



# Alberni-Clayoquot Regional District

## MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING

HELD ON WEDNESDAY, JANUARY 28, 2026, 10:00 AM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### DIRECTORS

John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations

### PRESENT:

Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Fred Boyko, Director, Electoral Area "B" (Beaufort)

Vaida Siga, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Susan Roth, Director, Electoral Area "E" (Beaver Creek)

Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)

Charles Mealey, Councillor, (Alternate) City of Port Alberni

Marilyn McEwen, Mayor, District of Ucluelet

Moriah Cootes, Councillor, Uchucklesaht Tribe Government

Kirsten Johnsen, Member of Council, Toquaht Nation

Levana Mastrangelo, Executive Legislator, Yuułu?if?ath Government

### REGRETS:

Sharie Minions, Mayor, City of Port Alberni

Tom Stere, Councillor, District of Tofino

### STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer

Teri Fong, Chief Financial Officer

Cynthia Dick, General Manager of Administrative Services

Eddie Kunderman, Operations Manager

Michael McGregor, Lands and Resources Coordinator

Janice Hill, Executive Assistant

Jaleen Rousseau, Planning Manager

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/28-1-2026/>

## 1. CALL TO ORDER

The Chairperson called the meeting to order at 10:00 am.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

Director Cote joined the meeting at 10:04 am.  
Director Johnsen joined the meeting at 10:05 am.

**2. APPROVAL OF AGENDA**

*MOVED: Director Sparrow*  
*SECONDED: Director Roth*

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. DECLARATIONS**

**4. MINUTES**

**a. Committee-of-the-Whole Meeting held December 10, 2025**

*MOVED: Director Mealey*  
*SECONDED: Director Sparrow*

*THAT the minutes of the Committee-of-the-Whole Meeting held on December 10, 2025 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**a. Port Alberni Victim Services, regarding ACRD Grant-In-Aid funding, Board Chair, Mary Dolan, Board members Diane Mayba, Kerry Robertson, Gary Barlett, Amelia Hayden**

*MOVED: Director Cote*  
*SECONDED: Director Roth*

*THAT the Committee of the Whole recommend that the Alberni-Clayoquot Regional District Board of Directors direct staff to investigate the creation of a potential service for Vulnerable Persons in the region and bring a report to the February 11, 2026, Board of Directors meeting.*

**CARRIED**

**b. HCMA Architecture + Design, Presentation of Findings for Echo Aquatics Renovation Feasibility Study, Mike Von Tiesenhausen, Architect, Carl-Jan Rupp, Principal, HCMA**

*MOVED: Director Jack*  
*SECONDED: Director Mealey*

*THAT this report be received.*

**CARRIED**

**6. CORRESPONDENCE**

**7. REPORTS**

**a. Aquatics Renovation Feasibility – M. McGregor**

Director Jack left the meeting at 11:58 am.

**8. REQUEST FOR DECISIONS**

**a. Request for Decision regarding Parks Volunteer Program**

*MOVED: Director Cote*  
*SECONDED: Director Sparrow*

*THAT the Committee of the Whole recommend that the Alberni-Clayoquot Regional District Board of Directors direct staff to develop a volunteer management framework for Parks and Trails aligning with Category 2 and Category 3, if they have the specific skillsets, a formal community group managed program.*

Directors Sparrow, Cote, Mealey, Haggard, Johnsen, McEwen, Siga, and Mastrangelo voted in favour of the motion.

Directors Roth, Cootes, and Boyko voted against the motion.

**CARRIED**

**9. LATE BUSINESS**

*(requires 2/3 majority vote)*

**10. QUESTION PERIOD**

Questions/Comments from the public. The General Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

**11. IN-CAMERA**

*MOVED: Director Mealey*

*SECONDED: Director Sparrow*

*THAT the meeting be closed to the public as per the Community Charter, sections:*

- i. 90 (1) (d) a part of a regional district meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:  
the security of the property of the regional district;*

**CARRIED**

The meeting was closed to the public at 12:38 pm.

The meeting was re-opened to the public at 1:11 pm.

**12. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA**

**13. ADJOURN**

*MOVED: Director Cote*

*SECONDED: Director Roth*

*THAT this meeting be adjourned at 1:11 pm.*

**CARRIED**

Certified Correct:

*Debbie Haggard*  
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Debbie Haggard,  
Vice-Chair

*Cynthia Dick*  
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Cynthia Dick,  
General Manager of Administrative Services