



Alberni-Clayoquot Regional District

ALBERNI VALLEY COMMITTEE MEETING

TUESDAY, MAY 5, 2015, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u>	
Recognition of Traditional Territories.	
2. <u>APPROVAL OF AGENDA</u>	
<i>(motion to approve, including late items requires 2/3 majority vote)</i>	
3. <u>DISCUSSION</u>	
a. Fire Departments Records Management System (Dan Holder, Fire Services Coordinator Contractor, George Rose, Information Systems Contractor, Mike Sparrow, Cherry Creek Fire Chief, Gary Haggard, Chair, Cherry Creek Waterworks District, Charlie Starratt, Beaver Creek Fire Chief, Wade Hepp, Sproat Lake Fire Chief in attendance)	
4. <u>DELEGATION</u>	
a. Bill Surry, Gary Wrangler, Alberni Valley Drag Racing Association regarding recent cleaning of Alberni Valley Regional Airport Runway.	
5. <u>REQUESTS FOR DECISION</u>	
a. ADMINISTRATIVE MEMORANDUM	3-6
Re: AV Drag Race Association Agreement Review.	
<i>(Committee Direction Requested)</i>	
b. ADMINISTRATIVE MEMORANDUM	7-9
Re: Proposed AVRA Runway Extension Project – Direction for Borrowing and Obtaining Consent from the Electors.	
<i>(Committee Direction Requested)</i>	
c. REQUEST FOR DECISION	10-14
Re: Alberni Valley/Bamfield Services Committee Terms of Reference (Draft)	

THAT the Alberni Valley Committee recommend that the Alberni-Clayoquot Regional District Board of Directors approve the Terms of Reference for the Alberni Valley/Bamfield Services Committee.

6. REPORTS

- | | | |
|----|--|--------------|
| a. | Fire Service Coordinator Update – April 29, 2015 | 15-19 |
| b. | Alberni Valley Regional Airport Updates | |
| | • Runway Rubber Removal (verbal) - M. Fortune | |
| | • GPS (verbal) - M. Fortune | |
| | • OLS (verbal) – M. Fortune | |
| | • Runway Expansion (verbal) – M. Fortune | |
| c. | Bell Road Water and Alberni Valley Landfill (verbal) – R. Dyson
(Correspondence from Tseshaht First Nation) | 20 |

THAT the Alberni Valley Committee receives reports a-c.

7. UNFINISHED BUSINESS

8. LATE BUSINESS

9. ADJOURN



Administrative Memo

To: Alberni Valley Committee

cc: Mark Fortune, Airport Superintendent
Bill Surrey, Alberni Valley Drag Racing Association

From: Russell Dyson, Chief Administrative Officer

Meeting Date: May 5, 2015

Subject: **AV Drag Race Association Agreement Review**

The Alberni Valley Committee requested that staff review the agreements with the Alberni Valley Drag Race Association for their event and storage at the Alberni Valley Airport. For the purpose of developing a new agreement, this report provides background to the agreements, outlines changes proposed by the Association and provides costs for setting the fees. The report also discusses the issue of rubber on the runway and the proposed runway expansion – two issues to be considered with respect to the future of the event. Members of the Association will be in attendance at the Committee meeting to discuss these matters.

Background

Since 2000, the Alberni Valley Drag Race Association have had permission to use the airport once a year for the purposes of their drag race, this is a one weekend/year exclusive use of the entire facility. An agreement covers the terms of this use and accommodates the races until 2019. A lease is also issued to the Association for year round storage of their equipment and materials. They occupy two of the hanger lots and pay the market rate. These agreements were approved by the Association and Board of Directors of the ACRD. The fees paid have been as follows:

- 2001 license fee of \$150 per year
- 2005 license fee of \$2,000 per year
- 2009 license provides for annual event until 2019, fee is \$7,200 per year with a CPI increase each year
- 2013 same overall fee with the payment covering costs of the lease.

Members: Port Alberni, Ucluelet, Tofino, Electoral Areas

"A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)

The Association has also provided maintenance at the airport – brush cutting and ditching and have made a number of improvements for their event – some of which have benefit to airport users (i.e. the return strip which benefits glider use).

In 2013 the Board and Association entered into two agreements – the license of use for the event and the lease for storage space. However, at the end of 2013 the Association failed to pay the full fees, claiming confusion with the expectations of the new agreement. The Board of Directors forgave a portion of their fees for that year alone. Since then the Association has asked that the agreement and lease be amalgamated into one, with the financial obligations clear. The Association has two other requests – a longer closure for the event and the ability to conduct “test and tunes”.

