



# Alberni-Clayoquot Regional District

## BOARD OF DIRECTORS MEETING

WEDNESDAY, NOVEMBER 8, 2017, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

### LATE AGENDA

PAGE #

1. **CALL TO ORDER**

Recognition of Traditional Territories.

2. **ELECTIONS – CHAIR AND VICE-CHAIR 2017/2018**

a. **Election of Chairperson 2017/2018**

Nominations from the floor for Chairperson of the Alberni-Clayoquot Regional District

b. **Election of Vice-Chairperson 2017/2018**

Nominations from the floor for Vice-Chairperson of the Alberni-Clayoquot Regional District

3. **APPROVAL OF AGENDA**

*(motion to approve, including late items required 2/3 majority vote)*

6a. **LATE DELEGATION – Mr. Joe Van Bergen regarding the Sproat Lake Clean Water Committee**

4. **DECLARATIONS**

*(conflict of interest or gifts exceeding \$250 in value as per section 106 of the Local Government Act)*

5. **ADOPTION OF MINUTES**

a. **Board of Directors Meeting – October 25, 2017**

**8-14**

*THAT the minutes of the Board of Directors meeting held on October 25, 2017 be adopted.*

b. **West Coast Committee Meeting – November 1, 2017**

**15-17**

*THAT the minutes of the West Coast Committee meeting held on November 1, 2017 be adopted.*

6. **PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)**

- a. **Late Item: Mr. Joe Van Bergen regarding the Sproat Lake Clean Water Committee.**

7. **CORRESPONDENCE FOR ACTION**

- a. **REQUEST FOR ADOPTION OF WOOD STOVE BURNING STRATEGIES** **18-19**  
Dr. Paul Hasselback, Medical Health Officer, Island Health, September 25, 2017 regarding Air Quality Related Health Concerns due to Domestic Wood Burning.

*(Board Direction Requested)*

- b. **REQUEST FOR LETTER OF SUPPORT** **20**  
Central Westcoast Forest Society, November 2, 2017 requesting a Letter of Support for funding to continue work replacing two culverts with the Alberni-Clayoquot Regional District and to complete the required in-stream and riparian restoration.

Possible Motion:

*THAT the Alberni-Clayoquot Regional District forward a letter supporting the Central Westcoast Forest Society's application to the Habitat Conservation Trust Foundation for the English Cove Watershed Project and the Willowbrae Creek Project.*

- c. **REQUEST FOR APPOINTMENT** **21-22**  
Vancouver Island Regional Library, November 1, 2017 requesting an Alberni-Clayoquot Regional District appointment and alternate appointment to the Vancouver Island Regional Library Board for the year 2018.

Possible Motion:

*THAT the Board of Directors appoint Director \_\_\_\_\_ as Trustee and Director \_\_\_\_\_ as Alternate Trustee on the Vancouver Island Regional Library Board for 2018.*

8. **CORRESPONDENCE FOR INFORMATION**

- a. **SHEILA MALCOLMSON, MP, NANAIMO/LADYSMITH** **23**  
Bill C-352 – Abandoned Vessels
- b. **ISLAND COASTAL ECONOMIC TRUST**

	From Vision To Strategy: Ahousaht Plan Will Create Economic Opportunity While Preserving Heritage, Culture, Environment	<b>24-25</b>
	Working Smarter Means Working Together for Ladysmith Economic Development	<b>26-27</b>
c.	<b>CITIZENS FOR SAFE TECHNOLOGY</b> Microcells and Possible Wireless Harm	<b>28-34</b>
d.	<b>MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING</b> Summary Report on Local Government Climate Actions 2016	<b>35-51</b>
e.	<b>MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE STRATEGY</b> Response to August 23, 2017 letter regarding Carp and American Bullfrog Interactions with Sockeye rearing in Fresh Water Lakes	<b>52-53</b>
f.	<b>SHAUN LONEY</b> An Army of Problem Solvers	<b>54</b>

