



## REQUEST FOR DECISION

**To:** Board of Directors  
**From:** Russell Dyson, CAO  
**Meeting Date:** August 24, 2016  
**Subject:** AVRA Lighting Project – Waiver of Mandatory complete meeting

**Recommendation:**

*THAT the Alberni-Clayoquot Regional District Board of Directors hereby resolves to waive the lack of compliance with the AVRA Lighting Tender by Bowerman in its failure to attend, in its entirety, the mandatory site meeting set out in Article 5 of the Tender because of Bowerman Excavating Ltd. familiarity with the site as a consequence of its ongoing presence and work at the AVRA site.*

**Summary:**

Attendance in full at a mandatory tender briefing and site meeting was required for prospective bidders on this tender call to qualify to submit a bids. Bowerman was excused for the field visit based on their intimate knowledge of the site as the current prime contractor for the current Alberni Valley Regional Airport expansion project. Bowerman Excavating is materially compliant with the purposes of their submission for the Alberni Valley Lighting project. With this resolution the Bowerman Excavating Ltd. bid will be considered compliant with respect to attendance at the mandatory site meeting

A handwritten signature in black ink, appearing to be 'RD', written over a horizontal line.

Approved by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer