



Alberni-Clayoquot Regional District

MINUTES OF THE ELECTORAL AREA DIRECTORS COMMITTEE

MEETING HELD ON THURSDAY, FEBRUARY 19, 2026

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Mike Sparrow, Chairperson, Director, Electoral Area “F” (Cherry Creek)
Bob Beckett, Vice-Chairperson, Director, Electoral Area “A” (Bamfield)
Fred Boyko, Director, Electoral Area “B” (Beaufort)
Vaida Siga, Director, Electoral Area “C” (Long Beach)
Penny Cote, Director, Electoral Area “D” (Sproat Lake)
Susan Roth, Director, Electoral Area “E” (Beaver Creek)

STAFF PRESENT: Daniel Sailland, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Alex Dyer, General Manager of Planning & Development
Heather Zenner, Manager of Administrative Services

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/19-2-2026/>

1. CALL TO ORDER

The Manager of Administrative Services called the meeting to order at 1:30 pm.

The Manager of Administrative Services recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Manager of Administrative Services reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

2. ELECTION OF CHAIRPERSON & VICE CHAIRPERSON

ELECTION OF CHAIRPERSON

The Manager of Administrative Services conducted the election for Chairperson of the Electoral Area Directors Committee for 2026.

The Manager of Administrative Services declared Director Sparrow to the position of Chairperson for Electoral Area Directors Committee for 2026.

ELECTION OF VICE-CHAIRPERSON

The Manager of Administrative Services conducted the election of Vice-Chairperson of the Electoral Area Directors Committee for 2026.

The Manager of Administrative Services declared Director Beckett to the position of Vice-Chairperson for the Electoral Area Directors Committee for 2026.

Director Sparrow assumed the Chair.

3. APPROVAL OF AGENDA

MOVED: Director Siga

SECONDED: Director Roth

THAT the agenda be approved as circulated.

CARRIED

4. DECLARATIONS

5. MINUTES

a. Electoral Area Directors Committee Meeting - June 18, 2025

MOVED: Director Roth

SECONDED: Director Siga

THAT the minutes of the Electoral Area Directors Committee Meeting held on June 18, 2025 be adopted.

CARRIED

6. PETITIONS, DELEGATIONS & PRESENTATIONS

7. CORRESPONDENCE

8. REQUEST FOR DECISIONS

**a. Request for Decision regarding 2026-2030 Draft Financial Plan –
Electoral Area Sub-Regional Services**

MOVED: Director Siga

SECONDED: Director Roth

THAT the Electoral Area Directors Committee recommend the Management of Development – Rural Areas proposed budget, as presented, be included in the first reading of the 2026-2030 Alberni-Clayoquot Regional District Financial Plan bylaw.

CARRIED

MOVED: Director Roth
SECONDED: Director Beckett

THAT the Electoral Area Directors Committee recommend the Building Inspection proposed budget, as presented, be included in the first reading of the 2026-2030 Alberni-Clayoquot Regional District Financial Plan bylaw.

CARRIED

MOVED: Director Siga
SECONDED: Director Roth

THAT the Electoral Area Directors Committee recommend the Vancouver Island Regional Library proposed budget, as presented, be included in the first reading of the 2026-2030 Alberni-Clayoquot Regional District Financial Plan bylaw.

CARRIED

MOVED: Director Roth
SECONDED: Director Cote

THAT the Electoral Area Directors Committee recommend that the City of Port Alberni Economic Development Officer be invited to a future meeting to present Regional Economic Development initiatives and then re-visit this budget line after the presentation has been received.

CARRIED

b. Request for Decision regarding Electoral Area Administration

MOVED: Director Roth
SECONDED: Director Cote

THAT the Electoral Area Directors Committee recommend the Electoral Area Administration proposed budget, as presented, be included in the first reading of the 2026-2030 Alberni-Clayoquot Regional District Financial Plan bylaw.

CARRIED

9. REPORTS

10. LATE BUSINESS

11. QUESTION PERIOD

Questions/Comments from the public. The Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room

- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

12. ADJOURN

MOVED: Director Roth

SECONDED: Director Siga

THAT this meeting be adjourned at 2:28 pm.

CARRIED

Certified Correct:

Mike Sparrow

Mike Sparrow,
Chairperson

Heather Zenner

Heather Zenner,
Manager of Administrative Services