



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON Wednesday, September 09, 2026 01:30 PM ACRD Boardroom/Zoom - 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT:

John Jack, Chair, Chief Councillor, Huu-ay-aht First Nations
Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni
Bob Beckett, Director, Electoral Area 'A' (Bamfield)
Fred Boyko, Director, Electoral Area 'B' (Beaufort)
Vaida Siga, Director, Electoral Area 'C' (Long Beach)
Penny Cote, Director, Electoral Area 'D' (Sproat Lake)
Susan Roth, Director, Electoral Area 'E' (Beaver Creek)
Mike Sparrow, Director, Electoral Area 'F' (Cherry Creek)
Moriah Cootes, Councillor, Uchucklesaht Tribe Government
Levana Mastrangelo, Executive Legislator, Yuułu?if?ath Government
Sharie Minions, Mayor, City of Port Alberni
Tom Stere, Councillor, District of Tofino
Kirsten Johnsen, Member of Council, Toquaht Nation

ABSENT:

Marilyn McEwen, Mayor, District of Ucluelet

STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer
Jennifer Robb, Chief Financial Officer
Jenny Brunn, General Manager of Community Services
Alex Dyer, General Manager of Planning and Development
Cynthia Dick, General Manager of Administrative Services
Karen Taylor, General Manager of Emergency and Fire Services
Heather Zenner, Manager of Administrative Services
Rich Taliunus, Manager of Information and Technology
Mike Kobus, Fire Chief - Beaver Creek Volunteer Fire Department
Mike Cann, Fire Chief – Sproat Lake Volunteer Fire Department
Daniel Zayonc, Fire Chief – Bamfield Volunteer Fire Department

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:31 pm.

The Chairperson recognized this meeting is being held throughout the Nuuchah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Board Members and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

The motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors approve the agenda as circulated.

Carried Unanimously

3. DECLARATIONS

4. INVITED PRESENTATIONS

5. DELEGATIONS (10 minute maximum)

- a. Kara Mackenzie, Owner, Solstice Farm, requesting an amendment to Alberni-Clayoquot Regional District Zoning Bylaw No. 15 to align with Agricultural Land Commission regulations.**

Director Minions left the meeting at 2:01pm.

The motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to investigate workplan and cost estimates to prepare amendments to the ACRD Zoning Bylaw that would allow agri-tourism uses in alignment with Agricultural Land Commission regulations, and to include as part of the 2027 budget discussions.

Carried Unanimously

6. CONSENT AGENDA

- a. Board of Directors Meeting - August 26, 2026**
- b. Alberni Valley & Bamfield Services Committee Meeting - August 26, 2026**

The motion was MOVED and SECONDED

THAT the Board of Directors receive and adopt the consent agenda items as amended to update the August 26th Board of Directors meeting minutes to reflect that the Tax Exemption Bylaw resolution be updated to the year 2027.

Carried Unanimously

7. ITEMS REMOVED FROM CONSENT AGENDA

8. PUBLIC INPUT PERIOD (15 minute maximum)

T. Shannon, Beaver Creek Road, Beaufort Electoral Area spoke in support of Kara Mackenzie's presentation for updates to the ACRD Zoning Bylaw in support of agri-tourism.

9. CORRESPONDENCE FOR INFORMATION

- a. **Star Hoerauf, Morningstar Woolen**
- b. **Alberni Valley Food Security Society**
- c. **Canadians for Safe Technology**
- d. **City of Prince George**
- e. **Ministry of Agriculture and Food**
- f. **Alberni Valley Rivers Day**
- g. **Port Alberni Association for Community Living**

The motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors receive the correspondence for information.

Carried Unanimously

10. CORRESPONDENCE FOR ACTION

- a. **Request for Letter of Support**

The motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors provide a letter of support for the Huu-ay-aht First Nations application for three Level 2 public EV charging ports at the Huu?ii Cultural & Visitor Centre in Anacla.

Carried Unanimously

- b. **Request for Letter of Support**

The motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors provide a letter of support for the Huu-ay-aht First Nations' efforts to secure funding for the development of an emergency building in Anacla.

Carried Unanimously

11. REQUEST FOR DECISION REPORTS

a. Beaver Creek Fire Protection Service Area Agreement E1052-8 for Adoption

The motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors adopt bylaw E1052-8, Beaver Creek Fire Protection Service Area Amendment, 2026.

