plans for 2017 for operation of a skydiving business at Long Beach Airport (LBA) and requested that the LBA Advisory Committee provide a review of fees and charges to operate at the LBA and to look for a possible landing site

MOVED: Tony Bennett

SECONDED: Dianne St. Jacques

THAT the Committee request Regional District staff to investigate the rates and skydiving at other regional airports and provide to the committee to consider possible bylaw changes to the fees and charges at the Long Beach Airport to reflect a skydiving operation.

CARRIED

MOVED: Tony Bennett

SECONDED: Dianne St. Jacques

THAT the Committee request Regional District staff to investigate lease options for the possible landing area and provide to the committee to consider.

CARRIED

T. Bennett left meeting 11:05 am – no quorum, discussion conducted. T. Bennett re-entered the meeting at 11:40 and the Committee returned to each item for consideration.

6. **ACTION ITEMS**

a. **Request for Decision – 2017 Meeting Schedule**

MOVED: Dianne St. Jacques

SECONDED: Tony Bennett

THAT the Long Beach Advisory Committee meet in conjunction with West Coast Committee meetings on the following dates, times and locations:

April 5, 2017, 1:00 pm, Tofino Council Chambers

July 5, 2017, 1:00 pm, Ucluelet (Location TBA)

November 1, 2017, 1:30 pm, Tofino (Location TBA)

CARRIED

b. **Request for Decision – Committee Term**

MOVED: Tony Bennett

SECONDED: Dianne St. Jacques

THAT the Long Beach Airport Advisory Committee recommend that the Alberni-Clayoquot Regional District Board of Directors approve the updated Terms of Reference for the Long Beach Airport Advisory Committee as presented.

CARRIED

Note: J. Hill to confirm contacts for the Committee and the possible staff members to be copied.

c. **Service Offer from Explorer Solutions – Airport Strategic Positioning Initiative**

The Committee provided no motion but will consider if there are grant funds to cover the possible marketing plan.

7. **REPORTS**

Airport Activities – Airport Superintendent update:

- Emergency response plan – both Districts took part in an exercise.
- Runway Lighting project completion , apron yet to be completed and apron 3 was identified for upgrades as deemed deficient by NAVCAN

- Airport Operations manual updated and lighting now can occur – effective Jan 9/17.
- OLS clearing in progress for runways 07, 03 & 04
- GPS approach to be completed by NAVCAN.

8. **ADJOURN**

THAT the meeting be adjourned at 12:25 pm

Certified Correct:

Josie Osborne,
Chairperson

Andrew McGifford,
Manager, Environmental Services