The event requires that the airport be closed for aircraft use from initial setup to the completion of takedown and inspections of the infrastructure. The license of use contemplates three days – Friday to Sunday evening. Recently the setup has started on Thursday at noon and finishes at 8 am on Monday. This is approximately 1.5 days more than the agreement and has been a concern of the regular airport users, but is necessary for the association to manage the event. In 2014 the Board authorized the lengthened closure. A new agreement should reflect a longer airport closure if it is to be a regular occurrence of the event.

In 2014 the Association requested additional airport use for “test and tune” events for their members in advance of the drag race. These are short duration practice runs without the audience, equipment setup and take down of the main event. A test and tune can be carried out in an evening, but it requires that the airport be closed for a minimum of five hours. At the direction of the Board, staff consulted with airport users and two Wednesday evenings were offered last year. Only one was utilized on account of weather.

The following costs are directly associated with the event and proposed test and tunes they are provided for the purpose of establishing a fee. It should be noted that these costs are only the actual costs associated with holding the event and do not reflect any assumption of risk or disruption to airport use and services.

- Annual staff time for preparation and post drag event \$1,500 (includes 2 test and tunes and the race weekend)
- Parking maintenance \$1,200 (2 cuts per year to control weeds – these are the large gravel/dirt lots that are not otherwise required for airport use) *
- Post event runway maintenance \$2,000
- Line painting (just lines impacted by drag races) \$1,800 *
- Value of storage space \$2,900 (lease value for two lots)
- Total annual fee \$9,400

The * denotes items the Association may want to assume for a credit toward the overall payment.

The Association has cooperated with airport improvements and maintenance. An objective of the Association has been to help the airport meet its obligations. The positive impact of the event is well established within the community.

Rubber on the runway

The impact on the runway from the drag races has been brought into question. Airport users are proposing larger aircraft and more regular jet use of the runway, jet aircraft are more susceptible to damage from stray materials. Rubber is slippery when wet. Airports typically keep runways rubber free.

In 2014, in response to aircraft users complaints, the ACRD removed rubber accumulated from years of drag race use. The objective was to remove the buildup at the start of the race – not the entire runway. This work exposed a loss of binder to the asphalt surface which required additional repair. All of this was completed by the ACRD at its cost. The ACRD received complaints from drag race participants about the rubber removal. The drag racers rely on the rubber for traction; they indicated that the ACRD compromised the quality of the event and safety in 2014.

In February 2015, responding to concerns regarding algae buildup on the runway the ACRD authorized Coulson's to undertake cleaning of the entire runway. This received criticism of the drag racers as they indicate it removed any remaining rubber again compromising their event. The Airport Supervisor and CAO met with the Association and a group of the drag racers last week to discuss this matter further. The Association proposes to apply rubber to the runway in advance of their event. They will be able to explain this in more detail for the committee.

Airports manage the risk of rubber buildup (which happens at landing points from aircraft tires). It is a risk. But rubber is necessary for the drag races as it helps bind the tires when dry and enables faster high performance vehicles. Staff has tried to manage the rubber in the interests of the association and airport users. It is recommended that the Directors meet with both parties together to see if there can be some resolve to the management of rubber on the runway.

Runway Expansion

The proposed lengthening of the runway will impact the drag race event. There may be an opportunity to reconfigure the works to better accommodate the drag races. This should be

explored further with the Association. Only very preliminary discussions have occurred with the Association on this matter. They are aware of the proposed layout.

The property is, for the most part, within the Agricultural Land Reserve and was crown granted for airport use. The regional district should be aware of any land use regulations and obligations of the title and the constraints that may impact expanded or changing use beyond an airport.

Summary

In summary the Committee is to consider three items with the Association at its May 5 meeting:

1. the agreement for airport use for the event and storage
 - amalgamating the event and storage into one agreement
 - determining the fee and whether credit is to be provided for the association assuming some of the obligations
 - the duration of the event closure – Thursday to Monday as requested?
 - permission for test and tunes in advance of the event.
2. the management of rubber on the runway in consideration of the needs of aircraft users and drag racers
3. the proposed runway expansion and the future of the drag race use at the airport

A recommendation from the Committee on how to proceed with these matters is requested.



