



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING

HELD ON WEDNESDAY, MARCH 4, 2026 10:00AM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

- DIRECTORS** John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations
- PRESENT:** Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Vaida Siga, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Susan Roth, Director, Electoral Area "E" (Beaver Creek)
Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)
Sharie Minions, Mayor, City of Port Alberni
Marilyn McEwen, Mayor, District of Ucluelet
Tom Stere, Councillor, District of Tofino
Moriah Cootes, Councillor, Uchucklesaht Tribe Government
Levana Mastrangelo, Executive Legislator, Yuułu?if?ath Government
- REGRETS:** Kirsten Johnsen, Member of Council, Toquaht Nation
Fred Boyko, Director, Electoral Area "B" (Beaufort)
- STAFF PRESENT:** Daniel Sailland, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Alex Dyer, General Manager of Planning and Development
Cynthia Dick, General Manager of Administrative Services
Janice Hill, Executive Assistant
Tanya Carothers, Solid Waste Manager

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/4-3-2026/>

1. **CALL TO ORDER**

The General Manager of Administrative Services (GMAS) called the meeting to order at 1:30 pm.

The GMAS recognized this meeting is being held throughout the Nuuchahnulth territories.

The GMAS reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

The Motion was MOVED and SECONDED

THAT Director Sparrow be appointed as acting Chairperson for this meeting.

CARRIED UNANIMOUSLY

2. APPROVAL OF AGENDA

The Motion was MOVED and SECONDED

THAT the agenda be approved as amended to include two late items under 4.a City of Port Alberni Economic Development Reports.

CARRIED UNANIMOUSLY

Director Minions joined the meeting at 1:35pm.

3. DECLARATIONS

4. INVITED PRESENTATIONS

- a. **Pat Deakin, Economic Development Manager, City of Port Alberni, Economic Development Initiatives in the Alberni-Clayoquot Region**

Chair Jack joined the meeting at 1:38 pm and assumed as Chairperson.

Director Mastrangelo joined the meeting at 1:45 pm.

Director McEwen joined the meeting at 1:46 pm.

5. DELEGATIONS (10 minute maximum)

6. ADOPTION OF MINUTES

- a. **Committee-of-the-Whole Meeting – February 12, 2026**

The Motion was MOVED and SECONDED

THAT the minutes of the Committee-of-the-Whole meeting held on February 12, 2026 be adopted.

CARRIED UNANIMOUSLY

7. PUBLIC INPUT PERIOD

Colin McLeman, resident of Beaver Creek Road, inquired about the 2026-2030 Financial Plan, specifically agenda item 10.a Sproat Lake Grant-in-Aid proposed budget increase to accommodate the funding request from the Sproat Lake Community Association.

The Motion was MOVED and SECONDED

THAT the designated time for Colin McLeman be extended by three minutes for the public input period.

CARRIED UNANIMOUSLY

8. CORRESPONDENCE FOR INFORMATION

9. CORRESPONDENCE FOR ACTION

10. REQUEST FOR DECISION REPORTS

a. Request for Decision regarding Sproat Lake Grant-in-Aid Budget Change

The Motion was MOVED and SECONDED

THAT the Committee-of-the-Whole recommend the Sproat Lake Grants-in-Aid proposed budget be increased by \$20,000, to ensure adequate grant funding is available for the Sproat Lake Community Association well project, in the first reading of the 2026-2030 Alberni-Clayoquot Regional District Financial Plan bylaw and direct staff to advise the association to apply to the ACRD's Grant-in-Aid program.

CARRIED UNANIMOUSLY

b. Request for Decision regarding 2026-2030 Draft Financial Plan — Region Wide Services

The Motion was MOVED and SECONDED

THAT the Committee-of-the-Whole recommend the proposed Regional Planning budget as presented be included in the first reading of the 2026-2030 Alberni-Clayoquot Regional District Financial Plan bylaw.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Committee-of-the-Whole recommend the proposed Regional Parks budget as presented be included in the first reading of the 2026-2030 Alberni-Clayoquot Regional District Financial Plan bylaw.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Committee-of-the-Whole recommend the proposed E911 Telephone System budget as presented be included in the first reading of the 2026-2030 Alberni-Clayoquot Regional District Financial Plan bylaw.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Committee-of-the-Whole recommend the proposed General Government Services budget as presented be included in the first reading of the 2026-2030 Alberni-Clayoquot Regional District Financial Plan bylaw.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Committee-of-the-Whole recommend the proposed Regional Grants-in-Aid budget as presented be included in the first reading of the 2026-2030 Alberni-Clayoquot Regional District Financial Plan bylaw.

CARRIED UNANIMOUSLY

c. Request for Decision regarding 2026-2030 Draft Financial Plan Process to Date

The Motion was MOVED and SECONDED

THAT the Committee-of-the-Whole amend the Beaver Creek Water service to increase the total parcel tax amount to \$354,000 and include in the first reading of the 2026-2030 Alberni-Clayoquot Regional District Financial Plan.

CARRIED UNANIMOUSLY

11. REPORTS

12. OTHER BUSINESS (including Late Items)

13. QUESTION PERIOD

14. IN-CAMERA

15. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA

16. ADJOURN

The Motion was MOVED and SECONDED

THAT this meeting be adjourned at 2:42 pm.

CARRIED UNANIMOUSLY

Certified Correct:



John Jack,
Chairperson



Cynthia Dick
General Manager of Administrative Services