



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JANUARY 28, 2026, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

- DIRECTORS PRESENT:** John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations
Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Fred Boyko, Director, Electoral Area "B" (Beaufort)
Vaida Siga, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Susan Roth, Director, Electoral Area "E" (Beaver Creek)
Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)
Marilyn McEwen, Mayor, District of Ucluelet
Tom Stere, Councillor, District of Tofino
Moriah Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation
Levana Mastrangelo, Executive Legislator, Yuuʷuʷiʷiʷaṭṭ Government
Charles Mealey, Councillor, City of Port Alberni
- REGRETS:** Sharie Minions, Mayor, City of Port Alberni
- STAFF PRESENT:** Daniel Sailland, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Alex Dyer, General Manager of Planning & Development
Cynthia Dick, General Manager of Administrative Services
Heather Zenner, Manager of Administrative Services
Janice Hill, Executive Assistant
Tanya Carothers, Solid Waste Manager
Jaleen Rousseau, Planning Manager

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/28-1-2026/7764/?catid=0>

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:31 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions – Directors and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

MOVED: Director Cootes

SECONDED: Director Mealey

THAT the agenda be approved as amended to add two January 28, 2026 Committee of the Whole resolutions to agenda item 10.2.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – January 14, 2026

MOVED: Director Mealey

SECONDED: Director Stere

THAT the minutes of the Board of Directors Meeting held on January 14, 2026, be adopted.

CARRIED

b. Bamfield Parks Commission Meeting – December 4, 2025

c. Alberni Valley Regional Airport Advisory Committee Meeting – January 15, 2026

d. Agricultural Advisory Committee – January 19, 2026

MOVED: Director Mealey

SECONDED: Director Sparrow

THAT the Board of Directors receive meeting minutes b-d.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Joanne Sales, Broombusters Invasive Plant Society, Celebration of 20th Anniversary and seeking continued support from the ACRD

Director Mastrangelo entered the meeting at 1:49 pm.

6. CORRESPONDENCE FOR ACTION

a. REQUEST FOR SUPPORT OF PROPOSED NAME CHANGES

Comments on a request by the Tla-o-qui-aht First Nation to change the names of three locations on the west coast

MOVED: Director Stere

SECONDED: Director Haggard

THAT the Board of Directors support the request made by Tla-o-qui-aht First Nation to change the official names of Chesterman Beach to $\acute{n}a\acute{n}a\acute{q}u\acute{u}\acute{?}a$, Kennedy Lake to $ha\acute{?}uukmin$, and Meares Island to $wan\acute{c}as\ hi\acute{h}uu\acute{?}is$.

CARRIED

b. REQUEST FOR APPOINTMENT OF MEMBER

Port Alberni Port Authority request for nominee

MOVED: Director Haggard

SECONDED: Director Cootes

THAT the Board of Directors nominate Director Fred Boyko to be the Alberni-Clayoquot Regional District's nominee for consideration to the Port Alberni Port Authority's Port Advisory Nominating Committee

CARRIED

Director Roth entered the meeting at 2:05 pm.

7. CORRESPONDENCE FOR INFORMATION

a. CHRISTINE BOYLE, MINISTER OF HOUSING AND MUNICIPAL AFFAIRS

Letter response regarding Inclusive Regional Governance

b. RIDGE VIEW HEALTH + PERFORMANCE

Information regarding annual McLean Mill 10k

c. HERITAGE BC

Invitation to declare February 16-22, 2026 as Heritage Week

d. CRIME STOPPERS

Central Vancouver Island 2025 Summary Report

e. DISTRICT OF TOFINO

Regional Mayors, Chiefs and Chair Table – Tofino General Hospital Replacement

Director Roth left the meeting at 2:12 pm.

MOVED: Director Cote

SECONDED: Director Mealey

THAT the Board of Directors declare February 16-22, 2026 as Heritage Week.

CARRIED

MOVED: Director Mealey

SECONDED: Director Cootes

THAT the Board of Directors receive items a-e for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding 2026 Standing/Select Committee Appointments & Appointments to Outside Organizations (ALL/UNWEIGHTED)

MOVED: Director Haggard

SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District Board of Directors approve the 2026 ACRD Standing/Select Committee Appointments and Appointments to Outside Boards, Agencies, and Commissions as presented.

CARRIED

MOVED: Director Haggard

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors appoint Director Bob Beckett as Chair of the Transportation Committee.

CARRIED

MOVED: Director Cote

SECONDED: Director Mealey

THAT the Alberni-Clayoquot Regional District Board of Directors appoint Ken McRae as the ACRD representative on the Island Corridor Foundation pending his approval.