Submitted:

Russell Dyson, Chief Administrative Officer



MEMORANDUM

To: Alberni Valley Committee

From: Wendy Thomson, Manager of Administrative Services

Meeting Date: May 5, 2015

Subject: **Proposed AVRA Runway Extension Project**
– Direction for Borrowing & Obtaining Consent from the Electors

Background:

At the February 11, 2015 Board of Directors meeting the following resolutions were passed upon recommendation of the AV Committee:

THAT the ACRD Board of Directors apply to the Build Canada Fund for the AVRA expansion based on an extension to the runway to the east and no lighting or fencing for a total project cost of \$5.9 million as outlined in the Tetra Tech Report, Class A cost estimate.

THAT the ACRD Board of Directors fund its' 1/3 contribution (approximately \$2 million) for the AVRA runway expansion through borrowing.

THAT the ACRD Board of Directors amend the AVRA establishment bylaw to increase the maximum annual requisition to enable borrowing to a maximum amount of \$2 million dollars and associated operating costs for the 100' x 5000' runway, utilizing the alternate approval process.

The ACRD has since been advised by Build Canada that the project was not eligible through the program. The ACRD has submitted an application through the Gas Tax Strategic Priorities fund for the runway extension project and includes the airport lighting project for an additional \$1,468,500.00 for a total project cost of \$7,427,320.00. This funding project can fund a portion of the project or up to 100% of the project. Decisions on this program are expected in the fall of 2015.

The Board of Directors needs to confirm spending limits for the AVRA service in consideration of proposed capital works and increased operating costs and confirm the required approval process.

The following are options for consideration by the AV Committee for proceeding with the AVRA Runway Extension project with, or without, grant funding.

1. AVRA Runway Extension - Borrowing Options

- a. Borrow through Municipal Finance Authority (MFA) the full project amount of (less lighting) – \$6 million
 - i. Borrowing over 20 years - \$392,000.00 per annum
 - ii. Borrowing over 30 years - \$296,250.00 per annum

- b. Borrow through MFA 1/3 of the total amount of the project - \$2.5 million (including lighting)
 - i. Borrowing over 20 years - \$163,500.00 per annum
 - ii. Borrowing over 30 years - \$123,500.00 per annum

In addition to annual borrowing, the annual operating cost for the Alberni Valley Regional Airport would need to be increased from \$50,000 to \$150,000.

2. Consent Options

Prior to the ACRD borrowing for the runway extension or increasing the maximum operating cost of this service, consent of the electors within the service area is required.

There are two methods by which local governments may seek approval from the electors – Assent of the Electors (referendum) or Alternate Approval Process (AAP).

a. Assent of the Electors (Referendum)

Referendums are costly and time consuming to perform when not conducted at the same time as an election. Referendums take approximately 4 months to prepare and conduct at an approximate cost of \$ 9,000.00. The earliest we could hold a referendum would be September or October 2015. The Regional District may not have enough resources to organize a referendum this fall and may have to consider retaining outside resources at an additional approximate cost of \$4,000.00.

b. Alternate Approval Process

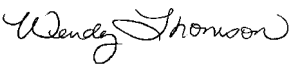
The AAP process is a less costly and time consuming way of asking the electorate’s permission to proceed with the borrowing and increased operating costs. If at least 10% of the estimated number of electors in the service area oppose, the Board must then proceed to a formal referendum vote. AAP’s take approximately 1 ½ months to conduct at an approximate cost of \$ 1,800.00.

The *Local Government Act* allows Regional District’s to use the AAP process if the maximum to be requisitioned for the service is the amount equivalent to 50 cents for each \$1,000 of net taxable value of land and improvements. The borrowing methods in section 1 (a) and (b) above all fall within the maximum requisition amount for the AAP process.

3. Next Steps:

The Alberni Valley Committee should consider the following and make a recommendation to the ACRD Board in order to proceed with the proposed AV Regional Airport Runway Extension project:

- a. Determine the amount of Borrowing - outlined in section 1 (a) and (b)
- b. Determine number of years of borrowing through MFA - outlined in section 1 (a) and (b)
- c. Confirm the approval process to gain consent of the electors for borrowing and to increase the annual operating cost.

Submitted by: 

Wendy Thomson, Manager of Administrative Services

Approved by: 

Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Alberni Valley Committee

From: Wendy Thomson, Manager of Administrative Services

Meeting Date: May 5, 2015

Subject: Alberni Valley/Bamfield Services Committee Terms of Reference

Recommendation:

That the Alberni Valley Committee recommend that the Alberni-Clayoquot Regional District Board of Directors approve the Terms of Reference for the Alberni Valley/Bamfield Services Committee.

