



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, JUNE 24, 2026, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations
Debbie Haggard, Vice-Chairperson, Councillor, City of Port Alberni
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Fred Boyko, Director, Electoral Area "B" (Beaufort)
Vaida Siga, Director, Electoral Area "C" (Long Beach)
Rene Lacoursiere, Alternate Director, Electoral Area "D" (Sproat Lake)
Susan Roth, Director, Electoral Area "E" (Beaver Creek)
Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)
Sharie Minions, Mayor, City of Port Alberni
Moriah Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation
Levana Mastrangelo, Executive Legislator, Yuułu?if?ath Government

REGRETS:

Tom Stere, Councillor, District of Tofino
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Marilyn McEwen, Mayor, District of Ucluelet

STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer
Alex Dyer, General Manager of Planning & Development
Jenny Brunn, General Manager of Community Services
Heather Zenner, Manager of Administrative Services
Shane Koren, Manager of Financial Services
Eddie Kunderman, Operations Manager
Michael McGregor, Lands and Resources Coordinator
Janice Hill, Executive Assistant
Tanya Carothers, Solid Waste Manager

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/24-6-2026/>

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Board Members and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors approve the agenda as amended to add two additional reasons to move in-camera, Community Charter Sections 90(1)(g) litigation or potential litigation affecting the municipality, and Section 90(1)(c), labour relations or other employee relations and two letters of support for agenda item 9(a)(4) TUP 26001.

CARRIED UNANIMOUSLY

3. DECLARATIONS

4. INVITED PRESENTATIONS

5. DELEGATIONS (10 minute maximum)

- a. **Lance Boer, Board Chair, Marilyn Gibson, Board Vice-Chair, Literacy Alberni Society providing an update on the current status of the Literacy Alberni Society and outlining its future plans.**
- b. **Abu Hasan Muhammed Jahangir, General Secretary & Co-Lead, Organizing Committee - FIFA 2026 Activities in the Alberni Valley providing a briefing on Alberni Valley's national shortlisting for the Canada Soccer National Training Centre, Request For Proposal.**

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors provide Abu Hasan Muhammed Jahangir additional time to complete his presentation.

CARRIED UNANIMOUSLY

6. CONSENT AGENDA

- a. **Board of Directors Meeting – June 10, 2026**
- b. **Regional Hospital District Meeting – June 10, 2026**
- c. **Sproat Lake APC Meeting – May 26, 2026**
- d. **Beaufort APC Meeting – June 3, 2026**
- e. **Electoral Area Directors Committee Meeting – June 18, 2026**

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors receive and adopt the consent agenda items.

CARRIED UNANIMOUSLY

7. ITEMS REMOVED FROM CONSENT AGENDA

8. CORRESPONDENCE FOR INFORMATION

a. MINISTRY OF TRANSPORTATION AND TRANSIT

Letter from Minister Farnworth regarding pedestrian safety and accessibility along Highway 4/Johnston Road in Port Alberni.

b. CITY OF ABBOTSFORD

Letter from Mayor of Abbotsford, Ross Siemens regarding the expansion of the Provincial Sales Tax (PST).

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors receive items a-b for information.

CARRIED UNANIMOUSLY

9. CORRESPONDENCE FOR ACTION

a. REQUEST FOR LETTER OF ENDORSEMENT

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors endorse the Synergy foundations Port Alberni Circular Economy Workforce Development Plan 2026-2036.

CARRIED

b. REQUEST FOR SUPPORT

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors act as the regional proponent for the Canada Soccer National Training Centre request for proposal process; appoint Director Cootes to join the Regional working committee; and to direct staff to provide planning/GIS support.

CARRIED UNANIMOUSLY

c. REQUEST FOR JOINT ADJUDICATION REGISTRY — APPROVAL OF NEW AGREEMENT

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors approve the Nanaimo Bylaw Notice Dispute Adjudication Registry Agreement with the City of Nanaimo and other local governments for cost-sharing of a joint Dispute Adjudication Registration System, until December 31, 2030, with the option of an additional one-year extension term.

CARRIED UNANIMOUSLY

10. PUBLIC INPUT PERIOD

Colin McLeman, Beaver Creek Road, spoke about Agenda Item 11(e) Log Train Trial Regional Bylaw and highlighted concerns with public engagement.

Patrick Schmidt, CEO of Huu-ay-aht Group of Businesses, spoke about agenda item 12(a)(2) TUP26003. Clarified that there is a water supply to the property. Clarified that there is a washhouse, but no showers or laundry on site. Requested that public notification be completed sequentially not in parallel with the meeting requirements. Clarified that they request a three-year term, rather than 16 months as identified in the staff report.

11. REQUEST FOR DECISION REPORTS

a. Request for Decision regarding 2025 Statement of Financial Information

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors approve the Alberni-Clayoquot Regional District 2025 Statement of Financial Information including all the statements and schedules.