CARRIED

b. Request for Decision regarding Parcel Tax Roll Review Panel (ALL/UNWEIGHTED)

MOVED: Director Jack

SECONDED: Director Stere

THAT the ACRD Board of Directors:

1. *Set the date for the Parcel Tax Roll Review Panel sitting for Wednesday, February 25, 2026, at 12:30pm using the Hybrid (Zoom/Boardroom) format;*
2. *Appoint Directors Roth, Beckett, Siga, and Fred Boyko as alternate director to the Parcel Tax Roll Review Panel;*
3. *Appoint Teri Fong, CPA, CGA, Chief Financial Officer for the ACRD as the Collector for 2026.*

CARRIED

**c. Request for Decision regarding 2026 AVICC Resolution Submissions
(ALL/UNWEIGHTED)**

MOVED: Director Cote

SECONDED: Director Mealey

THAT the Alberni-Clayoquot Regional District Board of Directors endorse the following resolutions and direct staff to submit for consideration at the 2026 Association of Vancouver Island and Coastal Communities Annual General Meeting and Conference:

1. CC130-H Hercules Fleet

WHEREAS escalating wildfires and climate change are increasing in intensity and cost across British Columbia and Canada threatening the unceded territories of many First Nations and impairing the ability of Indigenous peoples across Canada to exercise their rights protected under Section 35 of the Constitution Act, 1982, including rights related to land, culture, and traditional practices and resulting in mounting economic costs and greater risk to life and critical infrastructure, demanding bold and timely action;

WHEREAS larger fires emit greenhouse gases and black carbon smoke that intensify warning and harm air quality and converting Canada's retired CC-130H Hercules fleet into modern air tankers would protect communities, critical infrastructure, and help reduce catastrophic carbon emissions from wildfires;

THEREFORE BE IT RESOLVED that AVICC and UBCM request that the Province of British Columbia collaborate with the Government of Canada to:

1. *Partner with First Nations and the private sector to retrofit a portion of Canada's retired CC-130H Hercules fleet into large air tankers for wildfire suppression in Canada.*
2. *Deploy these aircraft as part of a strengthened national wildfire response capacity, to be shared with provinces and territories and, where appropriate, used for international humanitarian and emergency missions. Consider that the Canadian Interagency Forest Fire Centre assist in managing deployment under a transparent cost-sharing framework, with initial operating capability by the 2027 wildfire season.*
3. *Prioritize this made-in-Canada solution that leverages Canadian engineering, protects lives and communities, upholds Indigenous rights, and contributes to environmental sustainability.*

2. Short Term Rentals on ALR Land

WHEREAS many farmers are diversifying their operations into agri-tourism accommodation in order to remain financially solvent and there are financial and temporal costs associated with registering with the province's Short Term Rental Accommodation Registry that further stress agricultural producers with agri-tourism accommodations;

AND WHEREAS short-term rentals on Agricultural Land Reserve (ALR) land are already regulated by the Agricultural Land Commission through the ALC Act and Regulations, as well as local government bylaws and planning processes;

THEREFORE BE IT RESOLVED that AVICC and UBCM request an exemption to the Short Term Rental Accommodations Act for ALR properties that are in compliance with the ALC Act and Regulations and local government bylaws for agri-tourism accommodation.

CARRIED

d. Request for Decision regarding Respectful Spaces Bylaw (ALL/UNWEIGHTED)

MOVED: Director Mealey

SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw No. A1094 Respectful Spaces Bylaw, 2026.

CARRIED

MOVED: Director Mealey

SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw No. A1094 Respectful Spaces Bylaw, 2026.

CARRIED

MOVED: Director Mealey

SECONDED: Director Sparrow

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw No. A1094 Respectful Spaces Bylaw, 2026.

CARRIED

MOVED: Director Mealey

SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw No. A1094 Respectful Spaces Bylaw, 2026.

CARRIED

MOVED: Director Mealey

SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw No. PS1008-1, Bylaw Notice Enforcement Amendment Bylaw, 2026.

CARRIED

MOVED: Director Mealey

SECONDED: Director Sparrow

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw No. PS1008-1, Bylaw Notice Enforcement Amendment Bylaw, 2026.

CARRIED

MOVED: Director Mealey

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw No. PS1008-1, Bylaw Notice Enforcement Amendment Bylaw, 2026.

CARRIED

MOVED: Director Mealey

SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw No. PS1008-1, Bylaw Notice Enforcement Amendment Bylaw, 2026.