Desired Outcome:

To approve a new terms of reference for the Alberni Valley/Bamfield Services Committee.

Background:

The ACRD Board of Directors has instructed staff to update and or develop terms of references for all Regional District committees.

Regional District's may establish various committees to assist the Board in decision-making processes. There are three types of committees: standing, select and advisory.

Standing Committees are permanent bodies primarily made up of Directors that are established by the Chairperson to provide regular, ongoing advice to the Board on different areas of business, activities and services.

Select Committees are temporary, time-limited bodies that are established by the Board to provide advice on a particular issue or initiative that arises. Once the issue is dealt with, the select committee is dissolved.

Advisory Committees are made up primarily of community volunteers and assist with the delivery of regional district services, providing input on community interests related to a specific service.

Attached for consideration of the Alberni Valley Committee is a “draft” new terms of reference for the Alberni Valley/Bamfield Committee (formerly known as the Alberni Valley Committee) which is a standing committee of the ACRD. Some of the changes in the new terms of reference include:


- a. New Committee name which better reflects the participating areas on the Committee
- b. Scheduled quarterly meetings
- b. Meeting schedule approved and circulated each January
- c. Chair and Vice-Chair of the Committee elected annually

Time Requirements – Staff & Elected Officials:

Some staff time required to update and or develop terms of references for the Regional District’s 17 Committees.

Policy or Legislation:

The Local Government Act, Community Charter and ACRD Procedures Bylaw A1075 applies.

Submitted by: 
Wendy Thomson, Manager of Administrative Services

Approved by: 
Russell Dyson, Chief Administrative Officer



Alberni-Clayoquot Regional District

Terms of Reference Alberni Valley/Bamfield Services Committee

1. Purpose

- 1.1 The Alberni Valley/Bamfield Services Committee has been established to consider issues and to make recommendations to the ACRD Board pertaining to services paid for by one or more of the following areas within the region: City of Port Alberni, HUU-ay-aht First Nation, Uchucklesaht Tribe Government, Bamfield, Beaufort, Sproat Lake, Beaver Creek and Cherry Creek.

2. Duties/Mandate

- 2.1 The Alberni Valley/Bamfield Services Committee is a standing committee of the Board that will assist the Board with decision making including budget, policy, infrastructure needs and any other issues relating to the following services:
- Alberni Valley Emergency Planning
 - Alberni Valley Waste Management
 - Alberni Valley Regional Airport
 - Alberni Valley Regional Water (proposed)
 - Bamfield Waste Management
 - Custom Transit
 - Sproat Lake Marine Patrol
 - Emergency Fire Services Coordinator
- 2.2 The Committee will explore, consider and make recommendations to the Board on possible future services within the areas defined in section 1.1.
- 2.3 The Committee will provide the Board with provide regular, ongoing advice to the Board on different activities and services with the areas defined in section 1.1
- #### 3. Membership
- 3.1 Membership on the Committee is as follows:
- Director for Electoral Area “A” Bamfield, or his/her alternate
 - Director for Electoral Area “B” Beaufort, or his/her alternate

- Director for Electoral Area “D” Sproat Lake, or his/her alternate
- Director for Electoral Area “E” Beaver Creek, or his/her alternate
- Director Banton Electoral Area “F” Cherry Creek, or his/her alternate
- Two (2) Directors appointed to the Board from the City of Port Alberni, or his/her alternate
- Director appointed to the Board from the Huu-ay-aht First Nation), or his/her alternate
- Director appointed to the Board from the Uchucklesaht Tribe Government, or his/her alternate

4. Appointment and Term

- 4.1 The appointment and term of Committee Members coincides with the Directors appointment or elected term on the ACRD Board of Directors.
- 4.2 Committee appointments are confirmed by the Chair of the Board at the Regular ACRD Board of Directors Meeting in January of each year.
- 4.3 The Chair of the Board may appoint persons who are not Directors of the ACRD Board to the Committee as ex-officio non-voting Members. These members sit without remuneration.

5. Committee Chair

- 5.1 The Committee will elect a Chair and Vice-Chair from amongst its members at the first meeting of each year.

