



Alberni-Clayoquot Regional Hospital District

BOARD OF DIRECTORS MEETING WEDNESDAY, NOVEMBER 8, 2017

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u> <i>(immediately following the ACRD Board Meeting)</i>	
Recognition of Traditional Territories.	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items requires 2/3 majority vote)</i>	
3. <u>ADOPTION OF MINUTES</u>	
a. Board of Directors Meeting – October 11, 2017	3-5
<i>THAT the minutes of the Alberni-Clayoquot Regional Hospital District Board of Directors held on October 11, 2017 be adopted.</i>	
4. <u>PETITIONS, DELEGATIONS & PRESENTATIONS (10-minute maximum)</u>	
5. <u>CORRESPONDENCE FOR ACTION</u>	
6. <u>CORRESPONDENCE FOR INFORMATION</u>	
7. <u>REQUEST FOR DECISIONS & BYLAWS</u>	
a. Request for Decision	6-7
Finance Warrant No. 504	
<i>THAT the Alberni-Clayoquot Regional Hospital District Board of Directors approve Finance Warrant Number 504 in the amount of \$80,065.16 dated October 31, 2017.</i>	
8. <u>REPORTS</u>	
a. Bamfield Health Centre – K. Wyton/J. Osborne	
• Report on a meeting with Minister Fraser to discuss a request to meet with Minister of Health regarding the restoration of the Helipad at Bamfield Health Centre.	

Possible Motion:

THAT the Regional Hospital District Board of Directors approve travel for the following Directors to Victoria for a meeting with the Minister of Health regarding the restoration of the Helipad at the Bamfield Health Centre:

_____.

- b. Alberni-Clayoquot Continuing Care Society – J. McNabb
- c. Island Health Capital Planning Committee – J. Osborne
- d. West Coast Native Health Care Society – P. Cote
- e. Tofino General Hospital – J. Osborne/D. St. Jacques
- f. Alberni-Clayoquot Health Network – P. Cote/J. Osborne
- g. Other Reports

THAT the Regional Hospital Board of Directors receives reports a-g.

9. UNFINISHED BUSINESS

10. LATE BUSINESS

11. QUESTION PERIOD

12. ADJOURN



Alberni-Clayoquot Regional Hospital District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, OCTOBER 11, 2017

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Josie Osborne, Chairperson, Mayor, District of Tofino

PRESENT:

John Jack, Vice-Chairperson, Councillor, Huu-ay-aht First Nation

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

John McNabb, Director, Electoral Area "E" (Beaver Creek)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Jack McLeman, Councillor, City of Port Alberni

Mike Ruttan, Mayor, City of Port Alberni

Marilyn McEwen, Councillor (Alternate), District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?iŋ?ath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government (via teleconference)

Kirsten Johnsen, Councillor, Toquaht Nation

REGRETS:

Dianne St. Jacques, Mayor, District of Ucluelet

Tony Bennett, Director, Electoral Area "C" (Long Beach)

STAFF PRESENT:

Douglas Holmes, Chief Administrative Officer

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 4:28 pm.

The Chairperson recognized the meeting this afternoon being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director McLeman

SECONDED: Director McNabb

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

a. Board of Directors Meeting – September 13, 2017

MOVED: Director Jack
SECONDED: Director Ruttan

THAT the minutes of the Alberni-Clayoquot Regional Hospital District meeting held on September 13, 2017 be adopted.

CARRIED

4. PETITIONS, DELEGATIONS & PRESENTATIONS

5. CORRESPONDENCE FOR ACTION

6. CORRESPONDENCE FOR INFORMATION

7. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Finance Warrant No. 503.

MOVED: Director Kokura
SECONDED: Director Jack

THAT the Alberni-Clayoquot Regional Hospital District Board of Directors approve Finance Warrant Number 503 in the amount of \$98,337.09 dated September 30, 2017.

CARRIED

8. REPORTS

a. Bamfield Health Centre – K. Wyton

Director Wyton reported the helicopter pad continues to be an issue in Bamfield. MLA, Scott Fraser is arranging a meeting as soon as possible with the Minister of Health to discuss the helipad issue.

MOVED: Director Osborne
SECONDED: Director Wyton

THAT the ACRHD Board of Directors authorize Director Wyton, Chairperson Osborne and Vice-Chairperson Jack to attend the meeting in Victoria with the Minister of Health to discuss the Bamfield helipad.

CARRIED

b. Alberni-Clayoquot Continuing Care Society – J. McNabb

Director McNabb reported on the Society meeting held last week. Suzy Van Herwaarden is the President again. Concerns were raised with the HandiDart bus service. Regional District staff will follow-up on the HandiDart bus issue.

c. IH Capital Planning Committee – J. Osborne – No Report

d. West Coast Native Health Care Society – P. Cote – No Report

e. Tofino General Hospital – J. Osborne/D. St. Jacques – No Report

f. Alberni-Clayoquot Health Network – P. Cote/J. Osborne – No Report

g. Other Reports

MOVED: Director Jack

SECONDED: Director Cote

THAT the Regional Hospital Board of Directors receives reports a-g.

CARRIED

9. UNFINISHED BUSINESS

10. LATE BUSINESS

11. QUESTION PERIOD

12. ADJOURN

MOVED: Director McNabb

SECONDED: Director McLeman

THAT this meeting be adjourned at 4:36 pm

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Wendy Thomson,
Manager, Administrative Services



REQUEST FOR DECISION

To: Hospital District Board of Directors

From: Teri Fong, CPA, CGA, Manager of Finance

Meeting Date: November 8, 2017

Subject: Finance Warrant No. 504

Recommendation:

That the Alberni-Clayoquot Regional Hospital District Board of Directors approve Finance Warrant Number 504 in the amount of \$80,065.16 dated October 31, 2017.

Desired Outcome:

To provide transparency of the Regional Hospital District's financial affairs.

Summary:

The Regional Hospital District Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

Time Requirements – Staff & Elected Officials:

Minimal.

Submitted by: _____
Teri Fong, CPA, CGA, Manager of Finance

Alberni-Clayoquot Regional Hospital
Cheque Register - Detail - Supp.



AP5100

Date : Nov 03, 2017

Page : 1

Time : 10:26 am

Supplier : 0050 To 912
 Trans. Date : 01-Oct-2017 To 31-Oct-2017
 Cheque Date : 01-Oct-2017 To 31-Oct-2017
 Cheque No. : All
 Batch No. : All

Bank : 1 To 1
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
1125	MUNICIPAL FINANCE AUTHORITY						
EFT-9	06-Oct-2017		Issued	29	E	1030.37	
93-2/17	01-4-6030-000	ACCOUNTS PAYABLE			1030.37		
Invoice Description -->		DEBENTURE DEBT					
Total :					1030.37	0.00	1030.37
Supplier Total :					1030.37	0.00	1030.37

1850	VANCOUVER ISLAND HEALTH AUTHORITY						
1055	30-Oct-2017		Issued	30	C	79034.79	
OCT30/17	01-4-6030-000	ACCOUNTS PAYABLE			79034.79		
Invoice Description -->		P-369, P-370, P-373					
Total :					79034.79	0.00	79034.79
Supplier Total :					79034.79	0.00	79034.79

Total Computer Paid :	<u>79,034.79</u>	Total EFT PAP :	<u>1,030.37</u>	Total Paid :	<u>80,065.16</u>
Total Manually Paid :	<u>0.00</u>	Total EFT File Transfer :	<u>0.00</u>		