CARRIED

Director Johnsen left the meeting at 2:35pm.

e. Request for Decision regarding Options for Medical Professional Recruitment and Strengthening Regional Health Care Access (ALL/UNWEIGHTED)

MOVED: Director Haggard

SECONDED: Director Beckett

THAT the ACRD Board of Directors direct staff to include the allocation of \$40,000 in the General Government Service in the 2026 budget to take the lead on coordinating the community efforts in addressing retention and recruitment of healthcare providers in the region, including coordinating support of community groups as they advance the development of a multidisciplinary medical clinic/campus of care.

MOVED: Director Cote

SECONDED: Director Haggard

The main motion be amended in bold as follows:

*THAT the ACRD Board of Directors direct staff to include the allocation of **\$100,000** in the General Government Service in the 2026 budget to take the lead on coordinating the community efforts in addressing retention and recruitment of healthcare providers in the region, including coordinating support of community groups as they advance the development of a multidisciplinary medical clinic/campus of care.*

CARRIED

Directors Jack, Cote, Haggard, Beckett, McEwen, and Stere voted in favour of the above motion.

Directors Sparrow, Cootes, Mealey, Siga, Boyko voted against the above motion.

The main motion as amended was

CARRIED

Directors Jack, Sparrow, Cootes, Cote, Mealey, Haggard, Jack, Beckett, McEwen, and Stere voted in favour of the main motion as amended.

Director Boyko voted against the main motion as amended.

MOVED: Director Haggard

SECONDED: Director Sparrow

THAT the ACRD Board of Directors direct staff to bring a more detailed report regarding the costs and timelines associated with establishing a service for acquiring lands of strategic interest.

CARRIED

Directors Jack, Sparrow, Cootes, Cote, Mealey, Haggard, Siga, Beckett, McEwen, Stere, and Boyko voted in favour of the above motion.

No Directors voted against the above motion.

Director McEwen left the meeting at 3:36 pm.

MOVED: Director Haggard

SECONDED: Director Cootes

THAT the ACRD Board of Directors direct staff to develop a framework for how they would advance the development of a multi-disciplinary campus of care and report back.

CARRIED

Directors Sparrow, Cootes, Cote, Mealey, Haggard, Jack, Siga, Beckett, Stere, and Boyko voted in favour of the above motion.

No Directors voted against the above motion.

Meeting was recessed at 3:39pm

Meeting was reconvened at 3:46 pm.

MOVED: Director Mealey

SECONDED: Director Sparrow

THAT the ACRD Directors move to agenda item 10.3 (a) and then return to 8 (f).

CARRIED

10.3 MEMBER REPORTS

- a. 9-1-1 Corporation – B. Beckett. Met last Friday and approved a five-year budget. The tax increase for 2026 is 5%, and the following four years is 4%.

MOVED: Director Cootes

SECONDED: Director Sparrow

THAT the ACRD Board of Directors receive report 10.3 (a).

CARRIED

Director Beckett left the meeting at 3:51 pm.

**8. f. Request for Decision regarding Electoral Area ‘D’ Sproat Lake
Incorporation Study
(ALL/UNWEIGHTED)**

MOVED: Director Cote

SECONDED: Director Sparrow

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to include Electoral Area ‘D’ Sproat Lake Incorporation Study in the 2026 workplan and 2026-2030 Draft ACRD Financial Plan dependent on secured funding from the Ministry of Housing and Municipal Affairs.

AND

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to delay Log Train Trail Regulations and the Floodplain Bylaw Development and Implementation to the 2027 workplan.

CARRIED

9. PLANNING MATTERS

**9.1 ELECTORAL AREA DIRECTORS
(PARTICIPANTS/UNWEIGHTED)**

- a. **RE25004, GIBSON, 5670 GRANDVIEW ROAD (BEAVER CREEK)**
Rezoning – Memorandum and Bylaw

MOVED: Director Sparrow

SECONDED: Director Cote

THAT Bylaw P1532, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a first time.

CARRIED

*MOVED: Director Sparrow
SECONDED: Director Cote*

THAT Bylaw P1532, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.

CARRIED

*MOVED: Director Sparrow
SECONDED: Director Cote*

THAT Bylaw P1532, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.

CARRIED

**9.2 ALL DIRECTORS
(ALL/UNWEIGHTED)**

- a. **AE24001, STAMP RIVER ENTERPRISES CORP., 7698 BEAVER CREEK ROAD (BEAVER CREEK)**
Agricultural Land Commission Subdivision in the ALR Application – Report

*MOVED: Director Mealey
SECONDED: Director Cootes*

THAT the Alberni-Clayoquot Regional District Board of Directors forward ALC application AE24001 to the Agricultural Land Commission for decision with a recommendation to consider Access Option A or C.