6. Meeting Procedures

- 6.1 Meetings of the Committee shall be held quarterly or at the call of the Committee Chairperson. The yearly Committee meeting schedule will be developed and approved by the Board at the first Board meeting in January of each year.
- 6.2 A majority of the Committee Members shall represent a quorum.
- 6.3 Meetings of the Committee shall be conducted and held in accordance with the Regional District’s Procedure Bylaw.

7. Reporting to the Board

7.1 The Chair will report to the ACRD Board on the activities of the Committee.

7.2 Recommendations from the Committee to the Board must be adopted by the Committee prior to presentation to the ACRD Board.

8. Resources

8.1 On behalf of the Committee, the CAO or his/her designate will provide advice and professional assistance to the Committee including writing letters, preparing reports to the ACRD Board.

8.2 ACRD Administrative staff will provide support to the Committee including preparing agendas, recording the minutes of meetings and ensuring Committee agenda's, minutes etc. are circulated electronically to all Members.

Approved by the ACRD Board:	
Revised by the Board:	



FIRE SERVICE COORDINATOR REPORT

TO: Alberni Valley Committee

CC: Russell Dyson, CAO
Fire Chiefs

FROM: Dan Holder, Fire Service Coordinator

DATE: April 28, 2015

SUBJECT: Fire Services Coordinator Update

ISSUE:

This report is presented to update the Directors on progress to date with regard to regional fire services.

BACKGROUND:

In July of 2010 the ACRD commissioned consultants Dave Mitchell & Associates to conduct a Fire Strategic Plan for the Alberni Valley and Bamfield. The resulting report identified the need for improvements on a variety of issues that were common to some or all of the departments:

- Mutual Aid Agreements
- Automatic Mutual Aid Agreements (AMA)
- Updating of Bylaws including identification of Services Provided
- Records Management System, in particular Training Records
- Centralized administrative support

A key recommendation from the Mitchell report was that the ACRD retain a Fire Service Coordinator to facilitate and coordinate these improvements.

PROGRESS TO DATE:

The Fire Service Coordinator position was established and filled in October 2011. Dan Holder, a retired fire chief from Sidney BC, was retained in a ½ time contractor role. Participating fire departments include Bamfield, Sproat Lake, Beaver Creek (all ACRD departments), and Port Alberni. Cherry Creek Fire Department is not an active participant in the Fire Service Coordinator program.

Accomplishments to the end of 2014 include:

-
- Continue the established regular meetings of Chief Fire Officers from AMA departments, and from Alberni Valley departments. Fire chiefs from across the ACRD meet on an irregular basis.
 - Continue to meet on an irregular basis for Training Officers of departments under the AMA Agreement. Common training initiatives and goals are discussed.
 - Consult and work with the Bamfield Fire Department for the replacement of the position of fire chief. This required developing job descriptions, remuneration rates and acceptance among the membership.
 - Work with Deputy Chief Chris Jancowski to explore and develop a plan for Hwy 4 and Bamfield Road Radio Communications that will provide radio coverage for responding fire departments.
 - Consult and coordinate with ACRD Staff and Fire Pro (software provider) for the implementation of a Records Management Systems (RMS) that provides for shared access to a computer server. This will provide a robust, backed up records management system for Incidents, Personnel, Training Records and other pertinent fire department information.
 - Provide support and recommendations to fire chiefs regarding response to the Office of the Fire Commissioner's Training Playbook, a document that defines fire service levels and associated training requirements.
 - Provide support for Training Officers 2016 Conference committee (in 2016 the Alberni Valley will host the annual conference of the Fire Training Officers of BC). The local organizing committee is made up of the training officers from the four fire departments in the Alberni Valley.
 - Develop and present a PowerPoint presentation to the ACRD Board Members outlining the Records Management System that is being implemented.
 - Develop a Training Program and Schedule for the Bamfield Fire Department that outlines the necessary training requirements needed for compliance with the OFC Playbook.
 - Help organize and support the Volunteer Recognition for first responders at the Bulldogs Hockey Game.
 - Respond to AMA Fire Calls to provide on-site support and recommendations throughout the year.