*THAT the Board of Directors receive items a-f for information.*

**9. REQUEST FOR DECISIONS & BYLAWS**

a.	<b>REQUEST FOR DECISION</b> Action Plan Development – Examining Potential of New Aquatic Centre	<b>55</b>
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*THAT the Alberni-Clayoquot Regional District Board of Directors instruct staff to meet with City of Port Alberni staff to develop an action plan for examining the potential for development of a new aquatic centre and the provision of aquatic centre services in the Alberni Valley for consideration by the ACRD Board during 2018 budget discussions.*

b.	<b>REQUEST FOR DECISION</b> Signing Authority for Banking Purposes	<b>56</b>
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*THAT the Board of Directors authorize the following signatories for banking purposes for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District:*

1. *The following Directors have signing authority:*
  - i. \_\_\_\_\_, *Chairperson*
  - ii. \_\_\_\_\_, *Vice-Chairperson*
  
2. *The following Staff members have signing authority:*
  - a. *Douglas Holmes, Chief Administrative Officer*
  - b. *Teri Fong, Manager of Finance*
  - c. *Wendy Thomson, Manager of Administrative Services*
  
3. *One of the above Directors are authorized to sign all Regional District banking documents with one of the above Staff members*

- c. **REQUEST FOR DECISION** **57**  
West Coast Multiplex Design Report (reports attached separately)

*THAT the Alberni-Clayoquot Regional District Board of Directors receive the West Coast Multiplex Design and Costing Report developed by VDA Architecture Ltd.*

- d. **REQUEST FOR DECISION** **58-76**  
Community Emergency Preparedness Fund Grant

*THAT the Alberni-Clayoquot Regional District Board of Directors submit an application through UBCM to the Community Emergency Preparedness Fund Emergency Social Services requesting a grant in the amount of \$25,000 to support Reception Centre and Group Lodging Kits and Volunteer Recruitment, Engagement and Retention for the Alberni Valley.*

- e. **REQUEST FOR DECISION** **77-78**  
Appointments to the Bamfield Parks Commission

*THAT the Alberni-Clayoquot Regional District re-confirm and approve appointments of the following individuals to the Bamfield Parks Commission:*

- *Andrea Butler, One Year Term*
- *Peter Herbig, Two Year Term*
- *Louis Druehl, Two Year Term*

*AND FURTHER that staff be instructed to work with the area Director and Commission Members to review, update and amend Bylaw 416, Bamfield Parks Commission for consideration by the ACRD Board of Directors.*

- f. **REQUEST FOR DECISION** **79-120**  
Finance Warrant No. 582

*THAT the Board of Directors approve Finance Warrant Number 582 in the amount of \$6,968,598.70 dated October 31, 2017.*

## **10. PLANNING MATTERS**

### **10.1 ELECTORAL AREA DIRECTORS ONLY**

- a. **BEAVER CREEK WATER SYSTEM – DEVELOPMENT COST CHARGES** **121-149**  
Memorandum and Bylaw F1133

*THAT the Board of Directors give first reading to “Beaver Creek Water System Service Area Development Cost Charge Bylaw No. F1133, 2017”.*

*THAT the Board of Directors give second reading to “Beaver Creek Water System Service Area Development Cost Charge Bylaw No. F1133, 2017”.*

*THAT staff advertise and hold the public consultation session on November 21<sup>st</sup> 2017 at the Alberni-Clayoquot Regional District office, as recommended within the “Development Cost Charge - Best Practices Guide” by the Ministry of Municipal Affairs & Housing.*

*THAT the public meeting for Bylaws F1133, 2017 be delegated to the Director for Electoral Area ‘E’, the Alternate Director or the Chairperson of the Regional District.*

*THAT the Board of Directors direct staff to submit “Beaver Creek Water System Service Area Development Cost Charge Bylaw No. F1133, 2017” and supporting information to the Ministry of Municipal Affairs & Housing.*

- b. RC17007, ISLAND TIMBERLANDS GP LTD (LONG BEACH) 150-168**  
Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaws P1358 and P1359.