CARRIED

Director Stere left the meeting at 4:25 pm.

- b. **AF25004, LSW LAND CORP., 725 FRANKLIN RIVER ROAD (CHERRY CREEK)**
Agricultural Land Commission Non-Adhering Residential Use Application – Report

*MOVED: Director Mealey
SECONDED: Director Sparrow*

THAT the Alberni-Clayoquot Regional District Board of Directors forward ALC application AF25004 to the Agricultural Land Commission for decision.

CARRIED

c. **MISC25004, COMOX VALLEY REGIONAL GROWTH STRATEGY (RGS) MINOR AMENDMENT BYLAW REFERRAL**

Miscellaneous Referral – Memorandum

MOVED: Director Mealey

SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to provide a referral response to the Comox Valley Regional District indicating that Bylaw No. 810, Comox Valley Regional District Regional Growth Strategy Bylaw No. 120, 2010, Amendment No. 2, does not affect the interests of the Alberni-Clayoquot Regional District and adoption of the bylaw is supported following the public hearing.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. **2026 BC Assessment Values**
- b. **ACRD Procedure Bylaw A1093 Update**
- c. **Meeting Schedule – February 2026**
- d. **Building Report – December 2025**
- e. **Monthly Agreement & Grant Delegation Report – November-December 2025**

MOVED: Director Mealey

SECONDED: Director Boyko

THAT the Board of Directors receives the staff reports a-e.

CARRIED

10.2 COMMITTEE REPORTS

(ALL/UNWEIGHTED)

- a. **Committee-of-the-Whole Meeting, January 28, 2026 (Verbal) – J. Jack**

MOVED: Director Cootes

SECONDED: Director Mealey

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to investigate the creation of a potential service for Vulnerable Peoples Services in the region and bring a report to the February 11, 2026, Board of Directors meeting.

CARRIED

MOVED: Director Mealey

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to develop a volunteer management framework for Parks and Trails aligning with Category 2 and Category 3; if they have the specific skill sets, a formal community group managed program.

CARRIED

10.3 MEMBER REPORTS
(ALL/UNWEIGHTED)

- b. Vancouver Island Regional Library – P. Cote. February 21, 2026 is the Vancouver Island Regional Library Annual General Meeting.
- c. Alberni Valley Chamber of Commerce – S. Minions/F. Boyko. Developing a spring ‘Shop Local Event’ and another event for the Christmas season. Chamber is holding a meeting on February 18th regarding Health Care and Retention and Recruitment. The Chamber has also announced that it will be withdrawing from the McLean Mill after 2026.
- d. Association of Vancouver Island & Coastal Communities – P. Cote. The two ACRD student delegates were accepted to attend AVICC.
- e. Tsawak-qin Public Advisory Group – M. Sparrow. Submitted their Forest Operations Plan #17 is currently advertised and are accepting feedback until February 20, 2026.
- f. Other Reports.
Director Haggard. Community Action Team is holding a ‘Taking Care of Spirits, Hearts, and the Land Together’ event on January 31st from 10am – 4pm at the Italian Hall, all are welcome and free to attend.

Director Mealey- City of Port Alberni. The City is in the process of purchasing the old post office located on Argyle Street (Across from City Hall). Likely office space for rental.

MOVED: Director Mealey

SECONDED: Director Sparrow

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

Questions/Comments from the public. The Manager of Administration advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

MOVED: Director Cote

SECONDED: Director Mealey

THAT the Board of Directors move an email received via responses@acrd.bc.ca to the February 11, 2026 ACRD Board meeting as Correspondence for Information.

CARRIED

14. IN-CAMERA

MOVED: Director Jack

SECONDED: Director Mealey

THAT the meeting be closed to the public as per the Community Charter, sections:

i. 90 (1) (j): information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

Motion to close the meeting to the public as per the Freedom of Information and Protection of Privacy Act, section(s):

i. 21 (1) (c) (i): harm significantly the competitive position or interfere significantly with the negotiating position of the third party.

CARRIED

The meeting was closed to the public at 4:46 pm.

The meeting was re-opened to the public at 4:57 pm.

15. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA

16. ADJOURN

MOVED: Director Cootes

SECONDED: Director Haggard

THAT this meeting be adjourned at 4:57 pm.

CARRIED

Certified Correct:

John Jack

John Jack,
Chairperson

Heather Zenner

Heather Zenner,
Manager of Administrative Services