Carried Unanimously

b. Tofino-Ucluelet Airport Fees Amendment Bylaw No. R1016-9, 2026

The motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give first, second, and third reading to Tofino-Ucluelet Airport Fees Amendment Bylaw R1016-9, 2026.

Carried Unanimously

The motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Tofino-Ucluelet Airport Fees Amendment Bylaw R1016-9, 2026.

Carried Unanimously

c. Bylaw F1175 West Coast Transit Fees and Charges Bylaw Repeal

The motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give first, second, and third reading to Bylaw No. F1175, West Coast Transit Fees and Charges Bylaw Repeal, 2026.

Carried Unanimously

The motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw No. F1175, West Coast Transit Fees and Charges Bylaw Repeal, 2026.

Carried Unanimously

d. Airport Lease Policy Development

The motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to develop a policy for the approval and administration of leases at Alberni-Clayoquot Regional District airports.

Carried Unanimously

e. Temporary Construction Laydown Area Policy

The motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors approve the Temporary Construction Laydown Area Policy for Alberni-Clayoquot Regional District airports.

Carried Unanimously

12. PLANNING MATTERS

13. REPORTS

a. STAFF REPORTS

1. 2025 Fire Services Annual Report

The motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors receive the staff report.

Carried Unanimously

The motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to prepare thank you letters to the volunteer fire departments in the Alberni-Clayoquot Region to thank the volunteers for their service and dedication signed by Chair, Vice-Chair and relevant Electoral Area Directors.

Carried Unanimously

The meeting was recessed at 3:06pm.

The meeting was reconvened at 3:11pm.

b. MEMBER REPORTS

Director Haggard - August 28th was the grand re-opening of Harbour Quay following the HGTV works. Show will be aired in late October or early November.

Director Cote – Attended the Somass Fish Flow committee meeting, including discussion regarding weir plates on Sproat Lake. Attended a custom transit meeting on September

9th, in preparation for UBCM. Also met with Ministry of Transportation and Transit regarding rural road speed limits, and safety concerns at Cathedral Grove.

Director Sparrow – Tsawak-qin are currently harvesting including some of the Mount Underwood Fire damaged trees. Discussed the upcoming Cherry Creek Community Recreation Commission Grant Service Establishment referendum on October 17, 2026.

Director Roth - No report.

Director Boyko – Recently completed the Beaufort Official Community Plan survey and had excellent survey response. September 27th is Rivers Day at Stamp Falls, everyone is welcome.

Director Beckett – From an economic standpoint the Bamfield and Anacla areas had a good summer season. Raised concerns about rules that the Department of Fisheries and Oceans implemented mid-season that have negative impacts on coastal communities.

Director Siga, Long Beach – Busy summer on West Coast. Regular visitors have been camping on gravel roads. Bike path has been very busy and a real draw and is being used by locals for commuting. Celebrated the opening of the Japanese Pavillion in Ucluelet, which celebrates the history of the Japanese community on the West Coast. Gave kudos to ACRD staff for receiving the Canadian Urban Transit Association Equity, Diversity and Inclusion award.

Director Cootes – No report.

Director Johnsen – Peoples assembly will be held on Saturday September 12th. New Toquaht government building will be ready by end of month and anticipate moving in in November. Two Rivers Remix Concert, Toquaht Movable Feast returns to Macoah on September 26th.

Director Mastrangelo – No report.

Director Stere – No report.

Director Jack – No Report

The motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors receive the member reports.

Carried Unanimously

14. OTHER BUSINESS (including Late Items)

Tax Exemption Bylaw Discussion

Director Haggard declared a conflict-of-interest respecting the Permissive Tax Exemption agenda item and left the meeting at 3:25pm.

The motion was MOVED and SECONDED

THAT the ACRD Board of Directors direct staff to investigate prorated tax exemptions for all permissive tax exemptions to be discussed at a Committee of the Whole meeting during upcoming budget discussions.

Carried Unanimously

Director Haggard entered the meeting at 3:31pm.

15. QUESTION PERIOD (15 minute maximum)

16. ADJOURN

The motion was MOVED and SECONDED

THAT the meeting be adjourned at 3:53pm.

Carried Unanimously

John Jack

John Jack, Chairperson

Heather Zenner

Heather Zenner, Manager of Administrative Service