CARRIED UNANIMOUSLY

b. Request for Decision regarding Signing Authorities for Banking Purposes

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors authorize the following signatories for banking purposes for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District effective June 29, 2026:

a. The following Directors have signing authority:

- i. John Jack, Chairperson*
- ii. Debbie Haggard, Vice-Chairperson*
- iii. Mike Sparrow, Director*

b. The following Staff members have signing authority:

- i. Daniel Sailland, MBA, Chief Administrative Officer*
- ii. Jennifer Robb, CPA, CMA, Chief Financial Officer*
- iii. Shane Koren, CPA, Manager of Financial Services*

c. One of the above Directors are authorized to sign all Regional District banking documents with one of the above Staff members.

CARRIED UNANIMOUSLY

- c. Request for Decision regarding Bylaw F1174-2 – 2026-2030 Financial Plan Amendment – Bamfield Water System – Submarine line replacement cost increases and change order.**

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as “Bylaw F1174-2, 2026 to 2030 Alberni-Clayoquot Regional District Financial Plan Amendment”.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the bylaw cited as “Bylaw F1174-2, 2026 to 2030 Alberni-Clayoquot Regional District Financial Plan Amendment”.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the bylaw cited as “Bylaw F1174-2, 2026 to 2030 Alberni-Clayoquot Regional District Financial Plan Amendment”.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors adopt bylaw cited as “Bylaw F1174-2, 2026 to 2030 Alberni-Clayoquot Regional District Financial Plan Amendment”.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors approve change order CO-B-002 to Fraser Burrard Diving Ltd. in the amount of \$83,186.50 (excluding GST).

CARRIED UNANIMOUSLY

- d. Request for Decision regarding Bylaw No. E1069. Cherry Creek Community Recreation Commission Grant Service Establishing Bylaw, 2026.**

The Motion was MOVED and SECONDED

Vice-Chairperson Haggard declared a conflict-of-interest respecting agenda item 11(d) and left at 3:14 pm.

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw cited as "Cherry Creek Community Recreation Commission Grant Service Establishing Bylaw No. E1069, 2026".

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw cited as "Cherry Creek Community Recreation Commission Grant Service Establishing Bylaw No. E1069, 2026".

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw cited as "Cherry Creek Community Recreation Commission Grant Service Establishing Bylaw No. E1069, 2026".

CARRIED UNANIMOUSLY

Vice-Chairperson Haggard re-entered the meeting at 3:15 pm.

e. Request for Decision regarding Log Train Trail Regulation Bylaw

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Log Train Trail Regional Park Regulation Bylaw No. R1039, 2026.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Log Train Trail Regional Park Regulation Bylaw No. R1039, 2026.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Log Train Trail Regional Park Regulation Bylaw No. R1039, 2026.

CARRIED UNANIMOUSLY

f. Request for Decision regarding Sproat Lake Parks Maintenance – Contract Award

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors award the Sproat Lake Parks Maintenance contract to Sproat Lake Forestry Services Limited in the amount of \$33,000.00 per year, excluding GST, for a three (3) year term.

CARRIED UNANIMOUSLY

12. PLANNING MATTERS

a. ELECTORAL AREA DIRECTORS

1. Request for Decision regarding Area “C” Official Community Plan Bylaw No. 1539, 2026 – Second Reading, Third Reading, and Adoption

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors receive the public hearing report.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors receive the public hearing minutes.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT Regional District of Alberni-Clayoquot Area “C” Official Community Plan Bylaw No. P1539, 2026, be amended as presented.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT Regional District of Alberni-Clayoquot Area “C” Official Community Plan Bylaw No. P1539, 2026, be read a second time as amended.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT Regional District of Alberni-Clayoquot Area “C” Official Community Plan Bylaw No. P1539, 2026, be read a third time.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT Regional District of Alberni-Clayoquot Area "C" Official Community Plan Bylaw No. P1539, 2026, be adopted.

CARRIED UNANIMOUSLY

Chairperson Jack declared a conflict-of-interest respecting agenda item 12(2) and left the meeting at 3:37 pm.

Vice-Chairperson Haggard presided as Chairperson.

2. **TUP26002, HFN LAND CORP, 448 SEABOARD ROAD, 452 SEABOARD ROAD AND 200 BINNACLE ROAD (BAMFIELD)**
Temporary Use Permit – Report and Permit

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors consider Temporary Use Permit TUP26002 subject to:

- a. Compliance with all technical requirements and conditions of use identified within TUP26002.*
- b. Confirmation from Bamfield Water that the campground can be adequately serviced with community water.*
- c. Confirmation from the Bamfield Fire Department that adequate fire protection and emergency vehicle access can be provided within the development.*
- d. Neighbourhood notification as per Local Government Act s. 494.*

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors include within the TUP26002 conditions of use, that the term be for three years.

CARRIED UNANIMOUSLY

Chairperson Jack re-entered the meeting at 4:02 pm.

