



Alberni-Clayoquot Regional District

ELECTORAL AREA DIRECTORS COMMITTEE MEETING

WEDNESDAY, OCTOBER 11, 2017, 11:00 AM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

- | | PAGE # |
|---|--------|
| 1. <u>CALL TO ORDER</u> | |
| Recognition of Traditional Territories. | |
| 2. <u>APPROVAL OF AGENDA</u> | |
| <i>(motion to approve, including late items requires 2/3 majority vote)</i> | |
| 3. <u>REQUEST FOR DECISIONS & BYLAWS</u> | |
| a. REQUEST FOR DECISION | 2-3 |
| Bamfield Water System – Community Works Funding | |
| <i>THAT the Electoral Area Directors Committee recommends that the Alberni-Clayoquot Regional District Board of Directors allocate \$400,000 of Community Works Funding to the Bamfield Water System for inclusion in the 2018-2022 Financial Plan.</i> | |
| 4. <u>LATE BUSINESS</u> | |
| 5. <u>ADJOURN</u> | |



REQUEST FOR DECISION

To: Electoral Area Directors Committee

From: Bamfield Water Advisory Committee
Teri Fong, CPA, CGA, Manager of Finance

Meeting Date: October 11, 2017

Subject: Bamfield Water System – Community Works Funding

Recommendation:

That the Electoral Area Directors Committee recommends that the Alberni-Clayoquot Regional District Board of Directors allocate \$400,000 of Community Works Funding to the Bamfield Water System for inclusion in the 2018-2022 Financial Plan.

Desired Outcome:

To secure funding for capital upgrades to the Bamfield Water System.

Summary:

The Bamfield Water Advisory Committee (BWAC) met on Monday, October 2, 2017 to discuss the tender results for the construction of the water treatment plant. The tender has resulted in costs that are substantially greater than the Class 'C' estimate and consequently the Bamfield Water System capital reserve fund will need to be utilized to complete the project. \$600,000 of Community Works Funding had previously been allocated to the Bamfield Water Treatment Plant project but the project is no longer eligible for these funds due to the receipt of the Clean Water & Wastewater Fund (CWWF) grant. Unfortunately, the conditions of the CWWF grant state that the Community Works Fund is not permitted to be stacked with the CWWF funds.

The BWAC is concerned about the \$390,000 of capital reserve funding that is going to be required to complete the project in addition to the \$600,000 of borrowing to be done by the community. This cost will substantially impair the service area's ability to complete further required capital projects until the reserve is replenished. As a result, the BWAC are requesting confirmation from the Electoral Area Directors Committee that \$400,000 of Community Works Funding will be available for other capital improvements within the Bamfield Water System.

Time Requirements – Staff & Elected Officials:

Minimal staff time requirements.

Financial:

If the Electoral Area Directors Committee recommends that the Board of Directors allocate \$400,000 to the Bamfield Water System then the ACRD has allocated approximately \$5 million dollars of Community Works Funding. The allocation based on population per area is as follows:

Area	Population	% Population	Project Allocations	% of Total Allocated
Area A – Bamfield	294	3%	\$891,500	18%
Area B – Beaufort	456	5%	\$70,111	1%
Area C – Long Beach	1,799	18%	\$584,644	12%
Area D – Sproat Lake	2,295	23%	\$623,000	13%
Area E – Beaver Creek	3,045	31%	\$1,713,159	34%
Area F – Cherry Creek	1,926	20%	\$1,097,000	22%
Totals	9,815	100%	\$5,049,414	100%

Although they have yet to be presented to the Board of Directors, this financial estimate includes the AVRA expansion and the Sproat Lake Community Association projects in the allocations.

Options Considered:

If the Electoral Area Directors do not support the Community Works Fund allocation to the Bamfield Water System then the BWAC is considering rejecting the tenders. This will result in the project being delayed and possibly the loss of the CWWF grant, as the timeline is tight for completion.



Submitted by: _____
Teri Fong, CPA, CGA, Manager of Finance



Approved by: _____
Douglas Holmes, BBA, CPA, CA, Chief Administrative Officer