*THAT the Board of Directors receive the public hearing report.*

*THAT the Board of Directors receive the public hearing minutes.*

*THAT Bylaw P1358, South Long Beach Official Community Plan Amendment Bylaw be read a second time.*

*THAT Bylaw P1358, South Long Beach Official Community Plan Amendment Bylaw be read a third time.*

*THAT Bylaw P1359, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a second time.*

*THAT Bylaw P1359, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a third time.*

- c. RT17008, SALMON BEACH (LONG BEACH) 169**  
Zoning Text Amendment – Bylaw P1360

*THAT Bylaw P1360, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw be read a second time.*

*THAT Bylaw P1360, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw be read a third time.*

- d. RD17006, 655570 BC LTD, 10412 LAKESHORE ROAD (SPROAT LAKE) 170-233**

Rezoning Application – Report and Bylaws P1361, P1362 and P1363  
(report attached separately)

*THAT restrictive covenant FB194076 be modified to allow for a maximum of twenty (20) sleeping units or dwelling units with a maximum floor area of 1,400 ft<sup>2</sup> excluding any garage or carport, after a public meeting which may be held in conjunction with the public hearing for Bylaws P1361, P1362 and P1363.*

*THAT Bylaw P1361, Regional District of Alberni-Clayoquot Sproat Lake Official Community Plan Amendment Bylaw be read a first time.*

*THAT Bylaw P1362, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw be read a first time.*

*THAT Bylaw P1363, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.*

*THAT the public hearing for Bylaws P1361, P1362 and P1363 be delegated to the Director for Electoral Area 'D', the Alternate Director or the Chairperson of the Regional District.*

*THAT the Board of Directors confirm that adoption of Bylaws P1361, P1362 and P1363 are subject to:*

- i. Approval from the Ministry of Transportation and Infrastructure for the development of a public use area within Aldan Road;*
  - ii. Washroom facilities provided for marina patrons with approved on-site upland sewage disposal or a suitable letter of credit confirming the amenity prior to any expansion of the marina; and*
  - iii. Meeting all technical referral agency requirements.*
- e. **RF17005, KAUR, 6106 COTTAM ROAD (CHERRY CREEK)** **234-236**  
Rezoning Application – Memorandum and Bylaw P1349

*THAT Bylaw P1349, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be adopted.*

## **11. REPORTS**

### **11.1 STAFF REPORTS**

- a. Planning & Development Manager Report – November 2, 2017 **237-238**
- b. Staff Action Items Report – November 6, 2017 **239-246**
- c. Transport Canada Program Validation Inspection Memo – Nov. 2, 2017 **247-249**

*THAT the Board of Directors receives the Staff Reports a-c.*

**11.2 COMMITTEE REPORTS**

- a. **Long Beach Airport Advisory Committee Meeting – November 1, 2017  
(J. Osborne) - verbal**
- b. **Personnel Committee Meeting – November 8, 2017 – (J. Jack) – verbal**

*THAT these verbal reports be received.*

**11.3 OTHER REPORTS**

**12. UNFINISHED BUSINESS**

**13. LATE BUSINESS**

**14. QUESTION PERIOD**

**15. ADJOURN**

**Next Board of Directors Meeting: Wednesday, November 22, 2017, 1:30 pm  
Regional District Board Room**

November 5, 2017

To: Alberni Clayoquot Regional Board

From: Joe Van Bergen

Re: Request for late addition to agenda of November 8th board meeting

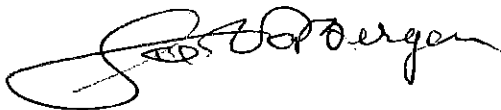
Dear Sirs:

Please pardon my late request to address the board regarding the Kleecoot marina expansion application.

The Sproat Lake Clean Water Committee has been researching federal and provincial regulations on discharge of sewage in fresh water lakes for some time. We only just received more definite answers this past week leaving us with insufficient time to submit our request for a hearing on November 8th.

I would appreciate your kind permission to be heard at your November 8th board meeting on behalf of the many users of Sproat Lake drinking water.

Respectfully yours,

A handwritten signature in black ink, appearing to read "Joe Van Bergen". The signature is stylized with a large, looping initial "J" and a long, sweeping underline.

Joe Van Bergen