EXPECTED DELIVERABLES: For 2015

- Implement new Training standards to ensure that all ACRD fire departments are complying with training standards implemented by BC Office of the Fire Commissioner.
- Develop a Region-wide plan for Testing and Servicing of Fire Apparatus, Ground Ladders and Certification of Pumpers.
- Develop and Implement common Lesson Plans for the Training Officers to utilize. These will be accessible on the ACRD Common Computer Network.
- Explore the opportunity to build a Regional Training Facility.
- Explore the opportunities to involve more of the Fire Departments within the ACRD into the Regional Fire Coordinator's Services and programs.
- Continue facilitating monthly meetings with the AMA Chief Officers, the Alberni Valley Chief Officers, and the Training Officers to support the Regional Fire Service Model.
- Develop Recruitment, Retention programs to support the Volunteer Fire Departments in attracting and maintaining volunteers.
- Provide education and involvement to the all fire departments regarding the Emergency Program. . Develop a fire services guide to working within a regional EOC structure, (phone, contacts, role, limits, etc.)
- Develop a Regional Operational Guideline and an awareness program for Critical Incident Stress (CIS).
- Continue with AMA Training, plan, develop and organize 2 training events in 2015.
- Support North Island 911 in providing a new site for a regional repeater that will provide for better communications within the valley,
- Assist the planning committee for the 2016 BCFTOA Conference that will be hosted in the Valley.
- Develop a Regional Firefighter Self-Decontamination and Gear handling process, this will provide a Guideline and process to comply with WCB regulations.
- Continue with the items and issues that have been identified in the Dave Mitchell & Associates, Fire Strategic Plan for the Alberni Valley and Bamfield (see attached).

Dan Holder,
Fire Service Coordinator

Recommendations from Alberni-Clayoquot Regional Fire Strategic Plan Alberni Valley and Bamfield

	Bamfield	Beaver Creek	Cherry Creek	Port Alberni	Sproat Lake
Firefighter Training Records	•	•			•
Regional RMS System	•	•	•	•	•
Regional Training Site	•	•	•	•	•
Bylaw Update	•	•		•	•
Automatic Mutual Aid		•		•	•
Dispatch Protocol for Automatic Mutual Aid Responses		•		•	•
Training and Certification for Mutual Aid Responses		•	•	•	•
Identification of Certified FF on the Fire ground		•	•	•	•
Operational Guidelines and Schedules for Automatic Mutual Aid Agreement		•		•	•
Develop Remuneration Standards for Chiefs and Deputy Chiefs in the ACRD	•	•			•
Review and make changes to the Fire Prevention/Fire Education Programs	•	•			•
Review the existing Service Areas and Identify Potential Improvements for Response Times	•	•		•	•
Develop and Recommended Criteria for minimum Proficiency Requirements for Senior Officers	•	•			•
Develop recommendations on Structure, Reporting Lines and Authorities for Managing the ACRD Fire Departments	•	•			•
Review Fire Protection Boundaries	•				
Recruitment and Retention of Volunteers	•	•			•

	Bamfield	Beaver Creek	Cherry Creek	Port Alberni	Sproat Lake
Restricted Road Access for Emergency Equipment	•				•
Radio Coverage	•				
Service Contract with First Nations	•				
Available Water Supply	•				
Level of Service Expectations	•				
Need for a Fire Underwriters Survey		•			
Establish a Training Standard for the Fire Department	•	•			•
Pre-Fire Plans and Risk Identification		•			
Fire Department Annual Reports to the ACRD	•	•			•
Administrative Support	•	•	•	•	•
Shared Lesson and Training Plans					•
Improvements, Capital Funding for Training Centre				•	
Regional Training Officer Concept				•	
Fire Incident Records and Reporting	•	•		•	•
Alternate Paging Methods	•	•	•	•	•
Develop a Communication Plan for Paging Fire Ground Tactics and Mutual Aid	•	•	•	•	•

Xxxxxx Projects Completed

Xxxxx Projects Completed in 2014

Xxxxx Projects Identified for 2015



Tseshahst First Nation

March 5, 2015

Mr. Russell Dyson, CAO
Alberni-Clayoquot Regional District
3008 5th Avenue, Port Alberni, B.C.

Dear Mr. Dyson,

Re: Bell Road Water and Alberni Valley Landfill

At a duly convened council meeting it was agreed that before Tseshahst can proceed with issuance of water to Bell Road, the Regional District would have to conduct and pay for a feasibility study. The feasibility study would assist council with knowing whether the water system designed for our community will support water to Bell Road, and whether we will have the capacity to provide water to both Bell Road and the Tseshahst community into the future.

In regards to the landfill, a letter of terms and conditions will be drafted for your consideration.

If you require anything further please contact me at the 250-724-1225 or via email.

Sincerely,

Wendy Gallic
Executive Director

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