3. **RA23018, LUCAS EQUIPMENT CO LTD., CAPE BEALE TRAIL (BAMFIELD)**
Rezoning — Report and Bylaw

The Motion was MOVED and SECONDED

THAT Bylaw P1503, Bamfield Official Community Plan Amendment Bylaw, be read a first time.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT Bylaw P1542, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a first time.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the public hearing for Bylaws P1503 and P1542 be delegated to the Director for Electoral Area 'A', the Alternate Director or the Chairperson of the Regional District.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors confirm that adoption of Bylaws P1503 and P1542 is subject to:

- a. Confirmation from a Registered Onsite Wastewater Practitioner that the portion of the property to be rezoned can support on-site sewage disposal to a minimum density of 0.24 ha.*
- b. Confirmation of adequate off-street parking for the development provided on the east side of Bamfield.*
- c. The applicants entering into an agreement with the ACRD to dedicate one (1) parcel within the development at the time of subdivision to secure options for below-market attainable housing for local residents.*
- d. Meeting all other technical referral agency requirements.*

CARRIED UNANIMOUSLY

- 4. **TUP26001, HOERAUF, 9010 BRYSON ROAD, (BEAUFORT)**
Temporary Use Permit – Memorandum and Permit

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors issue Temporary Use Permit TUP26001.

CARRIED UNANIMOUSLY

- 5. **DVD25011, FERSTER, 10716 TAYLOR ARM (SPROAT LAKE)**
Development Variance – Report and Permit

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors issue Development Variance Permit DVD25011.

CARRIED UNANIMOUSLY

6. **DVD26003, KONKIN, 19140 PACIFIC RIM HWY (SPROAT LAKE)**
Development Variance – Report, Memorandum, Bylaw

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors issue Development Variance Permit DVD26003.

CARRIED UNANIMOUSLY

7. **DVD26004, TEREPOCKI, 6381 SALAL RD (SPROAT LAKE)**
Development Variance – Permit and Memorandum

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors issue Development Variance Permit DVD26004.

CARRIED UNANIMOUSLY

b. ALL DIRECTORS

1. **AB26001, KING, 9780 SOMERS ROAD (BEAUFORT)**
ALC Subdivision – Report

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors forward ALC application AB26001 to the Agricultural Land Commission for decision.

CARRIED UNANIMOUSLY

13. REPORTS

a. STAFF REPORTS

Director McEwen left the meeting at 5:01 pm.

1. **Alberni Valley Regional Airport East Taxiway Concept**

The Motion was MOVED and SECONDED

THAT the Board of Directors receive this report for information regarding regulatory and operational requirements associated with:

- 1. Conceptual plan outlining the expansion of the east taxiway at the Alberni Valley Regional Airport (AVRA), representing the first step in long-term development of the east side.*
- 2. Consideration of ancillary uses not currently permitted under Provincial grant*

conditions; and

3. Hosting of special events, including drag racing, on the non-airside areas of the airport.

CARRIED UNANIMOUSLY

2. Monthly Agreement and Grant Report — May 2026

3. Building Report — June 2026

4. Monthly Schedule — July 2026

The Motion was MOVED and SECONDED

THAT the Board of Directors receive the staff reports 2 - 4.

CARRIED UNANIMOUSLY

b. COMMITTEE REPORTS

a. Committee-of-the-Whole, June 24, 2026, (Verbal), Chair Jack

The Committee of the Whole recommended to the Board of Directors to approve the draft Licence of Occupation for the Log Train Trail lease and received the Parks Service 2025 Annual Report.

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors receive the committee report.

CARRIED UNANIMOUSLY

**c. MEMBER REPORTS
(ALL/UNWEIGHTED)**

Vice-Chair Haggard – FIFA watch parties are being held at Kinsmen Community Centre.

Director Siga – Attended a recent Alberni Clayoquot Continuing Care Society meeting and was informed that Michael Kerr is coming on July 20th to give a presentation. The AGM is upcoming and recently had an update on the Watson Estate contributions.

Chair Jack – Huu-ay-aht has sworn in Nicole Malcomson on the Huu-ay-aht council.

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors receive the Member Reports.

CARRIED UNANIMOUSLY

14. OTHER BUSINESS (including Late Items)

15. QUESTION PERIOD

16. IN-CAMERA

The Motion was MOVED and SECONDED

THAT the meeting be closed to the public as per the Community Charter, sections:

- i. 90 (1) (j): information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act.*

Motion to close the meeting to the public as per the Freedom of Information and Protection of Privacy Act, section(s):

- i. 21 (1) (a) (ii): commercial, financial, labour relations, scientific or technical information of or about a third party,*

CARRIED UNANIMOUSLY

The meeting was closed to the public at 5:11 pm.

The meeting was re-opened to the public at 5:58 pm.

17. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA

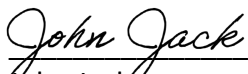
18. ADJOURN

The Motion was MOVED and SECONDED

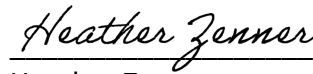
THAT this meeting be adjourned at 5:58 pm.

CARRIED UNANIMOUSLY

Certified Correct:



John Jack,
Chairperson



Heather Zenner,
Manager of Administrative Services